

Natural England Commissioned Report NECR159

# Ecosystem Services Transfer Toolkit: Quickstart Guide

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## Ecosystem Services Toolkit – Quickstart Guide

**Aim:** The spreadsheet database can be queried to provide a list of effects and evidence that a particular management intervention has on a specific habitat for a range of ecosystem services and goods. This is a draft copy circulated for comments as each habitat entry nears completion.

### To start

1. Open the Excel spreadsheet – it needs to be opened in Excel 2007 or above.
2. If prompted to allow macros, enable them. These format the outputs. It will work without the macros but it will not look as neat.
3. Select the red button at the bottom of the 'Instructions' worksheet for a query based on the full NEA ecosystem service categories, or select the 'Simple Query List' button for a reduced and simplified list of services.
4. In the new sheet that appears, select the habitat you are interested in from the drop-down list (cell A2).
5. Select the management intervention you are interested in from the drop down list (cell B2).
6. The number of sources/references that mention the influence of that management intervention on that habitat are now shown next to each of the listed services. Their effect (positive/negative or neutral) are also shown.
7. Click on each service or good to see the detail of each of the sources. Note that if no sources are shown, no literature was found on the effect of that management intervention on any ecosystem services (see the full user guide for detail on how literature was searched for and selected).
8. The new page that opens shows the full interaction in the column heading, the number of literature sources, their full reference, effect (positive/negative/neutral) and a brief summary of the study. It also lists the evidence type and transferability (see full user guide for detail on these).
9. Click on the highlighted 'link' next to each reference to go to the full literature citation and abstract where available. Note that as Uplands was imported from an earlier project, there is less primary literature and fewer abstracts included.
10. To start a new query, go back by clicking on the 'Query' or 'Simple Query tabs' at the bottom of the worksheet or go back to the 'Instructions' tab to start again.