

Agenda
New Brunswick Parking Authority
December 19, 2018

- A. Call to Order
- B. Read Public Notice
- C. Minutes from September 2018 Regular Board Meeting
Minutes from November 2018 Regular Board Meeting
- D. Executive Director's Report
- E. Committee Reports
 - 1. Finance
 - 2. Legal
- F. Public Comment
- G. Board Discussion
- H. Resolutions
 - 1. Payment Resolution for December 2018
- I. Old Business
- J. New Business
- K. Closed Session
 - 1. Legal
 - 2. Personnel
- L. Open Session
- M. Adjourn

**Minutes of a Regular Board Meeting
December 19, 2018**

A Regular Meeting of the New Brunswick Parking Authority was held on December 19, 2018 in the conference room of the New Brunswick Parking Authority located at 106 Somerset Street, New Brunswick, New Jersey. Chairman Kevin McTernan called the meeting to order at 5:00 p.m.

Mr. McTernan read the Public Statement as required by P.L. 1975.

Commissioners in Attendance:	Kevin McTernan Tony Caputo Edwin Keefe Andrea Eato-White	Chairman 1 st Vice Chairman Secretary Commissioner
Legal in Attendance:	David L. Minchello	General Counsel
NBPA Personnel in Attendance:	Mitchell Karon Bright Rajaratnam Stephanie Hart Howard Izes	Executive Director Chief Financial Officer Human Resources Manager Management Consultant
Not in Attendance:	Louis Garlatti Jr.	Treasurer

Minutes

The minutes of the September 2018 Regular Board Meeting and the November 2018 Regular Board Meeting have been tabled until the next Board Meeting.

Executive Director's Report

Mr. Karon reports that the electrical conduit is being installed at the Performing Arts Garage. The washers are being poured beginning tomorrow.

NBPA has been granting a 20-minute grace period at the on-street meters for the holiday season. The grace period will end on January 1st.

Mr. Karon recommends that the 2019 Board Meeting Schedule be the fourth Wednesday of each month, except for December and November. It is proposed that the November meeting be held on November 13th and the December meeting be held on December 18th.

Finance

Mr. Rajaratnam states that all Board members received a copy of the unaudited November 2018 financial statement.

The interim audit is taking place now and the final audit is scheduled for the first week of February.

Legal

No Legal to Report.

**Ms. Eato-White arrives at 5:05pm.*

Public Comment

A member of the Public asks when Redd's Biergarten will open. The Board says that they are aiming for a March opening. A member of the Public asks about the status of the debt from the prior tenant. Mr. Karon advises that he had sent him the information in an e-mail.

A member of the Public inquires why the NBPA offered the developer of the synagogue 23 parking spaces at the Lower Church Street Deck, but does not make that location available for discounted employee parking for the local businesses. The Board advises that the 23 spots won't be utilized until the project is built in the future. The NBPA will reconsider giving local businesses discounted employee parking at Lower Church Street when the Cultural Center garage is built.

Board Discussion

No Board Discussion.

Resolutions

On motion of Mr. Keefe, seconded by Ms. Eato-White, the Board approved the Payment Resolution for December 2018. Vote: 4 - yes, 0- no, 0- abstain, 1 – absent (Garlatti).

Old Business

No Old Business.

Adjourn

On motion of Mr. Caputo, seconded by Mr. Keefe, the Board adjourned at 5:09pm.
Vote: 4 - yes, 0- no, 0- abstain, 1- absent (Garlatti).



Edwin Keefe
Secretary

The Parking Authority of the City of New Brunswick
December 2018 Resolution of Operating Expenditures

The following expenditures are necessary for the Authority operations
and are provided for within the annual budget then applicable:

CHECKS	VENDOR NAME	DATE	AMOUNT
WIRE	PENSION	12/07/2018	21,000.00
WIRE	HEALTH BENEFITS	12/07/2018	82,282.12
WIRE	HEALTH BENEFITS - RETIREES	12/07/2018	4,996.16
WIRE	PAYROLL ACCOUNT	12/12/2018	120,321.24
0070865	LELA INGRAM	12/06/2018	4.00
0070866	JESEEMA YASMIN ASAN	12/06/2018	34.00
0070867	ADVANZA TECHNOLOGIES	12/06/2018	1,123.25
0070868	AFLAC	12/06/2018	1,280.59
0070869	CABLEVISION/ADMIN	12/06/2018	743.52
0070870	CABLEVISION/PSD	12/06/2018	40.22
0070871	CABLEVISION/WELLNESS	12/06/2018	160.09
0070872	CINTAS FIRST AID & S	12/06/2018	280.06
0070873	CRYSTAL SPRINGS	12/06/2018	20.42
0070874	EASTERN ARMORED SERV	12/06/2018	2,319.00
0070875	TIMOTHY HAAHS & ASSO	12/06/2018	5,152.58
0070876	METLIFE SBC	12/06/2018	2,828.39
0070877	NJ DIVISION OF MOTOR	12/06/2018	105.00
0070878	NJ DIVISION OF MOTOR	12/06/2018	60.00
0070879	NJ DIVISION OF MOTOR	12/06/2018	105.00
0070880	NJ DIVISION OF MOTOR	12/06/2018	59.00
0070881	NJ DIVISION OF MOTOR	12/06/2018	371.00
0070882	JOHN NOWIKOW	12/06/2018	84.00
0070883	SIX WARD SERVICE CEN	12/06/2018	60.00
0070884	SOUTH JERSEY ENERGY	12/06/2018	2,618.96
0070885	NJ ADVANCE MEDIA	12/06/2018	339.55
0070886	VERIZON CABS	12/06/2018	344.69
0070887	VERIZON	12/06/2018	311.50
0070888	VERIZON CABS	12/06/2018	606.18
0070889	VERIZON CABS	12/06/2018	1,212.35
0070890	VERIZON	12/06/2018	42.78
0070891	VERIZON/WELLNESS	12/06/2018	379.37
0070892	VERIZON/FAX	12/06/2018	56.48
0070893	CONCEPCION SALDANA-A	12/12/2018	134.00
0070894	JAMES DEMARCO	12/12/2018	68.00
0070895	GOLDMAN SACHS RENEWA	12/12/2018	4,612.16
0070896	HICKS COMMUNICATIONS	12/12/2018	4,750.00

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0070897	HIRERIGHT LLC	12/12/2018	301.38
0070898	HELEN KOLIAS	12/12/2018	115.40
0070899	METLIFE 457B	12/12/2018	675.00
0070900	NEW JERSEY FAMILY SU	12/12/2018	226.00
0070901	NEW JERSEY FAMILY SU	12/12/2018	212.00
0070902	MIDDLESEX COUNTY SHE	12/12/2018	68.99
0070903	NEW JERSEY FAMILY SU	12/12/2018	270.00
0070904	NEW JERSEY FAMILY SU	12/12/2018	264.00
0070905	NETWORKFLEET	12/12/2018	570.00
0070906	NYS CHILD SUPPORT	12/12/2018	264.00
0070907	PSE&G/WELLNESS ELECT	12/12/2018	9,893.21
0070908	PSEG/MAIN ACCOUNT	12/12/2018	28,307.83
0070909	JAMIE KELLY,TRUSTEE	12/12/2018	206.65
0070910	JOHN WALLING COURT O	12/12/2018	18.58
0070911	US DEPARTMENT OF EDU	12/12/2018	176.27
0070912	VERIZON WIRELESS	12/12/2018	1,379.48
0070913	VERIZON	12/12/2018	693.55
0070914	VERIZON	12/12/2018	42.78
0070915	IVANA MILOJKOVIC	12/19/2018	180.00
0070916	KYLE COPELAND	12/19/2018	77.50
0070917	LAURIE WOLFSON	12/19/2018	170.00
0070918	MICHAEL MALAGA	12/19/2018	155.00
0070919	MICHAEL WURCH	12/19/2018	135.00
0070920	NADA NASEREDDIN	12/19/2018	170.00
0070921	NIGEL PITT	12/19/2018	85.00
0070922	AUGUST E MITSCHKE	12/19/2018	67.50
0070923	DANIEL REBBEL	12/19/2018	135.00
0070924	DAVID FLEISCHER	12/19/2018	180.00
0070925	BRYAN LOWE	12/19/2018	165.00
0070926	SAMANTHA CHEN	12/19/2018	85.00
0070927	STACY BERGERMAN	12/19/2018	70.00
0070928	ATEYA WELSH	12/19/2018	180.00
0070929	ANJANA MOHAN	12/19/2018	120.00
0070930	ED BILLINGS	12/19/2018	4.00
0070931	GLORIA STUART	12/19/2018	10.00
0070932	OLGA GINSBERG	12/19/2018	3.00
0070933	ADVANCED BUSINESS CO	12/19/2018	664.50
0070934	RICHARD AKS	12/19/2018	165.00
0070935	AMERICAN SHREDDER	12/19/2018	40.00
0070936	APRUZZESE MCDERMOTT	12/19/2018	160.00
0070937	1844 CARKEYZ LLC	12/19/2018	405.00
0070938	JOSE MANUEL BAEZ REY	12/19/2018	170.00
0070939	BEYER OF MORRISTOWN	12/19/2018	28,573.33
0070940	ALBANY ST PLAZA URBA	12/19/2018	1,615.00
0070941	BRUNSWICK URGENT CAR	12/19/2018	390.00
0070942	VINCENTE CARBONA	12/19/2018	120.00

The Parking Authority of the City of New Brunswick
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0070943	CENTRAL JERSEY PROPE	12/19/2018	4,100.00
0070944	SOLTERRA RECYCLING S	12/19/2018	648.00
0070945	SOLTERRA RECYCLING S	12/19/2018	1,531.49
0070946	SAMANTHA CHEN	12/19/2018	170.00
0070947	CIRCLE JANITORIAL SU	12/19/2018	1,395.25
0070948	CLEAN MAT SERVICES L	12/19/2018	344.80
0070949	CITY OF NEW BRUNSWIC	12/19/2018	534.47
0070950	THE CITY OF NEW BRUN	12/19/2018	27,512.38
0070951	CITY OF NEW BRUNSWIC	12/19/2018	2,487,500.00
0070952	VANESSA COLLAZO	12/19/2018	170.00
0070953	KYLE COPELAND	12/19/2018	155.00
0070954	CROSSROADS NURSERY	12/19/2018	3,230.00
0070955	GLEN DEBIASA	12/19/2018	175.00
0070956	IZBELL DIAZ-DEFEDE	12/19/2018	82.50
0070957	ALEXANDER DOUGHERTY	12/19/2018	165.00
0070958	FEDERAL EXPRESS	12/19/2018	24.22
0070959	FRANK'S HARDWARE &	12/19/2018	602.65
0070960	GEORGE ST HOLDINGS L	12/19/2018	2,917.02
0070961	TIMOTHY HAAHS & ASSO	12/19/2018	36,006.24
0070962	THE HELDRICH	12/19/2018	550.00
0070963	HOME DEPOT CREDIT SE	12/19/2018	920.81
0070964	HUB PARKING	12/19/2018	14,077.26
0070965	ID WHOLESALER	12/19/2018	408.00
0070966	IPS GROUP INC.	12/19/2018	10,204.59
0070967	IPT LLC	12/19/2018	5,535.46
0070968	INTEGRATED TECHNICAL	12/19/2018	50.00
0070969	KF MECHANICAL HEATIN	12/19/2018	252.00
0070970	SHABNAM KUMAR	12/19/2018	160.00
0070971	BRYAN LOWE	12/19/2018	135.00
0070972	BRIANNA LUCCIOLA	12/19/2018	180.00
0070973	MICHAEL MALAGA	12/19/2018	310.00
0070974	KATERINA MANCEVSKA	12/19/2018	150.00
0070975	KATERINA MANCEVSKA	12/19/2018	170.00
0070976	MARLIN BUSINESS BANK	12/19/2018	134.82
0070977	TRACY MAYESKI	12/19/2018	170.00
0070978	MIDDLESEX COUNTY TRE	12/19/2018	2,337.61
0070979	RAINONE COUGHLIN MIN	12/19/2018	4,000.00
0070980	RAINONE COUGHLIN MIN	12/19/2018	747.74
0070981	AUGUST MITSCHKE	12/19/2018	135.00
0070982	CHRISTINE MIZRAHI	12/19/2018	120.00
0070983	ALINE MORETTI DE CAR	12/19/2018	170.00
0070984	NADA NASEREDDIN	12/19/2018	175.00
0070985	NATIONAL PARTS SUPPL	12/19/2018	211.40
0070986	NATIONAL GUARDIAN LI	12/19/2018	308.28
0070987	OTIS ELEVATOR COMPAN	12/19/2018	8,304.73
0070988	PARKMOBILE USA INC	4 12/19/2018	4,206.90

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0070989	PAULUS SOKOLOWSKI &	12/19/2018	3,500.00
0070990	PENNJERSY ENVIRONMEN	12/19/2018	131.25
0070991	PIERSON COMMERCIAL R	12/19/2018	8,319.60
0070992	PRIMEPOINT LLC	12/19/2018	1,531.65
0070993	QUINN CONSTRUCTION I	12/19/2018	5,853.60
0070994	RESPONSE COMPUTER GR	12/19/2018	60.00
0070995	DANIEL REBBEL	12/19/2018	135.00
0070996	RELIANCE FOUNDRY	12/19/2018	104.31
0070997	RUTGERS STATE OF NJ	12/19/2018	7,642.85
0070998	RUTGERS UNIVERSITY	12/19/2018	525.00
0070999	NICOLE SBRILLI	12/19/2018	180.00
0071000	BRENDA SCIALABBA	12/19/2018	180.00
0071001	MARDOCHEE SEVAIRE	12/19/2018	180.00
0071002	SIGNAL ELECTRIC CORP	12/19/2018	150.00
0071003	EMILY SMITH	12/19/2018	170.00
0071004	SOMERSET URBAN RENEW	12/19/2018	3,659.00
0071005	SPECTROTEL	12/19/2018	455.68
0071006	STANDARD ELEVATOR CO	12/19/2018	1,512.64
0071007	TEAMSTERS LOCAL 4069	12/19/2018	415.00
0071008	SMS VALET	12/19/2018	1,192.00
0071009	TIAA BANK	12/19/2018	169.32
0071010	JOSEPH YUNGA-TIGRE	12/19/2018	180.00
0071011	NIA TUCKSON	12/19/2018	180.00
0071012	NICOLETTE TUFANO	12/19/2018	170.00
0071013	VERIZON	12/19/2018	311.50
0071014	VERIZON/WELLNESS	12/19/2018	379.37
0071015	VERIZON/FAX	12/19/2018	55.91
0071016	WB MASON CO INC	12/19/2018	674.46
0071017	LAURIE WOLFSON	12/19/2018	170.00
0071018	ELICC AMERICAS CORPO	12/19/2018	270.00
0071019	JUSTIN WRIGHT	12/19/2018	180.00
0071020	MICHAEL WURCH	12/19/2018	165.00
0071021	ZHE ZHANG	12/19/2018	155.00

TOTAL CHECKS

2,997,232.37

The Parking Authority of the City of New Brunswick
December 2018 Resolution of Operating Expenditures

The estimated revenue operating fund expenditures which are noted below carry us through the next payment resolution. The following figures are for the period ending January 23, 2019.

Payroll Estimate	12/26/18	120,000.00
Payroll Estimate	01/09/19	120,000.00
Payroll Estimate	01/23/19	120,000.00
Prior Month Payroll Estimate		(114,000.00)
Total Disbursements		2,997,232.37
Total Resolution Amount		<u>3,123,232.37</u>








