



Parking Authority

**Reorganization Agenda
New Brunswick Parking Authority
January 25, 2023**

- A. Call to Order
- B. Reading of Public Notice
- C. Nomination and Appointment of the Board Positions for 2023
 - 1. Chairman
 - 2. 1st Vice Chairman
 - 3. Commissioner
 - 4. Treasurer
 - 5. Secretary
- D. Adoption of Regular Board Meeting Schedule for 2023
- E. Appointment of Official Newspapers of the New Brunswick Parking Authority for 2023
- F. Appointment of Auditor for Year Ended December 31, 2022
- G. Appointment of Bond Advisor for 2023
- H. Appointment of Bond Trustee for 2023
- I. Appointment of New Brunswick Parking Authority Banks and Signatories (Cash Management Plan) for 2023
- J. Appointment of Parking Enforcement Officers for the New Brunswick Parking Authority for 2023
 - 1. Jaryn Bullock 3. Tina Hillsman-Moorman 5. Antoine Johnson 7. Stephen Mihalenko
 - 2. Paul Francois 4. Elias Hreiz 6. Briana Johnson
- K. Appointment of Public Agency Compliance Officer for 2023
- L. Appointment of Open Public Records Act Officer for 2023
- M. Appointment of Bond Counsel for 2023
- N. Appointment of General Legal Counsel for 2023
- O. Appointment of Special Legal Counsel for 2023
- P. Appointment of Labor Attorney for 2023
- Q. Appointment of Parking Consulting Services for 2023
- R. Appointment of Parking Structure Design and Engineering Services for 2023
- S. Appointment of Real Estate Appraisal Services for 2023
- T. Appointment of CFO Financial Services for 2023
- U. Appointment of On-Call Electrical Services for 2023 through 2024
- V. Appointment of On-Call Plumbing Services for 2023 through 2024
- W. Resolution Authorizing Purchase Contracts with Certain Approved Cooperative Pricing Systems
- X. Adjournment

**Minutes of a Reorganization Meeting
January 25, 2023**

A reorganization meeting of the New Brunswick Parking Authority was held on January 25, 2023, in the conference room of the New Brunswick Parking Authority, located at 106 Somerset Street, New Brunswick, New Jersey. Attorney Aaron Rainone called the meeting to order at 5:00 p.m.

Mr. Kennedy read the public statement of meeting on adequate notice as required by P.L. 1975.

Commissioners in Attendance:	Kevin McTernan	Chairman
	Tony Caputo	Vice Chairman (via telephone)
	Andrea Eato-White	Secretary
	Maria Soto	Treasurer

Legal in Attendance:	Aaron Rainone	General Counsel
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NBPA Personnel in Attendance:	Matthew Kennedy	Executive Director
	Bright Rajaratnam	Chief Financial Officer
	Alexandra Perez	Human Resources Manager

Nomination and Appointment of the Board Officer Positions for 2023

Mr. Rainone requested officer nominations for the NBPA board of commissioners.

On motion of Mr. Caputo, seconded by Mr. McTernan, Kevin McTernan was nominated and appointed chairman for the year 2023. Vote: 4 - yes, 0 - no, 0 - abstain, 0 - absent.

On motion of Mr. Caputo, seconded by Mr. McTernan, Anthony Caputo was nominated and appointed first vice chairman for the year 2023. Vote: 4 - yes, 0 - no, 0 - abstain, 0 - absent.

On motion of Mr. Caputo, seconded by Mr. McTernan, Maria Soto was nominated and appointed treasurer for the year 2023. Vote: 4 - yes, 0 - no, 0 - abstain, 0 - absent.

On motion of Mr. Caputo, seconded by Mr. McTernan, Andrea Eato-White was nominated and appointed secretary for the year 2023. Vote: 4 - yes, 0 - no, 0 - abstain, 0 - absent.

Mr. Rainone turned the meeting over to Chairman McTernan. Mr. McTernan welcomed new commissioner Maria Soto to the board and thanked her for her dedication and willingness to serve. Mr. McTernan also reported that longtime commissioner Edwin Keefe passed away the previous week. Mr. McTernan gave tribute to Mr. Keefe as a lifelong resident of New Brunswick who was a model citizen and who devoted much of his life to public efforts in New Brunswick.

Resolutions

Mr. Kennedy reviewed the proposed resolutions (agenda items D through W).

At the direction of Mr. McTernan, a roll call vote was held, and the board adopted the regular board meeting schedule for 2023. Vote: 4 - yes, 0 - no, 0 - abstain, 0 - absent.

On motion of Mr. McTernan, seconded by Ms. Eato-White, the board appointed the *Central Jersey Home News Tribune* and the *Star-Ledger* as the official newspapers of the New Brunswick Parking Authority for the year 2023. Vote: 4 - yes, 0 - no, 0 - abstain, 0 - absent.

On motion of Mr. McTernan, seconded by Ms. Soto, the board approved the appointment of WithumSmith+Brown as auditor for year ended December 31, 2022.

Vote: 4 - yes, 0 - no, 0 - abstain, 0 - absent.

On motion of Ms. Eato-White, seconded by Mr. McTernan, the board approved the appointment of Phoenix Advisors, LLC as bond advisor for the year 2023.

Vote: 4 - yes, 0 - no, 0 - abstain, 0 - absent.

On motion of Mr. McTernan, seconded by Ms. Soto, the board nominated and approved the appointment of Amboy National Bank as the bond trustee for the year 2023.

Vote: 4 - yes, 0 - no, 0 - abstain, 0 - absent.

On motion of Mr. McTernan, seconded by Ms. Eato-White, the board approved the appointment of Amboy National Bank and the authorized signatories for the New Brunswick Parking Authority's 2023 Cash Management Plan. Vote: 4 - yes, 0 - no, 0 - abstain, 0 - absent.

On motion of Mr. McTernan, seconded by Ms. Soto, the board approved the appointment of Jaryn Bullock, Paul Francois, Tina Hillsman-Moorman, Elias Hreiz, Antoine Johnson, Briana Johnson, and Stephen Mihalenko as parking enforcement officers for the New Brunswick Parking Authority for the year 2023. Vote: 4 - yes, 0 - no, 0 - abstain, 0 - absent.

On motion of Ms. Eato-White, seconded by Mr. McTernan, the board nominated and approved the appointment of Hung Le as the public agency compliance officer for 2023.

Vote: 4 - yes, 0 - no, 0 - abstain, 0 - absent.

On motion of Mr. McTernan, seconded by Ms. Soto, the board nominated and approved the appointment of Alexandra Perez as the Open Public Records Act Officer for 2023.

Vote: 4 - yes, 0 - no, 0 - abstain, 0 - absent.

On motion of Mr. McTernan, seconded by Ms. Eato-White, the board approved the appointment of Wilentz, Goldman & Spitzer, P.A. as bond counsel for the year 2023.

Vote: 4 - yes, 0 - no, 0 - abstain, 0 - absent.

On motion of Ms. Eato-White, seconded by Mr. McTernan, the board approved the appointment of Rainone Coughlin Minchello LLC as general legal counsel for the year 2023.

Vote: 4 - yes, 0 - no, 0 - abstain, 0 - absent.

On motion of Mr. McTernan, seconded by Ms. Eato-White, the board approved the appointment of Wilentz, Goldman & Spitzer, P.A. as special legal counsel for the year 2023.

Vote: 4 - yes, 0 - no, 0 - abstain, 0 - absent.

On motion of Ms. Eato-White, seconded by Mr. McTernan, the board approved the appointment of Apruzzese, McDermott, Mastro & Murphy as labor attorney for the year 2023.

Vote: 4 - yes, 0 - no, 0 - abstain, 0 - absent.

On motion of Mr. McTernan, seconded by Ms. Soto, the board approved the appointment of Desman, Inc. for parking consulting services for the year 2023.

Vote: 4 - yes, 0 - no, 0 - abstain, 0 - absent.

On motion of Ms. Eato-White, seconded by Mr. McTernan, the board approved the appointment of Desman, Inc., O'Donnell & Naccarato, and Thornton Tomasetti for parking structure design and engineering services for the year 2023.

Vote: 4 - yes, 0 - no, 0 - abstain, 0 - absent.

On motion of Mr. McTernan, seconded by Ms. Soto, the board approved the appointment of Sterling DiSanto & Associates, LLC for real estate appraisal services for the year 2023.

Vote: 4 - yes, 0 - no, 0 - abstain, 0 - absent.

On motion of Mr. McTernan, seconded by Ms. Eato-White, the board approved the appointment of Bright Consulting Services LLC for CFO financial services for the year 2023.

Vote: 4 - yes, 0 - no, 0 - abstain, 0 - absent.

On motion of Mr. McTernan, seconded by Ms. Soto, the board approved the appointment of Robert Griggs Plumbing and Heating LLC for plumber services for the year 2023 with an option to renew for one additional year. Vote: 4 - yes, 0 - no, 0 - abstain, 0 - absent.

On motion of Mr. McTernan, seconded by Ms. Eato-White, the board approved the appointment of Signal Electric Corporation, Sonny Electric, Inc., and Maul Power Group, Inc. for electrician services for the year 2023 with an option to renew for one additional year. Vote: 4 - yes, 0 - no, 0 - abstain, 0 - absent.

On motion of Mr. McTernan, seconded by Ms. Eato-White, the board approved the Resolution Authorizing Purchase Contracts with Certain Approved Cooperative Pricing Systems.

Vote: 4 - yes, 0 - no, 0 - abstain, 0 - absent.

Adjournment

On motion of Mr. McTernan, seconded by Ms. Eato-White, the board adjourned at 5:20 p.m.

Vote: 4 - yes, 0 - no, 0 - abstain, 0 - absent.



Andrea Eato-White
Secretary

**NEW BRUNSWICK PARKING AUTHORITY
RESOLUTION FOR
YEAR 2023 MEETING SCHEDULE**

Whereas, it is deemed necessary and in the best interest of the Board of Commissioners of the Parking Authority of the City of New Brunswick, in the County of Middlesex, State of New Jersey, and for the inhabitants thereof to establish a formal schedule of monthly public meetings for the Board of Commissioners of the Parking Authority of the City of New Brunswick for the Year 2023.

Now Therefore Be It Resolved, that the Board of Commissioners of the Parking Authority of the City of New Brunswick have selected the fourth Wednesday of every other month, except for October 2023 when the meeting will be held one month after the previous meeting and December 2023 when the meeting will be held on the second Wednesday of the month, as their official meeting dates at 5:00 p.m. Meetings will be held in the NBPA Administrative Office Conference Room, 106 Somerset Street, 6th Floor, New Brunswick, New Jersey. The public elevator is located on Somerset Street, between Rutgers University/Barnes & Noble Bookstore and the lobby of The Vue Residences; and

Be It Further Resolved, that in order to effectuate the objectives of this Resolution, the Parking Authority of the City of New Brunswick shall post the 2023 Meeting Schedule on the Authority's official website; and

Be It Further Resolved, that in order to effectuate the objectives of this Resolution, the Parking Authority of the City of New Brunswick shall transmit to the City of New Brunswick Clerk's Office a copy of this Resolution and the attached meeting schedule, requesting that the Clerk post said schedule in the designated area of City Hall, reserved for the posting of public meeting notices; and

Be It Further Resolved, that in order to effectuate the objectives of this Resolution, the Parking Authority of the City of New Brunswick shall transmit for publication to the Parking Authority's two official newspapers, the *Star-Ledger* and the *Home News Tribune*, a copy of this Resolution and attached meeting schedule; and

Be It Further Resolved, that in order to effectuate the objectives of this Resolution, the Parking Authority of the City of New Brunswick shall post in a public place in its Administrative Offices the attached schedule of meetings where it may be viewed by the public.

2023 Meeting Schedule

January 25, 2023

5:00 p.m. Reorganization Meeting. Regular Board Meeting will commence immediately following the Reorganization Meeting.

March 22, 2023

May 24, 2023

July 26, 2023

September 27, 2023

October 25, 2023

December 13, 2023

VOTING RECORD

<u>COMMISSIONERS</u>	<u>4/YES</u>	<u>0/NO</u>	<u>0/ABSTAIN</u>	<u>0/ABSENT</u>
Kevin McTernan	✓			
Anthony Caputo	✓			
Andrea Eato-White	✓			
Maria Soto	✓			

I certify that the above record is an accurate recitation of the votes cast by the Board of Commissioners of the New Brunswick Parking Authority.

Dated: January 25, 2023



Andrea Eato-White, Secretary

**NEW BRUNSWICK PARKING AUTHORITY
RESOLUTION FOR
APPOINTING 2023 OFFICIAL NEWSPAPERS**

Whereas, it is deemed necessary and in the best interest of the Commissioners of the Parking Authority of the City of New Brunswick, in the County of Middlesex, State of New Jersey, and for the inhabitants thereof to select official newspapers for the placing of public notices of the Parking Authority of the City of New Brunswick, in the Year 2023; and

Whereas, the Commissioners of the Parking Authority of the City of New Brunswick have selected the *Home News Tribune* and the *Star-Ledger* as the official newspapers for the public notices of the Parking Authority of the City of New Brunswick.

Now Therefore Be It Resolved, that the Board of Commissioners of the Parking Authority of the City of New Brunswick hereby designate the *Home News Tribune* and the *Star-Ledger* as the official newspapers for the placing of public notices of the Parking Authority of the City of New Brunswick.

Be It Further Resolved, that in order to effectuate the objectives of this Resolution, the Parking Authority of the City of New Brunswick shall transmit to the City of New Brunswick Clerk's Office a copy of this Resolution, requesting that the Clerk place on file in the Clerk's Office, the Authority's designation of the *Home News Tribune* and the *Star-Ledger* as the official newspapers for the placing of public notices by the Parking Authority of the City of New Brunswick.

VOTING RECORD

COMMISSIONERS	<u>4</u> / YES	<u>0</u> / NO	<u>0</u> / ABSTAIN	<u>0</u> / ABSENT
Kevin McTernan	✓			
Anthony Caputo	✓			
Andrea Eato-White	✓			
Maria Soto	✓			

I certify that the above record is an accurate recitation of the votes cast by the Board of Commissioners of the New Brunswick Parking Authority.

Dated: January 25, 2023


 Andrea Eato-White, Secretary

**NEW BRUNSWICK PARKING AUTHORITY
RESOLUTION FOR QUALIFYING
ACCOUNTING AND AUDITING FIRM
PURSUANT TO A FAIR & OPEN RFQ**

Whereas, it is deemed necessary and in the best interest of the Commissioners of the Parking Authority of the City of New Brunswick, in the County of Middlesex, State of New Jersey, to qualify an Accounting and Auditing firm pursuant to the “Fair and Open” RFQ process; and

Whereas, the firm of:

- Withum, having an office at 1 Tower Center Boulevard, 14th Floor, East Brunswick, NJ 08816

has submitted a response to the RFQ for Accounting and Auditing Services requested by the NBPA, as set forth in their written qualifications on file with the NBPA; and

Whereas, the Executive Director of the Parking Authority has reviewed the qualifications of said firm and recommends the selection of Withum to perform the 2022 Audit, based upon its qualifications as the Accounting and Auditing firm for the NBPA; and

Whereas, said accounting and auditing services to be provided by the firm of Withum are professional services within the definition contained in NJSA 40:11-2(6); and

Whereas, the contractual amount for Accounting and Auditing Services is anticipated to exceed the Local Unit Pay-To-Play threshold of \$17,500.

Now Therefore Be It Resolved, that the New Brunswick Parking Authority pursuant to the State of New Jersey Local Unit Pay-To-Play Law, N.J.S.A. 19:44A-20 et. seq. for a one (1) year term hereby qualifies and selects the firm of Withum for Accounting and Auditing Services based upon its written RFQ response, which is on file with the NBPA and made a part hereof; and

Be It Further Resolved, that in order to effectuate the objectives of this Resolution, the Commissioners of the Parking Authority direct the Executive Director to award said contract and to cause notice of this Resolution as required by NJSA 40A:11-5(1)(a) to be published in the official newspaper of the NBPA; and

Be It Further Resolved, that the award of this contract is contingent upon the NBPA having sufficient funds and the Chief Financial Officer of the NBPA certifying that there are sufficient funds budgeted by the Authority for said professional services contract; and

Be It Further Resolved, that in the event that the accounting and auditing services provided by the firm of Withum exceeds \$17,500, the NBPA shall cause said firm to file the appropriate Local Unit Pay-To-Play Law Disclosure statement.

VOTING RECORD

COMMISSIONERS	<u>4</u> /YES	<u>0</u> /NO	<u>0</u> /ABSTAIN	<u>0</u> /ABSENT
Kevin McTernan	✓			
Anthony Caputo	✓			
Andrea Eato-White	✓			
Maria Soto	✓			

I certify that the above record is an accurate recitation of the votes cast by the Board of Commissioners of the New Brunswick Parking Authority.

Dated: January 25, 2023


 Andrea Eato-White, Secretary

**NEW BRUNSWICK PARKING AUTHORITY
RESOLUTION FOR QUALIFYING
BOND ADVISOR
PURSUANT TO A FAIR & OPEN RFQ**

Whereas, it is deemed necessary and in the best interest of the Commissioners of the Parking Authority of the City of New Brunswick, in the County of Middlesex, State of New Jersey, to qualify a firm as Bond Advisor pursuant to the “Fair and Open” RFQ process; and

Whereas, the firm of:

- Phoenix Advisors, LLC, having an office at 625 Farnsworth Avenue, Bordentown, NJ 08505

has submitted a response to the RFQ for Bond Advisor requested by the NBPA, as set forth in its written qualifications on file with the NBPA; and

Whereas, the Executive Director of the Parking Authority has reviewed the qualifications of the firm that responded to the RFQ and recommends Phoenix Advisors, LLC for a one (1) year term, based upon its qualifications as Bond Advisor for the NBPA; and

Whereas, said services to be provided by the firm of Phoenix Advisors, LLC are professional services within the definition contained in NJSA 40:11-2(6).

Now Therefore Be It Resolved, that the New Brunswick Parking Authority pursuant to the State of New Jersey Local Unit Pay-To-Play Law, N.J.S.A. 19:44A-20 et. seq. for a one (1) year term hereby qualifies and selects the firm of Phoenix Advisors, LLC for Bond Advisor Services based upon its written RFQ response, which is on file with the NBPA and made a part hereof; and

Be It Further Resolved, that in order to effectuate the objectives of this Resolution, the Commissioners of the Parking Authority direct the Executive Director to award said contract and to cause notice of this Resolution as required by NJSA 40A:11-5(1)(a) to be published in the official newspapers of the NBPA; and

Be It Further Resolved, that the award of this contract is contingent upon the NBPA having sufficient funds and the Chief Financial Officer of the NBPA certifying that there are sufficient funds budgeted by the Authority for said professional services contract.

VOTING RECORD

COMMISSIONERS	<u>4</u> /YES	<u>0</u> /NO	<u>0</u> /ABSTAIN	<u>0</u> /ABSENT
Kevin McTernan	✓			
Anthony Caputo	✓			
Andrea Eato-White	✓			
Maria Soto	✓			

I certify that the above record is an accurate recitation of the votes cast by the Board of Commissioners of the New Brunswick Parking Authority.

Dated: January 25, 2023


 Andrea Eato-White, Secretary

**NEW BRUNSWICK PARKING AUTHORITY
RESOLUTION FOR
BOND TRUSTEE APPOINTMENT
NON-FAIR & OPEN CONTRACT**

WHEREAS, it is deemed necessary and in the best interest of the Commissioners of the Parking Authority of the City of New Brunswick, in the County of Middlesex, State of New Jersey, and for the inhabitants thereof to appoint a Bond Trustee; and

WHEREAS, the Commissioners of the New Brunswick Parking Authority are required to annually appoint a Bond Trustee; and

WHEREAS, Amboy National Bank has submitted a proposal to provide services as Bond Trustee for the Year 2023 for a fee of \$40,000; and

WHEREAS, the NBPA intends to acquire Bond Trustee services as a Non-Fair and Open Contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, the Executive Director has determined that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, Amboy National Bank has completed and submitted a business Entity Disclosure Certification which certifies that Amboy National Bank has not made any reportable contributions to a political or candidate committee in the City of New Brunswick in the previous one year, and that the contract will prohibit Amboy National Bank from making any reportable contributions through the term of the contract; and

WHEREAS, the award of this contract is contingent upon the NBPA having sufficient funds and the Chief Financial Officer of the NBPA certifying that there are sufficient funds budgeted by the Authority for said services.

NOW THEREFORE BE IT RESOLVED, that the New Brunswick Parking Authority award a contract as a Non-Fair and Open Contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate and without competitive bidding as a "Professional Service" pursuant to the Local Public Contract Law of the State of New Jersey, N.J.S.A. 40A:11-5(1)(a) for the calendar year 2023 to Amboy National Bank as the Bond Trustee in accordance with the written proposal, a copy of which is on file in the NBPA office and made a part hereof; and

BE IT FURTHERED RESOLVED, by the Commissioners of the New Brunswick Parking Authority, that Amboy National Bank is hereby appointed as the Bond Trustee to act on behalf of the Authority effective January 1, 2023 through December 31, 2023 to satisfy the requirements of the NBPA's Bond and Public Financing Agreements; and

BE IT FURTHER RESOLVED, that the Business Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED, that in order to effectuate the objectives of this resolution, the Commissioners of the Parking Authority of the City of New Brunswick, authorize the Director of the Parking Authority to award said contract and to cause notice of this Resolution as required by N.J.S.A. 40A11-5(1) (a) to be published in an appropriate newspaper.


VOTING RECORD

Dated: January 25, 2023

COMMISSIONERS	<u>4</u> /YES	<u>0</u> /NO	<u>0</u> /ABSTAIN	<u>0</u> /ABSENT
Kevin McTernan	✓			
Anthony Caputo	✓			
Andrea Eato-White	✓			
Maria Soto	✓			

I certify that the above record is an accurate recitation of the votes cast by the Board of Commissioners of the New Brunswick Parking Authority.

Dated: January 25, 2023


 Andrea Eato-White, Secretary

depository, business checking, and investment accounts at the aforesaid financial institutions on behalf of said Parking Authority.

Kevin McTernan	Board Chairman
Anthony Caputo	Board 1 st Vice Chairman
Andrea Eato-White	Board Secretary
Maria Soto	Board Treasurer
Matthew Kennedy	Executive Director
Bright Rajaratnam	Chief Financial Officer
Amboy Bank Designee(s)	Bond Trustee
Primepoint	Authorized Payroll Processing Agent


And, Be It Further Resolved, that all financial transactions on behalf of the Parking Authority of the City of New Brunswick at the depository, business checking, and investment accounts maintained in the aforesaid financial institutions shall require the signatures of at least two (2) of the authorized NBPA signators.

VOTING RECORD

COMMISSIONERS	<u>4</u> /YES	<u>0</u> /NO	<u>0</u> /ABSTAIN	<u>0</u> /ABSENT
Kevin McTernan	✓			
Anthony Caputo	✓			
Andrea Eato-White	✓			
Maria Soto	✓			

I certify that the above record is an accurate recitation of the votes cast by the Board of Commissioners of the New Brunswick Parking Authority.

Dated: January 25, 2023


 Andrea Eato-White, Secretary

**NEW BRUNSWICK PARKING AUTHORITY
RESOLUTION FOR
DESIGNATION OF PUBLIC AGENCY COMPLIANCE OFFICER**

WHEREAS, it is deemed necessary and in the best interest of the Commissioners of the Parking Authority of the City of New Brunswick, in the County of Middlesex, State of New Jersey, and for the inhabitants thereof to appoint a Public Agency Compliance Officer; and

WHEREAS, the Division of Contract Compliance & Equal Employment Opportunity in Public Contracts requires that each public agency appoint a Public Agency Compliance Officer (PACO) to serve as the liaison with the Division of Contract Compliance to act as the service provider and the agency's point of contact for all matters concerning the implementation and administration of N.J.S.A. 10:5-31 et. seq. and the Commissioners of the New Brunswick Parking Authority desire to fulfill this mandate by appointing a Public Agency Compliance Officer.


NOW THEREFORE BE IT RESOLVED, by the Commissioners of the New Brunswick Parking Authority, that Hung (Jimmy) Le is hereby appointed as the Public Agency Compliance Officer (PACO) to act as the liaison between the Division of Contract Compliance and the Authority's service providers pursuant to N.J.S.A. 10:5-31 et. seq., effective January 1, 2023 through December 31, 2023.

VOTING RECORD

COMMISSIONERS	<u>4</u> /YES	<u>0</u> /NO	<u>0</u> /ABSTAIN	<u>0</u> /ABSENT
Kevin McTernan	✓			
Anthony Caputo	✓			
Andrea Eato-White	✓			
Maria Soto	✓			

I certify that the above record is an accurate recitation of the votes cast by the Board of Commissioners of the New Brunswick Parking Authority.

Dated: January 25, 2023


Andrea Eato-White, Secretary

**NEW BRUNSWICK PARKING AUTHORITY
RESOLUTION FOR
OPEN PUBLIC RECORDS ACT**

WHEREAS, it is deemed necessary and in the best interest of the Commissioners of the Parking Authority of the City of New Brunswick, in the County of Middlesex, State of New Jersey, and for the inhabitants thereof to appoint a Public Records Custodian; and

WHEREAS, the Open Public Records Act (OPRA) requires each public agency appoint a records custodian as the person to receive requests from the public for access to public records, and the Commissioners of the New Brunswick Parking Authority desire to fulfill this mandate by appointing a Public Records Custodian.

NOW THEREFORE BE IT RESOLVED, by the Commissioners of the New Brunswick Parking Authority, that pursuant to the Open Public Records Act, N.J.S.A 47:1A-1 et. seq. (OPRA), Alexandra Perez is hereby appointed the Public Records Custodian to receive and review requests from the public for access to public records, effective January 1, 2023 through December 31, 2023.

VOTING RECORD

COMMISSIONERS	<u>4</u> /YES	<u>0</u> /NO	<u>0</u> /ABSTAIN	<u>0</u> /ABSENT
Kevin McTernan	✓			
Anthony Caputo	✓			
Andrea Eato-White	✓			
Maria Soto	✓			

I certify that the above record is an accurate recitation of the votes cast by the Board of Commissioners of the New Brunswick Parking Authority.

Dated: January 25, 2023


 Andrea Eato-White, Secretary

**NEW BRUNSWICK PARKING AUTHORITY
RESOLUTION FOR QUALIFYING
BOND COUNSEL
PURSUANT TO A FAIR & OPEN RFQ**

Whereas, it is deemed necessary and in the best interest of the Commissioners of the Parking Authority of the City of New Brunswick, in the County of Middlesex, State of New Jersey, to qualify a legal firm(s) as Bond Counsel pursuant to the “Fair and Open” RFQ process; and

Whereas, the law firms of:

- Wilentz, Goldman & Spitzer, P.A., having an office at 90 Woodbridge Center Drive, Suite 900, Woodbridge, N.J. 07095
- McManimon, Scotland & Baumann, having an office at 75 Livingston Avenue, 2nd Floor, Roseland, NJ 07068

have submitted a response to the RFQ for Bond Counsel requested by the NBPA, as set forth in their written qualifications on file with the NBPA; and

Whereas, the Executive Director of the Parking Authority has reviewed the qualifications of the firms that responded to the RFQ and recommends Wilentz, Goldman & Spitzer, P.A. for a one (1) year term, based upon its qualifications as Bond Counsel for the NBPA; and

Whereas, said services to be provided by the firm of Wilentz, Goldman & Spitzer, P.A. are professional services within the definition contained in NJSA 40:11-2(6); and

Whereas, the contractual amount for Bond Counsel Services is anticipated to exceed the Local Unit Pay-To-Play threshold of \$17,500.

Now Therefore Be It Resolved, that the New Brunswick Parking Authority pursuant to the State of New Jersey Local Unit Pay-To-Play Law, N.J.S.A. 19:44A-20 et. seq. for a one (1) year term hereby qualifies and selects the firm of Wilentz, Goldman & Spitzer, P.A. for Bond Counsel Services based upon its written RFQ response, which is on file with the NBPA and made a part hereof; and

Be It Further Resolved, that in order to effectuate the objectives of this Resolution, the Commissioners of the Parking Authority direct the Executive Director to award said contract and to cause notice of this Resolution as required by NJSA 40A:11-5(1)(a) to be published in the official newspapers of the NBPA; and

Be It Further Resolved, that the award of this contract is contingent upon the NBPA having sufficient funds and the Chief Financial Officer of the NBPA certifying that there are sufficient funds budgeted by the Authority for said professional services contract; and


Be It Further Resolved, that in the event that the legal services provided by the firm of Wilentz, Goldman & Spitzer, P.A. exceeds \$17,500, the NBPA shall cause said firm to file the appropriate Local Unit Pay-To-Play Law Disclosure statement.

VOTING RECORD

COMMISSIONERS	<u>4/YES</u>	<u>0/NO</u>	<u>0/ABSTAIN</u>	<u>0/ABSENT</u>
Kevin McTernan	✓			
Anthony Caputo	✓			
Andrea Eato-White	✓			
Maria Soto	✓			

I certify that the above record is an accurate recitation of the votes cast by the Board of Commissioners of the New Brunswick Parking Authority.

Dated: January 25, 2023


 Andrea Eato-White, Secretary

**NEW BRUNSWICK PARKING AUTHORITY
RESOLUTION FOR
GENERAL LEGAL COUNSEL
PURSUANT TO A FAIR & OPEN RFQ**

Whereas, it is deemed necessary and in the best interest of the Commissioners of the Parking Authority of the City of New Brunswick, in the County of Middlesex, State of New Jersey, to qualify a legal firm(s) as General Legal Counsel for the NBPA pursuant to the “Fair and Open” RFQ process; and

Whereas, the law firms of:

- Florio Kenny Raval, LLP, having an office at 125 Chubb Avenue, Suite 310-N, Lyndhurst, NJ 07071
- Rainone Coughlin Minchello LLC, having an office at 555 U.S. Highway One South, Suite 440, Iselin, NJ 08830

have submitted a response to the RFQ for General Legal Counsel requested by the NBPA, as set forth in its written qualifications on file with the NBPA; and

Whereas, the Executive Director of the Parking Authority has reviewed the qualifications of the firms that responded to the RFQ and recommends the selection of Rainone Coughlin Minchello LLC for a one (1) year term, based on its qualifications as General Legal Counsel for the NBPA; and

Whereas, said services to be provided by the law firm of Rainone Coughlin Minchello LLC are professional services within the definition contained in NJSA 40:11-2(6); and

Whereas, the contractual amount for General Legal Counsel services is anticipated to exceed the Local Unit Pay-To-Play threshold of \$17,500.

Now Therefore Be It Resolved, that the New Brunswick Parking Authority pursuant to the State of New Jersey Local Unit Pay-To-Play Law, N.J.S.A. 19:44A-20 et. seq. for a one (1) year term hereby qualifies and selects the law firm of Rainone Coughlin Minchello LLC for General Legal Counsel Services based upon the written RFQ response, which is on file with the NBPA and available for inspection and made a part hereof; and

Be It Further Resolved, that in order to effectuate the objectives of this Resolution, the Commissioners of the Parking Authority direct the Executive Director to award said contract and

to cause notice of this Resolution as required by NJSA 40A:11-5(1)(a) to be published in the official newspapers of the NBPA; and

Be It Further Resolved, that the award of this contract is contingent upon the NBPA having sufficient funds and the Chief Financial Officer of the NBPA certifying that there are sufficient funds budgeted by the Authority for said professional services contract; and

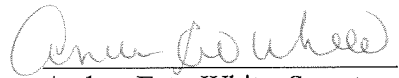
Be It Further Resolved, that the law firm of Rainone Coughlin Minchello LLC shall file the appropriate Local Unit Pay-To-Play Law Disclosure statement, when its legal fees exceed \$17,500.

VOTING RECORD

COMMISSIONERS	<u>4</u> /YES	<u>0</u> /NO	<u>0</u> /ABSTAIN	<u>0</u> /ABSENT
Kevin McTernan	✓			
Anthony Caputo	✓			
Andrea Eato-White	✓			
Maria Soto	✓			

I certify that the above record is an accurate recitation of the votes cast by the Board of Commissioners of the New Brunswick Parking Authority.

Dated: January 25, 2023


 Andrea Eato-White, Secretary

**NEW BRUNSWICK PARKING AUTHORITY
RESOLUTION FOR QUALIFYING
SPECIAL COUNSEL
PURSUANT TO A FAIR & OPEN RFQ**

Whereas, it is deemed necessary and in the best interest of the Commissioners of the Parking Authority of the City of New Brunswick, in the County of Middlesex, State of New Jersey, to qualify a legal firm(s) as Special Counsel pursuant to the “Fair and Open” RFQ process; and

Whereas, the law firms of:

- Florio Kenny Raval, LLP, having an office at 125 Chubb Avenue, Suite 310-N, Lyndhurst, NJ 07071
- Rainone Coughlin Minchello LLC, having an office at 555 U.S. Highway One South, Suite 440, Iselin, NJ 08830
- Wilentz, Goldman & Spitzer, P.A., having an office at 90 Woodbridge Center Drive, Suite 900, Woodbridge, NJ 07095

have submitted a response to the RFQ for Special Counsel requested by the NBPA, as set forth in their written qualifications on file with the NBPA; and

Whereas, the Executive Director of the Parking Authority has reviewed the qualifications of the firms that responded to the RFQ and recommends Wilentz, Goldman & Spitzer, P.A. for a one (1) year term, based upon its qualifications as Special Counsel for the NBPA; and

Whereas, said services to be provided by the firm of Wilentz, Goldman & Spitzer, P.A. are professional services within the definition contained in NJSA 40:11-2(6); and

Whereas, the contractual amount for Special Counsel Services is anticipated to exceed the Local Unit Pay-To-Play threshold of \$17,500.

Now Therefore Be It Resolved, that the New Brunswick Parking Authority pursuant to the State of New Jersey Local Unit Pay-To-Play Law, N.J.S.A. 19:44A-20 et. seq. for a one (1) year term hereby qualifies and selects the firm of Wilentz, Goldman & Spitzer, P.A. for Special Counsel Services based upon its written RFQ response, which is on file with the NBPA and made a part hereof; and

Be It Further Resolved, that in order to effectuate the objectives of this Resolution, the Commissioners of the Parking Authority direct the Executive Director to award said contract and to cause notice of this Resolution as required by NJSA 40A:11-5(1)(a) to be published in the official newspapers of the NBPA; and

Be It Further Resolved, that the award of this contract is contingent upon the NBPA having sufficient funds and the Chief Financial Officer of the NBPA certifying that there are sufficient funds budgeted by the Authority for said professional services contract; and

Be It Further Resolved, that in the event that the legal services provided by the firm of Wilentz, Goldman & Spitzer, P.A. exceeds \$17,500, the NBPA shall cause said firm to file the appropriate Local Unit Pay-To-Play Law Disclosure statement.

VOTING RECORD

COMMISSIONERS	<u>4</u> /YES	<u>0</u> /NO	<u>0</u> /ABSTAIN	<u>0</u> /ABSENT
Kevin McTernan	✓			
Anthony Caputo	✓			
Andrea Eato-White	✓			
Maria Soto	✓			

I certify that the above record is an accurate recitation of the votes cast by the Board of Commissioners of the New Brunswick Parking Authority.

Dated: January 25, 2023


 Andrea Eato-White, Secretary

**NEW BRUNSWICK PARKING AUTHORITY
RESOLUTION FOR QUALIFYING
LABOR ATTORNEY
PURSUANT TO A FAIR & OPEN RFQ**

Whereas, it is deemed necessary and in the best interest of the Commissioners of the Parking Authority of the City of New Brunswick, in the County of Middlesex, State of New Jersey, to qualify a law firm(s) as Labor Attorney pursuant to the “Fair and Open” RFQ process; and

Whereas, the law firm of:

- Apruzzese, McDermott, Mastro & Murphy, having an office at 25 Independence Boulevard, 3rd Floor, Warren, NJ 07059

have submitted a response to the RFQ for Labor Attorney requested by the NBPA, as set forth in their written qualifications on file with the NBPA; and

Whereas, the Executive Director of the Parking Authority has reviewed the qualifications of the firms that responded to the RFQ and recommends Apruzzese, McDermott, Mastro & Murphy for a one (1) year term, based upon its qualifications as Labor Attorney for the NBPA; and

Whereas, said services to be provided by the law firm of Apruzzese, McDermott, Mastro & Murphy are professional services within the definition contained in N.J.S.A. 40:11-2(6); and

Whereas, the contractual amount for Labor Attorney services is anticipated to exceed the Local Unit Pay-To-Play threshold of \$17,500.

Now Therefore Be It Resolved, that the New Brunswick Parking Authority pursuant to the State of New Jersey Local Unit Pay-To-Play Law, N.J.S.A. 19:44A-20 et. seq. for a one (1) year term hereby qualifies and selects the firm of Apruzzese, McDermott, Mastro & Murphy based upon its written RFQ response, which is on file with the NBPA and made a part hereof; and

Be It Further Resolved, that in order to effectuate the objectives of this Resolution, the Commissioners of the Parking Authority direct the Executive Director to award said contract and to cause notice of this Resolution as required by N.J.S.A. 40A:11-5(1)(a) to be published in the official newspapers of the NBPA; and

Be It Further Resolved, that the award of this contract is contingent upon the NBPA having sufficient funds and the Chief Financial Officer of the NBPA certifying that there are sufficient funds budgeted by the Authority for said professional services contract; and

Be It Further Resolved, that in the event that the legal services provided by the firm of Apruzzese, McDermott, Mastro & Murphy exceed \$17,500, the NBPA shall cause said firm to file the appropriate Local Unit Pay-To-Play Law Disclosure statement.

VOTING RECORD

COMMISSIONERS	<u>4</u> /YES	<u>0</u> /NO	<u>0</u> /ABSTAIN	<u>0</u> /ABSENT
Kevin McTernan	✓			
Anthony Caputo	✓			
Andrea Eato-White	✓			
Maria Soto	✓			

I certify that the above record is an accurate recitation of the votes cast by the Board of Commissioners of the New Brunswick Parking Authority.

Dated: January 25, 2023


 Andrea Eato-White, Secretary

**NEW BRUNSWICK PARKING AUTHORITY
RESOLUTION FOR QUALIFYING
PARKING CONSULTANT
PURSUANT TO A FAIR & OPEN RFQ**

Whereas, it is deemed necessary and in the best interest of the Commissioners of the Parking Authority of the City of New Brunswick, in the County of Middlesex, State of New Jersey, to qualify a Parking Consultant firm(s) pursuant to the “Fair and Open” RFQ process; and

Whereas, the firms of:

- Dixon Resources Unlimited, having an office at 3639 Midway Drive, Suite B345, San Diego, CA 92110; and
- Desman, having an office at 3 West 35th Street, 3rd Floor, New York, NY 10001

have submitted a response to the RFQ for Parking Consultant Services requested by the NBPA, as set forth in its written qualifications on file with the NBPA; and

Whereas, the Executive Director of the Parking Authority has reviewed the qualifications of the firms that responded to the RFQ and recommends Desman for a one (1) year term, based on its qualifications as Parking Consulting Firm for NBPA projects; and

Whereas, said services to be provided by the firm of Desman are Professional Services within the definition contained in NJSA 40:11-2(6); and

Whereas, the contractual amount for Parking Consulting Services is anticipated to exceed the Local Unit Pay-To-Play threshold of \$17,500.

Now Therefore Be It Resolved, that the New Brunswick Parking Authority pursuant to the State of New Jersey Local Unit Pay-To-Play Law, N.J.S.A. 19:44A-20 et. seq. for a one (1) year term hereby qualifies and selects the firm of Desman for Parking Consulting Services based upon its written RFQ response, which is on file with the NBPA and made a part hereof; and

Be It Further Resolved, that in order to effectuate the objectives of this Resolution, the Commissioners of the Parking Authority direct the Executive Director to award said contract and to cause notice of this Resolution as required by NJSA 40A:11-5(1)(a) to be published in the official newspapers of the NBPA; and

Be It Further Resolved, that the award of this contract is contingent upon the NBPA having sufficient funds and the Chief Financial Officer of the NBPA certifying that there are sufficient funds budgeted by the Authority for said professional services contract; and

Be It Further Resolved, that in the event that the consulting services provided by the firm of Desman exceeds \$17,500, the NBPA shall cause said firm to file the appropriate Local Unit Pay-To-Play Law Disclosure statement.

VOTING RECORD

COMMISSIONERS	<u>4</u> /YES	<u>0</u> /NO	<u>0</u> /ABSTAIN	<u>0</u> /ABSENT
Kevin McTernan	✓			
Anthony Caputo	✓			
Andrea Eato-White	✓			
Maria Soto	✓			

I certify that the above record is an accurate recitation of the votes cast by the Board of Commissioners of the New Brunswick Parking Authority.

Dated: January 25, 2023


 Andrea Eato-White, Secretary

**NEW BRUNSWICK PARKING AUTHORITY
RESOLUTION FOR QUALIFYING
PARKING STRUCTURE DESIGN & ENGINEERING FIRM
PURSUANT TO A FAIR & OPEN RFQ**

Whereas, it is deemed necessary and in the best interest of the Commissioners of the Parking Authority of the City of New Brunswick, in the County of Middlesex, State of New Jersey, to qualify a Parking Structure Design and Engineering firm(s) pursuant to the “Fair and Open” RFQ process; and

Whereas, the firms of:

- Desman, having an office at 3 West 35th Street, 3rd Floor, New York, NY 10001
- Netta Architects, having an office at 1084 Route 22 West, Mountainside, NJ 07092
- O&S Associates Engineers & Architects, having an office at 145 Main Street, Hackensack, NJ 07601
- O'Donnell & Naccarato, having an office at 701 Market Street #6000, Philadelphia, PA 19106; and
- Thornton Tomasetti, Inc., having an office at 744 Broad Street, Newark, NJ 07102

have submitted a response to the RFQ for Parking Structure Design and Engineering Services requested by the NBPA, as set forth in their written qualifications on file with the NBPA; and

Whereas, the Executive Director of the Parking Authority has reviewed the qualifications of the firms that responded to the RFQ and recommends Desman, O'Donnell & Naccarato, and Thornton Tomasetti for a one (1) year term, based upon their qualifications as Parking Structure Design and Engineering firms for NBPA projects; and

Whereas, said services to be provided by the firms of Desman, O'Donnell & Naccarato, and Thornton Tomasetti are Professional Services within the definition contained in NJSA 40:11-2(6); and

Whereas, the contractual amount for Parking Structure Design and Engineering services is anticipated to exceed the Local Unit Pay-To-Play threshold of \$17,500.

Now Therefore Be It Resolved, that the New Brunswick Parking Authority pursuant to the State of New Jersey Local Unit Pay-To-Play Law, N.J.S.A. 19:44A-20 et. seq. for a one (1) year term hereby qualifies and selects the firms of Desman, O'Donnell & Naccarato, and Thornton Tomasetti for Parking Structure Design and Engineering Services based upon their written RFQ responses, which are on file with the NBPA and made a part hereof; and

Be It Further Resolved, that in order to effectuate the objectives of this Resolution, the Commissioners of the Parking Authority direct the Executive Director to award said contract and to cause notice of this Resolution as required by NJSA 40A:11-5(1)(a) to be published in the official newspapers of the NBPA; and

Be It Further Resolved, that the award of this contract is contingent upon the NBPA having sufficient funds and the Chief Financial Officer of the NBPA certifying that there are sufficient funds budgeted by the Authority for said professional services contract; and

Be It Further Resolved, that in the event that the consulting services provided by the firms of Desman, O'Donnell & Naccarato, and/or Thornton Tomasetti exceeds \$17,500, the NBPA shall cause said firm(s) to file the appropriate Local Unit Pay-To-Play Law Disclosure statement.

VOTING RECORD

COMMISSIONERS	<u>4</u> /YES	<u>0</u> /NO	<u>0</u> /ABSTAIN	<u>0</u> /ABSENT
Kevin McTernan	✓			
Anthony Caputo	✓			
Andrea Eato-White	✓			
Maria Soto	✓			

I certify that the above record is an accurate recitation of the votes cast by the Board of Commissioners of the New Brunswick Parking Authority.

Dated: January 25, 2023


 Andrea Eato-White, Secretary

**NEW BRUNSWICK PARKING AUTHORITY
RESOLUTION FOR QUALIFYING
REAL ESTATE APPRAISAL FIRM
PURSUANT TO A FAIR & OPEN RFQ**

Whereas, it is deemed necessary and in the best interest of the Commissioners of the Parking Authority of the City of New Brunswick, in the County of Middlesex, State of New Jersey, to qualify a Real Estate Appraisal firm(s) pursuant to the “Fair and Open” RFQ process; and

Whereas, the firm of:

- Sterling DiSanto & Associates, having an office at 145 West End Avenue, Somerville, NJ 08876

has submitted a response to the RFQ for Real Estate Appraisal Services requested by the NBPA, as set forth in its written qualifications on file with the NBPA; and

Whereas, the Executive Director of the Parking Authority has reviewed the qualifications of said firm and recommends the selection of Sterling DiSanto & Associates for a one (1) year term, based upon its qualifications, as the Real Estate Appraisal firm for the NBPA; and

Whereas, said appraisal services to be provided by the firm of Sterling DiSanto & Associates are professional services within the definition contained in NJSA 40:11-2(6); and

Whereas, the contracted amount for Real Estate Appraisal Services by the NBPA is anticipated to exceed the Local Unit Pay-To-Play threshold of \$17,500.

Now Therefore Be It Resolved, that the New Brunswick Parking Authority pursuant to the State of New Jersey Local Unit Pay-To-Play Law, N.J.S.A. 19:44A-20 et. seq. for a one (1) year term hereby qualifies and selects the firm of Sterling DiSanto & Associates for Real Estate Appraisal Services based upon its written RFQ response, which is on file with the NBPA and made a part hereof; and

Be It Further Resolved, that in order to effectuate the objectives of this Resolution, the Commissioners of the Parking Authority direct the Executive Director to award said contract and to cause notice of this Resolution as required by NJSA 40A:11-5(1)(a) to be published in the official newspapers of the NBPA; and

Be It Further Resolved, that the award of this contract is contingent upon the NBPA having sufficient funds and the Chief Financial Officer of the NBPA certifying that there are sufficient funds budgeted by the Authority for said professional services contract; and


Be It Further Resolved, that in the event that the appraisal services provided by the firm of Sterling DiSanto & Associates exceeds \$17,500, the NBPA shall cause said firm to file the appropriate Local Unit Pay-To-Play Law Disclosure statement.

VOTING RECORD

COMMISSIONERS	<u>4</u> /YES	<u>0</u> /NO	<u>0</u> /ABSTAIN	<u>0</u> /ABSENT
Kevin McTernan	✓			
Anthony Caputo	✓			
Andrea Eato-White	✓			
Maria Soto	✓			

I certify that the above record is an accurate recitation of the votes cast by the Board of Commissioners of the New Brunswick Parking Authority.

Dated: January 25, 2023


 Andrea Eato-White, Secretary

**NEW BRUNSWICK PARKING AUTHORITY
RESOLUTION FOR FINANCIAL SERVICES
PURSUANT TO A NONFAIR & OPEN CONTRACT PROCESS**

Whereas, it is deemed necessary and in the best interest of the Commissioners of the Parking Authority of the City of New Brunswick, in the County of Middlesex, State of New Jersey, to engage a Chief Financial Officer - Accountant pursuant to the "Nonfair and Open" professional services contracting process; and

Whereas, the New Brunswick Parking Authority desires to engage Bright S. Rajaratnam of Bright Consulting Services, LLC, P.O. Box 8, Monmouth Junction, New Jersey 08852 to serve as the NBPA's CFO on a professional services consulting basis; and

Whereas, the Chairman and Executive Director of the Parking Authority have reviewed the qualifications of Bright S. Rajaratnam and recommend the selection of Bright S. Rajaratnam as the CFO for the NBPA for a twelve (12) month term, for a fee of \$128,804.00 paid in biweekly installments of \$4,954.00, and

Whereas, said CFO - Accounting services to be provided by Bright S. Rajaratnam are professional services within the definition contained in NJSA 40:11-2(6).

Now Therefore Be It Resolved, that the New Brunswick Parking Authority pursuant to the State of New Jersey Local Unit Pay-To-Play Law, N.J.S.A. 19:44A-20 et. seq. selects Bright S. Rajaratnam to serve as CFO - Accountant for a twelve (12) month term, for a fee of \$128,804.00 based upon a "Nonfair and Open" professional services contract, which shall be on file with the NBPA and available for public inspection and which is made a part hereof; and

Be It Further Resolved, that in order to effectuate the objectives of this Resolution, the Commissioners of the Parking Authority direct the Executive Director to award said contract and to cause notice of this Resolution as required by NJSA 40A:11-5(1)(a) to be published in the official newspapers of the NBPA; and

Be It Further Resolved, that the award of this contract is contingent upon the NBPA having sufficient funds and the Executive Director of the NBPA affirming that there are sufficient funds budgeted by the Authority for said professional services contract; and

Be It Further Resolved, that when the CFO - Accounting services compensation paid Bright S. Rajaratnam exceeds \$17,500, the NBPA shall cause said individual to file the appropriate Local Unit Pay-To-Play Law Disclosure statement; and

Be It Further Resolved, that pursuant to the Local Unit Pay-To-Play Law, Bright S. Rajaratnam shall be prohibited from making political contributions to any New Brunswick municipal candidates for a period of two (2) years following the last day of his employment as CFO - Accountant pursuant to "Nonfair and Open" professional services contracting procurement.


VOTING RECORD

COMMISSIONERS 4 /YES 0 /NO 0 /ABSTAIN 0 /ABSENT

Kevin McTernan	✓			
Anthony Caputo	✓			
Andrea Eato-White	✓			
Maria Soto	✓			

I certify that the above record is an accurate recitation of the votes cast by the Board of Commissioners of the New Brunswick Parking Authority.

January 25, 2023


 Andrea Eato-White, Secretary

**NEW BRUNSWICK PARKING AUTHORITY
RESOLUTION TO AWARD CONTRACTS FOR
ON-CALL ELECTRICAL SERVICES**

Whereas, it is deemed necessary and in the best interests of the Commissioners of the Parking Authority of the City of New Brunswick, in the County of Middlesex, upon the basis of public advertisement and competitive bids, to select, and to award contracts as needed, for on-call, as-needed electrical services for a period of one (1) year with an option to renew by the Authority for one (1) additional one (1)-year extension; and

Whereas, the following vendors submitted public bids on January 20, 2023 in response to the bid specification of the NBPA:

- Signal Electric Corporation, having an office at 3005 Hadley Road, Unit #1, South Plainfield, NJ 07080
- Sonny Electric, Inc., having an office at 25 Boyd Street, Kearny, NJ 07032
- Maul Power Group, Inc., having an office at 2553 Route 130, Suite 3, Cranbury, NJ 08512
- Magic Touch Construction Company, Inc., having an office at 59 West Front Street, Keyport NJ 07735

Whereas, Signal Electric Corporation, Sonny Electric, Inc., and Maul Power Group, Inc. are the lowest responsive bidders for on-call electrical services; and

Whereas, the Commissioners of the Parking Authority of the City of New Brunswick desire to select, and to award contracts as needed, for on-call, as-needed electrical services to the lowest three responsive bidders.

Now Therefore Be It Resolved, that the New Brunswick Parking Authority select, and award contracts as needed, for a period of one year with an option to renew by the Authority for one additional one-year extension, as a result of an advertised public bid, pursuant to NJSA 40A:11 et seq. of the Local Public Contract Law of the State of

New Jersey, to Signal Electric Corporation, Sonny Electric, Inc., and Maul Power Group, Inc., the lowest three responsive bidders for electrical services.

Be It Further Resolved, that in order to effectuate the objectives of this resolution, the Board of Commissioners of the Parking Authority of the City of New Brunswick, authorize the Executive Director of the Authority to award said contract(s), as needed, to Signal Electric Corporation, Sonny Electric, Inc., and Maul Power Group, Inc.

Be It Further Resolved, that any award of contracts pursuant to this resolution is contingent upon the NBPA having sufficient funds and the Chief Financial Officer of the Authority certifying that there are sufficient funds budgeted by the Authority for the services.

VOTING RECORD

Dated: January 25, 2023

COMMISSIONERS	<u>4</u> /YES	<u>0</u> /NO	<u>0</u> /ABSTAIN	<u>0</u> /ABSENT
Kevin McTernan	✓			
Anthony Caputo	✓			
Andrea Eato-White	✓			
Maria Soto	✓			

I certify that the above record is an accurate recitation of the votes cast by the Board of Commissioners of the New Brunswick Parking Authority.

Dated: January 25, 2023


Andrea Eato-White, Secretary

**NEW BRUNSWICK PARKING AUTHORITY
RESOLUTION TO AWARD CONTRACTS FOR
ON-CALL PLUMBING SERVICES**

Whereas, it is deemed necessary and in the best interests of the Commissioners of the Parking Authority of the City of New Brunswick, in the County of Middlesex, upon the basis of public advertisement and competitive bids, to select, and to award a contract as needed, for on-call, as-needed plumbing services for a period of one (1) year with an option to renew by the Authority for one (1) additional one (1)-year extension; and

Whereas, the following vendors submitted public bids on January 20, 2023 in response to the bid specification of the NBPA:

- Robert Griggs Plumbing and Heating LLC, having an office at 2486 Route 206, Belle Mead, NJ 08502
- Magic Touch Construction Company, Inc., having an office at 59 West Front Street, Keyport NJ 07735

Whereas, Robert Griggs Plumbing and Heating LLC is the lowest responsive bidder for on-call plumbing services; and

Whereas, the Commissioners of the Parking Authority of the City of New Brunswick desire to select, and to award a contract as needed, for on-call, as-needed plumbing services to the lowest responsive bidder.

Now Therefore Be It Resolved, that the New Brunswick Parking Authority select, and award a contract as needed, for a period of one year with an option to renew by the Authority for one additional one-year extension, as a result of an advertised public bid, pursuant to NJSA 40A:11 et seq. of the Local Public Contract Law of the State of New Jersey, to Robert Griggs Plumbing and Heating LLC, the lowest responsive bidder for plumbing services.

Be It Further Resolved, that in order to effectuate the objectives of this resolution, the Board of Commissioners of the Parking Authority of the City of New Brunswick, authorize the Executive Director of the Authority to award said contract, as needed, to Robert Griggs Plumbing and Heating LLC.

Be It Further Resolved, that said award of contract pursuant to this resolution is contingent upon the NBPA having sufficient funds and the Chief Financial Officer of the Authority certifying that there are sufficient funds budgeted by the Authority for the services.


VOTING RECORD

Dated: January 25, 2023

COMMISSIONERS	<u>4</u> /YES	<u>0</u> /NO	<u>0</u> /ABSTAIN	<u>0</u> /ABSENT
Kevin McTernan	✓			
Anthony Caputo	✓			
Andrea Eato-White	✓			
Maria Soto	✓			

I certify that the above record is an accurate recitation of the votes cast by the Board of Commissioners of the New Brunswick Parking Authority.

Dated: January 25, 2023


 Andrea Eato-White, Secretary

**NEW BRUNSWICK PARKING AUTHORITY
RESOLUTION AUTHORIZING PURCHASE CONTRACTS WITH
CERTAIN APPROVED COOPERATIVE PRICING SYSTEMS**

Whereas, the New Brunswick Parking Authority is a party to a cooperative purchasing agreement with various cooperative pricing councils, a cooperative purchasing program organized pursuant to N.J.S.A. 40A: 11-10 and N.J.A.C. 5:34-7.11; and

Whereas, Local Public Contract Law authorizes a municipality to purchase goods and services through duly-formed cooperative purchasing systems without advertising for bids; and

Whereas, the procurement of goods and services through a cooperative purchasing program is considered to be an open and fair process under the New Jersey Pay-To-Play Law, N.J.S.A. 19:44A-20.4 et seq.; and

Whereas, the New Brunswick Parking Authority has a need to purchase, on a timely basis, goods or services utilizing cooperative purchasing agreements with the following cooperative pricing councils during the year 2023:

- Cranford Police Cooperative Pricing System
- Educational Services Commission of New Jersey (ESCNJ)
- Hunterdon County Educational Services Commission (HCESC)
- NJ Parking Co-op (NJPC)
- Somerset County Co-op (2SOCCP)
- Sourcewell Co-op
- State of New Jersey Contract (NJSTART)

Whereas, the New Brunswick Parking Authority plans to utilize the cooperative purchasing program with the above listed cooperative pricing councils and such transactions shall be subject to all conditions applicable to the current cooperative pricing agreement.

Now Therefore Be It Resolved, by the Board of the New Brunswick Parking Authority, that the Qualified Purchasing Agent is hereby authorized to purchase goods and services in 2023 utilizing the cooperative purchasing program with the above listed cooperative pricing councils, pursuant to all conditions of the individual cooperative purchasing agreement; and


Be It Further Resolved, that pursuant to N.J.A.C. 5:30-5.5(b), prior to placing any order for goods or services in accordance with this resolution, the Chief Financial Officer shall execute a certificate of available funds, which shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Financial Officer and attached to the purchase order or similar document.

VOTING RECORD

<u>COMMISSIONERS</u>	<u>4/YES</u>	<u>0/NO</u>	<u>0/ABSTAIN</u>	<u>0/ABSENT</u>
Kevin McTernan	✓			
Anthony Caputo	✓			
Andrea Eato-White	✓			
Maria Soto	✓			

I certify that the above record is an accurate recitation of the votes cast by the Board of Commissioners of the New Brunswick Parking Authority.

Dated: January 25, 2023


 Andrea Eato-White, Secretary