

Agenda
New Brunswick Parking Authority
March 24, 2021

- A. Call to Order
- B. Read Public Notice

- C. Minutes from January 2021 Reorganization Meeting
Minutes from January 2021 Board Meeting
- D. Executive Director Report
- E. Public Comment
- F. Board Discussion
- G. Resolutions
 - 1. Payment Resolution for March 2021
- H. Old Business
- I. New Business

- M. Adjourn

**Minutes of a Regular Board Meeting
March 24, 2021**

A Regular Meeting of the New Brunswick Parking Authority was held on March 24, 2021 in the conference room of the New Brunswick Parking Authority located at 106 Somerset Street, New Brunswick, New Jersey. Due to the COVID-19 health emergency, all commissioners attended via conference call in. Chairman Kevin McTernan called the meeting to order at 5:00 p.m.

Mr. Karon read the Public Statement as required by P.L. 1975.

Commissioners in Attendance:	Kevin McTernan	Chairman
	Tony Caputo	Vice Chairman
	Louis Garlatti, Jr.	Treasurer
	Edwin Keefe	Secretary

Legal in Attendance via phone:	David Minchello	General Counsel
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NBPA Personnel in Attendance:	Mitchell Karon	Executive Director
	Bright Rajaratnam (via phone)	Chief Financial Officer
	Stephanie Hart (via phone)	Human Resources Manager

Not in Attendance:	Andrea Eato-White	Commissioner
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Minutes

On motion of Mr. Garlatti, seconded by Mr. Keefe, the Board approves the 2021 Reorganization Board Meeting Minutes. Vote: 4-yes, 0-no, 1-absent (Eato-White), 0 – abstain

On motion of Mr. Keefe, seconded by Mr. Garlatti, the Board approves the January 2021 Regular Board Meeting Minutes. Vote: 4-yes, 0-no, 1-absent (Eato-White), 0 – abstain

Executive Director's Report

Mr. Karon states that there has been an increase in demand at the Lower Church Street Deck, specifically on the weekend. There is an average of 250 cars per night Thursday – Sunday.

Alternate side of the street parking begins again on April 1st. In anticipation of this, the NBPA is looking to hire another Parking Enforcement Officer since we reduced staff when the pandemic began.

Rutgers is purchasing three floors at Gateway. The closing date is set for April 1st and the NBPA should be receiving about \$6 million in the sale.

Last year the Board approved the policy to allow employees to be paid out for any additional vacation time beyond the 2 weeks at a 50% value in an effort to keep employees on the job. Mr. Karon states the NBPA would like to extend this policy for this year as well. The Board is in agreement and approves the policy.

Public Comment

A member of the public expresses opposition to cutting the Board Meetings down to six times a year.

A member of the public asks for an update on the former Ferren Site. The Board advises the Public should direct questions regarding the site to DEVCO since the development is being directed by them and not NBPA. Member of the public states that the area is in need of redevelopment and the results have been unsatisfactory. Member of the public suggests the Board should choose a different developer or have an open process to find a developer.

A member of the public asks if the NBPA will be able to make this year's pilot payment. Mr. Karon states the NBPA plans on making the payment in full.

Board Discussion

No Board Discussion.

Resolutions

On motion of Mr. Keefe, seconded by Mr. Caputo, the Board approved the Payment Resolution for March 2021. Vote: 4- yes, 0- no, 1-absent (Eato-White), 0-abstain.

Old Business

No Old Business

New Business

No New Business

Adjourn

On motion of Mr. Keefe, seconded by Mr. Garlatti, the Board adjourned at 5:13pm.
Vote: 4- yes, 0- no, 1-absent (Eato-White), 0-abstain.



Louis Garlatti, Jr.
Secretary Designee

The Parking Authority of the City of New Brunswick March 2021 Resolution of Operating Expenditures

The following expenditures are necessary for the Authority operations
and are provided for within the annual budget then applicable:

CHECKS	VENDOR NAME	DATE	AMOUNT
WIRE	PAYROLL 02/03/21	02/03/2021	67,568.80
WIRE	FSA 02-03-21	02/03/2021	319.21
WIRE	PENSION -JAN.	02/08/2021	16,600.00
WIRE	HEALTH - FEB.	02/12/2021	55,066.88
WIRE	HEALTH - FEB.	02/12/2021	8,854.95
WIRE	PAYROLL 02/17/21	02/17/2021	68,124.97
WIRE	FSA 02-17-21	02/17/2021	549.97
WIRE	PAYROLL 03/05/21	03/03/2021	67,064.00
WIRE	FSA 03-05-21	03/03/2021	1,241.46
WIRE	PENSION - FEB.	03/05/2021	16,600.00
WIRE	HEALTH - MARCH	03/15/2021	54,158.20
WIRE	HEALTH - MARCH	03/15/2021	8,854.95
WIRE	PAYROLL 03/19/21	03/17/2021	67,802.35
WIRE	FSA 03-19-21	03/17/2021	549.97
75630	CONCEPCION SALDANA-ACEVEDO	02/10/2021	148.50
75631	ADVANZA TECHNOLOGIES INC	02/10/2021	2,743.33
75632	AFLAC	02/10/2021	671.74
75633	APRUZZESE MCDERMOTT	02/10/2021	1,315.00
75634	BEST PRODUCTS SALES	02/10/2021	450.00
75635	LEONARD BIER	02/10/2021	545.90
75636	BRUNSWICK URGENT CARE PA	02/10/2021	65.00
75637	OPTIMUM	02/10/2021	785.00
75638	OPTIMUM	02/10/2021	50.25
75639	OPTIMUM	02/10/2021	176.61
75640	CDW GOVERNMENT	02/10/2021	500.52
75641	CENTRAL JERSEY WASTE	02/10/2021	325.00
75642	CITY OF NEW BRUNSWICK	02/10/2021	39,111.81
75643	CITY OF NEW BRUNSWICK	02/10/2021	260.59
75644	CITY OF NEW BRUNSWICK (WATER)	02/10/2021	11,687.30
75645	EASTERN ARMORED SERVICES INC	02/10/2021	1,908.00
75646	GSRP PROJECT HOLDINGS I, LLC	02/10/2021	2,200.44
75647	NICHOLAS HANSON	02/10/2021	170.00
75648	HICKS COMMUNICATIONS INC	02/10/2021	4,750.00
75649	JERSEY ELEVATOR	02/10/2021	1,135.00
75650	HELEN KOLIAS	02/10/2021	148.50
75651	HARRIET LEEDS	02/10/2021	150.00
75652	YOUSAF MAHMOOD	02/10/2021	195.00
75653	METLIFE SBC	02/10/2021	2,121.22
75654	METLIFE	02/10/2021	610.00
75655	MGL PRINTING SOLUTION	02/10/2021	61.00
75656	SUPERIOR VISION OF NJ INC	02/10/2021	237.21
75657	NETWORKFLEET	02/10/2021	323.00
75658	PSE&G/WELLNESS ELECTRIC	02/10/2021	6,950.94

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CHECKS	VENDOR NAME	DATE	AMOUNT
75659	PSE&G/WELLNESS GAS	02/10/2021	497.55
75660	PSEG/RT27 & KIRKPATRICK ST	02/10/2021	23.93
75661	PSE&G	02/10/2021	32,387.32
75662	PSE&G	02/10/2021	1,982.25
75663	BRIGHT RAJARATNAM	02/10/2021	33.04
75664	RESPONSE COMPUTER GROUP INC	02/10/2021	960.00
75665	RUTGERS STATE OF NJ	02/10/2021	6,620.75
75666	NJ ADVANCE MEDIA	02/10/2021	32.55
75667	JAMES KELLY-COURT OFFICER	02/10/2021	120.00
75668	DENISE TADY	02/10/2021	170.00
75669	TEAMSTERS LOCAL 4069	02/10/2021	107.00
75670	TRIANGLE FIDELCO INDUST. CTR	02/10/2021	28,457.82
75671	VERIZON	02/10/2021	933.10
75672	VERIZON CABS	02/10/2021	937.81
75673	VERIZON	02/10/2021	506.20
75674	VERIZON CABS	02/10/2021	981.49
75675	VERIZON CABS	02/10/2021	1,962.98
75676	VERIZON	02/10/2021	71.09
75677	VERIZON/WELLNESS	02/10/2021	427.54
75678	VERIZON/FAX	02/10/2021	54.39
75679	WB MASON CO INC	02/10/2021	161.65
75680	CECILIA WONG	02/10/2021	155.00
75681	NARASIMHA RAO SURAMPUDI	03/03/2021	170.00
75682	AMJAD GHORI	03/03/2021	20.00
75683	CONCEPCION SALDANA-ACEVEDO	03/03/2021	148.50
75684	ADVANZA TECHNOLOGIES INC	03/03/2021	1,355.75
75685	BEST CLEANING	03/03/2021	3,645.00
75686	LEONARD BIER	03/03/2021	545.90
75687	OPTIMUM	03/03/2021	785.00
75688	OPTIMUM	03/03/2021	100.91
75689	CABLEVISION LIGHTPATH INC	03/03/2021	2,549.70
75690	OPTIMUM	03/03/2021	176.61
75691	ANDREW CAPANELLI	03/03/2021	340.00
75692	CENTRAL JERSEY PROPERTY	03/03/2021	44,660.00
75693	CENTRAL JERSEY WASTE	03/03/2021	338.00
75694	CENTRAL JERSEY WASTE	03/03/2021	800.00
75695	CIRCLE JANITORIAL SUPPLIES	03/03/2021	391.37
75696	CITY OF NEW BRUNSWICK	03/03/2021	127.66
75697	CITY OF NEW BRUNSWICK	03/03/2021	70.00
75698	MICHAEL DE TERESA	03/03/2021	258.72
75699	EASTERN ARMORED SERVICES INC	03/03/2021	1,011.00
75700	J.C. EHRLICH CO., INC.	03/03/2021	132.00
75701	F&G MECHANICAL	03/03/2021	8,200.00

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CHECKS	VENDOR NAME	DATE	AMOUNT
75702	GEORGE ST HOLDINGS LLC	03/03/2021	304.23
75703	HARVEST MOON BREWERY	03/03/2021	85.00
75704	MICHEAL HENNIX	03/03/2021	165.00
75705	EMILY HSU	03/03/2021	180.00
75706	HUB PARKING	03/03/2021	10,372.72
75707	INSTITUTE FOR PROFESSIONAL	03/03/2021	50.00
75708	IPS GROUP INC.	03/03/2021	5,804.68
75709	IPT LLC	03/03/2021	3,933.24
75710	JERSEY ELEVATOR	03/03/2021	2,270.00
75711	MITCHELL KARON	03/03/2021	15.98
75712	HELEN KOLIAS	03/03/2021	148.50
75713	JESSICA KUC	03/03/2021	170.00
75714	SOPHIA KURTZ	03/03/2021	180.00
75715	HARRIET LEEDS	03/03/2021	170.00
75716	YOUSAF MAHMOOD	03/03/2021	97.50
75717	MALOUF FORD	03/03/2021	983.78
75718	MARLIN BUSINESS BANK	03/03/2021	269.64
75719	METLIFE SBC	03/03/2021	2,054.68
75720	METLIFE	03/03/2021	610.00
75721	RAINONE COUGHLIN MINCHELLO LLC	03/03/2021	4,468.50
75722	MODERN GROUP LTD	03/03/2021	576.80
75723	AKERKE MUZAFFAR	03/03/2021	180.00
75724	SUPERIOR VISION OF NJ INC	03/03/2021	470.58
75725	NEW BRUNSWICK SISTER CITIES	03/03/2021	1,000.00
75726	NETTA ARCHITECHS	03/03/2021	17,820.92
75727	STATE OF NJ DCA BFCE-DORES	03/03/2021	4,873.00
75728	TREASURER -STATE OF NEW JERSEY	03/03/2021	550.00
75729	NYC WEB DESIGN.COM	03/03/2021	23,985.00
75730	PARKMED INC	03/03/2021	8,220.00
75731	PRIMEPOINT LLC	03/03/2021	1,285.50
75732	PSE&G/WELLNESS GAS	03/03/2021	515.57
75733	PSE&G	03/03/2021	6,132.66
75734	PSE&G	03/03/2021	198.38
75735	PSE&G/ OLD FRESH GROCERY GAS	03/03/2021	595.02
75736	LITE REN	03/03/2021	155.00
75737	RUTGERS UNIVERSITY	03/03/2021	4,381.22
75738	RUTGERS STATE OF NJ	03/03/2021	6,456.95
75739	SOMERSET URBAN RENEWAL LLC	03/03/2021	4,432.00
75740	SPECTROTEL	03/03/2021	49.68
75741	JAMES KELLY-COURT OFFICER	03/03/2021	120.00
75742	THYSSENKRUPP ELEVATOR CORP	03/03/2021	7,077.22
75743	TIAA BANK	03/03/2021	169.32
75744	TRIANGLE FIDELCO INDUST. CTR	03/03/2021	28,457.82

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CHECKS	VENDOR NAME	DATE	AMOUNT
75745	URBAN ENGINEERS	03/03/2021	27,545.35
75746	VERIZON WIRELESS	03/03/2021	1,483.69
75747	VERIZON	03/03/2021	933.10
75748	VERIZON CABS	03/03/2021	693.28
75749	CECILIA WONG	03/03/2021	155.00
75750	STEPHANIE HART	03/03/2021	100.00
75751	ARCHIBALD MATTIS	03/17/2021	180.00
75752	RAPHAELA IMBRIANI BENTO	03/17/2021	42.00
75753	SUSAN B TANGARIE	03/17/2021	180.00
75754	NILE KHAN	03/17/2021	6.00
75755	AFLAC	03/17/2021	671.74
75756	OPTIMUM	03/17/2021	47.97
75757	CABLEVISION LIGHTPATH INC	03/17/2021	2,549.70
75758	ALEXIS CAVALLO	03/17/2021	170.00
75759	CENTRAL JERSEY WASTE	03/17/2021	946.69
75760	CINTAS FIRST AID & SAFETY	03/17/2021	365.63
75761	CIRCLE JANITORIAL SUPPLIES	03/17/2021	504.75
75762	CLEAN MAT SERVICES LLC	03/17/2021	344.80
75763	CONSOLIDATED STEEL & ALUMINUM	03/17/2021	168,505.00
75764	CULTURAL CENTER	03/17/2021	22.12
75765	HARRY DELGADO	03/17/2021	1,300.00
75766	J.C. EHRLICH CO., INC.	03/17/2021	132.00
75767	FOXWOOD SERVICE CENTER	03/17/2021	1,058.75
75768	LIONEL FROLOFF	03/17/2021	170.00
75769	JANINE GORDON	03/17/2021	180.00
75770	GSRP PROJECT HOLDINGS I, LLC	03/17/2021	1,291.63
75771	YUXIN HE	03/17/2021	195.00
75772	HUB PARKING	03/17/2021	10,372.72
75773	IPS GROUP INC.	03/17/2021	10,631.77
75774	JOHNSON CONTROLS	03/17/2021	516.37
75775	LEVEL G ASSOCIATES, LLC	03/17/2021	945.00
75776	METLIFE	03/17/2021	610.00
75777	MIDDLESEX COUNTY TREASURER	03/17/2021	2,811.22
75778	MIDDLESEX CNTY MUNICIPAL	03/17/2021	102,025.00
75779	RAINONE COUGHLIN MINCHELLO LLC	03/17/2021	4,000.00
75780	MODERN GROUP LTD	03/17/2021	3,642.49
75781	VIKRAM NAIR	03/17/2021	390.00
75782	NETWORKFLEET	03/17/2021	323.00
75783	NJ MOTOR VEHICLE COMMISSION	03/17/2021	162.50
75784	OTIS ELEVATOR COMPANY	03/17/2021	9,000.00
75785	PARKMOBILE USA INC	03/17/2021	3,529.40
75786	PHOENIX ADVISORS LLC	03/17/2021	1,950.00
75787	EMMA PLECAS	03/17/2021	165.00

**The Parking Authority of the City of New Brunswick
March 2021 Resolution of Operating Expenditures**

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CHECKS	VENDOR NAME	DATE	AMOUNT
75788	PRIMEPOINT LLC	03/17/2021	787.30
75789	PSE&G/WELLNESS ELECTRIC	03/17/2021	7,101.08
75790	PSE&G	03/17/2021	44,990.32
75791	PSE&G	03/17/2021	2,092.40
75792	TIMOTHY RAYWOOD	03/17/2021	143.00
75793	SCHINDLER ELEVATOR CORP	03/17/2021	2,095.00
75794	SOMERSET URBAN RENEWAL LLC	03/17/2021	3,354.00
75795	JAMES KELLY-COURT OFFICER	03/17/2021	120.00
75796	TASC	03/17/2021	285.00
75797	TEAMSTERS LOCAL 4069	03/17/2021	147.00
75798	TIAA BANK	03/17/2021	169.32
75799	VALENTINI LEONARDO	03/17/2021	360.00
75800	VERIZON WIRELESS	03/17/2021	1,432.37
75801	VERIZON CABS	03/17/2021	824.30
75802	VERIZON	03/17/2021	506.20
75803	VERIZON CABS	03/17/2021	871.39
75804	VERIZON CABS	03/17/2021	1,714.64
75805	VERIZON	03/17/2021	40.74
75806	VERIZON/WELLNESS	03/17/2021	855.08
75807	VERIZON/FAX	03/17/2021	54.39
75808	WB MASON CO INC	03/17/2021	96.05
75809	WITHUM	03/17/2021	20,600.00

1,256,086.49

The Parking Authority of the City of New Brunswick
March 2021 Resolution of Operating Expenditures

The estimated revenue operating fund expenditures which are noted below carry us through the next payment resolution. The following figures are for the period ending May 26, 2021.

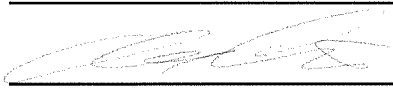
Payroll Estimate	03/31/2021	65,000.00
Payroll Estimate	04/14/2021	65,000.00
Payroll Estimate	04/28/2021	65,000.00
Payroll Estimate	05/12/2021	65,000.00
Payroll Estimate	05/26/2021	65,000.00
Health - April	04/07/2021	64,000.00
Pension - March	04/07/2021	16,600.00
Prior Month Payroll Estimate		(340,521.83)
Total Disbursements		1,256,086.49
Total Resolution Amount		<u>1,321,164.66</u>

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The Parking Authority of the City of New Brunswick
March 2021 Resolution of Operating Expenditures

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Payroll Estimate	04/14/2021	65,000.00
Payroll Estimate	04/28/2021	65,000.00
Payroll Estimate	05/12/2021	65,000.00
Payroll Estimate	05/26/2021	65,000.00
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The Parking Authority of the City of New Brunswick
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Payroll Estimate	04/14/2021	65,000.00
Payroll Estimate	04/28/2021	65,000.00
Payroll Estimate	05/12/2021	65,000.00
Payroll Estimate	05/26/2021	65,000.00
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Total Disbursements		1,256,086.49

Total Resolution Amount 1,321,164.66

