

Agenda
New Brunswick Parking Authority
October 30, 2019

- A. Call to Order
- B. Read Public Notice
- C. Minutes from September 2019 Regular Board Meeting
- D. Executive Director's Report
- E. Committee Reports
 - 1. Finance
 - 2. Legal
- F. Public Comment
- G. Board Discussion
- H. Resolutions
 - 1. Payment Resolution for October 2019
 - 2. Resolution Approving the 2020 Authority Budget
 - 3. Resolution Awarding Jersey Avenue Snow Removal Contract
 - 4. Resolution Approving Grant with NJ Dept of Environmental Protection
- I. Old Business
- J. New Business
- K. Closed Session
 - 1. Legal
 - 2. Personnel
- L. Open Session
- M. Adjourn

**Minutes of a Regular Board Meeting
October 30, 2019**

A Regular Meeting of the New Brunswick Parking Authority was held on October 30, 2019 in the conference room of the New Brunswick Parking Authority located at 106 Somerset Street, New Brunswick, New Jersey. Chairman Kevin McTernan called the meeting to order at 5:00 p.m.

Mr. McTernan read the Public Statement as required by P.L. 1975.

Commissioners in Attendance:	Kevin McTernan Tony Caputo Edwin Keefe Andrea Eato-White	Chairman Vice Chairman Secretary Commissioner
Legal in Attendance:	David Minchello	General Counsel
NBPA Personnel in Attendance:	Mitchell Karon Bright Rajaratman Stephanie Hart	Executive Director Chief Financial Officer Human Resources Manager
Not In Attendance:	Louis Garlatti, Jr.	Treasurer

Minutes

On motion of Mr. Keefe, seconded by Mrs. Eato-White, the Board approved the minutes of the September 2019 Regular Board Meeting. Vote: 3-yes, 0-no, 1-abstain (Caputo), 1-absent (Garlatti).

Executive Director's Report

Mr. Karon reports that usage at the Performing Arts Garage is increasing, as well as Valet operations. NBPA is working with the Performing Arts Center to get a calendar of events.

The 2019 restoration project is complete. Tim Haahs is now working on an assessment for restoration work in 2020.

NBPA received a grant from the NJ DEP that NBPA will use to install more charging stations. The NBPA will have to put out a bid for a vendor and the NBPA would be reimbursed for the cost up to \$84,000.00. There is a resolution on the agenda tonight to approve receipt of that grant.

The parking decks have been very busy lately and a number of garages have had to close due to capacity.

Parking reservations have increased since the opening of the PAC.

Finance

Mr. Rajaratnam states that all Board members received a copy of the unaudited September 2019 financial statement and balance sheet.

The year-to-date revenue is 3.1% higher than the budget. The year-to-date expenses is 1.5% less than the budget.

The 2020 budget is completed and is on the agenda tonight for approval by the Board.

Legal

No Legal to Report.

Public Comment

A member of the Public asks if there is any update on the supermarket space. Mr. Karon advises the NBPA is working with a potential tenant.

A member of the Public asks if there is any update on the HUB. The Board advises that there is no update.

A member of the Public inquires about NBPA's history with the site that is now the Lincoln Annex Public School and was Saint Peter's School. Mr. Karon advises that when the Diocese owned the site, the NBPA managed the parking lot and rented spaces for the Diocese.

Board Discussion

No Board Discussion.

Resolutions

On motion of Mr. Keefe, seconded by Mr. Caputo, the Board approved the Payment Resolution for October 2019. Vote: 4 - yes, 0- no, 0- abstain, 1 – absent (Garlatti).

On motion of Mr. Keefe, seconded by Mrs. Eato-White, the Board approved the 2020 Authority Budget. Vote: 4 - yes, 0- no, 0- abstain, 1 – absent (Garlatti).

On motion of Mrs. Eato-White, seconded by Mr. Keefe, the Board approved the Resolution Awarding a Contract for Jersey Avenue Park & Ride Snow Removal. Vote: 4 - yes, 0- no, 0- abstain, 1 – absent (Garlatti).

On motion of Mr. Keefe, seconded by Mr. Caputo, the Board approved the Resolution Approving Grant with NJ Department of Environmental Protection. Vote: 4 - yes, 0- no, 0- abstain, 1 – absent (Garlatti).

Old Business

No Old Business

New Business

No New Business

Adjourn

On motion of Mr. Caputo, seconded by Mr. Keefe, the Board adjourned at 5:07pm.
Vote: 4 - yes, 0- no, 0- abstain, 1 – absent (Garlatti).



Edwin Keefe
Secretary

The Parking Authority of the City of New Brunswick October 2019 Resolution of Operating Expenditures

The following expenditures are necessary for the Authority operations and are provided for within the annual budget then applicable:

CHECKS	VENDOR NAME	DATE	AMOUNT
WIRE	PENSION	10/03/2019	20,536.82
WIRE	HEALTH BENEFITS	10/09/2019	76,713.93
WIRE	HEALTH BENEFITS - RETIREES	10/09/2019	7,282.65
WIRE	FSA TRANSFERS 10/2/19-10/30/19	10/30/2019	1,424.85
WIRE	PAYROLL ACCOUNT	10/02/2019	110,763.79
WIRE	PAYROLL ACCOUNT	10/16/2019	108,923.72
0072827	ASHISH VARTAK	10/02/2019	596.00
0072828	CONCEPCION SALDANA-A	10/02/2019	135.50
0072829	AMERICAN TIRE DISTRI	10/02/2019	405.72
0072830	CABLEVISION/ADMIN	10/02/2019	746.38
0072831	CABLEVISION/WELLNESS	10/02/2019	170.87
0072832	HOME NEWS TRIBUNE	10/02/2019	133.56
0072833	MITCHELL KARON	10/02/2019	170.59
0072834	HELEN KOLIAS	10/02/2019	135.50
0072835	METLIFE SBC	10/02/2019	2,614.17
0072836	METLIFE 457B	10/02/2019	600.00
0072837	NEW JERSEY FAMILY SU	10/02/2019	220.00
0072838	MIDDLESEX COUNTY SHE	10/02/2019	68.99
0072839	NEW JERSEY FAMILY SU	10/02/2019	270.00
0072840	NEW JERSEY FAMILY SU	10/02/2019	274.00
0072841	NEOFUNDS BY NEOPOST	10/02/2019	1,000.00
0072842	NYS CHILD SUPPORT	10/02/2019	200.00
0072843	PSEG/OLD GROCERY SPA	10/02/2019	7,037.57
0072844	STAR QUALITY CLEANER	10/02/2019	153.65
0072846	JOHN WALLING COURT O	10/02/2019	18.58
0072847	VERIZON	10/02/2019	719.75
0072848	VERIZON CABS	10/02/2019	357.03
0072849	VERIZON CABS	10/02/2019	626.74
0072850	VERIZON CABS	10/02/2019	1,253.49
0072851	VERIZON	10/02/2019	44.33
0072852	URA-AFT	10/09/2019	180.00
0072853	CINTAS FIRST AID & S	10/09/2019	324.56
0072854	HIRERIGHT LLC	10/09/2019	150.09
0072855	HOME DEPOT CREDIT SE	10/09/2019	17.74
0072856	HUNTER BUSINESS SYST	10/09/2019	415.20
0072857	NJ ADVANCE MEDIA/STA	10/09/2019	341.16
0072858	PSEG/MAIN ACCOUNT	10/09/2019	32,808.29

The Parking Authority of the City of New Brunswick
 October 2019 Resolution of Operating Expenditures

0072859	SPECTROTEL	10/09/2019	487.28
0072860	TRAX CAR WASH	10/09/2019	240.00
0072861	URA-AFT	10/09/2019	180.00
0072862	AFLAC	10/16/2019	880.92
0072863	AMERICAN SHREDDER	10/16/2019	40.00
0072864	BRUNSWICK URGENT CAR	10/16/2019	390.00
0072865	CABLEVISION/PSD	10/16/2019	40.22
0072866	CABLEVISION/ALTICE B	10/16/2019	2,438.40
0072867	FRANK'S HARDWARE &	10/16/2019	467.68
0072868	INTERNATIONAL PARKIN	10/16/2019	375.00
0072869	INTEGRATED TECHNICAL	10/16/2019	60.00
0072870	MITCHELL KARON	10/16/2019	169.30
0072871	METLIFE 457B	10/16/2019	575.00
0072872	NEW JERSEY FAMILY SU	10/16/2019	220.00
0072873	MIDDLESEX COUNTY SHE	10/16/2019	68.99
0072874	NEW JERSEY FAMILY SU	10/16/2019	270.00
0072875	NEW JERSEY FAMILY SU	10/16/2019	274.00
0072876	NATIONAL GUARDIAN LI	10/16/2019	272.16
0072877	NYC WEB DESIGN.COM	10/16/2019	5,040.00
0072878	NYS CHILD SUPPORT	10/16/2019	200.00
0072879	PACIFIC CASCADE CORP	10/16/2019	56.40
0072880	PSE&G/WELLNESS ELECT	10/16/2019	7,267.58
0072881	PSEG/NBPAC	10/16/2019	1,296.66
0072882	SETON IDENTIFICATION	10/16/2019	164.74
0072883	SPECTROTEL	10/16/2019	488.64
0072884	JOHN WALLING COURT O	10/16/2019	18.58
0072885	SWIFT	10/16/2019	214.80
0072886	TEAMSTERS LOCAL 4069	10/16/2019	415.00
0072887	TIAA BANK	10/16/2019	169.32
0072888	VERIZON WIRELESS	10/16/2019	2,422.86
0072889	VERIZON/WELLNESS	10/16/2019	407.02
0072890	VERIZON/FAX	10/16/2019	52.30
0072891	CITY OF NEW BRUNSWIC	10/23/2019	27,151.12
0072892	CITY OF NEW BRUNSWIC	10/23/2019	41,819.50
0072893	CITY OF NEW BRUNSWIC	10/23/2019	34,957.18
0072894	MICHAEL DE TERESA	10/23/2019	37.31
0072895	FEDERAL EXPRESS	10/23/2019	29.89
0072896	HICKS COMMUNICATIONS	10/23/2019	4,750.00
0072897	HOME NEWS TRIBUNE	10/23/2019	69.32
0072898	MAILFINANCE	10/23/2019	375.57
0072899	PSE&G/WELLNESS GAS	10/23/2019	20.36
0072900	VERIZON	10/23/2019	451.70
0072901	VERIZON	10/23/2019	44.43
0072902	MONALI UPADHYAY	10/30/2019	60.00
0072903	CARA NADOLNY	10/30/2019	3.00
0072904	NANCY COHEN	3 10/30/2019	39.00

The Parking Authority of the City of New Brunswick
 October 2019 Resolution of Operating Expenditures

0072905	JESEEMA YASMIN ASAN	10/30/2019	51.00
0072906	ASHNI PATEL	10/30/2019	180.00
0072907	JESSICA JOHNSON	10/30/2019	90.00
0072908	LAWRENCE KLEINMAN	10/30/2019	85.00
0072909	COURTNEY BLACK	10/30/2019	82.50
0072910	TIM BOYLAN	10/30/2019	270.00
0072911	JAMIE CHAU	10/30/2019	90.00
0072912	ANDREA ALARCON	10/30/2019	90.00
0072913	THOMAS GAMBINO	10/30/2019	67.50
0072914	RITA SPECHT	10/30/2019	82.50
0072915	CARLOS A GOMEZ	10/30/2019	270.00
0072916	RUBAN EBENEZER	10/30/2019	90.00
0072917	ANDREW CAPANELLI	10/30/2019	23.00
0072918	DIPALI PATEL	10/30/2019	800.00
0072919	DUYTAN DO	10/30/2019	3.00
0072920	JAMES QUIGLEY	10/30/2019	170.00
0072921	LEO CHAN	10/30/2019	3.00
0072922	MARJORIE VELASCO	10/30/2019	180.00
0072923	SHASHI SHARMA	10/30/2019	25.00
0072924	XUENING HONG	10/30/2019	18.00
0072925	ELICC AMERICA CORP	10/30/2019	405.00
0072926	JAMES TEAL	10/30/2019	30.00
0072927	ADVANCED BUSINESS CO	10/30/2019	1,295.50
0072928	ADVANZA TECHNOLOGIES	10/30/2019	1,188.00
0072929	AFLAC	10/30/2019	880.92
0072930	ANDREA ALARCON	10/30/2019	180.00
0072931	ALLIED FIRE & SAFETY	10/30/2019	9,879.24
0072932	MARK ARAKELIAN	10/30/2019	155.00
0072933	NAHEED AZHAR	10/30/2019	155.00
0072934	RICHARD N BEST ASSOC	10/30/2019	96.00
0072935	BEST CLEANING	10/30/2019	3,350.00
0072936	BIRD-B-GONE, INC.	10/30/2019	1,167.97
0072937	COURTNEY ELIZABETH B	10/30/2019	165.00
0072938	TIM BOYLAN	10/30/2019	135.00
0072939	BRUNSWICK UNIFORM SU	10/30/2019	345.00
0072940	CASH: CHANGE FUND/PE	10/30/2019	31.75
0072941	CENTRAL JERSEY PROPE	10/30/2019	1,400.00
0072942	SOLTERRA RECYCLING S	10/30/2019	769.82
0072943	SOLTERRA RECYCLING S	10/30/2019	1,807.00
0072944	JAMIE CHAU	10/30/2019	180.00
0072945	CIRCLE JANITORIAL SU	10/30/2019	1,987.43
0072946	NEW BRUNSWICK CITYCE	10/30/2019	700.00
0072947	CLEAN MAT SERVICES L	10/30/2019	344.80
0072948	CITY OF NEW BRUNSWIC	10/30/2019	35,371.37
0072949	MANUEL DACRUZ	10/30/2019	135.00
0072950	STEVEN DEAK	4 10/30/2019	175.00

The Parking Authority of the City of New Brunswick
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0072951	CHRISTINA DIBARTOLO	10/30/2019	155.00
0072952	D & S LAND DEVELOPME	10/30/2019	4,752.00
0072953	EASTERN ARMORED SERV	10/30/2019	2,340.00
0072954	RUBAN EBENEZER	10/30/2019	180.00
0072955	MESSAGE ENVY	10/30/2019	605.00
0072956	FASTENAL COMPANY	10/30/2019	1,012.96
0072957	JOSEPH FAZZIO - WALL	10/30/2019	556.20
0072958	GALLS INCORPORATED	10/30/2019	236.99
0072959	THOMAS GAMBINO	10/30/2019	135.00
0072960	GEORGE ST HOLDINGS L	10/30/2019	2,505.20
0072961	CARLOS GOMEZ	10/30/2019	165.00
0072962	GOLDMAN SACHS RENEWA	10/30/2019	3,551.75
0072963	TIMOTHY HAAHS & ASSO	10/30/2019	25,225.56
0072964	HOME NEWS TRIBUNE	10/30/2019	46.44
0072965	MARC HORAN	10/30/2019	135.00
0072966	HUB PARKING	10/30/2019	36,238.90
0072967	IDENTISOURCE LLC	10/30/2019	2,015.71
0072968	IPS GROUP INC.	10/30/2019	16,672.14
0072969	IPT LLC	10/30/2019	15,772.08
0072970	JANINE JOHNSON	10/30/2019	180.00
0072971	JESSICA JOHNSON	10/30/2019	180.00
0072972	JONES MASONRY RESTOR	10/30/2019	19,500.00
0072973	HIROKI KATSUMATA	10/30/2019	170.00
0072974	MATTHEW KEELER	10/30/2019	165.00
0072975	KF MECHANICAL HEATIN	10/30/2019	35,987.31
0072976	LAWRENCE KLEINMAN	10/30/2019	170.00
0072977	RAYMOND KWAN	10/30/2019	180.00
0072978	PENG LIU	10/30/2019	180.00
0072979	CHARLES LIU	10/30/2019	180.00
0072980	MOLLIE MASUCCI	10/30/2019	180.00
0072981	MATRIX NEW ST GARAGE	10/30/2019	1,750.00
0072982	TAYLOR MCQUEEN	10/30/2019	170.00
0072983	METER PRODUCTS CO.,	10/30/2019	2,313.50
0072984	METLIFE 457B	10/30/2019	550.00
0072985	MIDDLESEX COUNTY TRE	10/30/2019	2,153.35
0072986	NEW JERSEY FAMILY SU	10/30/2019	220.00
0072987	MIDDLESEX COUNTY SHE	10/30/2019	68.99
0072988	NEW JERSEY FAMILY SU	10/30/2019	278.00
0072989	NEW JERSEY FAMILY SU	10/30/2019	274.00
0072990	RAINONE COUGHLIN MIN	10/30/2019	5,007.80
0072991	MODERN GROUP LTD	10/30/2019	4,240.00
0072992	MRI SERVICES	10/30/2019	3,157.50
0072993	MURDOCH ENGINEERING	10/30/2019	2,200.00
0072994	NETWORKFLEET	10/30/2019	1,011.75
0072995	NETTA ARCHITECHS	10/30/2019	62,284.75
0072996	NJ TRANSIT	5 10/30/2019	64,000.00

The Parking Authority of the City of New Brunswick
 October 2019 Resolution of Operating Expenditures

0072997	NYS CHILD SUPPORT	10/30/2019	200.00
0072998	PARKMOBILE USA INC	10/30/2019	10,456.40
0072999	ASHNI PATEL	10/30/2019	180.00
0073000	RIDDHI PATEL	10/30/2019	180.00
0073001	PIERSON COMMERCIAL R	10/30/2019	8,319.60
0073002	PRIMEPOINT LLC	10/30/2019	1,301.75
0073003	JAMES QUIGLEY	10/30/2019	165.00
0073004	RESPONSE COMPUTER GR	10/30/2019	4,315.85
0073005	JOSEPH RIVERA	10/30/2019	135.00
0073006	R&R INDUSTRIES INC.	10/30/2019	522.43
0073007	RUTGERS STATE OF NJ	10/30/2019	6,628.58
0073008	AUXILIARY OF RWJUH	10/30/2019	1,000.00
0073009	FASSENY SAMAKE	10/30/2019	100.00
0073010	SEALCRETE CONTRACTIN	10/30/2019	33,796.77
0073011	SETON IDENTIFICATION	10/30/2019	439.80
0073012	MARYAM SHARIFIAN	10/30/2019	147.00
0073013	SIGNAL ELECTRIC CORP	10/30/2019	3,024.58
0073014	SIX WARD SERVICE CEN	10/30/2019	2,403.55
0073015	SOMERSET URBAN RENEW	10/30/2019	5,388.00
0073016	SOUTH JERSEY ENERGY	10/30/2019	1,331.21
0073017	RITA SPECHT	10/30/2019	165.00
0073018	NJ ADVANCE MEDIA	10/30/2019	113.15
0073019	STANDARD ELEVATOR CO	10/30/2019	2,255.14
0073020	JOHN WALLING COURT O	10/30/2019	18.58
0073021	SWIFT	10/30/2019	39.62
0073022	THE TAMIS CORPORATIO	10/30/2019	994.00
0073023	MAYIA TORRES	10/30/2019	180.00
0073024	ALEX TORRES	10/30/2019	180.00
0073025	TOWN CLOCK COMMUNITY	10/30/2019	1,000.00
0073026	TRIANGLE FIDELCO IND	10/30/2019	27,516.41
0073027	ULINE	10/30/2019	495.90
0073028	URBAN ENGINEERS	10/30/2019	29,054.64
0073029	BRENDA WALL	10/30/2019	155.00
0073030	WB MASON CO INC	10/30/2019	2,898.71
0073031	WILENTZ	10/30/2019	1,293.00
0073032	ELICC AMERICAS CORPO	10/30/2019	405.00
0073033	DONGMEI YANG	10/30/2019	175.00
0073034	ROBERT YOUNG	10/30/2019	135.00
0073035	STEPHANIE HART	10/30/2019	305.65

TOTAL CHECKS

1,044,774.95

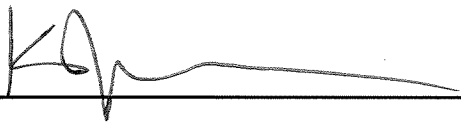
The Parking Authority of the City of New Brunswick
October 2019 Resolution of Operating Expenditures

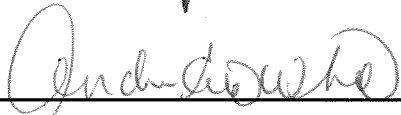
The Parking Authority of the City of New Brunswick
October 2019 Resolution of Operating Expenditures

The estimated revenue operating fund expenditures which are noted below carry us through the next payment resolution. The following figures are for the period ending November 13, 2019.

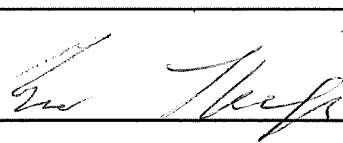
Payroll Estimate	10/30/19	109,000.00
Payroll Estimate	11/13/19	109,000.00
Prior Month Payroll Estimate		(230,000.00)
Total Disbursements		1,044,774.95

Total Resolution Amount 1,032,774.95









2020 (2020-2021) APPROVAL CERTIFICATION

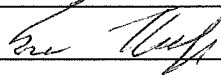
City of New Brunswick Parking Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2020 TO: December 31, 2020

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the City of New Brunswick Parking Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 30th day of October, 2019.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Edwin Keefe		
Title:	Secretary		
Address:	106 Somerset Street, 6 th floor New Brunswick, NJ 08901		
Phone Number:	732 545-3118	Fax Number:	732 937-9262
E-mail address	N/A		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	NJNBPA.org
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- Budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public**)
- The complete (All Pages) annual audits (Not the Audit Synopsis) of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Kevin McTernan

Title of Officer Certifying compliance

Chairman

Signature



2020 (2020-2021) AUTHORITY BUDGET RESOLUTION

City of New Brunswick Parking Authority

Important --The Amounts on this page need to agree with budget pages F-1 and CB-3. Fill these amounts in after you finalize the amounts on pages F-1 and CB-3. Re-check before this resolution is adopted

FISCAL YEAR: FROM: January 1, 2020 TO: December 31, 2020

WHEREAS, the Annual Budget and Capital Budget for the City of New Brunswick Parking Authority for the fiscal year beginning, January 1, 2020 and ending, December 31, 2020 has been presented before the governing body of the City of New Brunswick Parking Authority at its open public meeting of October 30th 2019; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 33,464,790, Total Appropriations, including any Accumulated Deficit if any, of \$ 31,843,624 and Total Unrestricted Net Position utilized of 0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$1,000,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$350,000; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the City of New Brunswick Parking Authority, at an open public meeting held on October 30th 2019 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the City of New Brunswick Parking Authority for the fiscal year beginning, January 1, 2020 and ending, December 31, 2020 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the City of New Brunswick Parking Authority will consider the Annual Budget and Capital Budget/Program for adoption on November 13th 2019.



 (Secretary's Signature)

October 30, 2019
 (Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Kevin McTernan	✓			
Tony Caputo	✓			
Louis Garlatti, Jr.				✓
Edwin Keefe	✓			
Andrea Eato-White	✓			

2019 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

City of New Brunswick Parking Authority

FISCAL YEAR: FROM: January 1, 2020 TO: December 31, 2020

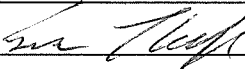
enter X to the left if this paragraph is applicable

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the City of New Brunswick Parking Authority, on the on the 30th day of October, 2019.

OR

enter X to the left if this paragraph is applicable

It is hereby certified that the governing body of the _____ Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s):

Officer's Signature:			
Name:	Edwin Keefe		
Title:	Secretary		
Address:	106 Somerset Street, 6 th floor New Brunswick, NJ 08901		
Phone Number:	732 545-3118	Fax Number:	732-937-9262
E-mail address	N/A		

**NEW BRUNSWICK PARKING AUTHORITY
RESOLUTION TO AWARD CONTRACT FOR
SNOW REMOVAL FOR THE JERSEY AVENUE PARK & RIDE**

Whereas, it is deemed necessary and in the best interests of the Commissioners of the Parking Authority of the City of New Brunswick, in the County of Middlesex to award a contract for the snow removal for the Jersey Avenue Park & Ride based upon public advertisement and competitive bids, for a period of one (1)-year with an option to renew by the Authority for two (2) additional one (1)-year extensions; and

Whereas, the following vendors submitted bids on October 22, 2019 in response to the bid specification of the NBPA:

1. **Randazzo Paving Inc.**, having an office at 2611 South Clinton Ave., South Plainfield, NJ 07080, as per the attached rate schedule
2. **Central Jersey Property Maintenance Services, LLC**, having an office at 105 Friendship Road, Cranbury, NJ 08512, as per the attached rate schedule

Whereas, Central Jersey Property Maintenance Services is the lowest responsive bidder for Snow Removal for the Jersey Avenue Park & Ride; and

Whereas, the Commissioners of the Parking Authority of the City of New Brunswick desire to award the contract for Snow Removal for the Jersey Avenue Park & Ride to the lowest responsive bidder.

Now Therefore Be It Resolved, that the New Brunswick Parking Authority award a contract for a period of one-year with an option to renew by the Authority for two additional one-year extensions as a result of an advertised public bid, pursuant to NJSA 40A:11 et seq. of the Local Public Contract Law of the State of New Jersey, to Central Jersey Property Maintenance Services, LLC, the lowest responsive bidder for snow removal for the Jersey Avenue Park & Ride as per the attached rate schedule.

Be It Further Resolved, that in order to effectuate the objectives of this resolution, the Board of Commissioners of the Parking Authority of the City of New Brunswick, authorize the Executive Director of the Authority to award said contract to Central Jersey Property Maintenance Services, LLC, the lowest responsive bidder.

Be It Further Resolved, that the award of this contract is contingent upon the NBPA having sufficient funds and the Chief Financial Officer of the Authority certifying that there are sufficient funds budgeted by the Authority for said snow removal contract.


VOTING RECORD

Dated: October 30, 2019

COMMISSIONERS	<u>4</u> /YES	<u>0</u> /NO	<u>0</u> /ABSTAIN	<u>1</u> /ABSENT
Kevin McTernan	✓			
Anthony Caputo	✓			
Louis Garlatti, Jr.				✓
Edwin Keefe	✓			
Andrea Eato-White	✓			

I certify that the above record is an accurate recitation of the votes cast by the Board of Commissioners of the New Brunswick Parking Authority.

October 30, 2019


 Edwin Keefe, Secretary NBPA

**GRANT AGREEMENT
BETWEEN
New Brunswick Parking Authority
(Name of Grantee)
AND
THE STATE OF NEW JERSEY
BY AND FOR
THE DEPARTMENT OF ENVIRONMENTAL PROTECTION
GRANT IDENTIFIER: AQ20-055
GOVERNING BODY RESOLUTION**

The governing body of New Brunswick Parking Authority
(print Grantee's name)

desires to further the public interest by obtaining a grant from the State of New Jersey in the amount of up to \$ 84,000.00
to fund the following project:

Purchase, installation, and maintenance of 14 dual-port Level 2 ClipperCreek charging stations to be installed at 90 Church Street, 124 Paterson Street, 70 New Street, 20 Plum Street, and 134 New Street, New Brunswick, NJ 08901.

Therefore, the governing body resolves that Mitchell Karon or the successor to the office of
(print name)
Executive Director is authorized (a) to make application for such a grant, (b) if awarded, to execute
(print title of authorized official)

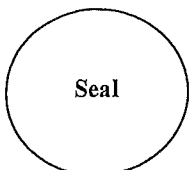
a grant agreement with the State for a grant in an amount not less than 0.00 and not more than 84,000.00,
and (c) to execute any amendments thereto any amendments thereto which do not increase the Grantee's obligations.

*The Board of Commissioners authorizes and hereby agrees to
(print name of Grantee's governing body, e.g., board of chosen freeholders)
match 0 % of the Total Project Amount, in compliance with the match requirements of the agreement. The availability of the
match for such purposes, whether cash, services, or property, is hereby certified. 0 % of the match will be made up of in-kind
services (if allowed by grant program requirements and the agreement).*

The Grantee agrees to comply with all applicable Federal, State, and municipal laws, rules, and regulations in its performance pursuant
to the agreement.

Introduced and passed October 30, 2019.

Ayes: 4
Noes: 0
Absent: 1



* The portion of this form between the asterisks should only be completed if matching funds are required under the terms of the agreement. Where in-kind services are allowed and are stipulated by the Grantee, an attachment must be provided and appended hereto, breaking out the in-kind services.

CERTIFICATION*

I, Edwin Keefe, municipal clerk county clerk utilities Authority Clerk
(print name)

(other, specify) Secretary of New Brunswick Parking Authority
(print Grantee's name)

certify that this resolution was duly adopted by Board of Commissioners at a
(print name of Grantee's governing body)

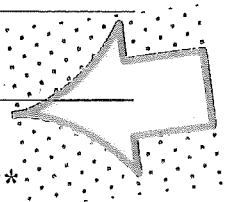
meeting duly held on the 30 day of October, 2019; that this resolution has not been amended or repealed; and that it remains in full force and effect on the date I have subscribed my signature. **

Edwin Keefe
(signature) *

Edwin Keefe
(print name)

Secretary
(print title)

Date: 10/30/19 **



* Certification must be signed by an official other than the individual authorized to execute the agreement.
** This date must be no more than sixty (60) days prior to the Grantee's execution of the agreement. If the original certification expires prior to the Grantee's execution, the Grantee must submit a currently certified copy of this Attachment E when it returns the executed agreement to the Department.

**NEW BRUNSWICK PARKING AUTHORITY RESOLUTION
APPROVING GRANT WITH NJ DEPARTMENT OF ENVIRONMENTAL PROTECTION**

VOTING RECORD

Dated: October 30, 2019

COMMISSIONERS	<u>4</u> /YES	<u>0</u> /NO	<u>0</u> /ABSTAIN	<u>1</u> /ABSENT
Kevin McTernan	✓			
Anthony Caputo	✓			
Louis Garlatti, Jr.				✓
Edwin Keefe	✓			
Andrea Eato-White	✓			

I certify that the above record is an accurate recitation of the votes cast by the Board of Commissioners of the New Brunswick Parking Authority.

October 30, 2019



Edwin Keefe, Secretary NBPA