

Agenda
New Brunswick Parking Authority
September 25, 2018

- A. Call to Order
- B. Read Public Notice
- C. Minutes from August 2018 Regular Board Meeting
- D. Executive Director's Report
- E. Committee Reports
 - 1. Finance
 - 2. Legal
- F. Public Comment
- G. Board Discussion
- H. Resolutions
 - 1. Payment Resolution for September 2018
- I. Old Business
- J. New Business
- K. Closed Session
 - 1. Legal
 - 2. Personnel
- L. Open Session
- M. Adjourn

**Minutes of a Regular Board Meeting
September 25, 2018**

A Regular Meeting of the New Brunswick Parking Authority was held on September 25, 2018 in the conference room of the New Brunswick Parking Authority located at 106 Somerset Street, New Brunswick, New Jersey. Chairman Kevin McTernan called the meeting to order at 5:00 p.m.

Mr. McTernan read the Public Statement as required by P.L. 1975.

Commissioners in Attendance:	Kevin McTernan Tony Caputo Louis Garlatti Jr.	Chairman 1 st Vice Chairman Treasurer
Legal in Attendance:	Walter Denson	General Counsel
NBPA Personnel in Attendance:	Mitchell Karon Bright Rajaratnam Stephanie Hart Howard Izes	Executive Director Chief Financial Officer Human Resources Manager Management Consultant
Not in Attendance:	Edwin Keefe Andrea Eato-White	Secretary Commissioner

Minutes

The minutes of the August 2018 Regular Board Meeting has been tabled until the next Board Meeting.

Executive Director's Report

Mr. Karon reports that new multi-space meters were installed at Jersey Ave. and the Plum St. Lot. Patrons pay at the new meters using their vehicle license plate numbers rather than space numbers.

Restoration work is 90% complete and should be fully completed in two weeks.

Erection of the precast for the Performing Arts Garage was scheduled to start today, but was pushed to tomorrow due to rain. The crane was erected 2 weekends ago.

NBPA received the comments back for the 60% drawings of the Pedestrian bridge.

The ordinance for Suydam Street was approved by City Council. The ordinance is to make spaces on Suydam St. between French Street and Railroad Ave. 2-hour parking. Homes that face Suydam St. will be able to get residential parking permits and will be allowed to park in the designated 2-hour spaces all day. Notices were sent to residents that they can sign up for residential permits. The ordinance goes into effect in about 20 days.

Finance

Mr. Rajaratnam states that all Board members received a copy of the unaudited August 2018 financial statement.

The NBPA is working on the budget and hoping to have it ready for the October 2018 Board Meeting.

Legal

No Legal to Report.

Public Comment

A member of the Public inquires about the Brother Jimmy's Space. The Board states that negotiations for the space are still ongoing.

A member of the Public asks if the Grocery Store is still making partial payments and how far behind on rent they are. Mr. Karon states that the Grocery Store is still making partial payments. They are behind about \$300,000.00 in rent.

A member of the Public inquires about the Gateway office space. Mr. Karon states the NBPA owns floors 4, 5 and 7 which are currently being leased to Rutgers. Rutgers owns the third floor of office space. Rutgers is current in paying rent.

A member of the Public asks if all of the tenants at University Center are current. The Board states that pretty much all of the tenants are current. KBG is about a month behind and Sushi Room is assigning its lease and will be paid up at assignment. Member of the Public asks about the NBPA's other commercial real estate. Mr. Karon advises NBPA owns the Fitness Center, Kenny's Corner and PNC Bank, which are all up to date on their rent.

A member of the Public States that there was an ordinance passed at City Council to establish alternate side parking on Hardenbergh St., Division St. and High St. and was told that the ordinance was meant to make the laws match what was on the signs. Member of the Public asks if all previous tickets for alternate side parking on those streets will now be dismissed. The Board suggests he speak with the Court Administrator.

A member of the Public suggests only having alternate side parking in the 5th and 6th wards from May 15th through September 1st when Rutgers is not in session and asks if that is something the NBPA would consider. The Board advises that it is the City's call and that the NBPA follows the regulations.

A member of the Public talks about a viral video in which an IPS meter in New York is seen taking time away from a parker. The Board states that the NBPA has not received any complaints like that.

Board Discussion

No Board Discussion.

Resolutions

On motion of Mr. Garlatti, seconded by Mr. Caputo, the Board approved the Payment Resolution for September 2018. Vote: 3 - yes, 0- no, 0- abstain, 2 – absent (Keefe, Eato-White).

Old Business

No Old Business

New Business

No New Business

Closed Session

No Closed Session.

Adjourn

On motion of Mr. Garlatti, seconded by Mr. Caputo, the Board adjourned at 5:13pm.
Vote: 3 - yes, 0- no, 0- abstain, 2- absent (Keefe, Eato-White).



Edwin Keefe
Secretary

The Parking Authority of the City of New Brunswick September 2018 Resolution of Operating Expenditures

The following expenditures are necessary for the Authority operations and are provided for within the annual budget then applicable:

CHECKS	VENDOR NAME	DATE	AMOUNT
WIRE	PENSION	09/07/2018	22,000.00
WIRE	HEALTH BENEFITS	09/07/2018	82,114.44
WIRE	HEALTH BENEFITS - RETIREES	09/07/2018	4,996.16
WIRE	PAYROLL ACCOUNT	09/07/2018	121,892.60
WIRE	PAYROLL ACCOUNT	09/21/2018	115,987.53
0070326	CONCEPCION SALDANA-A	09/06/2018	134.00
0070327	BEST BUY	09/06/2018	578.39
0070328	CABLEVISION/ADMIN	09/06/2018	742.08
0070329	CABLEVISION/PSD	09/06/2018	40.25
0070330	CABLEVISION/WELLNESS	09/06/2018	160.12
0070331	HELEN KOLIAS	09/06/2018	115.40
0070332	METLIFE SBC	09/06/2018	2955.34
0070333	METLIFE 457B	09/06/2018	525.00
0070334	NEW JERSEY FAMILY SU	09/06/2018	212.00
0070335	NEW JERSEY FAMILY SU	09/06/2018	270.00
0070336	NATIONAL PARTS SUPPL	09/06/2018	111.23
0070337	NATIONAL GUARDIAN LI	09/06/2018	317.91
0070338	NYS CHILD SUPPORT	09/06/2018	176.00
0070339	PSE&G/WELLNESS ELECT	09/06/2018	7251.72
0070340	SIX WARD SERVICE CEN	09/06/2018	3759.22
0070341	SOUTH JERSEY ENERGY	09/06/2018	1215.96
0070342	JAMIE KELLY,TRUSTEE	09/06/2018	206.65
0070343	US DEPARTMENT OF EDU	09/06/2018	176.27
0070344	VERIZON	09/06/2018	661.22
0070345	VERIZON CABS	09/06/2018	338.37
0070346	VERIZON CABS	09/06/2018	595.65
0070347	VERIZON CABS	09/06/2018	1191.31
0070348	SA & SON	09/13/2018	360.00
0070349	ADVANZA TECHNOLOGIES	09/13/2018	1125.84
0070350	BRUNSWICK URGENT CAR	09/13/2018	260.00
0070351	DEISTER ELECTRONICS	09/13/2018	80.50
0070352	FRANK'S HARDWARE &	09/13/2018	278.78
0070353	HIRERIGHT LLC	09/13/2018	200.12
0070354	HOME DEPOT CREDIT SE	09/13/2018	1030.49
0070355	MAURICIO MUNERA	09/13/2018	24.24
0070356	PSEG/MAIN ACCOUNT	09/13/2018	28188.28
0070357	STAR QUALITY CLEANER	09/13/2018	46.10

The Parking Authority of the City of New Brunswick
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0070358	TEAMSTERS UNION LOCA	09/13/2018	375.00
0070359	TIAA BANK	09/13/2018	169.32
0070360	ULINE	09/13/2018	845.02
0070361	VERIZON WIRELESS	09/13/2018	1271.42
0070362	VERIZON/WELLNESS	09/13/2018	378.21
0070363	ASHLEY GREEN - WOOLA	09/19/2018	180.00
0070364	JASANVIR BHULLAR	09/19/2018	8.00
0070365	AMOL KUMAR	09/19/2018	60.00
0070366	EDONA GJELOSHI	09/19/2018	31.00
0070367	JAMES LATELLA	09/19/2018	2.00
0070368	CABLEVISION	09/19/2018	2547.67
0070369	CITY OF NEW BRUNSWIC	09/19/2018	546.00
0070370	EHRlich	09/19/2018	120.00
0070371	FEDERAL EXPRESS	09/19/2018	22.35
0070372	MARLIN BUSINESS BANK	09/19/2018	134.82
0070373	METLIFE 457B	09/19/2018	525.00
0070374	NEW JERSEY FAMILY SU	09/19/2018	212.00
0070375	MIDDLESEX COUNTY SHE	09/19/2018	68.99
0070376	NEW JERSEY FAMILY SU	09/19/2018	270.00
0070377	NYS CHILD SUPPORT	09/19/2018	264.00
0070378	PRIMEPOINT LLC	09/19/2018	992.35
0070379	PSEG/RT27 & KIRKPATR	09/19/2018	74.99
0070380	PSEG/MAIN ACCOUNT	09/19/2018	12975.94
0070381	NJ ADVANCE MEDIA	09/19/2018	113.25
0070382	JAMIE KELLY,TRUSTEE	09/19/2018	206.65
0070383	US DEPARTMENT OF EDU	09/19/2018	176.27
0070384	VERIZON	09/19/2018	347.44
0070385	VERIZON/FAX	09/19/2018	61.76
0070386	JANET ALDRIDGE	09/25/2018	180.00
0070387	DAN ROSENSTEIN	09/25/2018	17.00
0070388	JAMES HODE	09/25/2018	45.00
0070389	MARY GREEN	09/25/2018	42.00
0070390	JUNYI CHAI	09/25/2018	90.00
0070391	LESLEY PICCOLI	09/25/2018	175.00
0070392	GOVIND PATEL	09/25/2018	60.00
0070393	KOFI NANTWI	09/25/2018	4.00
0070394	RUBY RYAN	09/25/2018	77.50
0070395	SANJIVE AGARWAL	09/25/2018	370.00
0070396	TAORIDI KASSIM	09/25/2018	180.00
0070397	SILLS CUMMIS & GROSS	09/25/2018	3.00
0070398	YALANDA PIERCE	09/25/2018	3.00
0070399	YASH PATEL	09/25/2018	180.00
0070400	BRIE ANNE O'DONNELL	09/25/2018	175.00
0070401	ELI SALEM	09/25/2018	27.00
0070402	KUMARI R KELLMAN	09/25/2018	12.00
0070403	LAURA MOSES	3 09/25/2018	13.50

The Parking Authority of the City of New Brunswick
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0070404	MIRNALINI KUMARAN	09/25/2018	180.00
0070405	PHILIP SILVERMAN	09/25/2018	3.00
0070406	PRASHANT GHUDE	09/25/2018	180.00
0070407	RAVI NADIMINTI	09/25/2018	180.00
0070408	SHARON WELSH	09/25/2018	20.00
0070409	AFLAC	09/25/2018	939.38
0070410	ALLIED FIRE & SAFETY	09/25/2018	1241.39
0070411	ARROWHEAD RESELLERS	09/25/2018	700.00
0070412	LARISSA BALIK	09/25/2018	170.00
0070413	BEST CLEANING	09/25/2018	2793.00
0070414	LEONARD T. BIER	09/25/2018	4532.00
0070415	BRUNSWICK URGENT CAR	09/25/2018	325.00
0070416	CENTRAL JERSEY PROPE	09/25/2018	4200.00
0070417	CENTRAL JERSEY SPINA	09/25/2018	250.00
0070418	SOLTERRA RECYCLING S	09/25/2018	648.00
0070419	SOLTERRA RECYCLING S	09/25/2018	1158.14
0070420	JUNYI CHAI	09/25/2018	175.00
0070421	CIRCLE JANITORIAL SU	09/25/2018	2168.72
0070422	NEW BRUNSWICK CITYCE	09/25/2018	500.00
0070423	CLEAN MAT SERVICES L	09/25/2018	344.80
0070424	CITY OF NEW BRUNSWIC	09/25/2018	233.98
0070425	CHRISTINE CONSTANTIN	09/25/2018	165.00
0070426	ANKITA DASMUNSHI	09/25/2018	180.00
0070427	DEISTER ELECTRONICS	09/25/2018	590.00
0070428	MICHAEL DELUCA	09/25/2018	155.00
0070429	DIGITAL PRINTING SYS	09/25/2018	6148.50
0070430	DISPLAYS 2 GO	09/25/2018	83.62
0070431	EASTERN ARMORED SERV	09/25/2018	2145.00
0070432	EHRlich	09/25/2018	120.00
0070433	FASTENAL COMPANY	09/25/2018	525.32
0070434	GEORGE ST HOLDINGS L	09/25/2018	1981.91
0070435	SHARRON GREENBERG	09/25/2018	170.00
0070436	TIMOTHY HAAHS & ASSO	09/25/2018	6644.77
0070437	HOME NEWS TRIBUNE	09/25/2018	82.52
0070438	HUB PARKING	09/25/2018	7215.40
0070439	IPS GROUP INC.	09/25/2018	10864.89
0070440	IPT LLC	09/25/2018	13494.72
0070441	INTEGRATED TECHNICAL	09/25/2018	50.00
0070442	ROBERT JACKSON	09/25/2018	165.00
0070443	MANEESH KATYAL	09/25/2018	180.00
0070444	TAYEB KENZARI	09/25/2018	175.00
0070445	KUMKANG FRUIT & VEGE	09/25/2018	998.16
0070446	SEE GIN LEE	09/25/2018	165.00
0070447	WILLIAM LENNON	09/25/2018	165.00
0070448	SEAN MARTIN	09/25/2018	135.00
0070449	MATRIX NEW ST GARAGE	4 09/25/2018	1750.00

The Parking Authority of the City of New Brunswick
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0070450	ERIN MC GOWAN	09/25/2018	175.00
0070451	MIDDLESEX COUNTY TRE	09/25/2018	2998.31
0070452	RAINONE COUGHLIN MIN	09/25/2018	4000.00
0070453	RAINONE COUGHLIN MIN	09/25/2018	1952.10
0070454	MRI SERVICES	09/25/2018	3989.19
0070455	NATIONAL PARTS SUPPL	09/25/2018	112.72
0070456	NBS ENERGY PARTNERS	09/25/2018	4347.15
0070457	NETWORKFLEET	09/25/2018	570.00
0070458	NJBIA	09/25/2018	89.00
0070459	WILLIAM OTTO	09/25/2018	180.00
0070460	PARKEON	09/25/2018	171.00
0070461	PARKMOBILE USA INC	09/25/2018	3252.80
0070462	PIERSON COMMERCIAL R	09/25/2018	8319.60
0070463	PITNEY BOWES	09/25/2018	500.00
0070464	CHRISTOPHER PRIEBE	09/25/2018	165.00
0070465	QUINN CONSTRUCTION I	09/25/2018	56558.25
0070466	RESPONSE COMPUTER GR	09/25/2018	3752.64
0070467	JOHNNY RIVERA	09/25/2018	165.00
0070468	RUTGERS UNIVERSITY	09/25/2018	3382.64
0070469	RUTGERS STATE OF NJ	09/25/2018	8938.17
0070470	RUBY RYAN	09/25/2018	155.00
0070471	SAL ELECTRIC CO INC	09/25/2018	528.42
0070472	TREVOR SHIELDS	09/25/2018	180.00
0070473	SIGNAL ELECTRIC CORP	09/25/2018	262.50
0070474	SIX WARD SERVICE CEN	09/25/2018	2696.88
0070475	SOMERSET GLASS COMPA	09/25/2018	680.00
0070476	SOMERSET URBAN RENEW	09/25/2018	3198.00
0070477	SPECTROTEL	09/25/2018	479.92
0070478	STANDARD ELEVATOR CO	09/25/2018	1468.66
0070479	SHAUNA SWEENEY	09/25/2018	180.00
0070480	SWIFT	09/25/2018	2341.38
0070481	SMS VALET	09/25/2018	2153.40
0070482	TRAFFIC SAFETY WAREH	09/25/2018	2152.00
0070483	TRIANGLE FIDELCO IND	09/25/2018	26611.03
0070484	ULINE	09/25/2018	42.62
0070485	VERIZON	09/25/2018	42.36
0070486	WB MASON CO INC	09/25/2018	473.12
0070487	ELICC GROUP	09/25/2018	135.00

TOTAL CHECKS

647,643.70

The Parking Authority of the City of New Brunswick
September 2018 Resolution of Operating Expenditures

The estimated revenue operating fund expenditures which are noted below carry us through the next payment resolution. The following figures are for the period ending October 24, 2018.

Payroll Estimate	10/05/18	119,000.00
Payroll Estimate	10/19/18	119,000.00
Prior Month Payroll Estimate		(240,000.00)
Total Disbursements		647,643.70
Total Resolution Amount		<u>645,643.70</u>






