

Agenda
New Brunswick Parking Authority
September 27, 2023

- A. Call to Order
- B. Read Public Notice
- C. Minutes from July 2023 Regular Board Meeting
- D. Executive Director's Report
- E. Committee Reports
 - 1. Finance
 - 2. Legal
- F. Public Comment
- G. Board Discussion
- H. Resolutions
 - 1. Payment Resolution for September 2023
 - 2. Resolution Awarding Snow Removal Contract
 - 3. Resolution authorizing membership into the OMNIA Cooperative Pricing System
 - 4. Resolution authorizing membership into the Sourcewell Cooperative Pricing System
 - 5. Resolution Authorizing the Auction of Surplus Vehicles
- I. Old Business
- J. New Business
- K. Closed Session
 - 1. Legal
 - 2. Personnel
- L. Open Session
- M. Adjourn

**Board Meeting Minutes
September 27, 2023**

A regular meeting of the New Brunswick Parking Authority was held on September 27, 2023, in the conference room of the New Brunswick Parking Authority, located at 106 Somerset Street, New Brunswick, New Jersey. Chairman Kevin McTernan called the meeting to order at 5:00 p.m.

Mr. McTernan read the public statement of meeting on adequate notice as required by P. L. 1975.

Commissioners in Attendance:	Kevin McTernan	Chairman
	Andrea Eato-White	Secretary
	John Zimmerman	Commissioner
	Maria Soto	Treasurer

Legal in Attendance:	Aaron Rainone	General Counsel
-----------------------------	---------------	-----------------

NBPA Personnel in Attendance:	Mitchell Karon	Executive Director
	Bright Rajaratnam	Chief Financial Officer
	Alexandra Perez	Human Resources Manager

Not in Attendance:	Tony Caputo	Vice Chairman
---------------------------	-------------	---------------

Minutes

On motion of Mr. Zimmerman, seconded by Ms. Soto, the board approved the July 2023 regular board meeting minutes. Vote: 4 - yes, 0 - no, 0 - abstain, 1 - absent (Caputo).

Executive Director's Report

Mr. Karon gave an update on the storm of July 18, that resulted in flooding on Drift Street and New Street. The New Street deck was flooded and elevator control room. The elevator control equipment needs to be replaced due to the flooding's damage. Mr. Karon reported that the parts took about eight to ten weeks to receive, the elevator company was coming in the next few days to begin the installation and the elevators should be operational within the next few days. Mr. Karon reported an investigation, to possibly move the elevator room to a higher level within the garage and it was determined that it wasn't feasible. Instead, he is considering looking into what is called a submarine door, to be installed in the hallway leading to the control room. Mr. Karon reported looking to extend the height of the wall in the lower parking area, which is called the judge's garage. The loading dock area of the courthouse has a low wall, and the water fills up, which flows over the wall into the garage. Raising the wall will help prevent the water from coming into the loading dock.

Mr. Karon reported parking demand is steadily increasing each month. The data shows that 91 percent of daily revenue is paid by credit card. Two-thirds of the revenue for the meters is paid by credit cards and almost 50 percent of the meter's transaction is made by Park Mobile App. Sunday's meter parking in the downtown area went into effect September 17th, warnings were issued to everyone the first two Sundays of the month.

Mr. Karon reported the Parking Services department is fully staffed, and credit must be given to the increase in the starting rate that was approved by the board. Mr. Karon reported having begun investigating new parking access and revenue control equipment. As the current system is becoming problematic and replacing parts are becoming more difficult to obtain.

Mr. Karon reported the CFO Bright and Mr. Karon will be meeting in the next week to review the proposed budget for 2024. The goal is to have it complete for the board approval at next month's meeting.

Finance

No finance to report.

Legal

No legal to report.

Public Comment

A member of the public asked if Commissioner Tony Caputo was still a part of the board. Mr. McTernan stated, yes. A member of the public asked for an update on the commercial space, Mr. McTernan stated the demolition work has been concluded and at this point looking at what would be the next steps in terms of occupancy. A member of the public asked which broker is being used, Mr. Karon stated Pierson. A member of the public asked about the 2022 audit, for any recommendations or findings. Mr. Rajaratnam stated they just received the 2022 audit today, and there is no finding at this point. A member of the public asked about any updates on the search for a permanent executive director. Mr. McTernan stated there have been several interviews and will be bringing some of the interviews back, to have a talk with the other Commissioners. A member of the public asked if there is an elevator outage in the Performing Arts Center. Mr. Karon stated the elevator was out due to a mechanical issue, however it is currently working now.

Resolutions

On motion of Ms. Eato-White, seconded by Mr. Zimmerman, the board approved payment resolution for September 2023. Vote: 4 - yes, 0 - no, 0 – abstain 1- absent (Caputo).

On motion of Mr. Zimmerman, seconded by Ms. Soto, the board approved the Resolution awarding the Snow Removal Contract. Vote: 4 - yes, 0 - no, 0 – abstain 1- absent (Caputo).

On motion of Ms. Eato-White, seconded by Mr. Zimmerman, the board approved the Resolution authorizing membership into the OMNIA Cooperative Pricing System. Vote: 4 - yes, 0 - no, 0 – abstain 1- absent (Caputo).

On motion of Ms. Eato-White, seconded by Mr. Zimmerman, the board approved the Resolution authorizing membership into the Sourcewell Cooperative System. Vote: 4 - yes, 0 - no, 0 – abstain 1- absent (Caputo).

On motion of Ms. Eato-White, seconded by Mr. Zimmerman, the board approved the Resolution authorizing the Auction of the Surplus Vehicles. Vote: 4 - yes, 0 - no, 0 – abstain 1- absent (Caputo).

Old Business

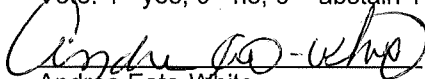
No old business.

New Business

No new business.

Adjournment

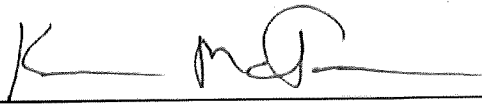
On motion of Ms. Eato-White, seconded by Ms. Soto, the board adjourned at 5:16 p.m.
Vote: 4 - yes, 0 - no, 0 – abstain 1- absent (Caputo).

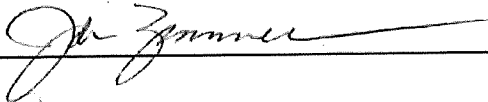

Andrea Eato-White
Secretary

The Parking Authority of the City of New Brunswick
September 2023 Resolution of Operating Expenditures

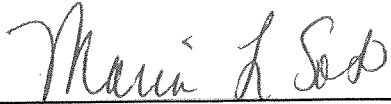
The estimated revenue operating fund expenditures, which are noted below, carry us through the next payment resolution. The following figures are for the period ending October 25, 2023.

Payroll Estimate	10/11/2023	103,000.00
Payroll Estimate	10/25/2023	103,000.00
Pension Estimate - September	10/07/2023	16,000.00
Health Estimate - October	10/13/2023	93,018.60
Prior Month Estimate		(699,000.00)
Total Disbursements		1,568,521.22
Total Resolution Amount		<u>1,184,539.82</u>









The Parking Authority of the City of New Brunswick
September 2023 Resolution of Operating Expenditures

The estimated revenue operating fund expenditures, which are noted below, carry us through the next payment resolution. The following figures are for the period ending October 25, 2023.

Payroll Estimate	10/11/2023	103,000.00
Payroll Estimate	10/25/2023	103,000.00
Pension Estimate - September	10/07/2023	16,000.00
Health Estimate - October	10/13/2023	93,018.60
Prior Month Estimate		(699,000.00)
Total Disbursements		1,568,521.22
Total Resolution Amount		<u>1,184,539.82</u>

**The Parking Authority of the City of New Brunswick
September 2023 Resolution of Operating Expenditures**

The following expenditures are necessary for the Authority operations
and are provided figures are for the period ending October 25, 2023.

CHECKS	VENDOR NAME	DATE	AMOUNT
WIRE	FSA 08/04/23	08/01/2023	311.52
WIRE	PAYROLL 08/04/23	08/01/2023	90,343.14
WIRE	PAYROLL 08/04/23	08/08/2023	6,656.25
WIRE	HEALTH - AUGUST 2023	08/14/2023	80,097.85
WIRE	PENSION - JULY 2023	08/14/2023	16,600.00
WIRE	HEALTH - AUGUST 2023	08/14/2023	12,337.26
WIRE	TRUST FEES 2002	08/14/2023	40,000.00
WIRE	PAYROLL 08/18/23	08/16/2023	101,584.03
WIRE	FSA 08/18/23	08/16/2023	311.52
WIRE	PAYROLL 09/01/23	08/30/2023	103,223.13
WIRE	FSA 09/01/23	08/30/2023	311.52
WIRE	PENSION - AUGUST 2023	09/07/2023	17,700.00
WIRE	PAYROLL 09/15/23	09/13/2023	103,799.44
WIRE	FSA 09/15/23	09/13/2023	311.52
WIRE	HEALTH - SEPTEMBER 2023	09/15/2023	84,599.47
WIRE	HEALTH - SEPTEMBER 2023	09/15/2023	12,337.26
79645	Liliane DosSantos	08/10/2023	12.00
79646	KIMBERLY BRYKE - FAHY	08/10/2023	9.00
79647	ACCESS LOCKSMITH	08/10/2023	2,168.32
79648	COSTELLOS ACE HARDWARE	08/10/2023	24.48
79649	ADVANZA TECHNOLOGIES INC	08/10/2023	1,283.05
79650	TAUSEEF AHMED	08/10/2023	222.50
79651	LUIS ALMEIDA	08/10/2023	185.00
79652	ARROW SECURITY	08/10/2023	90.27
79653	EDUARDO AZCONA	08/10/2023	90.00
79654	JASMINE BAGNER	08/10/2023	170.00
79655	AARON BAKER	08/10/2023	155.00
79656	KEMAN BELL	08/10/2023	257.50
79657	RICHARD N BEST ASSOCIATES INC	08/10/2023	265.00
79658	RICHARD BOOTH	08/10/2023	262.50
79659	DENNIS BORDES	08/10/2023	195.00
79660	AKIRA BROWN	08/10/2023	72.50
79661	OPTIMUM	08/10/2023	782.90
79662	OPTIMUM	08/10/2023	64.73
79663	CHRISTINA CABA	08/10/2023	237.50
79664	JAMES CATANIA	08/10/2023	345.00
79665	YU-CHING CHI	08/10/2023	82.50
79666	CINTAS CORP LOC 062	08/10/2023	228.37
79667	CLEAN MAT SERVICES LLC	08/10/2023	347.10
79668	CITY OF NEW BRUNSWICK	08/10/2023	28.00
79669	ANANDA ZYLLE CONSTANTINO	08/10/2023	185.00
79670	JEFFREY CORCORAN	08/10/2023	135.00
79671	PATRICIA DAVID	08/10/2023	195.00

The Parking Authority of the City of New Brunswick September 2023 Resolution of Operating Expenditures

The following expenditures are necessary for the Authority operations and are provi figures are for the period ending October 25, 2023.

CHECKS	VENDOR NAME	DATE	AMOUNT
79672	JONATHAN DELACRUZ	08/10/2023	242.50
79673	ALEXIS DIVIS	08/10/2023	175.00
79674	SAMANTHA DONOVAN	08/10/2023	20.00
79675	ROBERT DOW	08/10/2023	170.00
79676	EASTERN ARMORED SERVICES INC	08/10/2023	2,253.00
79677	J.C. EHRLICH CO., INC.	08/10/2023	162.45
79678	MATTHEW FEDERICI	08/10/2023	155.00
79679	FOXWOOD SERVICE CENTER	08/10/2023	136.00
79680	ADAM FRANKLIN	08/10/2023	262.50
79681	GALL LLC	08/10/2023	137.99
79682	NEW JERSEY FAMILY SUPPORT	08/10/2023	260.00
79683	JOHN WALLING-COURT OFFICER	08/10/2023	134.80
79684	NEW JERSEY FAMILY SUPPORT	08/10/2023	188.00
79685	GRAINGER, INC	08/10/2023	308.25
79686	GSRP PROJECT HOLDINGS I, LLC	08/10/2023	4,793.98
79687	GUARANTEED MOTOR TOWING	08/10/2023	75.00
79688	HOME DEPOT CREDIT SERVICES	08/10/2023	2,294.96
79689	HUB PARKING	08/10/2023	17,884.76
79690	HUNTER BUSINESS SYSTEMS	08/10/2023	27.48
79691	INTERSTATE WASTE SERVICES	08/10/2023	2,454.46
79692	IPS GROUP INC.	08/10/2023	7,591.18
79693	JERSEY ELEVATOR	08/10/2023	9,041.73
79694	ANSH KAPOOR	08/10/2023	155.00
79695	KF MECHANICAL HEATING & AIR CO	08/10/2023	2,975.22
79696	ERIC LIPOVETSKY	08/10/2023	155.00
79697	SEBASTIAN MAC	08/10/2023	195.00
79698	SOHROB MALAKUTI	08/10/2023	155.00
79699	VICTOR MALLET	08/10/2023	180.00
79700	ETHAN MCELRATH	08/10/2023	432.50
79701	METER PRODUCTS CO., INC.	08/10/2023	2,580.00
79702	METLIFE	08/10/2023	355.00
79703	MODERN GROUP LTD	08/10/2023	1,588.76
79704	EMILY NGUYEN	08/10/2023	170.00
79705	OTIS ELEVATOR COMPANY	08/10/2023	10,285.92
79706	PARTS AUTHORITY LLC	08/10/2023	122.10
79707	DARSHIL PATEL	08/10/2023	180.00
79708	MANSI PATEL	08/10/2023	170.00
79709	KUSH PATEL	08/10/2023	155.00
79710	BAILEY PLOTTS	08/10/2023	232.50
79711	SRIEESHA POTHUR	08/10/2023	155.00
79712	PRECISION TECHNOLOGY SOLUTIONS	08/10/2023	1,500.00
79713	PSE&G/WELLNESS ELECTRIC	08/10/2023	10,257.63
79714	PSE&G	08/10/2023	42,328.09

**The Parking Authority of the City of New Brunswick
September 2023 Resolution of Operating Expenditures**

The following expenditures are necessary for the Authority operations
and are provix figures are for the period ending October 25, 2023.

CHECKS	VENDOR NAME	DATE	AMOUNT
79715	PSE&G	08/10/2023	1,676.18
79716	PSE&G/ OLD FRESH GROCERY GAS	08/10/2023	180.43
79717	SEHADRI RANGASWAMI	08/10/2023	375.00
79718	EMELY ROSARIO	08/10/2023	165.00
79719	SNEHA SALGAM	08/10/2023	155.00
79720	NICOLAS SANABRIA	08/10/2023	175.00
79721	DAVID SCHUELER	08/10/2023	180.00
79722	KRUTI SHAH	08/10/2023	330.00
79723	SIGNAL ELECTRIC CORP	08/10/2023	4,277.99
79724	STATE OF NEW JERSEY	08/10/2023	390.33
79725	STAR QUALITY CLEANERS & TAILOR	08/10/2023	322.00
79726	STAPLES	08/10/2023	139.99
79727	STRESS FACTORY	08/10/2023	170.00
79728	JAMES KELLY-COURT OFFICER	08/10/2023	120.00
79729	KAUSHIK TARE	08/10/2023	155.00
79730	TEAMSTERS LOCAL 469	08/10/2023	241.00
79731	THYSSENKRUPP ELEVATOR CORP	08/10/2023	7,566.88
79732	STEPHANIE TOTILO	08/10/2023	262.50
79733	TRAX CAR WASH	08/10/2023	1,700.00
79734	UGI ENERGY SERVICES LLC	08/10/2023	0.59
79735	VERIZON	08/10/2023	441.60
79736	VERIZON CABS	08/10/2023	1,567.04
79737	VERIZON CABS	08/10/2023	3,294.80
79738	HSING-HAO WANG	08/10/2023	155.00
79739	BIANCA WASS	08/10/2023	155.00
79740	WB MASON CO INC	08/10/2023	1,077.76
79741	WILENTZ	08/10/2023	171.50
79742	KYLE WONG	08/10/2023	72.50
79743	KAIXIN YANG	08/10/2023	82.50
79744	HONGWEI YU	08/10/2023	195.00
79745	ALISON ZAMBRZYCKI	08/10/2023	195.00
79746	BRANDON ZHENG	08/10/2023	185.00
79749	CONCEPCION SALDANA-ACEVEDO	08/29/2023	164.90
79750	AFLAC	08/29/2023	746.24
79751	ALLIED FIRE & SAFETY	08/29/2023	280.00
79752	ARROW SECURITY	08/29/2023	6,732.64
79753	1844-CAR-KEYZ LLC	08/29/2023	126.00
79754	AMERICAN TIRE DISTRIBUTORS	08/29/2023	435.56
79755	MALIA AURIGEMMA	08/29/2023	97.50
79756	AUTOMATED LOGIC	08/29/2023	2,259.00
79757	EMILY BACCAGLINI	08/29/2023	185.00
79758	KATHLEEN BAILEY	08/29/2023	277.50
79759	BANK SUPPLIES	08/29/2023	1,590.92

The Parking Authority of the City of New Brunswick
September 2023 Resolution of Operating Expenditures

The following expenditures are necessary for the Authority operations
and are proviv figures are for the period ending October 25, 2023.

CHECKS	VENDOR NAME	DATE	AMOUNT
79760	AARON BENFER	08/29/2023	397.50
79761	BEST CLEANING	08/29/2023	4,591.66
79762	LEONARD BIER	08/29/2023	597.50
79763	ABBY BRAY	08/29/2023	330.00
79764	BRUNSWICK SIGN & EXHIBIT CORP.	08/29/2023	590.00
79765	BUTTS TICKET COMPANY	08/29/2023	7,446.00
79766	CABLEVISION LIGHTPATH INC	08/29/2023	3,362.25
79767	JOANNA CALVO	08/29/2023	257.50
79768	CDW GOVERNMENT	08/29/2023	1,663.72
79769	ALINE CHOW	08/29/2023	242.50
79770	CLEAN MAT SERVICES LLC	08/29/2023	347.10
79771	CITY OF NEW BRUNSWICK	08/29/2023	137.76
79772	CITY OF NEW BRUNSWICK- INSPCTN	08/29/2023	194.00
79773	CITY OF NEW BRUNSWICK	08/29/2023	87,483.33
79774	ROBIN COON	08/29/2023	292.50
79775	MICHAEL CROSS	08/29/2023	175.00
79776	HARRY DELGADO	08/29/2023	389.94
79777	NIKHIL DHENGLE	08/29/2023	185.00
79778	DANIELLE DOMINQUEZ	08/29/2023	165.00
79779	J.C. EHRLICH CO., INC.	08/29/2023	80.05
79780	JOSEPH FAZZIO - WALL LLC	08/29/2023	826.81
79781	NICK FESTA	08/29/2023	165.00
79782	FOXWOOD SERVICE CENTER	08/29/2023	128.00
79783	NEW JERSEY FAMILY SUPPORT	08/29/2023	780.00
79784	JOHN WALLING-COURT OFFICER	08/29/2023	404.40
79785	NEW JERSEY FAMILY SUPPORT	08/29/2023	376.00
79786	NEW JERSEY FAMILY SUPPORT	08/29/2023	304.00
79787	GEORGE ST HOLDINGS LLC	08/29/2023	1,246.08
79788	JESSICA GIALANELLA	08/29/2023	97.50
79789	ELLA GRAGG	08/29/2023	195.00
79790	JOSEPH HENDERSON	08/29/2023	185.00
79791	HICKS COMMUNICATIONS INC	08/29/2023	560.00
79792	HOME DEPOT CREDIT SERVICES	08/29/2023	1,203.89
79793	INTERSTATE WASTE SERVICES	08/29/2023	1,725.00
79794	ALYSSA ISETTA	08/29/2023	92.50
79795	JERSEY ELEVATOR	08/29/2023	7,699.00
79796	HUI KANG	08/29/2023	165.00
79797	SHANNON KEEFE	08/29/2023	185.00
79798	MICHAEL KIM	08/29/2023	155.00
79799	HELEN KOLIAS	08/29/2023	164.90
79800	SHERRY KOU	08/29/2023	92.50
79801	LAUREN LANDRY	08/29/2023	252.50
79802	ALEXANDER LANE	08/29/2023	252.50

The Parking Authority of the City of New Brunswick September 2023 Resolution of Operating Expenditures

The following expenditures are necessary for the Authority operations and are provi figures are for the period ending October 25, 2023.

CHECKS	VENDOR NAME	DATE	AMOUNT
79803	SAUL LEBREAU LT	08/29/2023	165.00
79804	DANIELLE LEV	08/29/2023	185.00
79805	XI LUAN	08/29/2023	185.00
79806	ROSANGELICA MANCINI-LANDER	08/29/2023	277.50
79807	MD RADIO SERVICE	08/29/2023	2,672.40
79808	METLIFE	08/29/2023	710.00
79809	MIDDLESEX COUNTY TREASURER	08/29/2023	4,125.60
79810	ALEXANDRA MILFORT	08/29/2023	165.00
79811	RAINONE COUGHLIN MINCHELLO LLC	08/29/2023	9,393.75
79812	MODERN GROUP LTD	08/29/2023	1,000.00
79813	LUSINE NAHAPETYAN	08/29/2023	77.50
79814	SUPERIOR VISION OF NJ INC	08/29/2023	206.13
79815	VERIZON	08/29/2023	316.15
79816	NJ ADVANCE MEDIA	08/29/2023	626.60
79817	ANGELA NO	08/29/2023	340.00
79818	KARAN PANDYA	08/29/2023	155.00
79819	PARKMOBILE USA INC	08/29/2023	8,643.80
79820	POWER PLACE INC	08/29/2023	3,453.42
79821	PRIMEPOINT LLC	08/29/2023	922.50
79822	PSE&G/WELLNESS GAS	08/29/2023	20.23
79823	PSE&G	08/29/2023	1,854.91
79824	PSE&G/ OLD FRESH GROCERY GAS	08/29/2023	180.38
79825	QUADIENT FINANCE USA INC	08/29/2023	500.00
79826	RUTGERS UNIVERSITY	08/29/2023	3,789.12
79827	RUTGERS STATE OF NJ	08/29/2023	7,119.40
79828	ROBERTAS SAKALAU SKAS	08/29/2023	195.00
79829	MARIAM SHAKIL	08/29/2023	520.00
79830	SPECTROTEL	08/29/2023	52.86
79831	STAR QUALITY CLEANERS & TAILOR	08/29/2023	309.80
79832	JAMES KELLY-COURT OFFICER	08/29/2023	360.00
79833	SWIFT ELECTRICAL SUPPLY CO	08/29/2023	1,712.94
79834	COLIN TAPTICH	08/29/2023	97.50
79835	TASC	08/29/2023	304.80
79836	TRIANGLE FIDELCO INDUST. CTR	08/29/2023	30,930.91
79837	UGI ENERGY SERVICES LLC	08/29/2023	6.05
79838	VERIZON WIRELESS	08/29/2023	1,483.89
79839	VERIZON	08/29/2023	37.49
79840	VERIZON/WELLNESS	08/29/2023	441.72
79841	VERIZON/FAX	08/29/2023	54.92
79842	KAREN WANG	08/29/2023	165.00
79843	RACHEL WORTMANN	08/29/2023	92.50
79844	WITHUM	08/29/2023	8,320.00
79845	KAIWEN YANG	08/29/2023	242.50

The Parking Authority of the City of New Brunswick September 2023 Resolution of Operating Expenditures

The following expenditures are necessary for the Authority operations
and are provi figures are for the period ending October 25, 2023.

CHECKS	VENDOR NAME	DATE	AMOUNT
79846	ALLISON ZHAO	08/29/2023	155.00
79847	XIAOYE ZHOU	08/29/2023	155.00
79848	SAMANTHA ZIELINSKI	08/29/2023	165.00
79849	HIRERIGHT LLC	09/27/2023	950.63
79850	LILI GONG	09/27/2023	123.90
79851	LUPE PATINO	09/27/2023	2.00
79852	RICKFORD FOOYING	09/27/2023	4.00
79853	DIANA VALVERDE LEON	09/27/2023	92.00
79854	JASMINE LION	09/27/2023	52.00
79855	PIL JANG	09/27/2023	31.50
79856	JESSE OLSON	09/27/2023	17.00
79857	CINDY LIEBMAN	09/27/2023	3.00
79858	ACCESS LOCKSMITH	09/27/2023	10,951.44
79859	CONCEPCION SALDANA-ACEVEDO	09/27/2023	164.90
79860	COSTELLOS ACE HARDWARE	09/27/2023	55.72
79861	ADVANZA TECHNOLOGIES INC	09/27/2023	1,283.05
79862	AFLAC	09/27/2023	1,119.36
79863	ALBRIGHT LLC	09/27/2023	1,569.00
79864	ALLIED FIRE & SAFETY	09/27/2023	3,700.25
79865	KAAMYASHRI ANBUMANI	09/27/2023	185.00
79866	JAMES ANDERSON	09/27/2023	195.00
79867	ARROW SECURITY	09/27/2023	14,428.16
79868	AMERICAN TIRE DISTRIBUTORS	09/27/2023	875.12
79869	ERIN BACHMEIER	09/27/2023	165.00
79870	BIANCA BATISTA	09/27/2023	185.00
79871	LEONARD BIER	09/27/2023	597.50
79872	BRUNSWICK SIGN & EXHIBIT CORP.	09/27/2023	8,470.00
79873	BRUNSWICK URGENT CARE PA	09/27/2023	520.00
79874	BUTTS TICKET COMPANY	09/27/2023	1,729.00
79875	OPTIMUM	09/27/2023	1,565.80
79876	OPTIMUM	09/27/2023	64.73
79877	CABLEVISION LIGHTPATH INC	09/27/2023	3,362.25
79878	CASH: CHANGE FUND/PETTY CASH	09/27/2023	65.00
79879	CHECKR	09/27/2023	379.90
79880	SIYU CHEN	09/27/2023	155.00
79881	SEUNG HEE CHO	09/27/2023	220.00
79882	CIRCLE JANITORIAL SUPPLIES	09/27/2023	2,194.19
79883	CLEAN MAT SERVICES LLC	09/27/2023	347.10
79884	CITY OF NEW BRUNSWICK	09/27/2023	289.30
79885	CITY OF NEW BRUNSWICK- INSPCTN	09/27/2023	5,440.00
79886	CITY OF NEW BRUNSWICK	09/27/2023	24.00
79887	CITY OF NEW BRUNSWICK	09/27/2023	87,483.33
79888	CITY OF NEW BRUNSWICK	09/27/2023	137.76

The Parking Authority of the City of New Brunswick September 2023 Resolution of Operating Expenditures

The following expenditures are necessary for the Authority operations and are provic figures are for the period ending October 25, 2023.

CHECKS	VENDOR NAME	DATE	AMOUNT
79889	FREDRICK CURRY	09/27/2023	175.00
79890	NICHOLAS CUZZOLINO	09/27/2023	185.00
79891	MICHAEL DE TERESA	09/27/2023	66.15
79892	EASTERN ARMORED SERVICES INC	09/27/2023	7,023.00
79893	J.C. EHRLICH CO., INC.	09/27/2023	82.40
79894	CHRIS FACCONA	09/27/2023	135.00
79895	JASON FERREIRA	09/27/2023	292.50
79896	JOHN FIRESTONE	09/27/2023	375.00
79897	YOSSEF FOUAD	09/27/2023	185.00
79898	FOXWOOD SERVICE CENTER	09/27/2023	433.75
79899	GALL LLC	09/27/2023	75.15
79900	GANNETT NJ NEWSPAPERS	09/27/2023	431.76
79901	NEW JERSEY FAMILY SUPPORT	09/27/2023	450.00
79902	JOHN WALLING-COURT OFFICER	09/27/2023	269.60
79903	NEW JERSEY FAMILY SUPPORT	09/27/2023	376.00
79904	NEW JERSEY FAMILY SUPPORT	09/27/2023	608.00
79905	GEORGE ST HOLDINGS LLC	09/27/2023	2,251.92
79906	GRAINGER, INC	09/27/2023	311.83
79907	GSRP PROJECT HOLDINGS I, LLC	09/27/2023	4,600.34
79908	MIA HART	09/27/2023	176.00
79909	SAMIHA HASAN	09/27/2023	242.50
79910	CHARLES HAYES	09/27/2023	165.00
79911	HICKS COMMUNICATIONS INC	09/27/2023	4,750.00
79912	DANIEL HOLLERBACH	09/27/2023	195.00
79913	HOME DEPOT CREDIT SERVICES	09/27/2023	946.68
79914	HUB PARKING	09/27/2023	8,942.38
79915	HUNTER BUSINESS SYSTEMS	09/27/2023	185.52
79916	DA HUO	09/27/2023	360.00
79917	IDENTISOURCE	09/27/2023	2,364.00
79918	INTERSTATE WASTE SERVICES	09/27/2023	2,799.46
79919	IPS GROUP INC.	09/27/2023	7,942.37
79920	JERSEY ELEVATOR	09/27/2023	60,998.23
79921	KF MECHANICAL HEATING & AIR CO	09/27/2023	23,506.24
79922	JASON KMIEC	09/27/2023	92.50
79923	HELEN KOLIAS	09/27/2023	164.90
79924	JOHN KUSTRA	09/27/2023	165.00
79925	LADY LOCKSMITHING LLC.	09/27/2023	811.00
79926	CHIEH YIN LAI	09/27/2023	175.00
79927	NICHOLAS A LATRONICA	09/27/2023	385.00
79928	VLADISLAV LISNYAK	09/27/2023	200.00
79929	STEPHANIE LONG	09/27/2023	277.50
79930	DANIEL LOPEZ	09/27/2023	355.00
79931	AMANDA MACH	09/27/2023	175.00

**The Parking Authority of the City of New Brunswick
September 2023 Resolution of Operating Expenditures**

The following expenditures are necessary for the Authority operations and are provix figures are for the period ending October 25, 2023.

CHECKS	VENDOR NAME	DATE	AMOUNT
79932	RIYA MAHAGAOKAR	09/27/2023	155.00
79933	METLIFE SBC	09/27/2023	2,171.06
79934	METLIFE	09/27/2023	710.00
79935	RAINONE COUGHLIN MINCHELLO LLC	09/27/2023	7,521.05
79936	MODERN GROUP LTD	09/27/2023	1,650.00
79937	ZEENATH MOHAMMAD	09/27/2023	77.50
79938	LEILA MOUHTARIM	09/27/2023	165.00
79939	MRI SERVICES	09/27/2023	825.32
79940	NEW BRUNSWICK DIVISION	09/27/2023	400.00
79941	THE NEW BRUNSWICK JAZZ PROJECT	09/27/2023	2,500.00
79942	NEW BRUNSWICK MUNICIPAL COURT	09/27/2023	283.00
79943	VERIZON	09/27/2023	316.15
79944	NETTA ARCHITECTS	09/27/2023	30,796.32
79945	BIANCA I. OSMAN	09/27/2023	350.00
79946	PARKMOBILE USA INC	09/27/2023	10,214.35
79947	CARMEN PARSA	09/27/2023	355.00
79948	KHUSHBU PATEL	09/27/2023	170.00
79949	POWER PLACE INC	09/27/2023	66.08
79950	PRIMEPOINT LLC	09/27/2023	973.75
79951	PSE&G/WELLNESS ELECTRIC	09/27/2023	9,786.05
79952	PSE&G	09/27/2023	41,843.94
79953	PSE&G	09/27/2023	1,591.29
79954	PSE&G	09/27/2023	1,943.98
79955	PSE&G/ OLD FRESH GROCERY GAS	09/27/2023	179.66
79956	QUADIENT FINANCE USA INC	09/27/2023	797.73
79957	QUADIENT FINANCE USA INC	09/27/2023	245.83
79958	AIDAN QUINN	09/27/2023	257.50
79959	AVIR RAHMAN	09/27/2023	525.00
79960	RESPONSE COMPUTER GROUP INC	09/27/2023	4,447.42
79961	DOUGLAS SCHMIDT	09/27/2023	180.00
79962	NEIL SHAH	09/27/2023	180.00
79963	SIGNAL ELECTRIC CORP	09/27/2023	3,709.00
79964	SOPHIA SILVA	09/27/2023	185.00
79965	MANYA SINHA	09/27/2023	77.50
79966	CELLA SOPER	09/27/2023	170.00
79967	SPECTROTEL	09/27/2023	53.69
79968	STAPLES	09/27/2023	71.49
79969	JAMES KELLY-COURT OFFICER	09/27/2023	240.00
79970	TEAMSTERS LOCAL 469	09/27/2023	241.00
79971	THA CONSULTING INC	09/27/2023	7,000.00
79972	CALVIN THORNBERG	09/27/2023	92.50
79973	MAHMOOD TIPU	09/27/2023	242.50
79974	JULIA TISCHHAUSER	09/27/2023	185.00

The Parking Authority of the City of New Brunswick
September 2023 Resolution of Operating Expenditures

The following expenditures are necessary for the Authority operations and are provi figures are for the period ending October 25, 2023.

CHECKS	VENDOR NAME	DATE	AMOUNT
79975	TOWN CLOCK COMMUNITY	09/27/2023	1,000.00
79976	TRIANGLE FIDELCO INDUST. CTR	09/27/2023	30,930.91
79977	WEI WEI TSENG	09/27/2023	277.50
79978	TURTLE & HUGHES, INC.	09/27/2023	595.00
79979	TWO BROTHERS CONTRACTING INC	09/27/2023	11,760.00
79980	UGI ENERGY SERVICES LLC	09/27/2023	0.61
79981	ULINE SHIPPING SUPPLIES	09/27/2023	103.74
79982	UNIVERSAL SYSTEMS, INC.	09/27/2023	19,850.00
79983	VERIZON WIRELESS	09/27/2023	1,485.74
79984	VERIZON	09/27/2023	441.20
79985	VERIZON CABS	09/27/2023	3,083.15
79986	VERIZON CABS	09/27/2023	2,907.20
79987	VERIZON	09/27/2023	37.49
79988	VERIZON/WELLNESS	09/27/2023	441.72
79989	VERIZON/FAX	09/27/2023	54.92
79990	ANTHONY VIVONA	09/27/2023	292.50
79991	SARAH WALKER	09/27/2023	195.00
79992	JIALE WANG	09/27/2023	155.00
79993	WB MASON CO INC	09/27/2023	1,168.41
79994	LORIAN WILSON	09/27/2023	170.00
79995	WITHUM	09/27/2023	15,600.00
79996	LAI XUE	09/27/2023	115.00
79997	SIYI ZHOU	09/27/2023	155.00
			1,568,521.22

**NEW BRUNSWICK PARKING AUTHORITY
RESOLUTION TO AWARD CONTRACT FOR
SNOW REMOVAL**

Whereas, it is deemed necessary and in the best interests of the Commissioners of the Parking Authority of the City of New Brunswick, in the County of Middlesex to award a contract for snow removal at various properties of the parking authority based upon public advertisement and competitive bids, for a period of one (1)-year with an option to renew by the Authority for two (2) additional one (1)-year extensions; and

Whereas, the following vendors submitted bids on August 25, 2023 in response to the bid specification of the NBPA:

1. **Central Jersey Property Maintenance Services, LLC**, having an office at 105 Friendship Road, Cranbury, NJ 08512, as per the attached rate schedule

Whereas, Central Jersey Property Maintenance Services is the lowest responsive bidder for Snow Removal for various properties of the parking authority.

Whereas, the Commissioners of the Parking Authority of the City of New Brunswick desire to award the contract for Snow Removal to the lowest responsive bidder.

Now Therefore Be It Resolved, that the New Brunswick Parking Authority award a contract for a period of one-year with an option to renew by the Authority for two additional one-year extensions as a result of an advertised public bid, pursuant to NJSA 40A:11 et seq. of the Local Public Contract Law of the State of New Jersey, to Central Jersey Property Maintenance Services, LLC, the lowest responsive bidder for snow removal as per the attached rate schedule.

Be It Further Resolved, that in order to effectuate the objectives of this resolution, the Board of Commissioners of the Parking Authority of the City of New Brunswick, authorize the Executive Director of the Authority to award said contract to Central Jersey Property Maintenance Services, LLC, the lowest responsive bidder.

Be It Further Resolved, that the award of this contract is contingent upon the NBPA having sufficient funds and the Chief Financial Officer of the Authority certifying that there are sufficient funds budgeted by the Authority for said snow removal contract.

VOTING RECORD

Dated: October 30, 2019

COMMISSIONERS	<u>/YES</u>	<u>/NO</u>	<u>/ABSTAIN</u>	<u>/ABSENT</u>
Kevin McTernan	/			
Anthony Caputo				/
Maria Soto	/			
John Zimmerman	/			
Andrea Eato-White	/			

I certify that the above record is an accurate recitation of the votes cast by the Board of Commissioners of the New Brunswick Parking Authority.

September 27, 2023



Andrea Eato White, Secretary NBPA

RESOLUTION FOR MEMBER PARTICIPATION
IN A COOPERATIVE PRICING SYSTEM

A RESOLUTION AUTHORIZING THE NEW BRUNSWICK PARKING AUTHORITY
TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, OMNIA, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on September 27, 2023 the governing body of the New Brunswick Parking Authority, City of New Brunswick, County of Middlesex State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the New Brunswick Parking Authority

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Executive Director is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

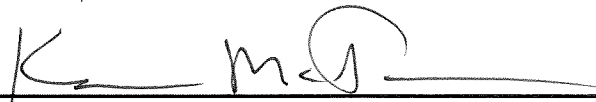
The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

CERTIFICATION

BY:



Kevin McTernan, NBPA Chairperson

ATTEST BY:



Andrea Eato-White, NBPA Secretary

RESOLUTION FOR MEMBER PARTICIPATION
IN A COOPERATIVE PRICING SYSTEM

A RESOLUTION AUTHORIZING THE NEW BRUNSWICK PARKING AUTHORITY
TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, Sourcewell, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on September 27, 2023 the governing body of the New Brunswick Parking Authority, City of New Brunswick, County of Middlesex State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the New Brunswick Parking Authority

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Executive Director is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

CERTIFICATION

BY:



Kevin McTernan, NBPA Chairperson

ATTEST BY:



Andrea Eato-White, NBPA Secretary

**NEW BRUNSWICK PARKING AUTHORITY
RESOLUTION AUTHORIZING THE AUCTION OF
SURPLUS VEHICLES**

Whereas, the New Brunswick Parking Authority has certain surplus property no longer needed for public use, a 2018 Dodge Journey VIN#3C4PDCAB3JT530343; and

Whereas, P.L. 2001, c. 30, authorizes the sale of surplus property through the use of an online auction service; and

Whereas, the New Brunswick Parking Authority intends to utilize the online auction services of USGovBid; and

Whereas, the On-Line auction shall be conducted pursuant to the provisions of N.J.S.A. 40A:11-36 and New Jersey Local Finance Notice 2008-9; and

Whereas, the terms and conditions of the Agreement entered into by and between the New Brunswick Parking Authority and USGovBid shall be available in the Office of the New Brunswick Parking Authority's Purchasing Agent.

Now Therefore Be It Resolved, By The Board of The New Brunswick Parking Authority, as follows:

1. The following are hereby declared surplus property to be forthwith advertised for public sale pursuant to N.J.S.A. 40A: 11-36 and New Jersey Finance Notice 2008-09:
 - 2018 Dodge Journey VIN#3C4PDCAB3JT530343
2. That said items are to be sold via an On-Line auction to the highest bidder through the online auction website entitled USGovBid in accordance with New Jersey State Statutes and New Jersey Local Finance Notice 2008-09.

Passed and adopted at a regular meeting of the Board of Commissioners of the New Brunswick Parking Authority held on September 27, 2023.

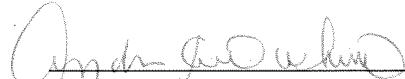
**NEW BRUNSWICK PARKING AUTHORITY
RESOLUTION AUTHORIZING THE AUCTION OF
SURPLUS VEHICLES**

VOTING RECORD

<u>COMMISSIONERS</u>	<u>/YES</u>	<u>/NO</u>	<u>/ABSTAIN</u>	<u>/ABSENT</u>
Kevin McTernan	/			
Anthony Caputo				/
Maria Soto	/			
John Zimmerman	/			
Andrea Eato-White	/			

I certify that the above record is an accurate recitation of the votes cast by the Board of Commissioners of the New Brunswick Parking Authority.

Dated: September 27, 2023


Andrea Eato-White, Secretary NBPA