

Panasonic KX-TGP500 / KX-TPA50 Layout

Warm Transferring Calls

A warm transfer involves speaking to the receiving party before the transfer is made.

1. While on a call, press [MENU] **E** to place a warm transfer.
2. Press ▼ to select **Transfer**.
3. Dial the phone number or extension of the receiving party.
4. Greet the receiving party, then press the [TRANS] **B** softkey to perform a warm transfer.

Blind Transferring Calls

A blind transfer involves transferring the call to another number without speaking to the receiving party, regardless if they answer.

1. While on a call, press the **Menu E** key to place a blind transfer.
2. Press ▼ to select **Blind transfer**.
3. Dial the phone number or extension of the receiving party.
4. The call will automatically transfer.

Checking Voicemail

There must not be a call on the line when attempting to check voicemail.

1. Dial *86.
2. Enter the personal voicemail passcode. The default is 0000.
3. Press 1 to listen to new or saved voicemails.

- A** Base Unit
- B** Left Softkey
- C** Right Softkey
- D** Talk
- E** Menu Key / Center Softkey
- F** End / Power / Cancel
- G** Speakerphone
- H** Redial / Pause

