

How to create an account for the Oceanwide Expeditions 'Partners' portal

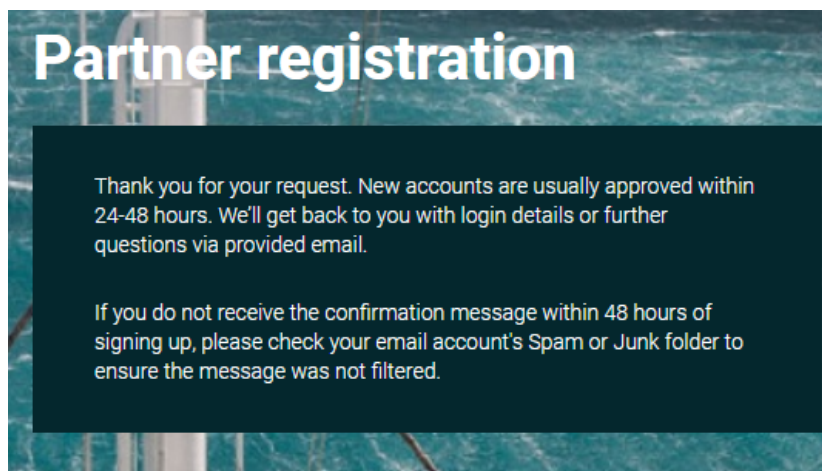
Please follow the below steps to create your partner account:

- Go to our website www.oceanwide-expeditions.com
- Click on 'Travel Agent', on the top of your screen, then click on 'Become partner'

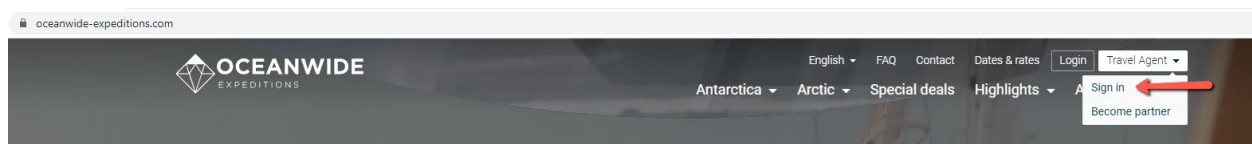


Or click on: <https://www.oceanwide-expeditions.com/register-partner>

- Enter all your details, you will also need to enter a password. Please save these details for future reference. Also make sure you select your type: either Travel agent or Tour Operator.
- Agree to the Terms & Conditions and Privacy Policy then click on 'Create an account'
- You will then see the following notification on your screen:



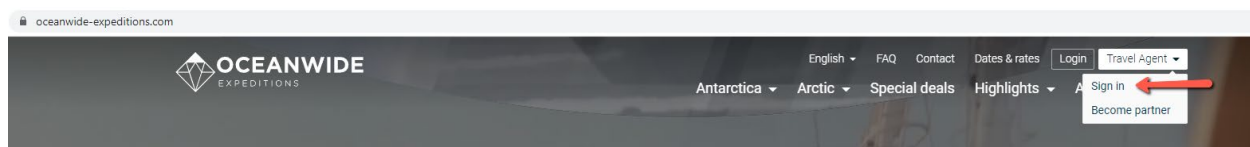
- To log in (when your account is approved), go back to our website, click on 'Travel Agent' and then on 'Sign in'.



- Enter the email address and password that you used when creating the account, tick the mandatory Captcha field and click on 'Sign in'

Forgot your password?

- Go to our website www.oceanwide-expeditions.com
- Click on 'Travel Agent', on the top of your screen, then click on 'Sign in'



- Click on: 'Forgot your password?'
- Then type in the email address that is used for your partner account and click on 'Start recovery'.

A link to reset your password will be mailed to that email address. **The link will expire after 2 hours**, so please also check your spam folder if you have not received the email.

Type in your new password and confirm your new password.

Tips & Tricks on our partner portal

If you spend just another minute of your time to browse around in our portal, you will find lots of easy tips, tricks and useful information in the private environment of your agent account.

Just go to our website www.oceanwide-expeditions.com then click on 'Travel Agent', then on 'Sign in'.

Our partner portal holds great benefits for you:

- Video tour
- Know What's Available – and When
- Pick Your Pics by Cruise and Vessel
- Pocket the All-Important Itinerary
- Make Our Videos Your Videos
- Book Your Clients the Web Way
- View all your bookings
- See the Financial Overview's Virtual Ledger
- Digital PIF: Throw Out The Paper Copy
- Monitor All Cruise Changes

