

PARISH OF SANDERSTEAD

PAROCHIAL CHURCH COUNCIL

DRAFT MINUTES OF A MEETING HELD ON TUESDAY 22nd NOVEMBER 2022

held in the Clergy Vestry starting at 7.30 pm

(excluding confidential items)

Present: Rev Carol Bates (CB); Judith Robinson (JR); Richard Wragg (RW); Mike Fixter (MF); Margaret Quiney (MQ); Kevin Wright (KW); Michael Turner (MT); Linda Etheridge (LE); Rosemary Kempself (RK); Sue Thomas (ST); Dick Hibberd (RH) Secretary

Apologies: Barbara Webster-Dudley (BWD); Maria Linford (ML); Rev Jeremy Groombridge (JG); Katheryn Hewitt (KH)

22/82 Welcome and Opening Prayers

The meeting welcomed CB to her first PCC meeting and she assumed the Chair. CB started with a reading from Matthew followed by a short prayer.

22/83 Declaration of Interests

There were no interests to be declared.

22/84 Minutes of the PCC Meeting Held on 14th September

The minutes were agreed as a correct record and were signed by the Chair.

22/85 Matters Arising

a) St Antony's H & S / Safeguarding Progress

The most urgent items had been addressed (or would be addressed by actions relating to the Playgroup below) with those that remained generally relating to untidiness and trailing wires. **Action: MF would draft a suitable letter to Torchlight for Paul Shipley to send.**

b) Setting up HR files

ST confirmed that this work has started with KH but will be put on hold for now as all employee contracts are being reviewed and updated.

c) 800th Anniversary

CB reported that she had met with the Wardens and had established a working group (Project 800) to be led by RW and including herself, JG, KH & Tony Robinson. They will start work on the initial vision after which JG would stand down.

d) Increases to Hall Rental Rates

It was agreed that notwithstanding the increased energy costs, rates would not be increased. MT confirmed that a contribution of £1,400 towards higher energy costs was due from the Diocese in December.

e) Ukrainians' Update

MQ's report was noted and in particular that plans remain fluid. Ivan has promised to give his heating allowance to All Saints as and when it arrives which was greatly appreciated.

22/86 God's Mission in Sanderstead

a) Christmas Plans

CB reported that the Christingle Service would include Communion. Services are follows:

- Sun 27th November - Advent Carol Service
- Thurs 8th December – Messy Church (helpers needed)
- Sun 11th – Christingle Service
- Tues 13th / Fri 16th – Toddlers Christmas events.*
- Sun 18th – (one) Carol Service
- Sat 24th – (one) Crib Service
- Sat 24th – Midnight Service
- Sun 25th – Christmas Morning Service

* there was a short discussion about the requirement for Santa Claus to be CRB checked but as he would only be required to hand out presents in the general area (with a parent / grandparent / carer / everyone else present) this was not considered essential. Chris Bates had kindly volunteered on Tuesday 13th December with JG on Friday 16th.

b) Children & Families

CB / JR / ST would be meeting in the New Year to discuss the development of children's activities and in particular the offer for older children in Messy Church. A meeting is being scheduled for January 8th to allow input from all those helping.

Ideas for "The Missing Body" were being developed for Easter and CB was working on building connections with the uniformed organisations.

22/87 Finance Report / Proposed Allocation to Mission Partners

The committee considered the Treasurer's report from MT who highlighted the following points:

- Both income and the surplus have increased slightly since the report was prepared, driven by the continuing recovery in income from Hall lettings
- Touch & Go machines have been ordered to facilitate card payments both at Toddlers and at Sunday Services. MF noted that they need to be available in the Church whenever they are not in use elsewhere, for casual visitors to donate
- £450 was sent to the Bishop's Appeal after CB's Licensing

The Committee also considered a proposed allocation of support to various Mission Partners / Charities from RK. These generally had a connection either to All Saints or the wider Anglican Church or served local needs.

It was agreed that further prayer and reflection was required before finalising these allocations but it was agreed that the proceeds of the midnight service should be given to the Croydon Refugee Centre although some felt that it would be more appropriate for the donations from parishioners at such a service to be retained by All Saints as their local parish church.

[Secretary's note: Following on from PCC discussions, CB made these decisions for Christmas retiring offerings :

- ❖ Christingle – The Children's Society
- ❖ Carols by Candlelight – All Saints Sanderstead & Hamsey Green
- ❖ Midnight mass – Croydon Refugees

At the KIT meeting on 29/11, the hard work of Rosemary Kempell was noted and it was decided that for this year, suggested donations to the suggested charities would go ahead as stated in RK's statement.

Action : Charitable giving criteria to be reviewed for the coming year for each of the charities All Saints is to support.]

22/88 Churchwardens' Report

The Wardens' report was noted with the following points being highlighted:

- A quotation of £1,500 + VAT to provide CCTV cover at St Antony's from the same company that had provided the CCTV at All Saints and which was working well, was approved
- The draft policy covering the use of CCTV would be circulated for approval (or otherwise) by email. **Action: RH**

22/89 Health & Safety and Safeguarding

MQ's report was noted with the following points arising:

- A second sign was needed for the defibrillator, to be positioned on Onslow Gardens.
Action: MF to chase the Rotary Club

- The Wardens would produce a Fire Risk Assessment for the Church with assistance from Chris Bates. **Action: Wardens**
- The Safeguarding Policy Promoting a Safer Church was approved

22/90 Report from Deanery Synod

RK's report was noted along with the helpful suggestions for making the Church more accessible to those with dementia.

22/91 Any Other Business

a) Net Zero Action Plan

CB reminded the Committee of the Church of England's aim to become carbon neutral by 2030 and that we should include this in our prayers. There would be no silver bullet but a multitude of smaller actions.

Action: CB to inform Service Intercessors, via ChurchSuite, to add prayers for Creation.

b) Approval of Eucharistic Ministers

CB had received a request that David Chillman be added to the list of Eucharistic Ministers. This was welcomed but would need the Bishop's approval also. It was felt that it would be more appropriate to recommend several new Eucharistic Ministers and PCC members were asked to reflect on this and suggest some additional suitable names to CB. It was agreed that responsibility for selecting those names to be put forward to the Bishop be delegated to CB and the Wardens. **Action: All to suggest some names**

22/92 Date of Next Meeting

The next meeting would be held at 7.30 pm on Wednesday 18th January 2023.

A list of proposed dates for the following twelve months would be prepared for agreement at the next meeting. **Action: RH / CB**

22/93 Closing Prayers

The closing prayers were led by JR and the meeting ended at 9.20pm