

PARISH OF SANDERSTEAD

MINUTES OF THE VESTRY AND ANNUAL PAROCHIAL CHURCH MEETINGS

HELD ON 22nd APRIL 2018 IN ALL SAINTS' CHURCH

Present: Canon Martin Greenfield (in the chair), Rev Susan Atkinson-Jones, Rev Jeremy Groombridge and some 40 members and guests.

Apologies: Formal apologies had been received from: Fr Grant Cohen, Jeremy Dearden, Jean Harris, Linda & Piers Hubbard, Jill & Paul James, Liz Lomax, Deborah Rastall, Sue & Richard Wragg

Martin, having welcomed everyone, opened the meeting with prayer.

MEETING OF PARISHIONERS ("VESTRY MEETING")

1. MINUTES OF THE 2017 MEETING (30/4/17)

Adoption of the minutes as a true record was proposed by Marc Smith, seconded by Lynne Davison, and agreed unanimously.

2. MATTER ARISING – PARISH OF ST MARY'S, SANDERSTEAD

Chris Babbs explained that the Church Commissioners' Pastoral Scheme, establishing St Mary's as an independent parish had been formally "made" on 5th April and would come into force on 23rd April. Fr Grant Cohen had been licensed as curate of St Mary's, pending formal acceptance by St Mary's PCC of him as Vicar. Grant would then be licensed and installed as Vicar of the Parish of St Mary's, Sanderstead. However, as of the time of this meeting, the legal parish was still the Parish of Sanderstead as constituted in 2005, the Archdeacon had agreed that it was safer legally for St Mary's churchwardens for the coming year to be elected by this meeting.

3. ELECTION OF CHURCHWARDENS

Nominations for the eight churchwarden posts had been received from the respective Church Annual General Meetings. There being no other candidates, the following were declared to have been elected:

All Saints': Lynne Davison, Kevin Wright

St Antony's: Linda Etheridge, Barbara Webster-Dudley

St Edmund's: Gill Pates, Chris Babbs

St Mary's: Deborah Rastall, Sylvia Keats

4. THANKS TO CHURCHWARDENS

On behalf of all, Martin expressed many thanks to the wardens for all their hard work. Particular thanks were due to Maria Linford who was standing down as churchwarden of All Saints’.

ANNUAL PAROCHIAL CHURCH MEETING

1. MINUTES OF THE 2017 MEETING (30/4/17)

Adoption of the minutes as a true record was proposed by Maria Linford, seconded by Michael Turner, and agreed unanimously. There were no Matters Arising which would not be covered under the main agenda.

2. ELECTORAL ROLLS OF THE PARISH

With many thanks to the Electoral Roll Officers for providing the information so efficiently, the secretary reported that the electoral rolls of the parish stood as follows:

All Saints :	225	(227 at the 2017 APCM)	
St Antony’s:	15	(20	“)
St Edmund’s:	28	(31	“)
St Mary’s :	117	(124	“)
Total:	385	(402	“)

The figure for future comparison would of course be 268, the total for the three churches in the on-going Parish of Sanderstead.

3. RESULTS OF ELECTIONS AT CHURCH AGMS

The meeting noted the results of the elections at the AGMs of the three churches in the on-going parish, as set out in the agenda pack. The secretary reminded the meeting that DCCs could fill the remaining vacancies at any time.

4. PARISH REPORT AND ACCOUNTS FOR 2017

4.1 Chris Babbs introduced the Report and asked if there were any comments or corrections. There were none.

4.2 He then turned to the accounts, prefacing his remarks with a renewed plea for a suitably qualified person to come forward to act as PCC

Treasurer. He was very pleased to welcome Mr Peter Saltiel, our Independent Examiner, and his wife. I

4.3 Chris then took the meeting through the main points of the accounts, covering the following key points:

- The parish as a whole showed a current account deficit (£23k – income £496k, expenditure £519k) for the third year in succession in 2017.
- This obviously had reduced our total funds but the deficit had been off-set to some extent by investment gains. Thus our funds, at some £1.42m had only reduced by £12k.
- However, he did not see this as a cause for concern because it was due to investment major projects funded from legacies or accumulated reserves.
- Formal sign-off of the accounts was awaited (*now received CB*).

4.4 There were no questions concerning the accounts.

4.5 Adoption of the Report and Accounts was proposed by Gill Pates, seconded by Mary Courtney, and agreed unanimously.

5. APPOINTMENT OF THE INDEPENDENT EXAMINER FOR THE 2017 ACCOUNTS

5.1 Chris Babbs reported that the 2017 APCM had appointed Church and Charity Accounts Services (Mr Peter Saltiel) as Independent Examiner (IE) for the 2017 accounts, following a change in the Charity Commission rules which meant that charities of our size no longer required a full formal audit. This was on the assumption that Mr Saltiel would obtain full IE clearance. Contingent authority had been given to appoint an accountant to provide final sign-off of the accounts, should that process not be completed in time for the 2017 accounts. Mr Saltiel had experienced continuing technical difficulties with obtaining clearance, so it had been necessary to use the contingent authority. The appointee was Ms Tutu Taiwo ACCA of Curtlee UK Ltd.

5.2 The appointment of Church and Charity Accounts Services (Mr Peter Saltiel) as Independent Examiner for the 2018 accounts, with contingent authority for PCC to appoint an accountant for formal sign-off should that be necessary, was proposed by Mary Courtney, seconded by Gill Pates, and agreed unanimously.

6. CROYDON SOUTH DEANERY SYNOD REPORT

The meeting noted the report which had been circulated with the agenda pack.

7. QUESTIONS TO PARISH OFFICERS/AOB

No formal questions had been tabled. There was no Any Other Business.

8. ST AUGUSTINE'S MISSION PROJECT TEAM

8.1 Rev Jeremy Groombridge introduced the Mission Project Team which had been brought in to help the churches in the on-going parish discern the best strategy and structure for Mission and Ministry. The opportunity to renew and refresh our efforts in Mission & Ministry needed to be founded on a clear understanding of the context in which we were working. The team had therefore undertaken a community audit, concentrating on Hamsey Green because it was not possible to cover the whole of the parish in the time and with the resources available.

8.2 The Team then gave a fascinating presentation of their findings (*see Appendix for more detail*), followed by questions and discussion.

8.3 On behalf of all, Jeremy thanked the Team very much for their input. Not only had they provided an invaluable insight into a part of the parish with which many were perhaps not particularly familiar, but they had left us with a methodology and tools which could be employed elsewhere.

9. CONCLUSION

The meeting ended with Prayer and the Grace.

Chris Babbs
PCC Secretary
26/4/18