

DRAFT

PARISH OF SANDERSTEAD

PAROCHIAL CHURCH COUNCIL

MINUTES OF A MEETING HELD ON TUESDAY 14th JANUARY 2020

AT ALL SAINTS' CHURCH

Present: Canon Martin Greenfield (in the Chair), Indrani Balachandran, Lynne Davison, Sarah Deacon, Jeremy Dearden, Linda Etheridge, Mike Fixter, Robin Gordon, Helen Howe, Gill Pates, Marc Smith, Susan Thomas, Richard Wragg, Sue Wragg, Barbara Webster-Dudley, Kevin Wright, Chris Babbs (Secretary)

Apologies: Rev Jeremy Groombridge, Veronica de Grasse-Grant, Rosemary Kempzell (Vice-Chair), Judith Robinson

20/01 Welcome, Minute's Silence, Bible Reading and Prayer

Canon Martin Greenfield welcomed everyone to the meeting.

We began with a minute's silence in memory of our Brother in Christ, Piers Hubbard, who had passed away in December. Martin then read from Psalm 105 and led us in prayer. We particularly remembered Rosemary & John Kempzell, while John was in hospital awaiting an operation, and the congregations of St Antony's and St Edmund's whose churches had now closed for regular worship.

20/02 Notification of Any Other Business

The Secretary would like to raise a point about the PCC's insurance.

20/03 Minutes of the Meeting Held on 29/10/19 and Record of Subsequent "Virtual Meeting" of Standing Committee

Subject to the correction of Minute 19/31 in respect of the seconder of the motion passed – Richard Wragg, rather than Robin Gordon – the minutes were agreed as a true record, and duly signed. There were no Matters Arising which would not be covered under the Agenda.

PCC further approved the record of the subsequent "virtual" meeting of Standing Committee, in respect of the 20/1/20 Pay Review.

20/04 Team Rector's Notices

Canon Martin Greenfield mentioned:

- The annual Unity Service, to be held at 4pm on Sunday 19th January at Holy Family Church.
- Holy Communion for St Antony's Patronal Festival at 2pm on Monday 20th January, to be followed by T4U.
- Service of Celebration of the Past & Future Life of St Edmund's at 3pm on Sunday 16th February, followed by refreshments.

20/05 Pastoral Reorganisation

(A) Introduction

Canon Martin Greenfield reported on the various strands of action agreed at the last meeting (Appendix A).

(B) Formal Process

PCC expressed deep concern at the apparent lack of progress. Representations should be made to Bishop Jonathan and the Archdeacon as soon as possible. *[Secretary's Note: This was done and, as PCC members will be aware, the pace of activity has increased considerably over the past 10 days; a draft scheme is with members for comment. CB 25/1/20]*

(C) Facilitated Discussions

The process was ongoing. *[Secretary's Note: A further meeting with Bishop Peter Price has been arranged for 11/2/20. This will be followed by a meeting of the PCC with Bishop Peter; dates of 17/2 and 20/2/20 are being canvassed. CB 25/1/20]*

(D) Mission Study

As reported, Martin was in discussion with Canon Will Cookson about the study.

(E) Local Action

The following points were covered:

- PCC agreed that action should commence on defining the role of the Estates Manager and then recruitment. Mike Fixter kindly agreed to take the lead on this. *[Secretary's Note: Mike has circulated a draft for comment. CB 25/1/20]*
- The churchwardens of St Antony's and St Edmund's needed to define in detail the tasks to be handed over.
- As non-liturgical church activities were continuing at St Antony's, any necessary Safeguarding tasks would need to be done by the Safeguarding Officer, until they could be properly handed over.
- The 2019 accounts would be prepared as in previous years; then we would need to think through accounting requirements for 2020. Meanwhile day-to-day financial operations, such as payment of staff, should continue as before.
- However, subject to discussion with All Saints' Treasurer and finding a solution for tax/NI payments, it did seem logical to cease all internal cross-charging wef 1/1/20.

20/06 2019 Report & Accounts and APCM Arrangements

(A) Report & Accounts

The PCC meeting scheduled for 31/3/20 would be the ideal opportunity to approve the 2019 Report & Accounts.

(B) APCM Arrangements

The evening of Monday 27/4/20 was tentatively agreed as the date for the APCM. However, we now had the right to defer the APCM until the end of May without reference to any higher authority. PCC might need to employ this option if it meant that APCM fitted in better with the formal process of abolishing the Team Ministry and reconstituting the parish on conventional lines.

20/07 Issues Arising from St Antony's Quinquennial Inspection

Linda Etheridge took PCC through the issues identified by St Antony's Quinquennial Inspection (Appendix B). The immediate issue had been the condemnation of virtually all of the heating system. This had been replaced at a cost of some £15k, but the funding had included a loan from the diocese which would need to be repaid. The key issue going forward was the fact that work costing up to £25k was specified, including repairing the kitchen roof at some £6.5k. Whilst use of St Antony's caretaker/handyman could reduce costs somewhat, they would still be far beyond St Antony's resources. It was confirmed that there were no asbestos issues.

20/08 Other property Issues Requiring PCC Consideration

(A) Theft of Screens from All Saints'

Kevin Wright reported on the recent break-in at All Saints' which had resulted in the theft of three TV screens. PCC expressed great sympathy for the congregation of All Saints' for this very disturbing incident. The police were involved and the screens, which were trackable, had been identified as being for sale on the internet. Quotations had been received for replacement screens, with the necessary stands and wiring, as well as for door repairs. The insurance company had agreed to cover the cost (allowing for any excess which might apply). PCC therefore approved the appointment of PROMotivations to replace the screens, with stands and wiring, at a cost of £3389.92 + VAT; and Colin Ford Bespoke Joinery Ltd for repairing/strengthening the damaged door at a cost of £1,825 + VAT. Naturally, improved security arrangements for the future were being examined.

(B) St Antony's Vicarage

St Antony's Vicarage had been handed over to the Diocesan Architect on 6/1/20.

20/09 DCC Minutes

PCC noted with approval the minutes of the meetings of St Edmund's DCC on 20/10/19 and St Antony's DCC on 4/11/19 which had been circulated. It was also noted that the minutes of the 10/10/19 Deanery Synod had also been circulated.

20/10 AOB – Cessation of Duplicate Insurance

Chris Babbs explained that, for many years, the Ecclesiastical Insurance Company had insisted that the PCC take out a separate Employer Liability insurance policy, even though each of the DCCs had a comprehensive insurance policy with them, with which the PCC was an associated party. This policy had recently come up for renewal at a cost of £72.80. Its terms had been reviewed, particularly against All Saints' new Trinitas policy, and it had been found that we were simply duplicating cover. PCC therefore agreed that the policy should not be renewed. *[Secretary's Note: Actioned. CB 25/1/20]*

20/11 Prayer, Grace and Close

The meeting then concluded with further prayer, particularly remembering the congregations of St Antony's and St Edmund's at this very difficult time for them, and the Grace.