

## To be operative from 1 August 2023\*

The following is a consolidated list of Porirua City's fees and charges for the Annual Plan 2023/24 (year three of the LTP). All fees and charges include Goods and Services Tax (GST) and have been rounded (to 10c, \$1.00, \$5.00 or \$10.00 etc as per activity areas). Note that the fees and charges exclude charges associated with leases and licences to occupy.

Activity	2022/23 fee (incl GST & rounded)	2023/24 fee (inc GST & rounded)
<b>Building Assurance</b>		
<b>Hourly charge out rate</b>		
Technical processing/advice	\$198.00	\$214.00
Inspections	\$198.00	\$214.00
Administration	\$140.00	\$151.00
Scanning/copying fee when application is in hard copy only	\$140.00	\$151.00
External specialist advice	Actual Cost	Actual Cost
<b>Minor works</b>		
Heating Units (fixed fee)	\$593.00	\$640.00
Plumbing / Drainage (Under \$10k)	\$593.00	\$640.00
<b>Other fees and charges</b>		
Notice to fix (per hour)	\$198.00	\$214.00
Fire Service Review	Actual Cost	Actual Cost
Structural/Fire Engineering/Other Consultation Review	Actual Cost	Actual Cost
Certificate of Acceptance application fee (includes 1 hour processing and 1 hour inspection)	\$790.00	\$853.00
Application for Amendment (per hour)	\$198.00	\$214.00
Certificate of Public Use (includes 1 hours processing and 1 site visit)	\$593.00	\$640.00
Additional or Follow-up Inspections/actions relating to Building Compliance (per hour)	\$198.00	\$214.00
Extension of time (fixed fee)	\$99.00	\$107.00
Application for Code Compliance Certificate (up to 2 hours processing)	\$395.00	\$427.00
Building Warrant of Fitness annual review/Issue Compliance Schedule:		
• 1 – 2 Specified Systems		\$107.00 (Time after ½ hr will be an additional \$214 per hour)
• 3 – 7 Specified Systems		\$214.00 (Time after 1 hour will be an additional \$214 per hour)
• 8 – 12 Specified Systems		\$321.00 (Time after 1 ½ hours will be an additional \$214 per hour)
• > 13 Specified Systems		\$428.00 (Time after 2 hours will be an additional \$214 per hour)
Building Warrant of Fitness/Swimming Pool Audit (per hour)	\$198.00	\$214.00
Amendment to Compliance Schedule (per hour)	\$198.00	\$214.00
Inspection for Compliance Schedule/Building Warrant of Fitness audit (per inspection)	\$198.00	\$214.00
Lapse or Cancellation of Building Consent (fixed fee)	\$198.00	\$214.00
<b>Isolated assessments/reports</b>		
Producer Statements - Assessment (per hour)	\$198.00	\$214.00
Dangerous and Insanitary Notice (per hour)	\$198.00	\$214.00
B2 Modification Waivers (fixed fee)	\$305.00	\$329.00

**Note 1:** The full and actual costs of processing any Road Stopping Application or Easement Application request shall be recovered. If Council does not have in-house capacity and or/expertise to assess, process

and/or report on all or any part of the road stopping or easement application, it will advise the applicant and seek to engage an appropriate external consultant/s to fulfil this function. Legal costs will be charged at cost and recovered in full.

**Note 2:** Conditions apply, application for an urgent LIM must be made no later than 1 working day after application. Conditions apply and applications will be accepted on a case-by-case basis. Urgent applications will not be accepted for recent subdivisions or multi-unit properties. All LIM requests will pay the base rate, if urgent request is accepted applicant pays the additional fee.

**Note 3:** The three groups for the hall hire charges are:

- Group A – groups with a commercial objective of charging people to attend or making money from the activities of the booking e.g. Housie, Socials (ticket entry), Concerts.
- Group B – groups with social objective which may be a dance or private event such as a 21st, weddings, funeral or church service, social no entry fee, birthday party, larger meeting.
- Group C – groups with a community interest such as club/church meetings.

**Note 4:** Consultant's and legal fees associated with the processing of a consent, certificate, designation, or private plan change (including specialist technical or legal advice); or where a consent involves creating legal instruments, will be charged at cost and recovered in full.

**Note 5:** Minor land use application means an application for a land use activity (excluding non-residential activities in the Suburban Zone) that:

- in the Suburban Zone, does not comply with the Suburban Zone permitted activity standards; or
- in the Rural Zone, is a controlled activity; and
- for which applicants provide evidence of consultation in accordance with the Fourth Schedule of the Resource Management Act 1991.

**Note 6:** The monitoring charge becomes payable upon grant of resource consent, and/or confirmation of a requirement for designation. In addition, Council will recover additional costs from the consent holder for officer time should more than one inspection and associated activities be required, based on the 'officer time hourly rate'.

**Note 7:** This charge does not apply to applications for existing designations to be rolled over at a time of plan review.

**Note 8:** This charge applies to recovering costs associated with removing a designation, or part of a designation, from the District Plan planning maps and text and updating these documents

**Note 9:** The full and actual costs of processing any Private Plan Change request shall be recovered. If Council does not have in-house capacity and/or expertise to assess, process and/or report on all or any part of the private plan change request, it will advise the applicant and seek to engage an appropriate external consultant/s to fulfil this function. Where this occurs Council will advise the applicant of its preferred consultant and any associated quote for costs. Should the applicant choose to proceed with the application Council will recover the full actual and reasonable costs of any engaged consultant/s. All Private Plan Change requests will require the payment of an initial deposit.

The initial deposit covers:

- the initial decision to accept or adopt the plan in whole or in part;
- notification and mail out costs; the processing of submissions;
- the preparation of any officers report; and
- costs associated with hearings and decisions, providing that the deposit only covers the plan change application process to the extent that the additional per hour' rate and/or Council's actual costs are more than deposit then the additional costs for any engaged consultant/s, do not exceed the deposit. If Council's actual costs are more than the deposit then the additional costs shall be recovered in full or as agreed with the applicant.

**N.B.** Council also retains the right to withhold the public notification of any accepted private plan change and/or the notification of an operative date for any private plan changed until all actual costs associated with processing, assessment, reporting and any hearing on the private plan change have been settled and paid in full.

**Note 10:** The full costs will be charged for the chair and up to 2 committee members' involvement (a total of 3 councillors) in hearings for plan changes and notified resource consents. The level of the charge will be based on the attendance fees for councillors prescribed by legislation, and may include additional time spent by Councillors in formal pre-hearing meetings, formal committee deliberations and at formal site inspections as part of a group inspection or as part of a pre-hearing meeting. The costs of councillor involvement in hearings for council-adopted plan changes; or designations and heritage orders under Part 8 of the RMA will not be recovered.

**Note 11:** In accordance with clause 11.6 of the Porirua City Reserves Management Plan, all additional costs (including but not limited to legal, planning, surveying costs) must be met by the applicant.