

Changes to fees and charges for 2020/21

The following is a consolidated list of Porirua City's changes to fees and charges for 2020/21. All fees and charges include Goods and Services Tax (GST).

Activity	2020/21 Deposit (incl GST)
Resource consents	
Hourly charge out rate	Fee
Technical processing/advice	184.00
Administration	130.00
External specialist advice (note 8)	Cost
Non-notified resource Consents	
Minor land use application (note 1)	920.00
All other non-notified land use applications	1840.00
Non-notified subdivision applications	1840.00
Non-notified land use & subdivision applications	2760.00
Additional (per hour)	184.00
Notified resource consent and service of notice (fixed)	
Limited notified land use application	5520.00
Limited notified subdivision application	5520.00
Limited notified land use & subdivision applications	5520.00
Notified land use application	11040.00
Notified subdivision application	11040.00
Notified land use & subdivision applications	11040.00
Monitoring	
Per inspection (note 2)	184.00
Additional (inspection)	184.00
Certificate of compliance	
Existing use certificate	920.00
Certificate of compliance	920.00
Designations and heritage orders	
Applications for new designations (note 5)	9200.00
Applications to alter existing designations - s181(2)	9200.00
Applications to alter existing designations - s181(3)	920.00
Consideration of Outline Plans and waivers	920.00
Extensions to designations	920.00
Removal of Designations under s182 (note 6)	920.00
Applications for new heritage orders s189 (note 5)	9200.00
Applications to alter existing heritage orders - s192 ref to s181(2)	9200.00
Applications to alter existing heritage orders - s192 ref to s181(3)	920.00
Removal of heritage orders - s196	920.00
District Plan changes	
Private Plan Change Request - Council adopted, Council accepted, Council rejected (note 7) - up to 100 hours of officer time	18400
Others	
Section 10 Waivers	184.00
Section 37 Waivers	184.00
Section 125 extensions if time	552.00
Section 126 cancellation of conditions	552.00

Activity	2020/21 Deposit (incl GST)
Section 127 change of conditions	552.00
Section 128 condition review	552.00
Section 221 consent notices	552.00
Section 222 completion certificates	184.00
Section 223 Certificate	368.00
Section 224 Certificate	736.00
Section 223 and s224(c)/(f) jointly	920.00
Section 225 certification	368.00
Section 226 certification	184.00
Section 240 cancel covenant	184.00
Section 241 amalgamation	184.00
Section 243 certification	184.00
Bond preparation and release	184.00
Section 348 Local Govt Act certification alone	184.00
Overseas Investment Certificate	184.00
Removal of Building Line(s)	184.00
Permitted Boundary Activity Notice	552.00
Activities meeting certain requirements are Permitted Activities	552.00
Signing of easement instruments and other legal documents	184.00
Subdivision Engineering/Parks Fees	184.00
Specific service charges (note 4)	
Hearing commissioner/s (requested by the applicant)	Cost
Hearing commissioner/s (where not requested by the applicant)	Cost
Councillor attendance at hearings for hearings, district plan changes, designations, heritage orders: Chair per hour	100.00
Councillor attendance at hearings for hearings, district plan changes, designations, heritage orders: Members per hour	80.00
Advertising and public notification	Cost

Notes for fees and charges 2020/21

Note 1: Minor land use application means an application for a land use activity (excluding non-residential activities in the Suburban Zone) that:

- in the Suburban Zone, does not comply with the Suburban Zone permitted activity standards; or
- in the Rural Zone, is a controlled activity; and
- for which applicants provide evidence of consultation in accordance with the Fourth Schedule of the Resource Management Act 1991.

Note 2: The monitoring charge becomes payable upon grant of resource consent, and/or confirmation of a requirement for designation. In addition, the Council will recover additional costs from the consent holder for staff time should more than one inspection and associated activities be required, based on the 'officer time hourly rate'.

Note 3: "Cost" means the actual and reasonable cost of the activity that is being charged for and includes hearing, commissioner, advertising and public notification costs, and costs relating to printing, production and distribution of material. In respect to plan changes and heritage orders, these charges will not be recovered on plan changes adopted by the Council.

Note 4: The full costs will be charged for the Chair and up to two Committee members' involvement (a total of three elected members) in hearings for plan changes and notified resource consents. The level of the charge will be based on the attendance fees for elected members prescribed by legislation, and may include additional time spent by elected members in formal pre-hearing meetings, formal Committee deliberations and at formal site inspections as part of a group inspection or as part of a pre-hearing meeting. The costs of elected members involvement in hearings for Council-adopted plan changes; or designations and heritage orders under Part 8 of the RMA will not be recovered.

Note 5: this charge does not apply to applications for existing designations to be rolled over at a time of plan review.

Note 6: this charge applies to recovering costs associated with removing a designation, or part of a designation, from the District Plan planning maps and text and updating these documents.

Note 7: the full and actual costs of processing any private plan change request shall be recovered. If the Council does not have in-house capacity and/or expertise to assess, process and/or report on all or any part of the private plan change request, it will advise the applicant and seek to engage an appropriate external consultant/s to fulfil this function.

Where this occurs the Council will advise the applicant of its preferred consultant and any associated quote for costs. Should the applicant choose to proceed with the application the Council will recover the full actual and reasonable costs of any engaged consultant/s. All private plan change requests will require the payment of an initial deposit of \$10,000. The initial deposit covers: the initial decision to accept or adopt the plan in whole or in part; notification and mail out costs; the processing of submissions; the preparation of any officers report; and costs associated with hearings and decisions, providing that the deposit only covers the plan change application process to the extent that the "additional per hour" rate and/or the Council's actual costs are more than \$10,000 then the additional costs for any engaged consultant/s, do not exceed \$10,000. If the Council's actual costs are more than \$10,000 then the additional costs shall be recovered in full or as agreed with the applicant. The Council retains the right to withhold the public notification of any accepted private plan change and/or the notification of an operative date for any private plan change until all actual costs associated with processing, assessment, reporting and any hearing on the private plan change have been settled and paid in full.

Note 8: Consultant's and legal fees associated with the processing of a consent, certificate, designation, or private plan change (including specialist technical or legal advice); or where a consent involves creating legal instruments, will be charged at cost and recovered in full.

Note 9: conditions apply, application for an urgent LIM must be made no later than 1 working day after application. Conditions apply and applications will be accepted on a case-by-case basis. Urgent applications will not be accepted for recent subdivisions or multi-unit properties.

All LIM requests will pay the base rate (\$375 from 1 July), if urgent request is accepted applicant pays the additional \$70."

Note 10: The three groups for the hall hire charges are:

- Group A – groups with a commercial objective of charging people to attend or making money from the activities of the booking e.g. Housie, Socials (ticket entry), Concerts.

- Group B – groups with social objective which may be a dance or private event such as a 21st, weddings, funeral or church service, social no entry fee, birthday party, larger meeting.
- Group C – groups with a community interest such as club/church meetings

Resource Consent Cost Recovery

Charges apply to recovering costs associated with time spent on resource consent related work after a resource consent has been granted and in the case of subdivision, before Section 224 RMA certification is applied for. This includes time spent by Council staff, Wellington Water staff and specialist consultants. Such work includes:

- Assessment and certification of management plans and any other material required to be submitted as conditions of consent, prior to the commencement of works or and/or during works being carried out.
- The overseeing/inspection/testing of physical works being carried out on infrastructure assets proposed to be vested in the Council including three waters, roads and reserves.
- Any communications with consent holders and/or administrative tasks associated with carrying out this type of work.

Explanation of officer rates

Rates are not dependant on the experience level of the processing staff. Applicants are entitled to the same quality and timeliness of service independent of the staff's experience. Chargeable hours are adjusted downwards accordingly for less experienced staff such that learning and mentoring required is not charged for. It's not considered equitable to charge a higher rate purely because more experienced staff is processing their application when the chargeable time involved is the same.

Recovery time spent on pre-application – discussions, assessment and feedback

The Council's Policy for Administrative Charges under the Resource Management Act 1991 states that advice provided by Council staff prior to an application being received may be charged for after the second hour at the relevant hourly rate that applies for that particular financial year as contained within the Schedule of Administrative Charges under the Resource Management Act 1991.