



PEFC Council

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Board Minutes

Geneva, Switzerland

Thursday 4 – Friday 5 October 2018

PEFC Council Board Minutes

Present:

- Peter Latham (Chair)
- Natalie Hufnagl-Jovy (1st Vice Chair)
- Riikka Joukio
- Brian Kernohan
- David Ford
- Peter Crook
- Hervé LeBouler
- Nurudeen Iddrisu
- Gerald Pfiffinger
- Eduardo Rojas y Briales (Day 2)

Apologies:

- Geneviève Chua
- Eduardo Rojas y Briales (Day 1)
- Juan Carlos Jintiach

In attendance:

- Ben Gunneberg (CEO / Secretary General)
- Michael Berger (Deputy Secretary General/ Head of Technical Unit)
- Gill Parker (Finance Manager) Item 6.1, 6.2, 6.3 and 6.4

1. AGENDA

BOD/16/2018 Unanimously agreed:

- To approve the agenda.

Board members confirmed that they were not conflicted under any item.

2. MINUTES

BOD/17/2018 Unanimously agreed:

To approve the minutes of last Board meeting held on April 4/5 2018 in Geneva Switzerland.

3. MATTERS ARISING

3.1 Follow up last board meeting and Progress report Q1&Q2

Board members noted the reports.

4. STRATEGIC DISCUSSIONS

4.1 Moving ahead with the strategy

The Board considered and discussed content of this discussion paper and provided guidance to Chair and Secretary General on how to advance the delivery and commitment of members towards the delivery of the strategy, starting with the PEFC Week

4.2 Discussion Paper – Encouraging wider engagement with stakeholders

The board considered this paper and elaborated next steps

5. OPERATIONAL ITEMS

5.1 PEFC Work Plan 2019

BOD/18/2018 : Unanimously agreed:

- To note and approve the work plan 2019 priorities.

5.2 PEFC GD 1009-2018 - Nomination and Election Procedures for the PEFC Council Board

BOD/19/2018 Unanimously agreed:

- To approve the revised Nomination and Election Procedures for the PEFC Council Board in the final draft of PEFC GD 1009:2018.

5.3 Selection of Nominations Committee 2019

Following discussion, the Board agreed it would should have a new policy that former PEFC Board members should not be members of the Nominations Committee.

BOD/20/2018 Unanimously agreed:

- To propose Messrs William V. Street Jr. for 1 year and Esa Härmälä for 2 years to the General Assembly as the nominations 2019.
- Nominations to be sought for the third position (3 years term) following the General Assembly.
- PEFC should not have former board members on the PEFC Nominations Committee starting with the new three-year terms.

6. FINANCE

6.1 Final Year-End Accounts 2017

BOD/21/2018 Unanimously agreed:

- To agree the year-end accounts (Balance sheet and Profit & Loss) for presentation to the Members at the General Assembly.

6.2 Management Accounts Q2-2018 (01 Jan – 30 June 2018)

BOD/22/2018 Unanimously agreed:

- To note the Management Accounts as presented by the Management Accounts Committee (MAC).

6.3 Requests for reductions in membership fees

The Board considered applications from several members with respect to membership fee reductions for both the current year 2018, and 2019. The board also considered the cases of members moving from one subscription fee band to a higher one and other reduction requests.

BOD/23/2018 Unanimously agreed:

- To approve the requests for Membership Fee Reductions for 2018.
- To recommend the requests for Membership Fee Reductions for 2019 for approval by the members at General Assembly.
- To recommend (as part of the budget) a contingency be made for potential bad debt
- To provide a transitional arrangement for members moving from one subscription fee band to a higher one comprising a 50% reduction on the increase between the bands in year one only.

6.4 Budget 2019 (including membership fees)

Board members considered the budget and recommended to rearrange the headings to reflect the new strategic pathways.

BOD/24/2018 Unanimously agreed:

- To recommend the Budget and membership fees as amended for approval by members at the 23rd General Assembly.

7. GENERAL ASSEMBLY 2018 PLANNING

7.1 General Assembly preparation and papers

BOD/25/2018 Unanimously agreed:

- The Board noted and approved the following papers for the 23rd General Assembly in November.

7.2 PEFC Week overview and planning

The board noted the PEFC week overview and made suggestions for enhanced member engagement.

7.3 Dates and deadlines for PEFC Council meetings 2019

BOD/26/2018 Unanimously agreed:

- To approved the proposed dates and deadlines for the PEFC Council meetings in 2019.

8. TECHNICAL

8.1 PEFC ST 1003:2018 - Sustainable Forest Management Standard Requirements

Board members considered the documents, which were the result of a two year process that had reached unanimous support for all participants in the standard setting process.

BOD/27/2018 Unanimously agreed:

- To recommend to the PEFC General Assembly the approval of the final draft of the revised PEFC ST 1003:2018, Sustainable Forest Management - Requirements

8.2 PEFC ST 1002:2018 - Group Forest Management Certification Requirements

The Board considered the revised standard, which is the result of consensus reached in the working group.

BOD/28/2018 Unanimously agreed:

- To recommend to the PEFC General Assembly the approval of the final draft of the revised PEFC ST 1002:2018, Group Forest Management Certification – Requirements.

8.3 Scheme Endorsements

8.3.1 Scheme endorsement - Indonesia - IFCC Community Forest Annex

BOD/29/2018 Unanimously agreed:

- The Board notes the current state of play of the assessment of the Indonesian Forestry Certification Cooperation (IFCC) Community Forestry Standard and looks forward to the final report to be considered at a future Board meeting.

8.3.2 South Africa –SAFAS

BOD/30/2018 Unanimously agreed:

- To recommend the endorsement of the South African Forestry Assurance Scheme to the General Assembly by a postal ballot.

9. COMMITTEE UPDATES

9.1 Strategic funding task force.

The Board noted the working approach of the taskforce

9.2 Financing PEFC WG

The chair reported on the current state of play with respect to the work of the Board’s “Financing PEFC working group” and reported that members had supplied some information which would shortly be considered by a consultant

9.3 Chain of Custody Working Group

The Secretary General updated Board members on the status of the new chain of custody standard. The working group members considered the Boards request and most elements had been addressed but work was still needed on controlled sources.

10. ANY OTHER BUSINESS

There was none.

11. DATES OF NEXT MEETING –

Monday 12 November 2018 in Geneva

Signed:

Peter Latham - PEFC Council Chairman

Ben Gunneberg - PEFC Council Secretary General