

PEFC Council

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Board Minutes

PEFC Council , Geneva, Switzerland
Monday 3rd and Tuesday 4th October 2016

PEFC Council Board Meeting

Present:

- Natalie Hufnagl-Jovy (1st Vice Chair) - Monday
- Sheam Satkuru-Granzella (2nd Vice Chair)
- Brian Kernohan
- Geneviève Chua
- Joseph Lawson
- Olivier Bertrand
- Peter Latham
- Riikka Joukio

Apologies:

- Natalie Hufnagl-Jovy (1st Vice Chair) - Tuesday
- Dieter Koinig-Woehl
- Pedro Albizu
- Hervé LeBouler
- Michael Proschek-Hauptmann
- Juan-Carlos Jintiach
- Julian Walker Palin

In attendance:

- Ben Gunneberg , PEFC CEO and Secretary General
- Michael Berger, PEFC Deputy Secretary General (Item 5.5 and day 2)

For selected agenda items

- 6.2. 2015 Year-End Accounts
- Xavier Hafner (Accountant) Branded
- 5.5. Strategy 2018-22 planning process
- Ian Ross - The AKC Global Group
 - Alexander Knapp - The AKC Global Group

1. AGENDA

BOD/11/2015 Unanimously agreed :

- To approve the Agenda

2. MINUTES OF LAST BOARD MEETING

BOD/12/2015 Unanimously agreed :

- To approve the minutes of the April 2016 Board meeting.

3. MATTERS ARISING

The Board noted the matters arising in the progress report

4. STRATEGIC DISCUSSIONS

4.1 Structural issues due to Branding

The Board noted and discussed the paper on structural issues such as members' names to be considered with respect to branding. It agreed that two policy statements should be developed by the board, one with respect to brand protection and risk minimisation and another outlining the need to enhance marketing of PEFC as a brand.

4.2 Integration of PEFC trademark in other logos

The Board considered a paper on this issue and concluded that the issue of elaborating principles etc. should be considered by the Branding Task force subject to their findings and recommendations to the Board

5. OPERATIONAL ITEMS

5.1 Secretariat Progress Report 2nd Quarter

BOD/13/2015 Unanimously agreed:

- To note the 2nd quarter report and update.

5.2 Workplan 2017

BOD/14/2015 Unanimously agreed:

- To note the 2017 work plan developed by PEFC International Office staff to ensure delivery of the PEFC strategy 2012-2017.

5.3 Financial

5.3.1 Applications for reduction requests

BOD/15/2015 Unanimously agreed:

- To recommend subscription fee reductions for the PEFC NGBs for Brazil, Hungary and Ghana

5.3.2 Budget 2017

BOD/16/2015 Unanimously agreed :

- To approve the Budget (including membership fees) 2017 for presentation to members at the General Assembly

5.3.3 Management accounts 2016 2nd Quarter

BOD/17/2015 Unanimously agreed:

- To note the Management Accounts for the period 01 January to 30 June 2016 (Q2-2016).

5.4 Nominations Committee 2017

BOD/18/2015 Agreed:

- To propose Messrs Prins, Freezailah and Street to the General Assembly as the PEFC Nominations Committee 2017

5.5 Strategy 2018-22 planning process

Mr Alexander Knapp and Mr Ian Ross AKC Global Group presented the proposed methodology and timelines for developing the PEFC 2018-22 Strategy, and undertook a preliminary exercise with Board members.

5.6 Board Operational timelines

BOD/19/2015 Unanimously agreed:

- To note the Board operational timelines (Calendar), which will be added to the Board Charter and reviewed annually under “Board Policies / Insurances / Procedures review each Spring Board meeting”.

6. GENERAL ASSEMBLY 2016 PLANNING

The Secretary General presented the PEFC Week to board members including the General Assembly, Members meeting, Stakeholder dialogues and other operational meetings

6.1 21st General Assembly Agenda

BOD/20/2015 Unanimously agreed:

- To approve the 21st General Assembly agenda.

6.2 2015 Year-End Accounts

Mr Xavier Hafner (Branded) the PEFC Council Accountant presented the results to the PEFC Board

BOD/21/2015 Unanimously agreed:

- To recommend the audited accounts for the period 1 January to 31 December 2015, as presented by Interexperts, for approval by Members at General Assembly.

6.3 Budget and Membership Fees 2017

BOD/22/2015 Unanimously agreed:

- To approve and recommend a membership fee cap per country for the period 2017-2019 at 365,250 CHF to the General Assembly
- To approve and recommend the budget and membership fees for 2017 as proposed by the Board to the General Assembly.

6.4 Appointment of Auditors

BOD/23/2015 Unanimously agreed:

- To recommend to the General Assembly the appointment of “Interexperts sa” as the PEFC Council Auditor for the year end accounts (as at 31 December 2016), in accordance with the PEFC Council Statutes, Article 5, Chapter 10, section V.

6.5 Other General Assembly Papers

Action: the Board noted and approved the following papers to be presented to the General Assembly

- Minutes of the 20th General Assembly
- Nominations of the Chairman, the Vice Chairman and Board Members
- Budget 2017 including cap on subscriptions

7. MEMBERSHIP

7.1 Application for National Governing Body

7.1.1 PEFC Romania

BOD/24/2015 Unanimously agreed:

- To recommend to the General Assembly (GA) the approval of PEFC Romania’s application to be the PEFC NGB member in Romania .

7.1.2 The Council for Sustainable Forest Management in Republic of Macedonia

BOD/25/2015 Unanimously agreed:

- To recommend to the General Assembly (GA) the approval of the Council for Sustainable Forest Management in the Republic of Macedonia as the PEFC NGB member in Macedonia.

8. TECHNICAL ISSUES

8.1 Update on standards revision process

Dr Berger presented the latest state of play concerning the seven working groups tasked to revise the various PEFC international standards.

8.2 System Endorsement - Revised Latvian PEFC Certification System

BOD/26/2015 Unanimously agreed:

- To recommend the endorsement of the revised Latvian PEFC Certification System to the PEFC General Assembly

9. COMMITTEE UPDATES

There were none in addition to the update on standards revision process.

10. AOB

None

11. DATES OF NEXT MEETINGS

11.1. Proposed Meeting Dates and Deadlines for 2017

BOD/27/2015 Unanimously agreed:

- To approve the proposed dates and present to the members at the General Assembly.

Signed:

Natalie Hufnagl-Jovy, 1st Vice-Chair

Sheam Satkuru-Granzella, 2nd Vice-Chair

Ben Gunneberg, CEO & Secretary General