
Revision intent of the Czech Forests Certification System documentation

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INTRODUCTION

According to PEFC Board international standard – PEFC ST 1001:2010 Standard Setting – Requirements and ND CFCS 01 Development and revision of CFCS documentation the normative documentations of national systems have to be reviewed and revised in the period, which does not exceed 5 years. Actual version of the Czech forest certification system (CFCS) was authorized by PEFC Board the 25th of April 2012 for the period ending the 25th of April 2017. Revision extent is set by review of the actual valid documentation.

On the basis of previous experiences with the revision process, PEFC CR secretariat recommends submitting of revised documentation to PEFC International at least 8 months before the end of the actual documentation validity, which is in case of the CFCS no later than month of August 2016. Expected amount of time needed for implementation of necessary changes in CFCS documentation including 60day period for public remarks is 7 months. PEFC CR Secretariat suggests to start with CFCS documentation revision in September 2015 to keep some time reserve for the case of need. The contact point for revision process of CFCS documentation (for enquires and complaints relating the standard setting activities, administration of complaints and appeals) is PEFC CR Secretariat (Bělohorská 274/9, 169 00 Praha 6, Email: info@pefc.cz, Web: www.pefc.cz).

1 REVISION INTENT STRUCTURE

Revision intent is developed from the PEFC CR Secretariat initiative. Within the meaning of requirements of ND CFCS 01 Development and revision of CFCS documentation revision intent include:

- a) extent and clear definition of problem (new documentation development, revision of the actual documentation, etc.),
- b) identification of relevant interest groups including disadvantaged and main interest groups, identification of obstacles of their attendance on documentation development,
- c) requirements on representation of members and interest groups in technical committee and their even representation,
- d) proposal of commissioned person
- e) description of process phases and schedule
- f) sources needed for revision performance.

2 EXTENT AND CLEAR DEFINITION OF PROBLEM

Certification standards and methods of their implementation have to be revised regularly and on the basis of new scientific findings, international agreements, national legislation and practical experiences, because constant improving is the PEFC CR goal.

Following facts were taken in consideration when actual CFCS documentation was revised:

- changes in international standards and related documentation of PEFC International,
- assessing of conformity for selected CFCS requirements with international PEFC standards during special revision in 2014,
- actual revision of PEFC Board's Appendix 6 TD,
- changes in legislation related to Czech Republic forest management from last revision in 2011.

With regard to these facts extent of the CFCS technical documentation revision is determined in tab. 1.

Tab. 1: Extent of the CFCS technical documentation revision

Technical document CFCS	Revision extent
TD CFCS 1001:2011 Czech forests certification system - description	<ul style="list-style-type: none"> - To update definitions and abbreviations and to synchronize them with PEFC Annex 1 Terms and Definitions - To update norms and regulations - To revise and update document text
TD CFCS 1002:2011 Rules for SFM certification	<ul style="list-style-type: none"> - To harmonize content and terminology with PEFC ST 1002:2010 Group Forest Management Certification - Requirements - To update norms and regulations - To revise and update document text
TD CFCS 1003:2011 SFM criteria and indicators	<ul style="list-style-type: none"> - To harmonize formulations of CFCS and PEFC ST 1003: 2010 Sustainable Forest Management - Requirements - To revise and update document text
TD CFCS 1004:2011 Requirements on carrying out of audits and on accreditation of certification bodies performing forest certification	<ul style="list-style-type: none"> - To update norms and regulations - To revise text of the document only if PEFC Board update Appendix 6 TD Accreditation and Certification Procedures and approves new standard PEFC ST 1004:201x PEFC Requirements for Certification Bodies operating Forest Management Certification
TD CFCS 2001:2011 PEFC logo usage rules in the Czech Republic (PEFC Board international document Logo Usage Rules)	<ul style="list-style-type: none"> - Update is not necessary - Translation of international document is valid - PEFC ST 2001: 2008 v2 PEFC Logo Usage Rules - Requirements
TD CFCS 2002:2013 Forest products chain of custody - requirements	<ul style="list-style-type: none"> - Update is not necessary - Translation of international document is valid - PEFC ST 2002:2013 Chain of Custody of Forest Based Products - Requirements
TD CFCS 2003:2012 Requirements on certification bodies performing certification according to PEFC chain of custody international standard	<ul style="list-style-type: none"> - Update is not necessary - Translation of international document is valid - PEFC ST 2003:2012 Requirements for Certification Bodies operating Certification against the PEFC International Chain of Custody Standard

3 IDENTIFICATION OF RELEVANT INTEREST GROUPS

In the meaning of requirements of ND CFCS 01 Development and revision of CFCS documentation and PEFC ST 1001:2010 Standard Setting – Requirements identification of interest groups (including disadvantaged and main interest groups) is to be performed by mapping, with its help will be set:

- a) relevant sector,
- b) main interests of each sector,
- c) main interest groups in each sector,
- d) disadvantaged groups and obstacles of their attendance.

Relevant sectors and their interests are stated in tab. 2.

Tab. 2: Relevant sectors and their interests

Relevant sector	Sector interests
A – Forest owners and managers	To improve functionality and to maximize positive effects of forest management for society while keeping all the principles of sustainable development.
B – Entrepreneurial sector and industry	Stability of entrepreneurial environment and supply balance of products from sustainable and controlled forest sources.
C – Political – administrative sector	Implementation of goals and methods of national forestry program, other public politics and scientific research results on forest management.
D – Sector using ecosystem services of forest management	Permanency of providing of non-woody products and ecosystem forest services.

Under the support for involving of disadvantaged interest groups into the CFCS documentation revision PEFC CR Secretariat will be paying for disadvantaged entities travel and other expenses connected to participation on technical committee negotiations. PEFC CR Secretariat is to perform identification of disadvantaged entities. PEFC Czech Republic Secretariat will invite disadvantaged stakeholders to make a claim for support in CFCS revision process.

4 REQUIREMENTS ON REPRESENTATION OF MEMBERS AND INTEREST GROUPS IN TECHNICAL COMMITTEE AND THEIR EVEN REPRESENTATION

On the basis of received nominations PEFC CR Board decides about personal composition of the technical committee. To reach even representation of technical committee members and to reach balanced representation of all interests, number of members representing each relevant sector will be equal and each member of technical committee will have equal vote.

Technical committee decision making is based on principle of reaching a consensus and is managed by the normative document ND CFCS 01.

5 PROPOSAL OF COMMISSIONED PERSON

According to ND CFCS 01 Development and revision of CFCS documentation person commissioned by the PEFC CR Board is usually specialist for relevant issues, whose task is primarily development of preparatory/working proposal of documents or proposals on modifications/additions of actual documentation.

To develop working proposal of documents or proposals on modifications/additions PEFC CR Board commissions following experts stated in tab. 3.

Tab. 3: Proposal of commissioned persons

Technical document CFCS	Commissioned person
TD CFCS 1001:2011 Czech forests certification system - description TD CFCS 1002:2011 Rules for SFM certification TD CFCS 1004:2011 Requirements on carrying out audits and on accreditation of certification bodies performing forest certification	Ing. Stanislav Slanina, Ph.D.
TD CFCS 1003:2011 SFM criteria and indicators	Ing. František Morávek

6 DESCRIPTION OF PROCESS PHASES AND SCHEDULE

Phases of revision procedure and their time schedule is stated in tab. 4.

Tab. 4: Phases of revision process and their time schedule

Revision Phase		Responsibility	Document name	Time schedule
Phase of intent development	Intent specification	Secretariat	Document intent	08/2015
	Intent approval	PEFC CR Board		09/2015
Phase of document preparation	Public announcement	Secretariat	Preliminary proposal of document	10/2015
	Invitation of interest groups	Secretariat		10/2015
	Formation of technical	PEFC CR Secretariat/Board		10/2015

	committee			
	Making of preliminary document proposal	Secretariat/person commissioned by the PEFC CR Board		11/2015
Phase of document development	Remarks consideration	Technical committee/person commissioned by the PEFC CR Board	Working proposal of document	11/2015
	Reaching a consensus	Technical committee/person commissioned by the PEFC CR Board		02/2016
Remarks phase	Internal consultations of PEFC CR members	Secretariat/technical committee/person commissioned by the PEFC CR Board	Proposal of document for remarks	02/2016
	Public consultations			03-04/2016
Approval phase	Making of report	Technical committee/person commissioned by the PEFC CR Board	Final proposal of document	05/2016
	Document approval	PEFC CR General Assembly		05/2016
Publication phase	Document publication	Secretariat	Technical/internal document	06/2016

The national part of the revision stated in the tab. 4 is followed-up by the presentation of revised CFCS documentation to PEFC International, who commences revision on international level. With regard to previous experiences with certification and unexpected extensive modifications of currently valid CFCS documentation pilot testing is not considered within the revision.

7 SOURCES NEEDED FOR REVISION PERFORMANCE

Financing of the CFCS documentation revision will be covered by the association's resources.

Expected costs:

Year 2015: 50.000,- CZK (translations, contracts for work, reimbursement of costs of technical committee members)

Year 2016: 250.000 až 400.000,- CZK (appraisal of CFCS documentation and revision process by international certification authority – around 10.000 EUR, translations, contracts for work)

Noted down:

Approved:

Ing. Stanislav Slanina, Ph.D.
executive director PEFC ČR

Ing. Josef Myslivec
chairman PEFC ČR