

INVITATION TO PRE-QUALIFICATION DOCUMENT

FOR

AMMONIA – UREA II PROJECT

(REVISION)



PT PETROKIMIA GRESIK

MARCH 2013



PREQUALIFICATION FOR AMMONIA-UREA II PROJECT
(REVISION)

ANNOUNCEMENT OF AMMONIA UREA II PRE – QUALIFICATION

PT Petrokimia Gresik ("PG") intends to invite companies for the pre-qualification for Engineering, Procurement, Construction and Commissioning (EPCC) for **Ammonia-Urea II Plant Project** at PG's Industrial Complex, Gresik-East Java, Indonesia.

The Ammonia-Urea II Plant Project is required to be executed by a Main Contractor in the form of consortium between an Indonesian Engineering, Procurement and Construction (EPC) company and a maximum of two (2) foreign EPC companies.

The Main Contractor shall own, or granted license from the owners of eligible proven process technologies for ammonia and/or urea manufacturing, evidence by the original permit and supporting letter especially for this project from the relevant required process licensor(s). The process licensor list is as follows:

No.	Plant Process	Process Licensor
1.	Ammonia	Haldor Topsoe
		Kellogg Brown & Root (KBR)
		Uhde
2.	Urea	Snamprogetti
		Stamicarbon
		Toyo Engineering Corporation (TEC)

Note : Process Licensors are arranged in alphabetic order.

Such consortium will be selected based upon their experiences and capabilities and will be examined on the following requirements:

1. Consortium Requirements

- a. Having capability and experiences in EPC project scope in both proven Ammonia and Urea process technology with the minimum capacity of 1,500 MTPD and 1,725 MTPD, respectively;
- b. Being EPC company who owns proven process technology in ammonia and urea manufacturing, and/or EPC company who are granted with License from the owners of both proven ammonia and urea process technologies with minimum capacity of 2,000 MTPD ammonia and 1,725 MTPD Urea, evidenced by the original permit and supporting letter especially for this project from the relevant required process licensor(s);
- c. Each company and/or its affiliate is prohibited to set up more than one consortium for this project;
- d. The consortium shall consist of: (i) one Indonesian EPC company and one foreign EPC company, or; (ii) one Indonesian EPC company and two foreign EPC companies, where the two foreign companies is not affiliation company each other.
- e. A detailed consortium statement, which clearly stipulates the preliminary scope and responsibilities of the respective parties shall be submitted (A Notarized consortium agreement to be submitted later during the submission of technical



PREQUALIFICATION FOR AMMONIA-UREA II PROJECT (REVISION)

- proposal and the respective parties shall fill the statement of compliance to submit consortium agreement as per attached). The consortium shall not be changed under any circumstances ;
- f. The Indonesian local content shall be clearly identified to be not less than 35% (thirty five percent);
 - g. Having financially sound status for the last 3 years, supported with Audited Financial Reports (Long form Financial Report) since 2009, including third quarter (Q3) of 2012 Financial Report (un-audited);
 - h. Declaration statements that there are no cases of dispute or litigation in any court under any jurisdiction or having a petition of bankruptcy or legal charge filed by or against the company, shall be signed by the authorized person that represent and act on behalf of the company, for Indonesian company that statement should made on the paper with "meterai Rp. 6000".

2. Indonesian EPC Company Requirements

- a. Indonesian EPC Company shall be a company duly organized, registered and existing under the law of Republic of Indonesia (Perseroan Terbatas);
- b. Registered as Grade 7 qualification from Gabungan Perusahaan Nasional Rancang Bangun Indonesia / the Association of Indonesian National Engineering Companies (GAPENRI); or
- c. Holds a License of Construction Services or Ijin Usaha Jasa Konstruksi (IUJK) of large scale classification;
- d. Having financially sound status for the last 3 years, supported with Audited Financial Reports (Long form Financial Report) since 2009, including third quarter (Q3) of 2012 Financial Report (un-audited);
- e. Accredited with ISO 9001-2008;
- f. Accredited with OSHAS 18001-2007;
- g. Having experiences at least as Construction Company with a minimum scope of contract value worth minimum USD 50 million in:
 - Ammonia/urea projects in the last 15 years; or
 - Oil & Gas or Refineries or Petrochemicals projects in the last 10 years.
- h. In the event they are assigned as consortium leader, they shall have experiences as consortium leader/member in Ammonia/Urea project in the last 15 years with a minimum project value worth equivalent to USD 200 million

3. Foreign EPC Company Requirements

- a. Having license of Representative for foreign Construction Company Services (Ijin Perwakilan Perusahaan Jasa Konstruksi Asing/IPJKA). They may submit any evidence(s) showing that the license is still under processed by authorized Government body and they shall fill statement of compliance to have IPJKA as per attached;
- b. Being EPC company who owns proven process technology in ammonia and/or urea manufacturing, and/or EPC company who are granted with License from the owners of proven ammonia and/or urea process technologies with minimum capacity of 2,000 MTPD ammonia and/or 1,725 MTPD Urea, evidenced by the original permit and supporting letter especially for this project from the relevant required process licensor(s);
- c. Having experiences in EPC project scope in both proven Ammonia and/or Urea process technology of having minimum capacity of 1,500 MTPD ammonia and/or 1,725 MTPD Urea;



**PREQUALIFICATION FOR AMMONIA-UREA II PROJECT
(REVISION)**

- d. Having financially sound status for the last 3 years, supported with Audited Financial Reports (Long form Financial Report) since 2009, including third quarter (Q3) of 2012 Financial Report (un-audited) or audited 2012 Financial Report if any.
 - i. In the event they are assigned as consortium leader, they shall meet the following criteria:
 - Having experience in Ammonia and/or Urea project in the last 15 years with a minimum capacity of 1,500 MTPD Ammonia and/or 1,725 MTPD Urea;
 - Having project experience in ammonia/urea, petrochemical, refinery or oil & gas worth equivalent to USD 500 million in the last 10 years;
 - A company who has more experience in ammonia/urea projects complied with the above criteria shall be assigned as consortium leader.
4. For detail terms & conditions and PQ document can be accessed and downloaded at website **<http://www.petrokimia-gresik.com>** and all information stated in the pre-qualification documents and also a detailed consortium statement shall be submitted not later than **April 5, 2013** at 16.00 o'clock Jakarta time.
5. We offer your company the opportunity to be short-listed for the above project, and to submit Expression of Interest (Eoi) on **March 15, 2013** via the e-mail address:
amurea2.pg@petrokimia-gresik.com and **amurea2.pg@gmail.com**

Any and all cost incurred by the company in this pre-qualification exercise including presentations, if required, shall be solely at the company expense and will NOT be reimbursed by PG under any circumstances. Furthermore, PG shall not be responsible for the loss and/or any delay in the delivering of the company pre-qualification proposals.

PG reserves the right to reject any or all prospective companies or to select its choice without assigning any reason. If the company is short listed, the company will be invited to participate in the final bidding process for the above work.

Any query of the pre-qualification result will not be entertained.

For and on behalf of PT Petrokimia Gresik,
Ammonia-Urea II Project Tender Committee



PREQUALIFICATION FOR AMMONIA-UREA II PROJECT (REVISION)

SECTION 1. GENERAL INSTRUCTIONS

1.1 GENERAL

The Notice of Pre-qualification and the prequalification documents shall not be construed as binding in any form of contract, which may be subsequently awarded.

PG intends to award the contract to the technically acceptable and financially competitive Main Contractor ("the Company").

1.2 QUESTIONNAIRES

In order to assure ourselves that bids for the work are solicited only from technically acceptable and financially competitive companies. The Company must answer the Pre-qualification Questionnaires as per Section 4 with complete, clear and accurate statements in accordance with the format and sequence of the Pre-qualification Questionnaires Evaluation. The Company is requested to respond to all questions/instructions. Incomplete responses may result that the submission will be disqualified.

The Company is responsible to ensure completeness of the questionnaires submission.

1.3 RELATED LITERATURE

The Company may enclose with the reply any descriptive literature(s) or supplementary information, which may have a direct bearing on the pre-qualification exercise.

1.4 CLIENT REFERENCE

PG intends to use client references given in the Company submission in order to gain information regarding the company performance in previous and current contracts.

1.5 SUBMISSION

The language of the PQ proposal shall be written in English.

PQ proposal shall be made into one (1) original, two (2) copies and one (1) soft file copy. Each PQ proposal shall consist of all necessary documents and information related with each party of the consortium. The soft file copy shall be delivered in flash disk and shall be submitted together with other documents before the time and date as specified to the owner with the following address:

"PRE-QUALIFICATION PROPOSAL FOR ENGINEERING, PROCUREMENT, CONSTRUCTION AND COMMISSIONING OF AMMONIA-UREA II PLANT PROJECT"



PREQUALIFICATION FOR AMMONIA-UREA II PROJECT (REVISION)

PT Petrokimia Gresik

Jln. Jenderal Akhmad Yani
Gresik – 61119, East Java, INDONESIA

Attn. : Ammonia-Urea II Project Tender Committee
Phone : (+62-31) 398-2100, 398-2200 ext 2436
Facsimile : (+62-31) 398-1722, 398-2272
E-mail : amurea2.pg@gmail.com
amurea2.pg@petrokimia-gresik.com

The deadline for PQ proposal submission is: 16.00 C.O.B Jakarta Time
on April 5, 2013.

1.6 INVITATION FOR BID (IFB)

PG reserves the right not to shortlist any or all-prospective companies and to shortlist companies of its choice without assigning any reasons. If the company is short-listed, it will be invited to participate in final bidding process and receive an Invitation for Bid document for the project tentatively in Q2-2013.

The EPCC Technical and Administration Proposal shall be submitted within **two (2) months** after issuance of the IFB document & Project Specification. Companies passing technical and administration evaluation will be invited to submit commercial proposal.

1.7 ENQUIRIES BEFORE SUBMISSION

Any enquiries for information and details regarding the Pre-qualification Document shall be directed to:

PT Petrokimia Gresik

Jln. Jenderal Akhmad Yani
Gresik – 61119, INDONESIA

Attn. : Ammonia-Urea II Project Tender Committee
Phone : (+62-31) 398-2100, 398-2200 ext 2436
Facsimile : (+62-31) 398-1722, 398-2272
E-mail : amurea2.pg@gmail.com
amurea2.pg@petrokimia-gresik.com

Enquiries shall be submitted before **March 22, 2013.**

1.8 COMMUNICATION AFTER PQ SUBMISSION

When the consortium is established and the PQ document is submitted, all communication between PG and the consortium shall be via consortium leader only. The consortium leader shall distribute to all consortium members the necessary information given by PG.



PREQUALIFICATION FOR AMMONIA-UREA II PROJECT (REVISION)

1.9 EXPENSES FOR PRE-QUALIFICATION PROPOSAL

Any and all costs and expenses incurred by the Company in an effort to be short listed including presentations, if it required, it shall be borne by the Company and not be reimbursed by PG.

PG shall not be responsible for the loss and/or delay in the delivery of the Company pre-qualification proposals.



PREQUALIFICATION FOR AMMONIA-UREA II PROJECT (REVISION)

SECTION 2. PROJECT DESCRIPTION

2.1 PROJECT OVERVIEW

PT Petrokimia Gresik, a company duly organized under the laws of the Republic of Indonesia (hereinafter referred to as "PG") at its industrial complex in Gresik, East Java, Indonesia, is planning to tender Engineering, Procurement, Construction and Commissioning (EPCC) for Ammonia-Urea II Plant Project with a capacity of 2,000 Ammonia metric tons per day; 1,725 Urea metric tons per day; Utilities and Offsite Facilities included but not limited to demineralized water system, cooling water system, waste water treatment, Nitrogen gas generator unit, product storage & conveyor system, buildings and any other off-sites required for normal operation of the plants. (Hereinafter referred to as "Project").

The necessary services and civil works to build and operate the plant are also to be included.

Process Licensors will be used in this Project are as follows:

No.	Plant Process	Process Licensor
1.	Ammonia	Haldor Topsoe
		Kellogg, Brown & Root (KBR)
		Uhde
2.	Urea	Snamprogetti
		Stamicarbon
		Toyo Engineering Corporation (TEC)

Note : Process Licensors are arranged in alphabetic order.

Bidder shall either work together with Process Licensor for preparing the tender proposal and executing the project. Bidder shall select appropriate Process Licensors to give the best of tender proposal and project execution.

2.2 PROJECT LOCATION

The proposed project area is located in PG's Fertilizer complex.
Available area for this project is approximately: 7.2 (ha)

2.3 PROJECT ORGANIZATION

2.3.1 PROJECT MANAGEMENT

PG will setup the Project Management Team of the Project.

2.3.2 EPC CONTRACTOR

Main Contractor that will be awarded for this Project shall be responsible for the Engineering Design, Procurement, Construction and Commissioning of the Project.



PREQUALIFICATION FOR AMMONIA-UREA II PROJECT (REVISION)

2.4 EPCC PROJECT SCHEDULE

Expected Effective Date of EPCC Contract is within the 4th Quarter of year 2013.

Tentative EPCC Contract Duration is max. 33 months (since Effective Date of Contract up to Initial Acceptance).



SECTION 3. SCOPE OF WORK AND SUPPLY

3.1 GENERAL

Scope of the Project shall include complete supply for Engineering, Procurement, Construction and Commissioning for Ammonia-Urea II Plant Project consisting of the followings:

- Ammonia plant with a capacity of 2,000 metric tons per day;
- Urea plant with a capacity of 1,725 metric tons per day;
- Utilities and Offsite Facilities included but not limited to demineralised water system, cooling water system, waste water treatment, Nitrogen gas generator unit, product storage & conveyor system, buildings and any other off-sites required for normal operation of the plants.

3.2 HEALTH, SAFETY AND ENVIRONMENT

PG commit to the protection of health, the environment, and the safety of personnel working on this Project as well as others may be affected by Project activities.

It is required that The Company fulfills this commitment and in so doing provides for the protection of people, property and the environment. The Company shall, in advance, endeavor to eliminate any foreseeable hazard, which could result in accidental loss, including personnel injury, fire security loss and property damage.

The Company shall follow the procedure and requirements defined in the IFB and Project specification to be issued.

The Company shall develop and provide all documents necessary for the successful completion of the work.

3.3 QUALITY MANAGEMENT SYSTEM

The Company shall provide and implement an effective quality Management System that conforms which ISO 9001. Detailed requirements for the Quality Management System will be included in IFB and Project specification to be issued.

The Company shall follow the procedures and requirements defined in the IFB and Project specification.

The Company shall develop and provide all documents necessary for the successful completion of the work.



PREQUALIFICATION FOR AMMONIA-UREA II PROJECT (REVISION)

3.4 DETAILED ENGINEERING

The Company shall carry out the detailed engineering such as to provide a safe plant which can achieve the performance in accordance with the Project Specification.

In the event of an item being omitted from the Project Specification it does not relieve Main Contractor of his responsibilities under the Contract to provide all facilities necessary to ensure plant operability, maintainability or safety.

The Company shall take all such necessary measures for tie-ins into the existing Off-sites and Utilities.

The Company should provide 3-D electronic plant model for the whole Project. The model shall be a detailed model fully to scale, reflecting engineering details, containing all items and facilities as described in IFB to be issued.

3.5 PROCUREMENT

The Company shall provide all procurement services necessary to control, purchase, expedite, inspect (including provision of Third Party Inspection), transport, ship and deliver to work site, all materials, supplies, spare parts and any other items required for the work through the final location on the work site, all in accordance with the requirements of the Contract.

3.6 CONSTRUCTION AND PRE-COMMISSIONING

The Company shall execute all construction and Pre-commissioning activities until Ready for Start-Up (RFSU) of the Project is achieved, in accordance with high standards of Quality Assurance, Quality Control and Safety. Additionally, Contractor shall provide all necessary construction equipment, the mobilization and control of the required labor force and the efficient and safe construction management of the work site efforts.

3.7 COMMISSIONING AND PROJECT PERFORMANCE TESTS

Once of the Project is achieved and on mechanical acceptance by PG, Company shall proceed with the activities relating to the Commissioning, and Performance Test.

The Company shall be responsible for the Commissioning, including Performance Test up to Initial Acceptance.

The Company shall provide the labor, tools/equipment and services during Start-up, Commissioning and Performance Test.

PG will provide skilled operators to operate the plants during Commissioning and Performance Test under assistance and supervision by the Company.

3.8 TIE-INS AND COMMON FACILITIES

The Company is required to carry out tie-ins of raw material and utilities supply with existing plants and common systems.



PREQUALIFICATION FOR AMMONIA-UREA II PROJECT (REVISION)

3.9 HAND-OVER

The Company shall complete and commission each system on a phased basis. Upon successful Performance Test, Company shall hand-over the Project for normal operation.

3.10 BENEFIT TO INDONESIA

Bidder shall describe in detail how Bidder intends to comply with the above requirements for Indonesian local content and the methods of achieving these minimum requirements. The Indonesian local content shall be clearly identified to be not less than **35% (thirty five percent)**.

3.11 PROVISION FOR PG / PROJECT MANAGEMENT TEAM

The Company shall be required to provide at its cost separate office accommodation and fully serviced office facilities, for use of PG/Management Project resident team, in The Company's detailed engineering home offices, and in The Company's office at Project Site.



**PREQUALIFICATION FOR AMMONIA-UREA II PROJECT
(REVISION)**

**SECTION 4.
PREQUALIFICATION QUESTIONNAIRES**

4.1 PROJECT SPECIFIC

- a) The Pre-Qualification is sought under a Consortium.

List the Leader and the Consortium Members and define their roles. Also, provide the proposed Project Organization Structure explaining the relationship and roles.

Name of Leader & Consortium Member	Roles

- b) Does your Company has experience as EPC contractor of Ammonia and Urea Plant project with the minimum capacity of 1,500 MTPD Ammonia and 1,725 MTPD Urea in the last 15 years as per format below:

Client & Location	Client's Contact Information (Name, Phone,fax, Email)	Project Name	Project Scope	Capacity	Year of Completion	Contract Value USD	Roles	
							Leader	Member

- c) Does your Company has experience as EPC contractor of petrochemical, refineries or oil & gas in the last 10 years as per format below:

Client & Location	Client's Contact Information (Name, Phone,fax, Email)	Project Name	Project Scope	Year of Completion	Contract Value USD	Roles	
						Leader	Member

- d) Does your Company (for Indonesian Company only) has experience as EPC contractor in :

- Ammonia/urea project for the last fifteen (15) years, or
- Oil & gas or Refineries or Petrochemicals project in the last ten (10) years

Please fill in the following format:

Client & Location	Client's Contact Information (Name, Phone,fax, Email)	Project Name	Project Scope	Year of Completion	Contract Value USD	Roles	
						Leader	Member



**PREQUALIFICATION FOR AMMONIA-UREA II PROJECT
(REVISION)**

- e) Does your Company has own proven process technology in ammonia and/or urea manufacturing or who are granted with license from owners of both ammonia and urea process technology with capacity:

- Ammonia (min. 2,000 MTPD) and/or Urea (min. 1,725 MTPD)

Process	Name of Licensor	Capacity	Supporting Letter	Validity of Supporting Letter
AMMONIA				
UREA				

- f) Provide Letter of Reference from a reputable Bank to demonstrate financial ability of your Company and Consortium.

Letter of Reference included _____ (YES /NO)

- g) Please confirm that the Participant is willing to furnish the following:

	YES	NO
Parental Guarantee upon award (if applicable)		
Performance Bond upon award (5% of Lump Sum Fixed Price)		
Bid Bond during Tendering amounted to USD 7,500,000		

- h) Bonding Data :

Company : _____

Agent & Phone No : _____

Total bonding capacity : _____

Each member of the Consortium is required to fill-up the Pre-Qualification Questionnaire separately under a common submission. However, each member should limit the information with respect to their role (as mentioned under Section 4.1.a) within the Consortium.

All information provided will be held in confidence. Your accurate response to the foregoing will be a material factor in our consideration of your company for the Project.



**PREQUALIFICATION FOR AMMONIA-UREA II PROJECT
(REVISION)**

4.2 GENERAL

a) Company Name : -----

Registered Business Address (Street):

(City): Country: Postcode:

Telephone No: Fax No.: E-Mail

Correspondence Address (Street):

(City): Country: Postcode:

Telephone No: Fax No.: E-Mail :

Contact Person : -----

b) List of the shareholders of your company below, or if space provided here is insufficient, attach a separate listing.

Name	% Of Equity

c) Please provide the following information with regard to your company:

Nature of Company:

(Stated Owned Limited, Private Limited, public, Corporation or others)

Date of registration and Country of incorporation:

File registration number:

(Registrar of Companies)

Date of commencement of business operation:

Is your company a resident in Indonesia? YES _____ NO _____

If YES, please attach a copy of IRD or Tax Consultant confirmation letter and provide the Indonesia Income Tax File reference number of your company.

d) Does your company work under an overseas parent company? If YES, please name parent company: YES _____ NO _____

e) List of the principal individuals / Directors of your company below, or if space provided here is insufficient, attach a separate listing.

Individual's Name	Present Position	Years w/Company

f) What is your Company's Core Business?

How many years has this company been in this Business?

.....



**PREQUALIFICATION FOR AMMONIA-UREA II PROJECT
(REVISION)**

- g) Provide details and copy of registration and complete the following “Company Information”.

EQUITY (*)		MANAGEMENT		EMPLOYEE	
%I	%F	%I	%F	%I	%F

Note:

I: Indonesian

F: Foreign

- h) Are you willing to execute this Project on a Lump sum basis?

YES _____ NO _____

What is the minimum value of work accepted by you:USD

What is the maximum value of work accepted by you:USD

- i) Are you willing to fulfil Indonesian content requirement not less than **35%** (thirty five percent) ?

YES _____ NO _____

If no, please give the reason.



**PREQUALIFICATION FOR AMMONIA-UREA II PROJECT
(REVISION)**

4.3 LEGAL AND FINANCIAL

a) Bank and Credit Institute Reference :

Bank Name & Contact Details	Individual's Name and Phone No.

b) Capital Structure:

No	Description	Amount (USD) and/or (IDR)
a)	Authorized Capital	
b)	Paid-up Capital	
c)	Working Capital	

c) Financial Statement: (Attach copy of latest audited financial statements for past three (3) years consisting of a balance sheet and profit and loss statement with all qualifications.

d) Are you now or have you been involved as a party to a pending or concluded litigation concerning your performance of work within the last ten (10) years?

YES _____ NO _____

If yes, please specify the nature of all such litigation (i.e. breach of contract, negligence, filing of lien claims, etc).

e) Insurance Coverage:

Type	Amount	Insurer
a). Worker's Compensation		
b). All Risk Physical Damage		
c). Insurance for use of Vehicle/ Equipment		
d). Professional Indemnity		
e). Comprehensive General Liability		
f). Others (Please specify)		

f) Affiliations with other companies (parent or sister or subsidiaries or associate organizations) and attach organization chart. Also, explain the activities of these organizations.

.....



**PREQUALIFICATION FOR AMMONIA-UREA II PROJECT
(REVISION)**

4.4 PERFORMANCE

- a) Please provide a listing of Ammonia and/or urea of World Scale within the last fifteen (15) years or Oil & Gas or refineries or petrochemicals based process industry of World Scale within the last ten (10) years which has been executed by your Company. Please use the format below. (if space provided here is insufficient, attach a separate listing).

Client	Location and Project	Year	Plant Product	Plant Capacity	Contract Work and Type (Unit Rate / Lump Sum)	Total Manhours Spent	Total Cost USD

- b) Have you ever failed to complete any work awarded to you?
YES _____ NO _____
(If yes, attach description of when, where, why and for whom).

- c) Annual Turnover (USD or IDR) for the past five (5) years:
- 2012
- 2011
- 2010
- 2009
- 2008

- d) Largest Contract (USD or IDR) past five (5) years:
- 2012
- 2011
- 2010
- 2009
- 2008



PREQUALIFICATION FOR AMMONIA-UREA II PROJECT (REVISION)

- e) Please provide a listing of the Current Contracts in progress per format below:

(if space provided here is insufficient, attach a separate listing)

Client	Location and Project	Contract Type (Eng. Or Proc&Const or Const or EPCC)	Commence Date	Expected Duration	Contract Value USD or IDR

- f) Previous project experience with PG during last ten (10) years (if any):
(if space provided here is insufficient, attach a separate listing).

Project / Location	Job Size (USD or IDR)	Contract Type	Total Man-hours Spent

- g) Largest number of personnel employed on any one job in last five (5) years.

	Average	Peak	Total
Office Base Man-hours			
Site Base Man-hours			

- h) Largest number of personnel employed on any one job in last year:

	Average	Peak	Total
Office Base Man-hours			
Site Base Man-hours			

- i) Largest number of personnel employed on current job

	Average	Peak	Total
Office Base Man-hours			
Site Base Man-hours			

- j) Current Total Manpower (indicate in Man-hours)

	Average	Peak	Total
Office Base Man-hours			
Site Base Man-hours			

- k) Any evidence data shall be provided such as project completion and other necessary document to support all required information.

- l) Please also provide any printed technical and operational information detailing the general capabilities, services offered and other information such as capabilities document, company profile etc.



**PREQUALIFICATION FOR AMMONIA-UREA II PROJECT
(REVISION)**

4.5 PERSONNEL

a) Employees for Ammonia-Urea II Project

Office Base

Permanent		Contract	
%INDONESIAN	%FOREIGN	%INDONESIAN	%FOREIGN

Site Base

Permanent		Contract	
%INDONESIAN	%FOREIGN	%INDONESIAN	%FOREIGN

b) Other than the principal individuals / directors listed in 4.2.g above, state the number of permanent employees on your payroll, by classification: (If space provided is insufficient, attach a separate listing).

Classification	Total No. of Employees	No Available for this Project
Office Base (Specify all positions in the break-up)		
Site Base (Specify all positions in the break-up)		

c) Please provide an organization chart of your company.

.....

.....

.....

.....



**PREQUALIFICATION FOR AMMONIA-UREA II PROJECT
(REVISION)**

- d) Do you have a comprehensive training program for your employees? If YES please provide an outline of the program.

.....

- e) Number of engineering personnel in your company with the following total years of experience in ammonia and/or urea or oil & gas or refineries or petrochemicals plant engineering design.

	0-5 years	5-10 years	Over 10 years
a). Process Engineers			
b). Mechanical & Inspections Engineers			
c). Civil Engineers			
d). Instrument & Electrical Eng.			
c). Engineers (others)			

- f) Number of Construction personnel in your company with the following total years of experience in ammonia and/or urea or oil & gas or refineries or petrochemicals plant construction.

	5-10 years	Over 10 years
a). Site Manager		
b). Site Engineer		
c). Site Supervisors		
d). Commissioning Manager		
e). Commissioning Engineer		

4.6 TECHNICAL

- a) Engineering Design (provide additional sheets to complete response):
- Does your Company have Engineering Design Capabilities? If YES, please provide details of engineering design projects performed by you.

.....



**PREQUALIFICATION FOR AMMONIA-UREA II PROJECT
(REVISION)**

2. At which location (provide address) is your Engineering and Drafting performed? Where do you intend to do the Engineering for this project?

.....
.....

3. Please list licensed Engineering and Drafting Software available within your company for the usage of this project.
(If space provided here is insufficient, attach a separate listing).

.....
.....

4. At which location (provide address) is your Planning and Scheduling done? Where do you intend to do the Planning and Scheduling for this project?

.....
.....

5. What type of Planning and Scheduling programs do you utilize? What do you propose to use for this project?

.....
.....

6. Do you prepare weekly / monthly progress reports for Engineering, Procurement and Construction Phases of the project? If Yes, furnish sample format.

.....
.....

b) Procurement (provide additional sheets to complete response):

1. Do you have a procurement department? If yes, please provide Organization Chart?

.....
.....

2. Do you carry out pre-qualification for your suppliers, vendors, manufacturers etc? If yes, please provide a sample of Vendor Assessment Form.

.....
.....

3. Are you familiar with Customs Duties and Tax Exemptions procedures for Importing Goods to Indonesia? If yes, demonstrate your experience by listing down the Projects where the above activities were involved.

.....
.....

4. What Procurement Software you use to perform Procurement activities i.e. from Issue of Enquiry till Goods received at Site. Please state.

.....
.....



**PREQUALIFICATION FOR AMMONIA-UREA II PROJECT
(REVISION)**

Do you have procurement procedures in-place?

YES _____ NO _____, If YES, Please enclose List of Procedures.

5. Briefly state, how do you carry out Inspection at Vendor Shop? What method would you propose for this Project based on your previous experience?

.....
.....

c) Construction (provide additional sheets to complete response):

1. Typed of Construction Works you usually perform or have others perform for you as Sub-contractors? Please tick where applicable.

Type of Work	In-house	Sub-contract
Civil Foundations		
Piling Works		
Structural Steel Prefabrication and Installation		
Mechanical Equipment Installation		
Material Handling Equip. /Package Installation		
Heavy Lift		
Pipe Prefabrication and Installation		
Electrical & Instrument Installation		
Electrical Works		
Instrumentation Works		
Painting and insulation		
Others (please specify)		

2. Furnish typical construction organization chart for a similar project.

.....
.....

3. Do you provide your site workers with PPE (personal protective equipment)?

YES _____ NO _____

4. Construction Equipment:

- Furnish list of construction equipment owned by your company
- Furnish list of Sub-Contractors from whom you rent construction equipment and list type of equipment.

5. Do you keep a set of drawings, marked up to show weekly progress, in your field office?

YES _____ NO _____

If no State briefly, how would you monitor weekly progress at site?

.....
.....

6. Site Facilities

Office: _____ Square Feet (provide details)

Site Office-Provide description of Site Office facilities available.



PREQUALIFICATION FOR AMMONIA-UREA II PROJECT
(REVISION)

4.7 QUALITY

- a) What is your philosophy on Quality?
.....
.....
.....
.....
- b) Do you have a formal written Quality Program?
YES _____ NO _____
If Yes, please submit your Quality Program.
Is your Quality Program in accordance with ISO 9001?
YES _____ NO _____
If accredited, please submit copy of ISO 9001 certificate.
- c) Who is responsible for your Quality Program?
Name: Phone No.
.....
- d) Do you normally assign a full time Quality person to your jobsite?
YES _____ NO _____
- e) Do you have a Quality Control Manual?
YES _____ NO _____
If Yes, submit the content list.
- f) Do you have a formal QA/QC Organization/Department
YES _____ NO _____
If Yes, please submit chart.
- g) Furnish your Quality Policy.

4.8 HSE

Health, Safety and Environment is an integral part of production efficiency and cost effectiveness in the construction of this project. In order to properly evaluate each contractor's qualifications to perform the work in a safe manner, all contractors must supply the following information to qualify for consideration.

The information provided is used in the selection process to identify those contractors who have an effective loss prevention program and who can adequately control accident costs.

Apart from answering to the questions below, please attach relevant documentary evidence to demonstrate your commitment to HSE.



**PREQUALIFICATION FOR AMMONIA-UREA II PROJECT
(REVISION)**

a) Please provide the Safety Statistic of your company as per format below:

Safety Statistic	2008	2009	2010	2011	2012
a). No of cases of Lost Time Injury (LTI)					
b). Restricted workday cases					
c). Medical attention only cases					
d). Recordable doctors cases					
e). No of Fatalities					
f). Lost Days - LTI					

b) Employee hours worked in the last five years (include only site construction hours).

2012 hours
 2011 hours
 2010 hours
 2009 hours
 2008 hours

c) Who is (are) responsible for safety on your project worksites? (tick one only)

Safety Supervisor _____
 Personnel _____
 Superintendent _____
 Foreman _____
 Others _____

d) Do you have a written safety / loss prevention program? YES ___ NO ___
 If No, do you provide a copy of the applicable requirements as per Indonesian Regulatory?

Who receives copies:
 Superintendents? _____, Foremen? _____, Others? _____

e) What steps do you take to ensure compliance with these rules as per Item 4 above?

In ensure the safety program is through monitoring and evaluation

f) Do you have Safety orientation program for new hires? YES ___ NO ___
 If yes, do you provide and "Employee Safety Rules" booklet?

YES _____ NO _____

If yes, attach a copy to this reply.

g) Do you have any organized, written safety recognition or other motivational programs for safety? YES ___ NO ___

h) Smoking, Illegal Drugs, Alcohol and Firearms Policy.
 Do you currently have a policy in effect? YES ___ (attach copy) NO ___



**PREQUALIFICATION FOR AMMONIA-UREA II PROJECT
(REVISION)**

- i) Are accident reports and report summaries sent to the following? How often?

	NO	YES	Monthly	Quarterly	Annually
Field Superintendent					
Head of Construction					
Head of Company					

- j) Do you hold management safety meetings? YES ___ NO ___
How often (tick one only):
Weekly ___ Bi-weekly ___ Monthly ___ Less often, as needed ___
Conducted by
- k) Do you hold site safety meetings for field supervisor? YES ___ NO ___
How often (tick one only):
Weekly ___ Bi-weekly ___ Monthly ___ Less often, as needed ___
Conducted by
- l) Do you conduct safety inspections? YES ___ NO ___
If YES, who conducts this inspection (title)?
.....
and how often?
- m) Do you provide your site workers with PPE (personal protective equipment)?
- | | | | |
|------------------------|----------------|--------------------|----------------|
| Safety Helmet | YES ___ NO ___ | Safety Works Boots | YES ___ NO ___ |
| Work Gloves | YES ___ NO ___ | Overalls | YES ___ NO ___ |
| Safety Harness | YES ___ NO ___ | Face Shields | YES ___ NO ___ |
| Safety Goggles/Glasses | YES ___ NO ___ | | |
- n) Do you have a safety-training program for promoted foremen?
YES _____ NO _____
Is it in form of written procedure? YES ___ NO ___
- o) Do you have Fall Prevention Program with a goal to achieve 100% fall protection for all personnel when working above ground level?
YES _____ NO _____

I, the undersigned hereby declare to the best of my knowledge and believe that all particulars furnished under this application are true and accurate. I also authorize PG to undertake further investigation if so desired.



PREQUALIFICATION FOR AMMONIA-UREA II PROJECT
(REVISION)

I, also agree that any incorrect information given in this document may disqualify us from this Pre-Qualification exercise.

Company Name :

Signature & Stamp :

Name :

Title :

Date :



STATEMENT OF PRE-QUALIFICATION COMPLIANCE

To: PT Petrokimia Gresik
Jln. Jenderal Akhmad Yani
Gresik-61119
INDONESIA

Attn:

Sub: **AMMONIA-UREA II PLANT PROJECT**
Statement of Pre-qualification Compliance

Having examined the Invitation to Pre-qualification Document, this is to warrant that this document hereby fully complies with all the provisions of the Invitation to Pre-qualification Document.

Signature :
Name :
Designation :
Company :



PREQUALIFICATION FOR AMMONIA-UREA II PROJECT
(REVISION)

STATEMENT OF COMPLIANCE TO HAVE IPJKA

This Statement Of Compliance to Have IPJKA ("STATEMENT") made in this day of, 2013 is by the company as bidder of Ammonia-Urea II Project ("Project"):

....., Inc., hereinafter called "the COMPANY".

WHEREAS, the COMPANY is a foreign EPC company who agrees to perform as a Project contractor, in a consortium form, with the preliminary scope and responsibilities are stated in a Consortium Statement ("CONSORTIUM STATEMENT") or CONSORTIUM AGREEMENT number:

WITNESSETH, that as a foreign EPC company performing work in Indonesia, the COMPANY hereby agrees to submit license of Representative for Foreign Construction Company Services/IPJKA (Ijin Perwakilan Jasa Konstruksi Asing) as required by the law. If such license is being processed by the authorized Government body, the proof or evidence shall be submitted, and the license of Representative for Foreign Construction Company Services/IPJKA shall be submitted as soon as applicable but not later than the submission date of Commercial Proposal.

This STATEMENT is made to furnish the requirement of PT Petrokimia Gresik in Pre-Qualification and is made truthfully.

IN WITNESS WHEREOF, the COMPANY, by its representative duly authorized, have executed this STATEMENT in 2 originals as of the day and year first above written.

APPROVED AS TO FORM:

DATE

.....(Foreign Company) :

BY: Mr.....,

PRESIDENT DIRECTOR/ CEO



PREQUALIFICATION FOR AMMONIA-UREA II PROJECT
(REVISION)

**STATEMENT OF COMPLIANCE TO SUBMIT
CONSORTIUM AGREEMENT**

This Statement Of Compliance to Submit Consortium Agreement ("STATEMENT") made in this day of, 2013 is by and between the companies as bidder of Ammonia-Urea II Project ("Project"):

....., Inc., hereinafter called ".....," and
....., Inc., hereinafter called "....."
..... and hereinafter called the CONSORTIUM.

WHEREAS, the CONSORTIUM agrees to perform together as a Project contractors, in a consortium form, with the preliminary scope and responsibilities are stated in a Consortium Statement ("CONSORTIUM STATEMENT") number: (to be attached herewith). The CONSORTIUM hereby agrees to submit a detailed and notarized CONSORTIUM AGREEMENT in the technical proposal stage.

WITNESSETH, that both CONSORTIUM STATEMENT and CONSORTIUM AGREEMENT hereinafter mentioned, to be made and performed by the CONSORTIUM. The CONSORTIUM when has been awarded as the winner of the Project hereby agrees to furnish all qualified personnel, facilities, materials and services for the engineering, procurement, construction and commissioning of the Project, to perform the Project as PT Petrokimia Gresik intention and requirements, that will be stipulated in an EPC Contract.

This STATEMENT is made to furnish the requirement of PT Petrokimia Gresik in Pre-Qualification and is made truthfully.

IN WITNESS WHEREOF, the CONSORTIUM, by their representatives duly authorized, have executed this STATEMENT in 3 originals as of the day and year first above written.

APPROVED AS TO FORM:
DATE
PT(Indonesian Company) :

BY: Mr.....

PRESIDENT DIRECTOR/ CEO

..... (Foreign Company) :

BY: Mr.....,

PRESIDENT DIRECTOR/ CEO