



Here is an opportunity to help bring solutions to environmental injustice as a

### **Security, Ships, Actions and Investigations Volunteer Unit Assistant**

Location: Africa Kenya

#### **About Greenpeace**

Greenpeace was founded in 1971, when a small boat of volunteers and journalists sailed into Amchitka, an area north of Alaska, where the US Government was conducting underground nuclear tests. It was an act of rebellion against seemingly impossible odds. Today, Greenpeace is a modern, highly effective campaigning organisation with offices in 55 countries across Europe, the Americas, Africa, Asia and the Pacific.

#### **Over view of the volunteer Unit Assistant activities:**

Assist the Security, Ships, Actions and Investigations Manager to be the thread to tie the unit streams together, assist in paperwork and admin tasks and learn from the other members of the team to take on tasks where need be. This will include organising the units' meetings and doing minutes, inputting where they can and be an integrated part of the team. Learn how the inner workings of the unit operate, suggest and implement more effective and efficient ways of working as a Member of the team.

#### **Minimum Qualifications and experience**

- NVDA Training
- Grade 12; Diploma or degree will be an added advantage
- Clean driving licence
- Demonstrated interest in environmental challenges and a passion to solve them
- Good communication and writing skills
- Basic computer skills and familiarity with Microsoft Office
- Legal status to reside in the country of preference to volunteer at
- Understanding of Occupational Health and safety
- Experience as an active volunteer
- Experience working in the NGO sector will be an added advantage
- Industrial climbing experience
- Possession of academic or tertiary qualification will be an added advantage

#### **To apply**

Please send your letter of motivation, résumé and contact details of three professional references to with the email: [Rafrika@greenpeace.org](mailto:Rafrika@greenpeace.org) Subject line: **Volunteer; Security, Ships, Actions and Investigations.**

Applications close on Sunday 9 June 2019, 16:00 SAST. If you do not hear from us within two weeks from the closing date, please consider your application unsuccessful.