



University of California, Santa Cruz
Student Handbook

Table of Contents

[UCSC Preface](#)

<u>Section 10.00</u>	Preamble and General Provisions
<u>Section 11.00</u>	Authority
<u>Section 12.00</u>	Applicability
<u>Section 13.00</u>	Development and Review of University wide Policies and Campus Implementing Regulations
<u>Section 14.00</u>	Definitions
<u>Section 20.00</u>	Policy on Nondiscrimination
<u>Section 30.00</u>	Policy on Speech and Advocacy
<u>Section 40.00</u>	Policy on Use of University Properties
<u>Section 50.00</u>	Policy on Campus Emergencies
<u>Section 60.00</u>	Policy on Student Governments
<u>Section 70.00</u>	Policy on Registered Campus Organizations
<u>Section 80.00</u>	Policy on Compulsory Campus-Based Student Fees
<u>Section 90.00</u>	Policy on the Campus Assessment of Voluntary Student Contributions to Student Governments and Registered Campus Organizations
<u>Section 100.00</u>	Policy on Student Conduct and Community Agreements
<u>Section 110.00</u>	Policy on Student Grievance Procedures
<u>Section 120.00</u>	Policy on Student Participation in Governance
<u>Section 130.00</u>	Policies Applying to the Disclosure of Information from Student Records
<u>Section 140.00</u>	Guidelines Applying to Nondiscrimination on the Basis of Disability
<u>Section 150.00</u>	Student-Related Policy Applying to Nondiscrimination on the Basis of Sex
<u>Section 170.00</u>	Policies on University Obligations and Student Rights
<u>Appendices</u>	A through Z

PREFACE

The Student Handbook integrates the [University of California \(UC\) Policies Applying to Campus Activities, Organizations, and Students \(“Policies”\)](#) and University of California, Santa Cruz campus implementing regulations. **University of California, Santa Cruz Regulations are printed in bold type** to distinguish them from UC Systemwide Policies. Effective October 24, 2025, this publication incorporates revisions made during the last academic year, and supersedes all documents of the same title published previously.¹

¹ Members of the university community may propose amendments to these *Policies and Regulations* by submitting proposals to the Office of Student Conduct and Conflict Education (*See Sections 13.10, 13.30, 13.31 and 13.40*). Proposals may be sent via email to conduct@ucsc.edu.

The *Handbook* is prepared by the Office of Student Conduct and Conflict Education and can be made available in alternate formats such as enlarged print or braille. For alternate formats contact (831) 459-4377 or conduct@ucsc.edu.

UNIVERSITY OF CALIFORNIA, SANTA CRUZ POLICIES AND REGULATIONS

APPLYING TO

CAMPUS ACTIVITIES, ORGANIZATIONS, AND STUDENTS

Effective October 24, 2025

10.00 PREAMBLE AND GENERAL PROVISIONS

In carrying out its teaching, research, and public service activities, the University has an obligation to maintain conditions under which the work of its members - the faculty, students and staff - can go forward freely, in accordance with the highest standards of excellence, institutional integrity, and freedom of expression, and with full recognition by all concerned of the rights, privileges, and responsibilities of those who comprise the University community.

10.10 These *Policies* address the rights and responsibilities of members of the University community as well as others while on University property. These *Policies* also address the responsibilities of students as defined herein and provide Universitywide standards for campus implementing regulations as a means of sustaining this community.

Each member of the University shares in the responsibility for maintaining this unique community so that the University's mission of teaching, research, and public service can be achieved.

These *Policies* and their campus implementing regulations are designed to protect and promote the rights of members of the University, prevent interference with University functions or activities, and assure compliance with all pertinent laws and other applicable University policies.

11.00 AUTHORITY

The Regents of the University of California is a corporation that derives its authority from the California Constitution, Article IX, Section 9, which prescribes its powers of organization and governance. These *Policies* are issued under this authority, and supersede all previous versions issued by the Office of the President as the *University of California Policies Applying to Campus Activities, Organizations, and Students*. (Revised July 28, 2004)

12.00 APPLICABILITY

These *Policies* and the campus regulations implementing them apply to all campuses and properties of the University and to functions administered by the University, unless in special circumstances the President directs otherwise. Campus implementing regulations for these *Policies* may extend their application to cover student conduct that occurs off-campus as provided in *Section 100.00* of these *Policies*.

12.10 These *Policies* do not apply where inconsistent with the Higher Education Employer-Employee Relations Act (HEERA) or applicable collective bargaining agreements.

12.20 For all pertinent activities involving University students, employees, and properties, these *Policies* apply to the Department of Agriculture and Natural Resources and to the Department of Energy Laboratories operated by the University of California, subject to Laboratory implementing regulations and contractual obligations between The Regents and the Department of Energy. Any provision of these *Policies* that covers such activities also applies to the Laboratories when it refers to the campuses, and to the Laboratory Directors when it refers to the Chancellors.

13.00 DEVELOPMENT AND REVIEW OF UNIVERSITYWIDE POLICIES AND CAMPUS IMPLEMENTING REGULATIONS

13.10 The President shall consult as appropriate with Chancellors, Vice Presidents, the Office of the General Counsel, and Universitywide advisory committees prior to amending these *Policies*. Chancellors shall consult with faculty, students, and staff prior to submitting to the President any campus recommendations related to proposed amendments to these *Policies*. Amendments that are specifically mandated by law, however, do not require consultation with campus representatives or Universitywide advisory committees to the extent that legal requirements do not permit such consultation.

13.20 Chancellors shall adopt campus implementing regulations consistent with these *Policies*. The University shall publish these *Policies* and make them widely available, and Chancellors shall do the same with respect to the implementing regulations for their campuses. This requirement may be satisfied through the online publication of these *Policies* and their respective campus implementing regulations.

13.21 Campus Implementing Regulations(Handbook) are available online at this link:
<https://deanofstudents.ucsc.edu/student-conduct/student-handbook/index.html>

13.30 Chancellors shall consult with students (including student governments), faculty, and staff in the development or revision of campus implementing regulations except when the development or revision of such regulations results from changes to these *Policies* that have been specifically mandated by law. Campuses shall specify procedures, including consultation processes, by which

campus implementing regulations may be developed or revised.

13.31 Campus regulations shall be reviewed every four years, or more frequently if need be, by a committee appointed by the Associate Vice Chancellor and Dean of Students. The committee shall minimally include undergraduate and graduate students nominated by the Student Union Assembly (SUA), Student Committee on Committees (SCOC), and the Graduate Student Association (GSA), respectively; a representative of College Student Life staff, and representatives from the Office of Student Conduct and Conflict Education (OSCCCE). Recommendations for changes to campus regulations shall be submitted to the Chancellor or designee for approval.

13.40 Prior to their adoption, all proposed campus implementing regulations, including all substantive modifications to existing such regulations, shall be submitted to the Office of the President for review, in consultation with the Office of the General Counsel, for consistency with these *Policies* and the law.

14.00 DEFINITIONS

For the purposes of these *Policies* and the campus implementing regulations adopted pursuant to them, the following definitions are provided:

14.10 Campus

The term “campus” means a University of California campus. The term “campus” also applies to the Office of the President, the Division of Agriculture and Natural Resources, and each Department of Energy Laboratory operated by the University.

14.20 Property

The term “property” means any University-owned, -operated or -leased property, including all University grounds and structures or such other property as shall be designated by a campus as property subject to these *Policies*.

14.30 Registered Campus Organization

The term “Registered Campus Organization” means an organization whose membership predominantly comprises students, faculty, and/or staff of a particular University campus, and that attains recognition as a Registered Campus Organization by complying with the requirements and procedures set forth in Section 70.10 of these *Policies* and in campus implementing regulations.

14.40 Student

The term “student” means an individual for whom the University maintains student records and who: (a) is enrolled in or registered with an academic program of the University; (b) has completed the immediately preceding term, is not presently enrolled, and is eligible for re-enrollment; or (c) is on an approved educational leave or other approved leave status, or is on filing-fee status. **Suspension or Barred Enrollment are considered approved leaves for the purpose of this definition.**

14.50 University

The term “University” means the University of California and includes all campuses, the Office of the President, the Division of Agriculture and Natural Resources, and each Department of Energy Laboratory operated by the University.

20.00 POLICY ON NONDISCRIMINATION

The University is committed to a policy against legally impermissible, arbitrary, or unreasonable discriminatory practices. All groups operating under the authority of The Regents, including administration, faculty, student governments, University-owned residence halls, and programs sponsored by the University or any campus, are governed by this policy of nondiscrimination. The intent of the University's policy on nondiscrimination is to reflect fully the spirit of the law. In carrying out this *Policy*, the University also shall be sensitive to the existence of past and continuing societal discrimination. (See also Appendix C [*Nondiscrimination Policy Statement for University of California Publications Regarding Student Related Matters*]; Section 140.00; Section 150.00; and Section 160.00.)

See also the [University of California Anti-Discrimination Policy](#).

30.00 POLICY ON SPEECH AND ADVOCACY

30.01 Free Speech Statement

Freedom of thought, inquiry, speech and lawful assembly are fundamental rights of all persons. These rights include:

- **The freedom to express opinions;**
- **To hear, express and debate various views, no matter how unpopular;**
- **To voice criticism.**

Free speech is uniquely important to the University as it brings about a free interchange of ideas integral to the University's fundamental mission of teaching, research and public service. All UC Police and other sworn personnel are bound by law to protect the Constitutional rights of all persons including the rights of free speech and assembly.

Protests and civil disobedience have played a historic role on university campuses and have brought important and beneficial changes within society and in the development of our democracy. However, civil disobedience is not protected speech under federal, state or local laws. The Constitution does not guarantee any right to engage in civil disobedience – which involves the violation of laws or regulations – without incurring consequences. Civil disobedience may have a negative effect on the protected interests of others and may interfere with University business or threaten public safety or University assets in ways that require the University to act to protect those other interests. For more information please see the [UC Policy on Time, Place, and Manner](#) and the guidelines below.

30.10 The University is committed to assuring that all persons may exercise the constitutionally protected rights of free expression, speech, assembly, and worship.

30.20 It is the responsibility of the Chancellor to assure an ongoing opportunity for the expression of a variety of viewpoints.

30.30 The time, place, and manner of exercising the constitutionally protected rights of free expression, speech, assembly, and worship are subject to campus regulations that shall provide for non-interference with University functions and reasonable protection to persons against practices that would make them involuntary audiences or place them in reasonable fear, as determined by the University, for their personal safety.

30.31 Time, Place, and Manner: UC may regulate, through policy, the time, place, and manner of speech. Additional information may be found in the campus [Time, Place, and Manner regulations linked here](#).

30.32 [Forums](#): The right to use particular locations at UC campuses for speech activities is largely a function of the character and/or location of the property where the speech occurs. More information on specific locations may be found in section 40. The broadest rights are in areas that are open to the public for expressive activities, and not limited to specific purposes or topics. Rights are much narrower in other locations such as but not limited to lecture halls, classrooms or business offices (“non-public forums”).

30.33 Disruptive Behavior: Please see sections 102.13-102.16 of the Student Policies and Regulations Handbook regarding disruptive behaviors by students; other policies and laws govern University response to disruptive behaviors by non-students.

30.40 The University recognizes, supports, and shall not abridge the constitutional rights of faculty, students, or staff to participate, either as individuals or as members of a group, in the political process of supporting candidates for public office or any other political activity.

All campus policies and regulations regarding speech and advocacy shall be consistent with Section 40.00 of these *Policies*.

40.00 POLICY ON USE OF UNIVERSITY PROPERTIES

40.10 University properties shall be used only in accordance with federal, state, and local laws and shall not be used for the purpose of organizing or carrying out unlawful activity.

40.11 Between 12:00 a.m. and 6:00 a.m., University properties, including buildings and real property, are not open to the public, except for members of the public who are attending events open to the public during those hours, or who are invited guests of University students, faculty, or staff. More information regarding [Non-Affiliate guest access may be found at this link](#).

40.20 All persons on University property are required to abide by University policies and campus regulations and shall identify themselves upon request to University officials acting in the performance of their duties. Violation of University policies or campus regulations may subject a person to possible legal penalties; if the person is a student, faculty member, or staff member of the University, that person may also be subject to disciplinary action in accordance with University policies and campus implementing regulations.

40.21

No person, while on University property, may conceal their identity or refuse to provide their identification for the purpose of evading or escaping discovery, recognition, or identification in the commission of violation of applicable University policy or local, state, or federal laws, including acts of unlawful intimidation or harassment of any person or group.

40.22 Alcoholic beverages may be served on University properties only in accordance with campus policies and regulations regarding the purpose, serving, and consumption of alcoholic beverages. ([See Appendix W](#)).

40.30 All use of University properties and services must conform to applicable campus time, place, and manner regulations.

40.31 No sound amplification device may be used in any outdoor area without prior authorization from the unit responsible for the designated area. [Requests for authorization of amplified sound on University property may be made here](#).

40.40 On University grounds open to the public generally, as described in campus implementing regulations, all persons may exercise the constitutionally protected rights of free expression, speech, assembly, and worship (including the distribution or sale of noncommercial literature incidental to the exercise of these freedoms). Such activities shall not interfere with the orderly operation of the campus and must be conducted in accordance with campus [time, place, and manner regulations](#).

40.41 Areas Designated as [Public Forums](#).

While the campus does not limit public expression to designated areas, the following properties are open to the public generally for expressive activity, provided they have not been reserved by campus groups and subject to time, place and manner restrictions:

- a. The Quarry Amphitheater is an open space that is open to the public from sunrise to sunset. Reserved events have priority over non-scheduled gatherings inside the Quarry Amphitheater property. Reservation requests can be made at the website www.quarryamphitheater.com.**
- b. College courtyards may be used when not already reserved, subject to reasonable restrictions imposed by College Student Life staff.**
- c. The large grassy area between the “University of California Santa Cruz” sign and the Granary and Stone House buildings near the intersection of High Street and Coolidge Drive may be used when not already reserved, subject to reasonable restrictions.**
- d. The Quarry Plaza may be used when it has not been reserved, subject to reasonable restrictions.**
- e. Other areas of the campus (e.g., lawns, patios, plazas) open to the public that are at least 100 feet from the entrances/exits of campus buildings and parking lots, and that are also a safe distance from the curbing of campus roads. All activity in open public areas must be conducted in such a way that does not disturb classes, vehicular and pedestrian traffic is not impeded and normal instruction, research, and administrative activities are not disrupted.**

Outdoor recreational areas (e.g., playing fields, courts, swimming pools) and grounds adjacent to designated “private residences” are not open to expressive activity without prior approval. Private residences are housing provided by the University for faculty and staff (e.g., Hagar Court, Ranchview Terrace, Laureate Court, residence of the Chancellor and College Provosts).

More information on [reserving spaces may be found here](#). Requesting a temporary structure or tabling [space may be requested here](#).

40.42 Use of University Properties by Campus Units and Registered Campus Organizations.

Campus units, other official University units, and registered campus organizations (students, faculty and/or staff) may use University properties in accordance with the following:

- a. Reservations for the property must be made in advance with the official responsible for the property (e.g., Registrar or academic departments for most classrooms and lecture halls; reservations coordinators or College Student Life staff**

for college facilities, etc.). Any expenses incurred for use of properties, including damages and security or police (assigned on a content neutral basis), will be charged to the registered University organization or unit;

b. Use of properties shall be arranged as follows:

- (i) [by the Student Organization Advising and Resources/Student Media/Cultural Arts and Diversity \(“SOMeCA”\) for Registered Campus Organizations](#);
- (ii) [by the Athletics and Recreation for sports and recreational clubs](#); and
- (iii) by College Student Life staff or designee for college organizations. During the period before action on an application for registration, a student or college-affiliated organization may use available University properties for a maximum of two meetings;

c. Events with the following criteria are governed by the [Major Events Policy](#):

- 250+ estimated attendees at any one time;
- 150+ estimated attendees at any one time, and alcoholic beverages will be made available;
- the event is advertised to Non-Affiliates, regardless of estimated attendance;
- the event is organized by a Non-Affiliate, regardless of estimated attendance;
- or the event requires campus-wide coordination (e.g., security, parking, fencing, etc.), regardless of estimated attendance.

d. The use of University Properties by Non-University Organizations for Major Events are governed by the [Major Events Policy](#).

40.43 Signs, posters, banners, and picket signs may not be hung or placed on University property without prior approval. All signage removal is the responsibility of the sponsoring organization or student and is to be removed immediately after the event.

40.46 Use of the areas open for expressive activity is subject to the following time, place, and manner restrictions, which may be imposed by any University principal officer (Division lead) or designee, including those officials with responsibility for the functions described below:

- a. Reasonable conditions to minimize interference with other University or lawful activities in the vicinity;
- b. Adequate safety precautions as prescribed by the Office of Emergency Management, University Police, Environmental Health & Safety, Physical Plant, and other impacted units;
- c. For a sponsored event, the name of the sponsor must be clearly displayed;

40.47 Priority of Use: Non-University speakers may engage in expressive activities in the

areas open to the public, as described above, subject to the Regulations Governing the Conduct of Non-Affiliates in the Buildings and on the Grounds of the University of California ([Regulations Governing Conduct of Non-Affiliates in the Buildings and on the Grounds of the University of California](#)) and the following time, place, and manner restrictions:

- a. Use does not conflict with a previous reservation by a University organization or University unit (the University may limit or exclude non-University speakers from the area accordingly);
- b. No form of amplification is being used; and
- c. There is no interference with University business.

40.48 Displays and Structures

No student shall erect any structure or display, or bring a structure or display on to University property without prior written authorization from the unit responsible for the designated area. [Structure or display authorization may be requested here.](#)

Structure or display means any object larger than two feet in any dimension that is intended to be placed or displayed in a public area. No display regardless of size may be left unattended in a public area without prior authorization. The definition of Displays and Structures does not include objects entirely supported or carried by a single person that do not extend more than one foot from that person (e.g., a signboard supported over someone's shoulders). Prior authorization for a structure may be immediately revoked for safety concerns or if time, place, and manner regulations are being violated.

Once approved, tables may not be placed in areas where direct passage to or through any entrances, exits, sidewalks, or walkways are blocked. Tables may be no larger than three feet by six feet and accessories may not extend beyond three feet of the perimeter of the table. (Additional safety restrictions may pertain to activities at or near the Quarry Plaza parking lot or campus entries.)

Outdoor displays including signs, banners, or temporary outdoor exhibits may not be placed on, draped over, or obstruct the University of California sign.

Non-Affiliates are additionally governed by the [Regulations governing Conduct of Non-Affiliates in the buildings and on the Grounds of the University of California.](#)

The following locations are designated areas for outdoor displays (see Sect. 40.42 for additional information):

- a. Specific areas adjacent to the Quarry Plaza as designated;
- b. Locations within the boundaries of each of the colleges as designated by College Student Life

staff at each college.

c. Temporary structures, including those a person can enter, may be subject to additional safety and staffing requirements, including camping regulations (*See Section 102.28*).

40.49 Advocacy Activities in Residential Facilities

For the purpose of this policy, residential facilities are not considered public areas. For security purposes, residential facilities are not accessible to members of the general public unless hosted as a guest by a resident of that residential building, as outlined in the [Terms and Conditions of Housing](#) (Housing Contract).

Only current residents of a specific residential facility may distribute non-commercial literature or solicit for non-commercial purposes—including religious or political materials—to other residents of their own residential facility, except voter registration activities which are covered separately under Section 42.50.

Non-commercial materials may be posted on designated posting areas. No posting is allowed directly on doors.

41.00 University Support, Sponsorship or Endorsement

All individuals or organizations using University properties and services must avoid any unauthorized implication that they are sponsored, endorsed, or favored by the University.

41.10 University Neutrality on Religious and Political Matters

As a State institution, the University must remain neutral on religious and political matters. The University cannot sponsor or fund religious or political activities except when authorized for University purposes by The Regents or the President or their designees. See Sections 60.00, 70.00, and 80.00 of these *Policies* for the special conditions that apply to the sponsoring or funding of such activities by student governments and Registered Campus Organizations from compulsory University-based student fees.

41.11 Religious, political, and ideological Registered Campus Organizations and other University organizations shall have access to University properties on the same basis as all other University organizations, according to guidelines set forth in campus implementing regulations.

41.12 In personal and other non-official correspondence, statements, or other material represented in a variety of media, including but not limited to printed matter, the Internet, and film or television relating to commercial, religious, or political activities or issues, the University title of a faculty or staff member or the title of a student government official shall be

used only for identification. If such identification might reasonably be construed as implying the support, endorsement, or opposition of the University with regard to any commercial, religious or political activity or issue, the identification shall be accompanied by a disclaimer: an explicit statement that the individual is speaking for himself or herself and not as a representative of the University or any of its offices or units. Similarly, such correspondence, statements, or other material issued by a Registered Campus Organization shall be accompanied by a disclaimer to the same effect if it might reasonably be construed as implying the support, endorsement, or opposition of the University.

41.20 Use of University Name, Insignia, Seal, or Address

The name, insignia, seal, or address (including the electronic address) of the University or any of its offices or units shall not be used for or in connection with religious, political, business or other purposes or activities except as consistent with University policy, campus implementing regulations, and applicable law (including but not limited to “Use of the University’s Name,” State of California Education Code, Section 92000). (See also the Presidential Policy to Permit Use of the University’s Name. In addition, see Section 70.40 of these *Policies* for further guidance on the use of the University’s name by Registered Campus Organizations.).

42.00 Campus Regulations

Chancellors shall develop campus implementing regulations that provide procedures and criteria for the use of University properties by student governments and Registered Campus Organizations. Such regulations may provide procedures and criteria, based upon benefit to the University, permitting the use of University properties by other persons or organizations and shall specify the conditions under which University property may be used by non-University persons or organizations.

42.01 Definition of Registered Campus Organizations

Registered Campus Organizations: A campus-wide organization, with membership composed entirely of UC Santa Cruz students that has at least four members, and is currently registered with SOMeCA, or Athletics and Recreation for sports and recreation organizations. (See Section 60.00).

College Organization: An approved organization specific to a college or using the name of a college. Each college has its own approval process. Contact College Student Life staff at the specific college to get information about the college’s approval process.

42.10 Denial of Requests for Use

A request for use of University properties may be denied if the request is not in accordance with campus regulations implementing these *Policies*. The applicant shall be accorded a review of any denial of a request for use of University properties.

A request for use of University properties shall be denied if circumstances are such that the event will present a clear and present danger to the orderly operation of the campus. The applicant shall be accorded a prompt appeal to the Chancellor or their designee. The review processes shall be set out in campus regulations.

42.11 Registered Campus Organizations may be denied use of University properties by Student Organization Advising and Resources/Student Media/Cultural Arts and Diversity (SOMeCA), Athletics and Recreation , Associate Vice Chancellor & Dean of Students or Designee, or College Student Life staff (see Section 42.10 & 40.44).

42.12 Any Registered Campus Organization denied use of a University property for events not subject to the [Major Events policy](#) may seek reconsideration with the Associate Vice Chancellor & Dean of Students within five (5) business days of being denied use. The following are the grounds for reconsideration:

- (a) failure by the administration to follow the policies and procedures set herein;**
- (b) arbitrary or capricious justification for the decision to deny use; or**
- (c) the absence of a clear and present danger.**

42.20 Posting of Noncommercial Materials

Campus implementing regulations shall permit University students, faculty, staff, Registered Campus Organizations, and University units to post and exhibit noncommercial materials at locations designated in campus regulations for that purpose. Posting and exhibiting noncommercial materials by others also may be permitted by campus regulations. All such materials shall clearly indicate the name of the sponsoring campus, individual, Registered Campus Organization, University unit, or other individuals or organizations permitted to post and exhibit pursuant to campus regulations.

42.21 For the purpose of these *Policies* commercial literature relating to campus affiliates is defined as any material published primarily to advertise a commercial activity or enterprise. Commercial solicitation and commercial literature distribution are forbidden in all residential units, whether by residents or non-residents. Commercial literature restrictions for non-affiliates is listed in the [Non-Affiliate Regulations](#). For a definition of commercial versus non-commercial activity please see Section 42.32.

42.22 Literature incidental to the exercise of the freedom of expression, speech, assembly, or worship may be distributed on university grounds open to the public generally, as long as such activities do not interfere with the orderly operation of the campus.

42.23 Non-University organizations and individuals may post and distribute materials only on bulletin boards designated for public use, outdoor kiosks, and the interior of bus shelters. These areas will be cleared of all materials on a regular basis.

42.24 Commercial and noncommercial posters and announcements may be placed on

public access bulletin boards not designated for specific use within the following guidelines:

- a. Distribution and posting in each college is controlled by College Student Life staff and must be in accordance with guidelines established by College Student Life staff(See Section 40.49);**
- b. Distribution and posting on non-college bulletin boards, including designated public access bulletin boards, is controlled by the campus unit responsible for the bulletin board and must be in accordance with the guidelines established by the unit for the use of the bulletin board;**
- c. Where posting is permitted, each individual or group is limited to one poster per board, kiosk, or bus shelter, and there may be no posting over announcements that are current;**
- d. All posted materials must clearly indicate the name of the person(s), group(s), university unit(s), or campus organization(s) responsible for posting them and the day by which they are to be removed. Posters shall not exceed 17" X 22" (or equivalent area);**
- e. Commercial or noncommercial literature may not be placed on cars.**

42.25 The damage, destruction or removal of signs, flyers, banners or any other type of authorized posting (other than by authorized University personnel) is prohibited.

42.30 Noncommercial Fundraising

Noncommercial fund-raising by student governments and by Registered Campus Organizations shall be permitted pursuant to University policies and campus implementing regulations. Noncommercial fundraising by individuals or by other groups also may be permitted under regulations developed by the campus, consistent with University policy. Provisions must be made in such regulations governing the collection of donations, sale of materials, admission charges, and financial accountability.

42.31 University properties may not be used for income-producing activities by students that are commercial in nature or for the purpose of realizing personal financial gain except for approved educational or training programs, or as defined by the *Campus Commercial Activities Policy*, or as required by law.

42.32 For the purpose of these *Policies*, commercial activity is defined as soliciting, hawking or otherwise peddling or renting any goods, wares, merchandise, liquids or edibles for human consumption or services on University property, operating any commercial enterprise, or giving any lessons, classes or instruction on University property whether for profit or otherwise, except as specifically authorized. This

category of activity is not intended to include the hiring of speakers or performers by the university.

42.33 Registered Campus Organizations may raise funds on campus in accordance with the following definitions and regulations:

- a. Fundraising is defined as the collection of money by means of sales, contributions, donations and/or admission charges to events or meetings on a regular or occasional basis.**
- b. All fundraising events and activities by Registered Campus Organizations must be scheduled through and approved by SOMeCA, Athletics and Recreation, the college, or the Dean of Students Office.**
- c. The purpose for which funds are raised must be described clearly and be consistent with the stated purpose of the sponsoring organization.**
- d. Financial and in-kind support of student programs and activities or Registered Campus Organizations by for-profit organizations is not considered a commercial activity under these guidelines and therefore may be permitted, provided that the primary purpose of such support is to underwrite a program or activity, as opposed to the promotion or endorsement of a commercial product or service. Examples might include the financial underwriting of a crafts fair, a lecture or a sports event. A Registered Campus Organization may publicly acknowledge such support but shall not endorse any commercial products or services which includes not providing advertising on University websites. Prior to any solicitation, all plans for business for-profit support involving Registered Campus Organizations must receive prior approval from Student Organization Advising and Resources/Student Media/Cultural Arts and Diversity (SOMeCA), or Athletics and Recreation . SOMeCA/Athletics and Recreation will consult with Risk Management and University Relations to ensure consistency with the University's solicitation policy.**
- e. Advertising for any on-campus event program for which a donation is requested must make it clear that such a donation is not required as a condition of admission, nor may a specific amount of donation be indicated.**
- f. Raffles are illegal under the California Penal Code 330. A raffle is the sale of a chance at a prize. Prize drawings are permitted only when tickets/chances are given away. The fact that the tickets are available free-of-charge must be disclosed on the ticket and on any advertising. Voluntary donations may be accepted but cannot be "required" in order to have a chance at a prize.**
- g. Campus units/organizations may raise funds on campus with the approval of the Associate Vice Chancellor & Dean of Students, Dean, or College Student Life**

staff in accordance with these *Policies* and regulations and in consultation with Risk Management and University Advancement.

42.34 Registered Campus Organizations (see Section 42.01) must be financially accountable and operate within the following guidelines:

- a. All of the regulations governing the allocation and expenditure of University funds relating to student governance also apply to Registered Campus Organizations;**
- b. Standard *Performance Agreement* forms required by purchasing (available from the campus sponsor) must be used when entering into agreements with off-campus entertainment groups or agencies, and the sponsoring organization must make clear that the University is not a contracting party, and is in no way responsible for the acts or omissions of the Registered Campus Organization;**
- c. Registered Campus Organizations that need to sell tickets to events not held in Performing Arts must arrange for a cash box through SOMeCA, Athletics and Recreation , or the colleges;**
- d. All funds raised on campus must be expended in accordance with the original fundraising purposes after all expenses incurred during the event have been paid. Funds collected must be placed in accounts approved by the University, to which the University has access, and processed pursuant to University fiscal policies. This does not include the collection of initiation or membership fees;**
- e. The University reserves the right to audit the financial records of a Registered Campus Organization that has been allowed to raise funds on campus to determine if the funds were used for the purpose for which they were raised.**

42.40 Use of University Property for Commercial Purposes

Campus implementing regulations may adopt restrictions, consistent with existing law and University policy, on the use of University properties for commercial purposes and personal financial gain. (See the [University of California Policy and Supplemental Guidelines on the On-campus Marketing of Credit Cards to Students](#) for the special conditions controlling the on-campus marketing of credit cards to students by banks and other commercial entities.)

42.50 Student Voter Registration Activities

Consistent with the requirement under federal law that the University make a “good faith effort” to distribute voter registration forms to students, and the requirement under state law that the University “do all in its power to ensure that students are provided the opportunity and means to register to vote” (Student Voter Registration Act of 2003), campus implementing regulations may

authorize non-partisan student voter registration activities that are carried out either directly by, or under the direct supervision of and on behalf of, a campus student government or other official unit of the University. The voter registration activities may take place on University grounds that are not open to the public generally, including campus residence halls and dining commons, subject to specified conditions to be established by each campus. Such activities shall not be considered to be commercial or noncommercial solicitation, since there is no offer of either goods or services, nor any solicitation of funds or other assistance from students.

50.00 POLICY ON CAMPUS EMERGENCIES

51.00 State of Emergency

See the Declaration of a State of Emergency section within the *Policy on Safeguards, Security and Emergency Management*.

52.00 Emergency Regulations and Procedures

Chancellors shall adopt campus emergency regulations and procedures consistent with the provisions of Section 13.30 of these *Policies*.

53.00 Emergency Suspension

53.10 During a state of emergency, Chancellors or their designated representatives are empowered to impose Emergency Suspension on any student, faculty member, or employee where such suspension would be authorized under California Penal Code Sections 626.4 and 626.6, as interpreted by the Supreme Court of California in *Braxton v Municipal Court* (1973) 10 Cal.3d 138.

53.11 If Emergency Suspension is imposed by a designated representative of the Chancellor, such representative shall immediately inform the Chancellor and shall submit a written report on the action to the Chancellor as soon as is reasonably possible. The report shall contain a description of the person suspended, including the person's name and, if available, address and phone number, and a statement of the facts giving rise to the suspension. If the Chancellor does not affirm the action of the designated representative within twenty-four hours after being informed that the suspension has been imposed, the suspension shall be deemed void and a reasonable effort shall be made to inform the person who was suspended that the suspension is void. **Student emergency suspensions shall be reported to the Office of Student Conduct and Conflict Education.**

53.12 Any individual placed on Emergency Suspension shall be given written confirmation of the suspension, either by delivering it to the individual personally or by mailing it to the individual's last known address of record. The confirmation shall inform the individual of the procedures by which the validity of the Emergency Suspension can be appealed, including the opportunity to obtain a special hearing on the Emergency Suspension in accordance with

applicable campus procedures. If an individual is found to have been unjustifiably placed on Emergency Suspension, the University is committed to making reasonable efforts to assist any individual who has been disadvantaged in employment or academic status by that action.

An Emergency Suspension and any corresponding appeal will follow the procedure for Interim Suspension in section 105.08.

53.121 The outcome of the appeal shall have no bearing on any University disciplinary proceedings arising from the conduct that gave rise to the Emergency Suspension.

53.13 Any individual placed under Emergency Suspension shall not, during the period of suspension, enter upon specified areas of the campus or engage in specified activities, as set forth in the written Notice of Emergency Suspension. The exclusion or restriction shall be limited to the minimum extent necessary to protect the health and safety of persons or property, or to maintain the orderly operation of the campus.

53.14 Violation of any condition set forth in the Notice of Emergency Suspension shall subject the individual to disciplinary proceedings based upon such violation.

60.00 POLICY ON STUDENT GOVERNMENTS

61.00 Status

Chancellors have authority to authorize or discontinue recognition of student governmental entities as official student governments, consistent with the status of such governments as official units of the University of California (see [The Regents' Policy on the Status of Associated Students](#)). Such governments are responsible for representing student constituencies comprising either the student body as a whole or particular segments of it. Chancellors may also assign to such governments specified powers and other responsibilities concerning student affairs.

61.10 Authority, Responsibility, and Purposes

Student governments shall have authority and responsibility over matters that are consistent with their enabling documents such as constitutions and by-laws, and with the University's purposes for such governments as defined by these *Policies* and implementing campus regulations. It shall be the responsibility of student governments, in consultation with the Chancellor or the Chancellor's designee, to ensure that their enabling documents, as well as all their programs and activities, are consistent with the status of such governments as official units of the University, and with the University's purposes for such governments as set forth in Section 61.10-15 of these *Policies*, as well as with all other provisions of these *Policies* and with implementing campus regulations.

Consistent with the provisions of these *Policies*, the University's purposes for student governments are:

61.11 To provide students with the educational benefits of participation in student government;

61.12 To provide a forum for the discussion of issues and ideas of interest, importance, and/or of concern to students;

61.13 To provide financial and other tangible support for student activities and organizations on a viewpoint-neutral basis, consistent with the provisions of Section 86.00 of these *Policies*, in order to foster a sense of community and to further discussion among students of the broadest range of ideas;

61.14 To communicate student views to audiences, including external governmental offices and agencies, consistent with the provisions of Sections 63.00 and 64.00 of these *Policies*; and

61.15 To provide such additional services to students as may be determined by the Chancellor or Chancellor's designee to be consistent with the status of student governments as official units of the University and with the other provisions of these *Policies*.

62.00 Support

Student governments may be supported by compulsory campus-based student fees as specified in Section 81.00 of these *Policies* and/or by voluntary student contributions as specified in Section 90.10 of these *Policies*.

63.00 Right to Take Positions on Public Issues

Student governments shall have the right to address and take positions on public issues as consideration of such matters serves the University's purposes for such governments as set forth in Sections 61.10-15 of these *Policies*. Positions on issues taken by student governments shall not be represented as or deemed to be positions of any entity of the University other than the student government.

64.00 Lobbying and Other Public Policy-Oriented Activities

Consistent with the University's purposes for student governments as set forth in Section 61.10-15 of these *Policies*, student governments may undertake lobbying and other public policy-oriented activities on student-related matters, as defined in Section 64.01 and 64.02 of these *Policies*, supported by compulsory campus-based student fees and/or by voluntary student contributions.

The lobbying and other public policy-oriented activities of student governments serve the University's purposes for such governments when such activities provide students with educational experiences in developing, discussing, and resolving positions on student-related matters, and articulating these positions through public and private discussions, meetings, and

other forms of communication.

In furtherance of the University's purposes for student governments, the educational benefit provided to students by such activities must outweigh any purpose of furthering a particular ideological or political viewpoint. Consistent with this requirement, all such activities must be established by and under the direct and exclusive control of student governments and their democratic processes, and offer opportunities for participation by University of California students in meaningful learning experiences.

64.01 Definition of Lobbying Activities

The term "lobbying activities" as used in these *Policies* means the funding or sponsorship by student governments of any program or activity of such governments that involves direct contact (whether face-to-face, by telephone, or in writing) with non-University legislative or other governmental officials in order to communicate a student government position (including the supporting rationale for that position) on a student-related matter.

64.02 Definition of Public Policy-Oriented Activities Other Than Lobbying

The term "other public policy-oriented activities" as used in these *Policies* means the funding or sponsorship by student governments of any program or activity of such governments (other than "lobbying activities" as defined in Section 64.01 of these *Policies*) that involves the communication to a University audience of a student government position (including the supporting rationale for that position) on a student-related matter.

64.10 Systemwide Pro Rata Refund Requirement for Lobbying Activities

Any student objecting to a particular lobbying activity of student government (as defined in Section 64.01 of these *Policies*) supported by compulsory campus-based student fees is entitled to a pro rata refund of that portion of their fees that went to support the activity. Criteria and procedures for particular campus-based refund mechanisms shall be developed by campuses in consultation with their student governments, and with the Office of the President and the Office of the General Counsel as required, to ensure the compliance of such mechanisms with both these *Policies* and the law. Such criteria and procedures must provide that the availability of pro rata refunds be widely and frequently publicized among students, and that all requests for such refunds by objecting students be processed equitably and expeditiously. (See also Sections 70.83 and 86.13 of these *Policies*.)

64.20 Pro Rata Refunds for Public Policy-Oriented Activities of Student Governments Other than Lobbying

In consultation with its student government or governments, a campus may at its discretion establish and administer a mechanism providing for a pro rata refund to any student of that portion of their compulsory campus-based student fees that has been allocated to support a particular public policy-oriented activity of student government other than lobbying (as defined in Section 64.02 of these *Policies*). Campuses are encouraged but not required to consult with the Office of

the President and with the Office of General Counsel in the development of criteria and procedures for any such refund mechanism. Such criteria and procedures should provide that the availability of pro rata refunds are widely and frequently publicized among students, and that all requests for such refunds by objecting students are processed equitably and expeditiously. Establishment of such a refund mechanism for the public policy-oriented activities of student governments other than lobbying is not required either as a matter of University policy or the law. (See also Section 86.13 of these *Policies*.)

65.00 Sponsorship of Speakers

Compulsory campus-based student fees allocated to student governments and/or voluntary contributions made to student governments may be expended to support speakers sponsored by those governments. The purpose of such support must be to stimulate on-campus discussion and debate on a wide range of issues. Student governments may bring in speakers as part of their policy-oriented activities consistent with Sections 63.00 and 64.00 of these *Policies*. In the event that an allocation is made by a student government to sponsor a forum with speakers advocating for or against a candidate for a non-student-government office, or for or against an off-campus ballot proposition, the student government must make a good faith effort to invite a representative of the opposing campaign or campaigns to appear at the same time or, if this opportunity is declined, to appear at another time. (See also Sections 66.00 and 86.34 of these *Policies*.)

For more information, please see the [Major Events](#) policy.

66.00 Participation in Non-University Political Campaigns

Consistent with Section 41.10 of these *Policies* and with the *University's Legal Guidelines for UC Participating in Ballot Campaigns*, student governments may not use University resources to support or oppose a particular candidate or ballot proposition in a non-University political campaign. This is not intended to preclude the use of such resources by student governments for legitimate educational purposes related to such non-University campaigns, in which information about competing candidates for government office and/or information about competing viewpoints with respect to particular ballot propositions is provided in a fair and balanced way. (See also Sections 65.00 and 86.34 of these *Policies*.)

67.00 Fiscal Soundness and Fiscal Accountability

Chancellors are responsible for the fiscal soundness of student governments, and are responsible in addition for maintaining fiscal accountability over compulsory campus-based student fees and voluntary contributions collected from students to support student governments under the University's authority. The allocation and expenditure of all such funds by student governments shall be in accordance with all applicable University policies.

In the discharge of these responsibilities, Chancellors may conduct audits of the finances of student governments, exercise control over expenditures of their funds when and to the extent necessary to

maintain the financial solvency of student governments, and where required may take action to ensure that any financial or business activity under the control of student governments is operated in accordance with sound business practices and is consistent with legal requirements and University policies and procedures.

67.10 Transfer of Compulsory Campus-Based Student Fees to Non-University Entities

Compulsory campus-based student fees may be expended by a student government to cover the expenses of direct participation by University students in a particular non-University-sponsored educational program or activity. Such fees may also be expended in payment of applicable dues necessary to sustain student government membership in national and other regional non-University associations at the basic level established by such associations, so long as the level of any student assessment is in line with what is assessed similar student organizations at other institutions comparable in size and nature to the University as a requirement of basic membership. Except as provided immediately below, memberships at a preferential level that require the payment of higher periodic dues than what is required to sustain basic membership, or the assessment by such non-University associations of supplemental contributions from their members as an expectation but not a requirement of continued membership, may not be supported from compulsory campus-based student fees.

Other than for considerations of basic membership as set forth above, additional transfers of funds from compulsory campus-based fees by a student government to such non-University associations may be made only when they can be justified, in advance of the transfer, to the Chancellor (or other campus official designated by the Chancellor with administrative oversight over student government) as providing a direct educational benefit to University of California students commensurate with the proposed expenditure.

Compulsory campus-based fees may not otherwise be expended by a student government in support of, or be otherwise transferred to, a non-University organization, program, or activity, except in payment for goods and services directly necessary to the operation of that student government, its programs or activities.

The referendum process set forth in Section 82.00 of these *Policies* shall not be available either to establish a new compulsory campus-based student fee, or to lock in an increase to an existing such fee, that is earmarked for the purpose of providing direct support to any non-University organization, program, or activity. (See also Sections 70.90 and 87.00 of these *Policies*.)

70.00 POLICY ON REGISTERED CAMPUS ORGANIZATIONS

70.10 Definition; Registration and Membership Requirements

A Registered Campus Organization is an organization whose membership predominantly comprises students, faculty, and/or staff of a particular University campus, and that attains recognition as a Registered Campus Organization by complying with the requirements and procedures set forth in campus implementing regulations. Such regulations shall require that the

organization furnish a written statement of its name and its purposes, signed by its officers or other authorized representatives, and that includes as well such other pertinent information as the campus may specify. Membership in a Registered Campus Organization shall be open to any student, consistent with the [Nondiscrimination Policy Statement for University of California Publications Regarding Student-Related Matters](#), with the exception that membership in an officially recognized sorority or fraternity may be limited by gender. Membership in a Registered Campus Organization may be extended to individuals other than students, faculty, and staff, under conditions specified in campus implementing regulations. **Membership in a Registered Student Organization is limited to UCSC students (See Section 42.01).** An authorized student government of a campus shall not be eligible for registration also as a Registered Campus Organization of that campus.

70.11 Registered Campus Organizations are defined in section 42.01.

A student organization may become a Registered Campus Organization by submitting an application to Student Organization Advising and Resources/Student Media/Cultural Arts and Diversity (SOMeCA). Sports and Recreation Clubs may become a registered campus organization by submitting an application to Athletics and Recreation. College organizations may become a Registered Campus Organization by submitting an application to their college. Applications are available in the offices of SOMeCA, colleges, or Athletics and Recreation, which shall be referred to as the office of registration.

70.12 A student organization seeking recognition as a Registered Campus Organization, including Sports and Recreation Clubs, and college clubs, shall furnish a document that includes:

- a. **Its name;**
- b. **Its purpose;**
- c. **A statement of any affiliation with an international, national, regional, or local non-University organization;**
- d. **Any requirements for membership, consistent with Section 70.10 (for example, membership dues, if any);**
- e. **An affirmation that its policies and practices are not legally impermissible, arbitrary, or discriminatory (see Section 20.00), and that it will abide by both State and Federal anti-hazing statutes;**
- f. **An affirmation that it is open to any student in accordance with the UC *Anti-Discrimination Policy*, with the exception of incorporated sororities and fraternities which may be limited by gender;**
- g. **An affirmation that its membership is limited to students of the UC Santa**

Cruz campus (see Section 14.30);

- h. Qualification for holding office or becoming authorized representatives and method of selecting and removing authorized representatives;**
- i. Acceptance of responsibility for compliance with University policies and campus regulations;**
- j. A statement that the organization's authorized representatives accept individual and collective responsibility for all debts and obligations to the University incurred by the organization; and**
- k. An agreement to update and correct any of the above information during the period of registration should changes occur. Corrections shall be submitted to the office of registration.**

70.13 New and continuing student organizations may register with the appropriate office of registration at any time after the first day of orientation in Fall Quarter until the last day of Fall Quarter.

70.14 Registered campus organizations must adhere to financial guidelines and accounting procedures as set forth in University policy and campus regulations (See Section 42.33 and 42.34).

70.20 Requirements for Funding from Compulsory Campus-Based Student Fees

A Registered Campus Organization that is preponderantly or exclusively funded by a student government or other campus entity from compulsory campus-based student fees shall primarily have University of California students as its members. Particular programs and activities of a Registered Campus Organization funded from compulsory campus-based student fees shall be open to participation by the entire campus community. In addition, all expenditures relating to particular programs and activities of a Registered Campus Organization (whether the program or activity takes place on- or off-campus) that are funded from such fees must be under the direct control of University of California students. (See also Section 86.11 of these *Policies*.)

70.30 Conduct and Community Agreements

A Registered Campus Organization is required to comply with University policies and campus regulations as well as applicable laws or it will be subject to revocation of registration, loss of privileges, or other sanctions (**student conduct outcomes**). In denying or revoking registration or applying sanctions (**student conduct outcomes**), campus regulations shall provide an opportunity for **an administrative hearing (incident review meeting)** with basic standards of procedural due process as **detailed in section 107.00**.

Registered Campus Organizations are subject to disciplinary action as stated in the *Policy on Student Conduct and Community Agreements* of this handbook.

70.31 Registered Campus Organizations are responsible for the conduct of members and guests at sponsored activities. The Registered Campus Organization's authorized representatives are responsible for planning and event implementation in accordance with all University policies and campus regulations.

70.40 Use of University Name

A Registered Campus Organization shall not use the name of the University of California or abbreviations thereof as a part of its own name except in accordance with applicable law and University policy (including, but not limited to, [State of California Education Code, Section 92000](#), and the [Presidential Policy to Permit Use of the University's Name](#)) as well as campus implementing regulations.

70.41 Permission to use the name of the University of California, Santa Cruz or any abbreviation thereof as part of a registered campus organization's name may be granted only by the Chancellor or designee. Requests to use the name of the University of California, Santa Cruz must be submitted to [University Relations using this form](#).

Registered Campus Organizations may use the name of a college with approval by College Student Life staff.

70.42 The geographical designation "at UC Santa Cruz" may be used by any Registered Campus Organization as part of its name without obtaining special approval. In the same way, the designation "at (name) college" may be used by any registered College Organization.

70.43 Except as provided in Section 70.42, permission to use the name of a college or any abbreviation thereof as part of a Registered College Organization's name may be granted only by College Student Life staff. Registered College Organizations may not use the name of the University of California, Santa Cruz or any abbreviation thereof, as part of their name.

70.44 The name, insignia, seal, or address of the University, the campus, or a college may not be used in any manner, political or otherwise, which implies that the University, campus, or college supports or endorses the activities, positions, purposes, or goals of campus organizations.

70.45 Permission to use the name of the University, the campus, or a college, when granted, does not imply endorsement or sponsorship, and may be withdrawn at any time.

70.50 Use of University Properties

Any use of University properties and services by a Registered Campus Organization must conform to Section 40.00 of these *Policies* and applicable campus time, place, and manner regulations.

70.51 All Registered Campus Organizations must follow [all campus time, place, and manner regulations](#), as well as requirements regarding use of University property. An authorized representative whose name appears on the application for registration of a student organization must file an Event Proposal form or equivalent form with the office of registration. Events may be denied or canceled by the office of registration if they do not conform with campus time, place, manner, use of property regulations, and/or present health & safety concerns (See Section 42.12 regarding the reconsideration process).

70.60 Fiscal Accountability

Chancellors may investigate, through audits or other means, and take action to ensure that the fiscal activities of a Registered Campus Organization comply with legal requirements and university policies and procedures.

70.70 University Sponsorship

As provided in Section 41.00 of these *Policies*, a Registered Campus Organization that uses University property, services, or other resources must avoid any unauthorized implication that it is sponsored, endorsed, or favored by the University.

70.80 Support

A Registered Campus Organization or Registered Campus Organization-related program or activity may be supported from compulsory campus-based student fees and/or from voluntary contributions under conditions set forth in Sections 86.00 and 90.00 respectively of these *Policies*.

70.81 The referendum process set forth in Section 82.00 of these *Policies* shall not be accessible to a Registered Campus Organization or any student group other than a student government. The foregoing is not intended to preclude access to the referendum process by any administrative unit of the University, subject to appropriate student consultation. Support for a Registered Campus Organization or any student group other than a student government from compulsory campus-based student fees must be in the form of a reallocation from student government or other appropriate campus entity to the Registered Campus Organization or other student group.

All such reallocations must be made consistent with the requirements for viewpoint-neutral funding set forth in Sections 70.82, 86.20, and 86.30 of these *Policies*. (See also Section 86.12 of these *Policies*.)

70.82 Any process adopted by a student government or other campus entity to provide support to a Registered Campus Organization or Registered Campus Organization-related program or activity from compulsory campus-based student fees must employ solely viewpoint-neutral criteria as set forth in Section 86.30 of these *Policies*.

70.83 A student government in consultation with the campus, or a campus with the concurrence of the student government, may at its discretion establish and administer a mechanism providing for a pro rata refund to any student of that portion of their compulsory campus-based fees that has been allocated by a student government or other campus entity to support a particular Registered Campus Organization or Registered Campus Organization-related program or activity. Establishment of such a refund mechanism is not required either as a matter of University policy or the law. (See also Section 86.13 of these *Policies*.)

70.90 Transfer of Compulsory Campus-Based Student Fees to Non-University Entities

Compulsory campus-based student fees may be expended by a Registered Campus Organization to cover the expenses of direct participation by University students in a particular non-University-sponsored educational program or activity. Such fees may also be expended for the payment of applicable dues necessary to sustain membership by a Registered Campus Organization in national and other regional non-University associations at the basic level established by such associations, so long as the level of any such assessment is in line with what is assessed similar student organizations at other institutions comparable in size and nature to the University as a requirement of basic membership. Except as provided immediately below, memberships at a preferential level that require the payment of higher periodic dues than what is required to sustain basic membership, or the assessment by such non-University associations of supplemental contributions from their members as an expectation but not a requirement of continued membership, may not be supported from compulsory campus-based student fees.

Other than for considerations of basic membership as set forth above, additional transfers of funds from compulsory campus-based student fees by a Registered Campus Organization to such non-University associations may be made only when they can be justified, in advance of the transfer, to the Chancellor (or other campus official designated by the Chancellor with administrative oversight over Registered Campus Organizations) as providing a direct educational benefit to University of California students commensurate with the proposed expenditure. Compulsory campus-based fees may not otherwise be expended by a Registered Campus Organization in support of, or be otherwise transferred to, a non-University organization, program, or activity, except in payment for goods and services directly necessary to the operation of the Registered Campus Organization, its programs or activities.

The referendum process set forth in Section 82.00 of these *Policies* shall not be available either to establish a new compulsory campus-based student fee, or to lock in an increase to an existing such fee, for the purpose of supporting any non-University organization, program, or activity. (See also Sections 67.10 and 87.00 of these *Policies*.)

80.00 POLICY ON COMPULSORY CAMPUS-BASED STUDENT FEES

The Regents have authority to impose fees for any University purpose. All campus-based student fees at a campus must be approved by the Chancellor of that campus, except that no compulsory campus-based fees shall be effective until also approved either by The Regents or by the President under the President's delegated authority, as appropriate. [Please refer to the UC Santa Cruz Campus Elections Policy for current local implementing procedures.](#)

81.00 Compulsory Campus-Based Student Fees: Definitions and Exclusions; Provision for Return-to-Aid

81.10 Definition and Exclusions

Compulsory campus-based student fees are fees levied at individual campuses that must be paid by all registered students to whom the fee applies.

Such fees may be used to fund:

- (1) student-related services and programs, including, but not limited to, referenda-based student health insurance programs;
- (2) construction and renovation of student buildings and other facilities such as student centers and recreation facilities; and
- (3) authorized student governments (as defined in Section 61.00 of the Policy on Student Governments), Registered Campus Organizations, and student government- and Registered Campus Organization-related programs, events and other activities.

This *Policy* does not apply to Universitywide fees, to non-referendum-based health insurance fees that may be assessed to meet a non-academic condition of enrollment established by either The Regents or the President, to fees related to instruction, or to campus-based miscellaneous fees that require either the Chancellor's or the President's approval.

81.20 Provision for Return-to-Aid

Effective from the date of final issuance of this *Policy* as revised on April 14, 2006, any compulsory campus-based student fee approved as either a new fee or an increase to an existing fee shall provide for fee revenue for local need-based financial aid ("return- to- aid") to be set aside in an amount equal to at least 25% of the total new fee or fee increase as appropriate. The return-to-aid generated by undergraduate students shall be reserved for undergraduate student financial support and the return-to-aid generated by graduate and professional students shall be reserved for graduate and professional student financial support.

Campuses also are strongly encouraged to seek future student approval, through the referendum process, of either separate new fees or increases to existing fees that would provide financial aid to cover the need associated with all existing compulsory campus-based student fees that do not

already include return-to-aid, as of the date of final issuance of this *Policy* as revised on April 14, 2006, and that are thus exempt from the new return-to-aid requirement.

Any campus-based fee (whether referendum-based or non-referendum-based) that is charged to a student as a premium to purchase health insurance for that student shall be exempt from any return-to-aid requirement. This exemption shall not extend to campus-based fees that have been approved by students through the referendum process for the purpose of providing direct support to campus student health centers.

82.00 Referendum Requirement for Establishing, Increasing, or Renewing Compulsory Campus-Based Student Fees

Compulsory campus-based student fees may only be established, increased or renewed following a referendum in which students vote in favor of the compulsory fees, except as provided in Section 83.00 of these *Policies*.

83.00 Exceptions to the Referendum Requirement

83.10 A new compulsory campus-based student fee, or an increase to or renewal of an existing such fee, may be approved either by The Regents subject to the President's and the Chancellor's recommendation, and does not require a student referendum, under any of the following circumstances:

83.11 When a student referendum was not specifically required for increases in a compulsory campus-based student fee, as established in the original ballot measure language approved by students in a student election;

83.12 When the Chancellor determines that a new fee, or an increase to or renewal of an existing fee, is necessary for the health and safety of students, and when that fee or fee increase or renewal is specifically related to the maintenance of the safety of a building or other facility that is funded, wholly or in significant part (as determined by the Chancellor with the concurrence of the Office of the President) by student fees. Safety issues are those that are potentially dangerous consistent with the standards set forth in the [University Policy on Seismic Safety](#) and the [University Policy on Management of Health, Safety, and the Environment](#), as determined by the Chancellor with the concurrence of the Office of the President, such as those that relate to the risk of fire, the presence of asbestos, or the existence of seismic or other structural deficits.

Any new fee, or any increase to or renewal of an existing fee, established under the provisions of this Section shall be retired once the fee's stated purpose is fulfilled. Upon the recommendation of the President, the Chancellor may petition The Regents for continuation of any such new fee, fee increase, or fee renewal in advance of its retirement.

For buildings or other facilities with multiple uses, whenever possible the costs to students for funding safety-related or health-related maintenance should be based on the proportion

of current non-academic student use of the building or other facility; or

83.13 When a new fee, or an increase to or renewal of an existing fee, is necessary to meet legal requirements (such as new code requirements) or contractual obligations (such as income projections) specified in the funding covenants of a building or other facility that is funded wholly or in significant part by student fees. For buildings or other facilities with multiple uses, whenever possible the costs to students for such increases should be based on the proportion of current non-academic student use of the building or other facility.

84.00 Procedures and Required Approvals for Establishing, Increasing, or Renewing a Compulsory Campus-Based Student Fee

84.10 Except as provided in Section 83.00 of these *Policies*, to establish, increase, or renew a compulsory campus-based student fee Chancellors shall establish in campus implementing regulations, prior to any student referendum, procedures that meet at least the following minimum system-wide standards for such referenda:

84.11 Procedures for student consultation including consultation with student governments and campus student fee committees and, in the case of compulsory campus-based-student-fee funded buildings or other facilities, procedures for continuing student consultation once the building or other facility is constructed;

84.12 A requirement for a minimum voting pool of at least 20% of all students eligible to vote in a particular student election, subject to the following:

- a. Chancellor may, in exceptional circumstances and on a case-by-case basis, petition the President in advance of a particular student election for approval of a lower minimum voting pool requirement for that election;
- b. for any ballot measure in support of a non-capital-project-related campus program, where voter eligibility is limited to graduate and/or professional students, a Chancellor may set the minimum voting pool, for that ballot measure only, at a lower level (based on historical graduate and professional student voter turnout rates for the campus), without petitioning the President in advance for approval;

More information on [local election procedures may be found here](#).

84.13 A requirement for at least a majority-voter approval by students voting on a particular ballot measure, for that ballot measure to be successful;

84.14 A requirement that each proposed new compulsory campus-based fee, or proposed increase to or renewal of any existing such fee, (except as specified in Section 83.00 of this *Policy* above), be voted on by students as a separate ballot measure in a student election, except that

multiple proposed new such fees or fee increases or renewals may be aggregated into a single ballot measure where the proposed fees or fee increases or renewals strongly and clearly support a common student life, student services, or other programmatically related goal;

84.15 A requirement that the actual language of any ballot measure in a student election that is intended to fund either construction of a new building or other facility, or major renovation of an existing building or other facility, explicitly state:

1. whether the fee will be continued following retirement of the original debt on the new construction or major renovation, and
2. if the fee is to be continued, the purpose or purposes for which the fee will be used, as well as the mechanism that will be used to determine the level at which the fee will be set, following retirement of the original debt (please note that, as a general principle, campuses are encouraged to continue such fees at an appropriately adjusted level following retirement of the original debt, to provide for the actual costs associated with long-term building or other facility maintenance needs); and

84.16 A requirement that payment by students of compulsory campus-based student fees to support student-referendum-funded construction of new buildings or other facilities, or major renovation of existing buildings or other facilities, be initiated only from the time that the students can actually benefit from and use the new or renovated building or other facility, except as specified immediately below.

Notwithstanding this requirement, a campus may assess students a pro rata percentage of any such fee in advance of completion of the new or renovated building or other facility for the purpose of supporting the design and planning costs, project mitigations, and financing costs associated with construction or renovation of the building or other facility, provided that both the purpose and level of this assessment are approved by students as part of the original ballot measure for the new or renovated building or other facility.

84.20 All student referendum results are advisory to the Chancellor and, conditional on the Chancellor's recommendation, are subject to final approval by the President under the authority delegated to the President by The Regents.

85.00 Requirements for Reducing or Eliminating a Compulsory Campus-Based Student Fee

Chancellors shall establish in campus regulations procedures for reducing or eliminating a compulsory campus-based student fee.

For more information please visit the [elections website Appendix A](#) or email deanofstudents@ucsc.edu.

86.00 Support for Registered Campus Organizations and Related Programs and Activities

from Compulsory Campus-Based Student Fees [replaces the University of California Guidelines for Funding Registered Campus Organizations and Related Programmatic Activities by Compulsory Student Fees, as revised October 26, 1999]

86.10 Conditions for Support

Compulsory campus-based student fees allocated to student government may be reallocated to support Registered Campus Organizations and Registered Campus Organization-related programs and activities consistent with the University's educational purposes in providing such support, as set forth in Section 86.20 or these *Policies*. The process for making such reallocations must be based solely on viewpoint-neutral criteria, as set forth in Section 86.30 of these *Policies*.

86.11 A Registered Campus Organization that is preponderantly or exclusively funded by a student government or other campus entity from compulsory campus-based student fees shall primarily have University of California students as its members. Particular programs and activities of a Registered Campus Organization funded from compulsory campus-based student fees shall be open to participation by the entire campus community. In addition, all expenditures relating to particular programs and activities of a Registered Campus Organization (whether the program or activity takes place on- or off-campus) that are funded from such fees must be under the direct control of University of California students (See also Section 70.20 of these *Policies*).

86.12 The referendum process set forth in Section 82.00 of these *Policies* shall not be accessible to a Registered Campus Organization or any student group other than a student government. The foregoing is not intended to preclude access to the referendum process by any administrative unit of the University, subject to appropriate student consultation. Support for a Registered Campus Organization or any student group other than a student government from compulsory campus-based student fees must be in the form of a reallocation from student government or other appropriate campus entity to the Registered Campus Organization or other student group. All such reallocations must be made consistent with the requirements for viewpoint-neutral funding set forth in Sections 86.20 and 86.30 of these *Policies*. (See also Section 70.81 of these *Policies*.)

86.13 A student government in consultation with the campus, or a campus with the concurrence of the student government, may at its discretion establish and administer a mechanism providing for a pro rata refund to any student of that portion of their student government fees that are allocated by a student government or other campus entity to support a particular Registered Campus Organization or Registered Campus Organization-related program or activity. Establishment of such a refund mechanism is not required either as a matter of University policy or the law. (See also Section 70.83 of these *Policies*.)

86.20 The University's Educational Purposes

The University's educational purposes are served when reallocations by a student government or other campus entity of compulsory campus-based student fees to support Registered Campus Organizations and Registered Campus Organization-related programs and activities are made: (1) to provide opportunities for the educational benefits and personal and social enrichment that

derive from participation in extracurricular programs and activities; and (2) to stimulate on-campus discussion and debate on a wide range of issues from a variety of viewpoints.

Consistent with the above purposes, such reallocations shall only be made to support either the general organizational expenses of Registered Campus Organizations and Registered Campus Organization-related programs and activities or their associated communicative purposes.

In addition, allocation decisions to provide such support must be made without regard to the viewpoint of a particular Registered Campus Organization or Registered Campus Organization-related program or activity, and must be balanced in relation to the support provided to other Registered Campus Organizations or Registered Campus Organization-related programs and activities in similar circumstances.

86.30 Campus Procedures and Criteria to Assure Viewpoint Neutrality

In fulfilling these purposes consistent with applicable law and Section 86.20 of these Policies, campuses shall have responsibility for ensuring that student governments and, as applicable, other campus reallocation entities, maintain procedures and criteria for making specific re-allocation decisions for the support of Registered Campus Organizations and Registered Campus Organization-related programs and activities from compulsory campus-based student fees. Such procedures and criteria must be viewpoint-neutral in their nature; that is, they must be based upon considerations which do not include approval or disapproval of the viewpoint of the Registered Campus Organization or any of its related programs or activities.

86.31 Criteria appropriate to be given balanced consideration in the making of viewpoint-neutral reallocation decisions might include, but are not limited to: the objectively documented organizational needs of the Registered Campus Organization based on membership size; its office or equipment requirements; the extent of financial support the Registered Campus Organization receives from other sources; or the production costs associated with a particular event or series of events the registered campus organization typically sponsors. Such sponsored events supported in whole or in part by compulsory campus-based student fees need not avoid controversial political, religious, or ideological content, subject to the understanding that under current University policy (see Section 30.20 of the *Policy on Speech and Advocacy*) campuses have a responsibility to assure an ongoing opportunity for the expansion of a variety of viewpoints.

86.32 Campus procedures and criteria shall provide: (a) that student governments or other campus entities responsible for reallocating compulsory campus-based student fees must publicize widely and regularly to Registered Campus Organizations the availability of such funds to support Registered Campus Organizations on a viewpoint-neutral basis, as well as the viewpoint-neutral criteria on the basis of which such funds will be reallocated; and (b) that communications to Registered Campus Organizations on the availability of such funds must be made in a timely fashion, and be reiterated periodically during the year as long as such funds remain available, to ensure sufficient time for the preparation of funding proposals in advance of funding decisions.

86.33 Campus criteria and procedures shall also provide for: (a) documentation of all funding

processes available to Registered Campus Organizations, including notice of the opportunity to apply for funding and the criteria upon which funding requests will be judged, consistent with Section 86.32 of these *Policies*; (b) documentation of all funding requests by Registered Campus Organizations and actions taken by the student government or other campus entity with reference to the published funding criteria in response to such requests; and (c) a formal process that allows Registered Campus Organizations or individual students to appeal, in a reasonable and timely manner, funding decisions regarding particular Registered Campus Organizations or Registered Campus Organization-related programs and activities made by the student government or other campus reallocating entity.

86.34 Compulsory campus-based student fees may be reallocated to pay for speakers sponsored by Registered Campus Organizations. Over time, such events should stimulate on-campus discussion and debate from a wide range of viewpoints on a variety of issues.

86.40 Legal Review of Campus Procedures and Criteria

Campus procedures and criteria for reallocation of compulsory campus-based student fees to support Registered Campus Organizations and Registered Campus Organization-related programs and activities on a viewpoint-neutral basis must be reviewed by the Office of General Counsel to ensure that the procedures and criteria are consistent with the law and these *Policies*. In addition, campuses are advised to consult with the Office of General Counsel should a question arise about whether a particular reallocation is viewpoint-neutral in nature and meets the University's educational purposes as specified in Section 86.20 of these *Policies*.

87.00 Transfer of Compulsory Campus-Based Student Fees to Non-University Entities

Compulsory campus-based student fees may be expended by a student government, Registered Campus Organization, or other campus entity to cover the expenses of direct participation by University students in a particular non-University-sponsored educational program or activity. Such fees may also be expended in payment of applicable dues necessary to sustain membership by a student government or Registered Campus Organization in national and other regional non-University associations at the basic level established by such associations, so long as the level of any such assessment is in line with what is assessed similar student organizations at other institutions comparable in size and nature to the University as a requirement of basic membership. Except as provided immediately below, memberships at a preferential level that require the payment of higher periodic dues than what is required to sustain basic membership, or the assessment by such non-University associations of supplemental contributions from their members as an expectation but not a requirement of continued membership, may not be supported from compulsory campus-based student fees.

Other than for considerations of basic membership as set forth above, additional transfers of funds from compulsory campus-based fees by a student government, Registered Campus Organization, or other campus entity to such non-University associations may be made only when they can be justified, in advance of the transfer, to the Chancellor (or other campus official designated by the Chancellor with administrative oversight over the student government, Registered Campus Organization, or other campus entity) as providing a direct educational benefit to University of

California students commensurate with the proposed expenditure.

Compulsory campus-based student fees may not otherwise be expended by a student government, Registered Campus Organization, or other campus entity in support of, or be otherwise transferred to, a non-University organization, program, or activity, except in payment for goods and services directly necessary to the operation of that student government, Registered Campus Organization, or other campus entity, its programs or activities.

The referendum process set forth in Section 82.00 of these *Policies* shall not be available either to establish a new compulsory campus-based student fee, or to lock in an increase to an existing such fee, for the purpose of supporting any non-University organization, program, or activity. (See also Sections 67.10 and 70.90 of these *Policies*.)

90.00 POLICY ON THE CAMPUS ASSESSMENT OF VOLUNTARY STUDENT CONTRIBUTIONS TO STUDENT GOVERNMENTS AND REGISTERED CAMPUS ORGANIZATIONS

90.10 Campus Procedures

In furtherance of the University's stated goal of actively encouraging voluntary student support for the programs and activities of student governments and Registered Campus Organizations, and consistent with the [University of California Guidelines for Implementing a Voluntary Student Fee Pledge System](#), Chancellors may establish procedures permitting the use of the student registration process or other formal campus assessment process to collect voluntary contributions from students in support of student governments and their related programs and activities, as well as Registered Campus Organizations and their related programs and activities when they serve the interests of students enrolled at the University. No program or activity of a student government or a Registered Campus Organization may be supported by voluntary contributions collected through a formal campus assessment process unless that program or activity is also in compliance with all other applicable University policies and the law.

Campuses shall consult broadly with representatives of student government in the development of such assessment and collection procedures. Such procedures:

90.11 Shall require that any voluntary contribution assessed through the student registration process or other formal campus assessment process be collected only from those students who have affirmatively elected by means of a positive check-off mechanism to authorize such an assessment;

90.12 Shall require either a student referendum (conducted under the same criteria as for compulsory campus-based student fees as set forth in Section 84.00 of these *Policies*) or, subject to the concurrence of the Chancellor or Chancellor's designee, a duly adopted resolution of student government, to authorize use (consistent with the [University of California Guidelines for Implementing a Voluntary Student Fee Pledge System](#)) of the student registration process or other formal campus assessment process for the collection of voluntary contributions;

90.13 Shall require that the actual costs (as defined in Section 8 of the [University of California Guidelines for Implementing a Voluntary Student Fee Pledge System](#)) of the collection of voluntary contributions to benefit a Registered Campus Organization be borne by the Registered Campus Organization (at the discretion of the Chancellor or Chancellor's designee, all or a part of the actual costs of collection of voluntary contributions to benefit a student government may or may not be required to be borne by the student government); and

90.14 Shall require that a written disclaimer be incorporated into the ballot measure language (or the duly adopted resolution of student government) at the time of authorization, and into the student registration or other formal campus assessment process at the time of collection. This disclaimer shall state that the collection of such voluntary contributions through the University's agency for support of the programs and activities of student governments or Registered Campus Organizations does not constitute sponsorship or endorsement by the University (or, in the case of the programs and activities of student governments, does not constitute sponsorship or endorsement by any entity of the University other than the student government).

90.20

These *Policies* shall apply only to voluntary contributions collected from students as part of the student registration process or other formal campus assessment process and shall not apply to voluntary contributions solicited from students as part of the more general fundraising activities of any University or University-affiliated entity. Student governments and Registered Campus Organizations engaged in more general fundraising activities are subject to all other applicable University policies relating to the fundraising activities of University and University-affiliated entities.

100.00 POLICY ON STUDENT CONDUCT AND COMMUNITY AGREEMENTS

The University of California, Santa Cruz community includes students, staff, faculty, and others who have a vested interest in the University. UC Santa Cruz is committed to promoting and protecting an environment that values and supports every person in an atmosphere of civility, honesty, cooperation, and fairness. The [Principles of Community](#) further describe our University values.

This Policy on Student Conduct and Community Agreements sets forth the applicable standards of our community and authorizes the administration of the student conduct process at UC Santa Cruz. All participants involved with the student conduct process are encouraged to reflect upon their role in the community and seek out opportunities for personal growth and development. The aspiration of the University is that students involved in this process will strengthen their competencies in communication, relationship building, leadership, critical thinking, and active civic and community engagement. UC Santa Cruz is committed to providing students with appropriate avenues for resolving student conduct cases. UC Santa Cruz utilizes formal, informal, and alternative resolutions for alleged violations of University policy.

101.00 Student Conduct

Students are members of both society and the University community, with attendant rights and responsibilities. Students are expected to comply with all laws and with University policies and campus regulations.

The standards of conduct apply to students as the term 'student' is defined in Section 14.40 of these *Policies*. They also apply to:

- a. applicants who become students, for **policy violations** committed as part of the application process;
- b. applicants who become students, for **policy violations** committed on campus and/or while participating in University-related events or activities that take place following a student's submittal of the application through their official enrollment; and
- c. former students for **policy violations** committed while a student.

If specified in implementing campus regulations, these standards of conduct may apply to conduct that occurs off University property and that would violate student conduct and **community agreement** policies or regulations if the conduct occurred on University property.

More information about the conduct processes at UC Santa Cruz can be found in Section 104.21.

101.10 Jurisdiction

The University of California, Santa Cruz has jurisdiction over the conduct of UC Santa Cruz students, Registered Campus Organizations on University property and in connection with official University functions.

In addition, the University may exercise jurisdiction over conduct which occurs off University property and which would violate Student Conduct and Community Agreement policies or regulations if the conduct occurred on University property. This includes but is not limited to Global Learning Programs, the University of California, Washington DC (UCDC) program, the University of California Center, Sacramento (UCCS) program, intercampus exchange programs and students enrolled in UCSC Silicon Valley Extension. The University may exercise jurisdiction over conduct that occurs online.

For example, the University may choose to exercise jurisdiction over incidents which occur off University property where the alleged misconduct includes, but is not limited to:

- a) Violation of the UC Policy on Sexual Violence and Sexual Harassment;**
- b) Physical assault, threats of violence, or conduct that threatens the health or safety of any person;**
- c) Possession or use of weapons, explosives, or destructive devices;**
- d) Manufacture, sale, or distribution of controlled substances (as defined by California and [Federal Law](#));**
- e) Hate crimes (as defined by local, state, or federal law);**
- f) Hazing;**
- g) Conduct which would constitute a felony;**
- h) Conduct that repeatedly or severely harms or disturbs the surrounding University community, or violates laws or [ordinances](#);**
- i) Conduct which severely impacts or strains emergency response abilities in the surrounding community.**

In determining whether or not to exercise jurisdiction for incidents that do not occur on University property, the University may consider the seriousness of the alleged policy violation, the risk of harm involved, whether the harmed party(s) are members of the University community, impact to the University community and/or whether the conduct is part of a series of actions which occurred both on and off University property.

102.00 University of California Santa Cruz Policies and Community Agreements(Grounds for Discipline)

Chancellors may impose **Student Conduct outcomes(Sanctions)** for the violation or attempted violation(including **participating in the violation or attempted violation**) of the following types of **policy** violations by students, as well as such other violations of **University policy** as may be specified in University regulations:

102.01 Academic Misconduct

All forms of academic misconduct including but not limited to cheating, fabrication, plagiarism, or facilitating academic dishonesty.

102.011 Cheating

Cheating is defined as fraud, deceit, or intentional dishonesty committed while completing academic work. Cheating may also take the form of any of the more specific categories defined below.

102.012 Plagiarism

Plagiarism is defined as representing work produced by another person, source, or technology as one's own without full and accurate attribution. It also includes incomplete paraphrasing or patchwork plagiarism, padding a reference list, and self-plagiarism or multiple submission of the same or similar assignment without prior approval (among other forms of misleading or inaccurate citation).

102.013 Unauthorized Collaboration

Unauthorized collaboration is defined as working with other people, source material, or technologies without written permission or working with people, source material, or technologies in ways that are not expressly permitted by a course instructor. This includes misconduct in group projects, whether the reported student actively committed misconduct or whether they submitted an assignment where others committed misconduct.

102.014 Unauthorized Materials

Unauthorized materials is defined as using, having access to, or giving the appearance of using materials not expressly approved by the course instructor for that specific situation or assignment. Materials may include technologies, study tools, editing software, notes, course texts, and unofficial (not sponsored by the University) tutoring resources such as internet videos or 'homework help' sites.

102.015 Misrepresentation

Misrepresentation is defined as providing false or misleading information when completing curricular or co-curricular academic work. This may include misidentifying oneself or another person, inventing data; altering or forging documents like lab reports; writing exams, term papers, or assignments for another person, with or without pay; asking another person to do the same on your behalf; or selling, preparing, or distributing for any commercial purpose material such as lecture notes for which the student does not own copyright.

102.016 Falsification

Falsification is defined as fabricating, doctoring, or otherwise altering grades, documents, or academic records in order to present them as legitimate. This may include changing or misusing transcripts, recommendation letters, emails, doctor notes, or phone records; it also includes providing false information in the context of academic misconduct inquiries.

102.017 Unfair Advantage

Unfair advantage is defined as any act that creates or has the appearance of creating academic advantage to one or more students, or creates or has the appearance of creating academic disadvantage to one or more students. This may include the destruction or hoarding of course materials like library books or reading reserves; obtaining assessment materials not available to other enrolled students; or obtaining knowledge about a course from a previously enrolled student, tutor or TA, teammate, or someone else with prior experience in the course.

102.018 Facilitation

Facilitation is defined as creating opportunities for academic misconduct, whether intentionally or unintentionally. This may include failing to protect academic work by leaving it unattended, sharing or failing to protect log-in credentials, or sharing privileged information about course activities that has the impact of giving unequal access to some students above others.

The types of misconduct listed above give examples of unacceptable academic behavior and are not meant to be exhaustive. The Academic Misconduct Policy and Student Code of Conduct also apply to situations of dishonest conduct, related to academic progress but not necessarily to curricular coursework, that risk damaging the reputation of the University or the integrity of the degrees it offers.

102.019 Interference with Courses of Instruction

Interference with courses of instruction includes, but is not limited to:

- a. Failure to comply with the instructions or directives of the course instructor; or**
- b. Disruption of classes or other academic activities.**

102.02 Dishonesty

Other forms of dishonesty include, but are not limited to:

- a) fabricating information,
- b) furnishing false information or **making a false report**,
- c) reporting a false emergency to the University.

102.03 Forgery or Misuse

Forgery, alteration, or misuse of any:

- a) University document or record,
- b) key or access controls **including key cards**
- c) identification **including University, state, or government-issued identification.**

102.04 Theft or Vandalism

(a) Theft or conversion of, any property of the University, or any property of others while on University premises, or possession of any property when the student had knowledge or reasonably should have had knowledge that it was stolen.

(b) Damage to, or destruction of, any property of the University, or any property of others on University premises.

102.05 Abuse of University Computers

(a) Theft or abuse of University electronic resources such as computer and electronic communications facilities, network systems, and services.

Abuses include (but are not limited to):

- unauthorized access or use **of University or University community member electronic resources;**
- tampering with the communications of others;
- interference with the work of others or with the operation of computer and electronic; communications facilities, **electronic communication resources**, systems, and services;
- copyright infringement (for example, the illegal file-sharing of copyrighted materials);
- **using University resources, such as the University network, to commit illegal acts;**
- **sharing passwords or electronic credentials to University systems.**

(b) Use of University computer and electronic communications facilities, **networks**, systems, or services that violate other University policies or campus regulations.

For more information on additional policies that govern the use of University electronic resources, please refer to <https://its.ucsc.edu/about/policies>.

102.06 Unauthorized Entry or use of University Resources

- (a) Unauthorized entry into University-controlled property or buildings without University permission or authorization **including when authorization to remain has been withdrawn. This includes residential spaces such as, including but not limited to, the room or bedroom of another student.**
- (b) Unauthorized possession of, receipt of, or use of any University services; equipment; resources; or properties.
- (c) Unauthorized use of the University's name, insignia, or seal.

102.07 Violation of Housing Policies

Violation of policies, regulations, or rules governing University-owned, -operated, or -leased housing facilities or other housing facilities located on University property. Students who do not live in University housing that visit University residential facilities must also abide by residential policies [which can be found at this link](#).

102.08 Acts of Harm

Conduct which constitutes physical abuse including but not limited to:

- (a) physical assault;
- (b) threats of violence; or
- (c) other conduct that threatens the health or safety of any person.

Sexual Violence (including Sexual Assault – Penetration, Sexual Assault – Contact and Relationship Violence) is defined by the [University of California Policy on Sexual Violence and Sexual Harassment](#). Please refer to 102.26.

102.09 Harassment

Harassment, defined as conduct that is so severe and/or pervasive, and objectively offensive, and that so substantially impairs a person's access to University programs or activities that the person is effectively denied equal access to the University's resources and opportunities.

Harassment based on a protected category is defined by the University of California Anti-Discrimination Policy. Pursuant to section 104.90, sanctions may be enhanced for conduct motivated on the basis of the protected categories defined in the [University of California Anti-Discrimination Policy](#). Please refer to 102.27.

Sexual Harassment is defined by the University of California Policy on Sexual Violence and Sexual Harassment. Please refer to 102.26.

102.10 Stalking not covered by the UC Policy on Sexual Violence and Sexual Harassment

Stalking behavior in which a student repeatedly engages in a course of conduct directed at another person and makes a credible threat with the intent to place that person in reasonable fear for their safety or the safety of their family; where the threat is reasonably determined by the University to seriously alarm, torment, or terrorize the person.

Stalking of a sexual or romantic nature is defined by the [University of California Policy on Sexual Violence and Sexual Harassment](#). Please refer to 102.26.

102.11 Policies governing domestic animals on campus

Domestic animals without specific exemptions are not allowed at UC Santa Cruz.

(a) Service and Emotional Support Animals are governed by the [UC Santa Cruz Service/Support Animal Policy](#);

(b) All other domestic animals are governed by the [UC Santa Cruz Non-research Animal Policy and Procedures](#).

102.12 Hazing

Participation in hazing or any intentional, knowing, or reckless act, activity, or method committed by a person (whether individually or in concert with other persons) against another person or persons, including current, former, or prospective students, regardless of the willingness of such other person or persons to participate, that is committed in the course of a preinitiation, an initiation into, an affiliation with, or the maintenance of membership in, an official or unofficial student organization or other student group that

(i) causes or creates a risk, above the reasonable risk encountered in the course of participation in the institution of higher education or the organization (such as the physical preparation necessary for participation in an athletic team), of physical or psychological injury, including personal degradation or disgrace, and/or

(ii) the person knew or should have known was likely to cause serious bodily injury.

102.13 Disruption of University Activities

Obstruction or disruption of:

- (a) teaching,
- (b) research,
- (c) administration,
- (d) disciplinary procedures, or
- (e) other University activities.

102.14 Disorderly or Lewd Conduct

Engaging in conduct that is:

- (a) Disorderly,**
- (b) Lewd.**

102.15 Disturbances of the Peace and Unlawful Assemblies

Participation in:

- (a) A disturbance of the peace,
- (b) An unlawful assembly.

102.16 Providing Identification and University Directives

- (a) Failure to identify oneself to a University official or other public official acting in the performance of their duties while on University property or at official University functions.
- (b) Failure to comply with the directions of a University official or other public official acting in the performance of their duties while on University property or at official University functions.
- (c) Resisting or obstructing such University or other public officials in the performance of or the attempt to perform their duties.

For the purposes of this policy, “University official” also includes student employees when performing in the course of their assigned duties.

102. 17 University Drug Policy

(a) Unlawful manufacture, distribution, dispensing, possession, use, **transport, transfer,** or sale of, or the attempted manufacture, distribution, dispensing, or sale of controlled substances, identified in federal or state laws or regulations. **For a complete listing of controlled substances please reference [Drug Enforcement Administration \(DEA\) classified narcotics under schedules 1 through 5](#) and the [California Schedule of controlled substances](#).** For the purpose of this policy, this includes being under the influence of any of the aforementioned substances.

(b) Drug Paraphernalia: Delivering, furnishing, transferring, manufacturing, or possessing drug paraphernalia is prohibited. Drug paraphernalia is defined as all equipment, material, and products intended for use or designed for use in growing, processing, harvesting, storing, concealing, injecting, ingesting, inhaling, or otherwise introducing a prohibited or illegal controlled substance into the human body. Examples of drug paraphernalia include, but are not limited to: pipes, water pipes, bongs, vaporizing devices, and hookahs.

102.18 Alcohol Policy

(a) Manufacture, distribution, dispensing, possession, use, **transport, transfer**, or sale of, or the attempted manufacture, distribution, dispensing, or sale of alcohol that is unlawful or otherwise prohibited by, or not in compliance with, University policy or University regulations.**and other violations of State alcohol law.**

(b) **Being drunk and disorderly or illegally intoxicated regardless of age, but not currently in possession of alcohol.**

(c) **Driving under the influence of alcohol.**

102.19 Explosives

Possession, use, storage, or manufacture of explosives, firebombs, or other destructive devices.

102.20 Firearms, Knives and Other Weapons

(a) Possession, use, or manufacture of a firearm or other weapon as prohibited by University regulations. **University regulations and California law prohibit possession or use of firearms on University property or at official University functions.**

(b) **Possession of a knife as defined in the California Penal Code, Section 626.10. This section prohibits anyone from bringing or possessing a dirk, dagger, ice pick, or knife having a fixed blade longer than 2.5 inches, including a folding knife with a blade that locks into place, on or in University property or at official University functions except as expressly permitted by law.**

(c) **Possession on University property or at official University functions of a “less than lethal weapon,” including but not limited to those defined in California Penal Code 626.10: stun guns, Tasers, bow or crossbows designed to shoot arrows, BB or pellet gun, slingshot, blow-guns, paint-ball guns, pepper spray in canisters larger than 2.5 ounces, or tear gas weapons are prohibited.**

Weapons allowed by the California Penal Code for training purposes, such as swords, nun-chucks, or sais for a martial arts class are not allowed in University -owned or -leased housing. Martial arts weapons are not to be openly displayed on campus outside of Athletics and Recreation martial arts classes and, if not stored in a locker at Athletics and Recreation, these weapons must be locked in a container while traveling to and from class and locked in the trunk of a car while not in use.

(d) **Possession or use of a facsimile or replica firearm or weapon is prohibited.**

102.21 **Failing to Comply with Conduct Outcomes**

Violation of the conditions contained in the terms of a disciplinary action imposed under these *Policies* or campus regulations.

102.22 **Violation of Emergency Suspension**

Violation of the conditions contained in a written Notice of Emergency Suspension issued pursuant to Section 53.00 of these *Policies* or violation of orders issued pursuant to Section 52.00 of these *Policies*, during a declared state of emergency.

102.23 **Selling Course Materials**

Selling, preparing, or distributing for any commercial purpose course lecture notes or video or audio recordings of any course unless authorized by the University in advance and explicitly permitted by the course instructor in writing. The unauthorized sale or commercial distribution of course notes or recordings by a student is a violation of these *Policies* whether or not it was the student or someone else who prepared the notes or recordings.

Copying for any commercial purpose handouts, readers, or other course materials provided by an instructor as part of a University of California course unless authorized by the University in advance and explicitly permitted by the course instructor or the Copyright holder in writing (if the instructor is not the copyright holder).

102.24 **Terrorizing Conduct**

Conduct, where the actor means to communicate a serious expression of intent to terrorize, or acts in reckless disregard of the risk of terrorizing, one or more University students, faculty, or staff. 'Terrorize' means to cause a reasonable person to fear bodily harm or death, perpetrated by the actor or those acting under **their** own control. 'Reckless disregard' means consciously disregarding a substantial risk. This section applies without regard to whether the conduct is motivated by race, ethnicity, personal animosity, or other reasons. This section does not apply to conduct that constitutes the lawful defense of oneself, of another, or of property.

102.25 **Reasonable Expectations of Privacy**

Making a video recording, audio recording, taking photographs, or streaming audio/video of any person in a location where the person has a reasonable expectation of privacy, without that person's knowledge and express consent.

- (a) Looking through a hole or opening into, or otherwise viewing, by means of any instrumentality, the interior of a private location without the subject's knowledge and express consent.

- (b) Making a video recording, audio recording, or streaming audio/video of private, non-public conversations and/or meetings, without the knowledge and express consent of all recorded parties. These provisions do not extend to public events or discussions, or to lawful official law or policy enforcement activities. These provisions may not be utilized to impinge upon the lawful exercise of constitutionally protected rights of freedom of speech or assembly.

Definitions:

“Express consent” is clear, unmistakable, and voluntary consent that may be in written, oral, or nonverbal form.

“Private locations” are settings where the person reasonably expected privacy. For example, in most cases the following are considered private locations: residential living quarters, bathrooms, locker rooms, and personal offices.

“Private, non-public conversations and/or meetings” include any communication carried on in circumstances that reasonably indicate that any party wants the communication to be confined to the parties, but excludes a communication made in a public gathering, or in any other circumstance in which the parties to the communication may reasonably expect that the communication may be overheard or recorded.

Invasions of Sexual Privacy are defined by the [University of California Policy on Sexual Violence and Sexual Harassment](#). Please refer to 102.26.

102.26 Sexual Violence and Sexual Harassment(SVSH) Policy

Violation of the University of California [Policy on Sexual Violence and Sexual Harassment](#).

102.27 Anti-Discrimination Policy

Violation of the [University of California Anti-Discrimination Policy](#).

102.28 Camping

Camping is prohibited on University -owned, -controlled or -leased property. Camping is defined as any of the following:

- **The establishment of temporary or permanent living quarters in areas other than University-managed housing.**
- **Setting up a permanent or semi-permanent place for cooking or sleeping outdoors, including but not limited to a tent, hammock, or similar equipment.**

- Sleeping in, under, or on top of any parked vehicle.

Any exceptions to 102.28 must be approved, in writing, by the Associate Vice Chancellor & Dean of Students.

102.29 Access to University Facilities

Blocking or impeding ingress to or egress from University buildings or official University functions, including activities on non-University property is prohibited.

102.30 Fires

All open fires on University property, including on non-developed areas and in the [backcountry \(wild land areas\), without University approval are strictly prohibited.](#)

Campfires, portable stoves, open fires, fires for religious purposes, and other uses of fires on University properties are prohibited without [written permission from the campus Fire Marshal.](#)

Definitions:

- **Campfire is defined as a fire which is used for cooking, personal warmth, lighting, ceremonial, or aesthetic purposes, including fires contained within outdoor fireplaces and enclosed stoves with flues or chimneys, stoves using jellied, liquid, solid, or gaseous fuels, portable barbecue pits and braziers, or space heating devices which are used outside any structure, mobile home, or living accommodation mounted on a motor vehicle.**
- **Open fire is defined as any fire, controlled or uncontrolled, including a campfire, burning outside of any structure, mobile home, or living accommodation mounted on a motor vehicle.**

102.31 All other University Policies and Regulations

[Violation of any other University policy or University regulation.](#)

102.32 Commission of a Crime on University Property

Commission of a public offense under any federal, state, or local law or ordinance on or in University property or at official University functions may be addressed via the student conduct process or an alternative process in addition to any civil or criminal action.

102.33 Commission of a Crime Off University Property

Commission of a public offense under any federal, state, or local laws or ordinances occurring off University property may be addressed via the student conduct or an alternative process.

102.34 Guest Responsibility

Students are responsible for policy violations committed by their student and non-student guests while on University -owned, -leased, or -controlled property, at official University functions, or at Organizational events on or off University property.

102.35 Tampering with Fire Safety Equipment

(a) Any person who willfully tampers with, covers, restricts, or breaks any public or private fire alarm apparatus or firefighting equipment, or gives, transmits, or sounds any false alarm of fire.

(b) Failing to evacuate during a fire alarm (Cal. Code Regs. Title 19, § 3.10).

102.36 Smoke and Tobacco-Free Environment Policy

[Smoking and all other tobacco use is not permitted at UC Santa Cruz and on any University controlled property.](#) All smoking, the use of smokeless tobacco products, and the use of unregulated nicotine products is prohibited. The use of THC containing cannabis is prohibited under federal regulations. The sale, advertising, promotion, or distribution of tobacco products is also prohibited.

This policy applies to all members of UC Santa Cruz and anyone on University controlled properties. The Smoke & Tobacco-Free Policy also covers all University parking lots and residential spaces. The policy is also applicable to all vehicles when on University property and to University-controlled vehicles wherever in use. *Tobacco Product* means any form of tobacco including, but not limited to, cigarettes, cigars, pipes, water pipes (hookahs, bongos), and all forms of smokeless tobacco products including, but not limited, to chew, snus, snuff, sticks, strips, orbs and unregulated nicotine products (e.g., “e-cigarettes”). For further information on the Tobacco Free initiative, including how to request exceptions, please see the full [UC Santa Cruz Smoke & Tobacco-Free Policy.](#)

103.00 STUDENT CONDUCT PROCEDURES

103.10 Procedural Due Process

Procedural due process is basic to the proper application of University policies and campus regulations. Chancellors shall establish and publish campus regulations providing for the handling of student conduct cases in accordance with basic standards of procedural due process. Consistent with this requirement, procedures specified in such regulations shall be appropriate to the nature of the case and the severity of the potential **Outcomes. These procedures apply to both students and Registered Campus Organizations that are charged with violating the Policies on Student Conduct and Community Agreements.**

Wherever these policies and regulations require that notice be given, the primary means of communication will be via the student's University email account or in person to the student. It may also be sent via mail to the address appearing on the student's most recently filed registration materials or, if undeliverable at that address, to the permanent address on record.

For the purpose of the Code of Student Conduct, the term "working day" shall be defined as a normal business day and shall not include Saturdays, Sundays, or campus administrative holidays.

103.11 When a formal hearing is deemed to be appropriate, campus implementing regulations shall provide the following minimum procedural standards to assure the accused student a fair hearing:

- a. Written notice, including a brief statement of the factual basis of the charges, the University policies or campus regulations allegedly violated, and the time and place of the hearing, within a reasonable time before the hearing;
- b. The opportunity for a prompt and fair hearing where the University shall bear the burden of proof, and at which the student shall have the opportunity to present documents and witnesses; no inference shall be drawn from the silence of the accused;
- c. A record of the hearing; an expeditious written decision based upon the preponderance of evidence, that shall be accompanied by a written summary of the findings of fact; and
- d. An appeals process.

103.12

When a formal investigation is deemed appropriate for cases involving reports of Sexual Violence, Sexual Harassment, or other prohibited conduct by the UC Policy on Sexual Violence and Sexual Harassment, campuses shall implement the procedures set forth in PACAOS Appendix E: Sexual Violence and Sexual Harassment Student Adjudication Framework.

103.13 For cases involving harassment or other prohibited conduct by the [University of California Anti-Discrimination Policy](#), campuses shall implement the procedures set forth in the University of California Anti-Discrimination Policy

104.00 Administration of Student Conduct and Academic Integrity

104.10 Chancellors may impose **Student Conduct Outcomes** for violation of University policies or campus regulations whether or not such violations are also violations of law, and whether or not proceedings are or have been pending in the courts involving the same acts.

104.20 Each Chancellor may appoint faculty, student, or other advisory committees, or hearing **administrators**, as specified in campus regulations, but the final authority for administration of student **conduct** rests with the Chancellor.

104.21 The Chancellor has delegated the responsibility for the administration of Student Conduct and Academic Integrity to the following units:

- A. **Office of Student Conduct and Conflict Education (OSCCE) for non-academic misconduct for Undergraduate and Graduate students. [More information on OSCCE and the non-academic conduct process can be found here.](#)**
- B. **Academic Integrity Office (via the Vice Provost of Undergraduate Education) for academic conduct. [More information on the Office of Academic Integrity and the academic conduct process for undergraduates can be found here.](#)**
- C. **Division of Graduate Studies for Graduate student academic conduct. [More information on the Graduate Division and Graduate Academic Integrity conduct process can be found here.](#)**

104.30 A student, as defined in Section 14.40 of these *Policies*, at one campus of the University, who is accused of violation of University policies or campus regulations on another campus of the University or at an official function of that campus, shall be subject to the disciplinary procedures of either the former or the latter campus as an outcome of conferral between designees of both campuses. The imposition of any recommendations for disciplinary **Outcomes** arising from these procedures must be reviewed and approved by both campuses before the **Student Conduct Outcomes** are imposed.

104.31 If an alleged violation of University policies occurs in connection with an official Universitywide function not on a campus, the student accused of the violation shall be subject to the disciplinary procedures of the campus at which the individual is a student, except in those cases in which the President directs otherwise.

104.32 In the interest of fair administration of these regulations and procedures, and consistent with law and University policy, the Chancellor or designees may interpret and make reasonable adjustments to jurisdictional and other provisions.

104.33 In pending student conduct actions that may result in a Respondent's suspension or dismissal, a temporary hold may be placed on the Respondent's student account by the

relevant Conduct administrator. Students with a temporary conduct action hold are not eligible to receive a degree until the conduct process is completed.

104.34 **Transcript Notation: A transcript notation may be entered on a student's transcript while a misconduct investigation or disciplinary proceeding is pending.**

104.40 The loss of University employment shall not be a form of a **Student Conduct Outcome** under these *Policies*. However, when student status is a condition of employment, the loss of student status will result in termination of the student's employment. This section is not intended to preclude the disclosure to other appropriate University officials of information relating to any student's **conduct** records if that information may be reasonably construed to have bearing on the student's suitability for a specific employment situation. This section is also not intended to preclude an employer from terminating a student's employment outside the disciplinary process.

104.50 In imposing **Student Conduct Outcomes** other than Suspension or Dismissal, access to housing and health services shall not be restricted unless the act that occasioned the **Outcome** is appropriately related to the restriction.

104.60 If as a result of an official campus appeal it is determined that the student was improperly **subjected to Student Conduct Outcomes**, the Chancellor or **Chancellor's Designee** shall, if requested by the student, have the record of the hearing sealed, and have any reference to the disciplinary process removed from the student's record. In such cases, the record of the hearing may be used only in connection with legal proceedings. The Chancellor also may take other reasonable actions to ensure that the status of the student's relationship to the University shall not be adversely affected.

104.70 [Rescinded - January 1, 2015]

104.71 [Rescinded October 13, 2005]

104.80 **Reminder of Campus Community Agreements (RCCA)**: Whether or not a hearing (**information gathering process and incident review meeting**) is conducted, campuses may provide written notice to a student that their alleged behavior may have violated University policy or campus regulations and that, if repeated, such behavior will be subject to the disciplinary process. Evidence of the prior alleged behavior as detailed in the written notice may be introduced in a subsequent disciplinary action in order to enhance the **student conduct outcomes**.

104.81 Campuses may set forth in campus implementing regulations, policies for placing holds on requests for transcripts, diplomas, or other student records. Such holds may be placed when a student fails to respond to a campuses' written notice of charges (**alleged policy violations**) or to prevent a student from transferring or having their degree conferred until all allegations against a student or any assigned sanctions (**student conduct outcomes**) and student disciplinary conditions

have been fully resolved. Such campus implementing regulations will include processes for notifying the student of the hold, the conditions in which a hold will be removed, and the process for allowing the student to request the removal of the hold.

104.82 No Contact Directives (NCDs) include any and all means of contact or communication within a specified distance and may include an individual's residence, automobile, or other property (including use of cellular technology or social media platforms). Any student, faculty, staff, or other person with a reasonable justification may request a No Contact Directive be issued to a student. The Office of Student Conduct and Conflict Resolution may only issue No Contact Directives to students.

No Contact Directives are not considered a formal Outcome, but rather a lawful directive when issued by a University official. Such directives may be issued to students verbally or in writing by a University official, acting in the performance of their official duties. A No Contact Directive is appropriate when there is reason to believe that future contact will result in property damage, disruption, harassment, intimidation or threatening conduct, or physical abuse.

104.83 Interim Measures for Registered Campus Organizations

Interim Suspension of University and/or organizational activities, as deemed appropriate by the Office of Student Conduct and Conflict Education pending the review of alleged misconduct on the part of the organization and/or its members. A student organization may be placed on Interim Suspension and shall be given prompt notice of the charges, duration of the Interim Suspension, and the opportunity for a prompt hearing on the Interim Suspension. An Interim Suspension shall be affirmed by the Associate Vice Chancellor or designee prior to being issued to the organization.

A. This action may also be taken to enforce compliance with assigned outcomes.

104.90 Enhanced Student Conduct Outcomes: Outcomes [for any violations of Section 102.00, **Student Conduct and Community Agreements**] may be enhanced where an individual was targeted because of the individual's membership or perceived membership in any of the protected categories defined by the [University of California Anti-Discrimination Policy](#).

105.00 Types of Student Disciplinary Action

When a student is found in violation of University policies or campus regulations, any of the following types of student disciplinary Outcomes may be imposed. Any **student conduct outcome** (sanction) imposed should be appropriate to the violation, taking into consideration the context and seriousness of the violation.

Any timeline established in this section may be extended or modified in the interest of fairness and upon good cause at the discretion of the Associate Vice Chancellor & Dean of Students or designee. If a deadline is so extended, all reasonable efforts shall be made to complete the action required as soon as is practicable after the original timeline or deadline.

105.01 Warning: Written notice to the student that a violation of specified University policies or campus regulations has occurred and that continued or repeated violations of University policies or campus regulations may be cause for further disciplinary action, normally in the form of Disciplinary Probation, and/or Loss of Privileges and Exclusion from Activities, Suspension, or Dismissal.

105.03 Disciplinary Probation: A status imposed for a specific period of time during which a student must demonstrate conduct that conforms to University standards of conduct. Conditions restricting the student's privileges or eligibility for activities may be imposed. Misconduct during the probationary period or violation of any conditions of the probation may result in further disciplinary action, normally in the form of Suspension or Dismissal.

105.04 Loss of Privileges and Exclusion from Activities: Exclusion from participation in designated privileges and activities for a specified period of time. Violation of any conditions in the written Notice of Loss of Privileges and Exclusion from Activities, or violation of University policies or campus regulations during the period of the sanction may be cause for further disciplinary action, normally in the form of Probation, Suspension or Dismissal.

105.05 Suspension: Termination of student status for a specified period of time with reinstatement thereafter certain, provided that the student has complied with all conditions imposed as part of the suspension and provided that the student is otherwise qualified for reinstatement. Violation of the conditions of Suspension or of University policies or campus regulations during the period of Suspension may be cause for further disciplinary action, normally in the form of Dismissal. A student may not transfer or register for courses at another campus or location of the University of California during the period of Suspension. **When a student is suspended as a result of violations of the student conduct code, the fact that the Suspension was imposed must be posted on the academic transcript for the duration of the Suspension, including completion of all conditions imposed as part of the Suspension (See Section 106.00).**

Suspension may be imposed only with the written affirmation of the Associate Vice Chancellor & Dean of Students, or designee for non-academic cases involving graduate and undergraduate students. Suspensions in cases involving Academic Integrity may be imposed only with the written affirmation of the Dean of Graduates Studies for cases involving graduate students and the Vice Provost/Dean of Undergraduate Education for cases involving undergraduate students.

105.05(a) Stayed (Deferred) Suspension: The imposition of Suspension (see Section 105.05) is deferred pending adherence to, or fulfillment of, specified conditions. Failure to comply fully with all conditions of Stayed Suspension may result in the imposition of Suspension.

105.06 Dismissal: Termination of student status for an indefinite period. Readmission to the University shall require the specific approval of the Chancellor of the campus to which a dismissed student has applied. Readmission after dismissal may be granted only under exceptional circumstances. **When, as a result of violations of the student conduct code, a student is dismissed, the fact that the Dismissal was imposed must be posted on the academic transcript for the duration of the Dismissal (See Section 106.00).**

Dismissal may be imposed only with the written affirmation of the Associate Vice Chancellor & Dean of Students, or designee for non-academic cases involving graduate and undergraduate students. Dismissals in cases involving Academic Integrity may be imposed only with the written affirmation of the Dean of Graduate Studies for cases involving graduate students and the Vice Provost/Dean of Undergraduate Education for cases involving undergraduate students.

105.061 Stayed (Deferred) Dismissal: The imposition of Dismissal (See Section 105.06) is deferred pending adherence to, or fulfillment of, specified conditions. Failure to comply fully with all conditions of Stayed Dismissal may result in the imposition of Dismissal.

105.07 Exclusion from Areas of the University or from Official University Functions: Exclusion of a student as part of a disciplinary sanction from specified areas of the University or other University-owned, -operated, or -leased facilities, or other facilities located on University property, or from official University functions, when there is reasonable cause for the University to believe that the student's presence there will lead to physical abuse, threats of violence, or conduct that threatens the health or safety of any person on University property or at official University functions, or other disruptive activity incompatible with the orderly operation of the University.

105.08 Interim Suspension (Interim Action): Exclusion from classes, or from other specified activities or areas of the University, as set forth in the Notice of Interim Suspension, before final determination of an alleged violation. A student shall be restricted only to the minimum extent necessary when there is reasonable cause to believe that the student's participation in University activities or presence at specified areas of the University will lead to physical abuse, threats of violence, or conduct that threatens the health or safety of any person on University property or at official University functions, or other disruptive activity incompatible with the orderly operation of the University. A student placed on Interim Suspension shall be given prompt notice of the charges, the **approximate** duration of the Interim Suspension, and the opportunity for a prompt hearing on the Interim Suspension. Interim Suspension shall be reviewed by the Chancellor within twenty-four hours **of affirmation by the Associate Vice Chancellor & Dean of Students, or designee, and if no further action is taken, the interim suspension shall be deemed to be upheld.** If a student is found to have been unjustifiably placed on Interim Suspension, the

University is committed to a policy whereby reasonable efforts are taken to assist an individual who has been disadvantaged with respect to employment or academic status.

- a. **A student placed on Interim Suspension which is affirmed by the Associate Vice Chancellor & Dean of Students, or designee shall be given prompt written notice of the Interim Suspension, of the conduct which gave rise to the Interim Suspension, and of the opportunity for a prompt special hearing on the Interim Suspension. The special hearing shall take place within five (5) working days of the student's request for a special hearing.**

- b. **While under an Interim Suspension, a student may request a special hearing to review the status of the Interim Suspension when and if there is new and compelling information that was not available at the initial special hearing. An ongoing interim suspension must be reaffirmed, with or without a hearing, at least once every 30 calendar days by a special hearing administrator.**

105.09 Restitution: A requirement for restitution in the form of reimbursement may be imposed for expenses incurred by the University or other parties resulting from a violation of these policies. Such reimbursement may take the form of monetary payment or appropriate service to repair or otherwise compensate for damages. Restitution may be imposed on any student who alone, or through group or concerted activities, participates in causing the damages or costs.

105.10 Revocation of Awarding of Degree: Subject to the concurrence of the Academic Senate, revocation of a degree obtained by fraud. Such revocation is subject to review on appeal by the Chancellor.

105.11 Other: Other disciplinary actions, such as **transcript notation**, monetary fines, community service, **classes or workshops, counseling, letters of apology, educational projects (including but not limited to reflective papers, collaborative activities, restorative practices, etc.)**, or holds on requests for transcripts, diplomas, or other student records to be sent to third parties, as set forth in University regulations. **In addition to the student conduct outcomes noted in this section, other outcomes may be imposed when reasonably concluded to be in the best interest of the student, the University and/or University community.**

105.12 Administrative Holds: **Disciplinary holds may be placed on a student's registration, transcript, diploma, or graduation to ensure that a student responds to a disciplinary matter and to enforce certain disciplinary outcomes. These holds may prevent a student from registering, graduating, or receiving copies of their diploma or transcripts pending the resolution of a disciplinary matter or completion of disciplinary action(s).**

105.13 Monetary Fines: Fines assessed as part of a resolution are not to exceed \$100.00. This limit does not apply to fines assessed for parking violations, library fines, Athletics and Recreation fines, student organization fines, or any other services provided by the University where fines may be assessed. Monetary fines are not considered restitution (see Section 105.09).

105.14 Stay of Disciplinary Actions: The imposition of any student conduct outcome may be held in abeyance (deferred) when reviews of conduct violations or non-compliance with disciplinary outcomes/conditions are pending.

105.15 Academic Outcomes: One or more of the following outcomes may be imposed by the instructor of record for violations involving academic dishonesty within the context of a course. Administrative outcomes may also be applied by the College Provost or Vice Provost & Dean of Graduate Studies:

- a. Additional work;
- b. No credit or reduced credit for academic work in question;
- c. Reexamination or resubmission of assignment;
- d. Modified or non-passing grade;
- e. Other academic outcomes deemed appropriate to the misconduct.

105.16 Student Organization Conduct Outcomes: A Registered Student Organization may be assigned outcomes when a member or members of the organization violate University rules or campus regulations with the knowledge and consent of the organization's leaders or acts in concert with other members of the organization. In addition to the Outcomes listed section 105(except for Section 105.15), one or more of the following outcomes may be imposed for student organization violations:

- a. Revocation of the organization's registration;
- b. removal of the organization's officers.

106.00 Posting Suspension or Dismissal on Academic Transcripts

When, as a result of violations of the Policy of Student Conduct and **Community Agreements**, a student is suspended or dismissed, a notation that the **Outcome** was imposed must be posted on the academic transcript for the duration of the suspension or dismissal. Thereafter, notations of Suspension or Dismissal reflected on a student's transcript may be removed as set forth in University regulations.

107.00 Maintenance of Disciplinary Records

107.10 Privacy. The record of a disciplinary case and all supporting documentation shall be maintained according to University policies and applicable state and federal laws concerning maintenance and disclosure of student records, protection of a student's right of privacy, and the disclosure of personal student information. Non-academic and Sexual Violence and Sexual Harassment (SVSH) Student Conduct files of undergraduate and graduate students will be maintained by the Office of Student Conduct and Conflict Education. Academic disciplinary files of undergraduate students are maintained by the division of Undergraduate Education. Academic disciplinary files of graduate students will be maintained by the Dean of Graduate Studies. Disciplinary files for students enrolled in University Extension courses who are not otherwise registered as students at the University of California, Santa Cruz will be maintained by the Office of Student Conduct and Conflict Education.

Disciplinary files for students enrolled in Summer Session courses or the Education Abroad Program who are not otherwise registered as students at the University of California, Santa Cruz may be maintained by the Office of Student Conduct and Conflict Education.

107.20 Duration. The disciplinary file of a student found responsible for violating campus regulations (including transcripts or recordings of the hearing) will be maintained as a disciplinary record by the responsible officials designated above for a minimum of seven (7) years from the last effective date of sanctions imposed, unless otherwise determined by the Associate Vice Chancellor and Dean of Students or Designee, the Vice Provost and Dean of Undergraduate Education, or the Dean of Graduate Studies as appropriate. Cases that result in dismissals or degree revocation will be retained for fifty (50) years after the end of the academic year in which the student no longer attends the University.

110.00 POLICY ON STUDENT GRIEVANCE PROCEDURES

111.00 Chancellors shall develop and submit for approval by Student Academic Services in the Office of the President, and in consultation with the Office of General Counsel, procedures to resolve grievances by students claiming to have been the subject of any of the following types of University action:

111.10 Violation of the privacy rights accorded by the Federal Family Educational Rights and Privacy Act of 1974 (FERPA), portions of the State of California Education Code, and the *Policies Applying to the Disclosure of Information from Student Records* (see Section 130.00);

111.20 An action by a staff member or faculty member that is in violation of a written policy or procedure, including the Student Code of Conduct and the Faculty Code of Conduct and that has personally affected the student.

111.30 Other types of actions that may be grieved, such as unequal application of a campus policy or procedure.

112.00 Campus student grievance procedures shall be developed with student consultation, and shall at a minimum meet the requirements of applicable federal anti-discrimination and privacy laws. Once adopted, they shall serve as the sole remedy within the University for non-academic student grievances brought pursuant to any such law.

113.00 As provided in state law, civil or criminal law remedies including injunctions, restraining or other court orders, and monetary damages also may be available to complainants.

114.00 Assignment of grades to students enrolled in University classes is the exclusive prerogative of University faculty. Grade-related and other academic grievances are covered under separate policies established in consultation with the Academic Senate.

115.00 Complaints of sexual harassment or sexual violence, including assault, stalking, relationship violence, and invasion of sexual privacy should be filed with the campus Title IX Office. Actions constituting sexual harassment and sexual violence are defined in the Interim [UC Policy on Sexual Violence and Sexual Harassment](#). Reports can be made directly to the reporting portal: <https://uctitleix.i-sight.com/portal/Santa%20Cruz>. The Title IX Office will provide resolution of any reports of conduct prohibited by the Sexual Violence and Sexual Harassment Policy.

115.11 Complaints of harassment, discrimination, or retaliation based on protected characteristics should be filed with campus Local Implementation Office. Actions constituting prohibited harassment, discrimination and retaliation are defined in the [UC Anti-Discrimination Policy](#), and the *Student Related Policy Applying to Nondiscrimination of the Basis of Sex* (see Section 150.00) Reports can be made directly to the reporting portal: <https://uctitleix.i-sight.com/portal/Santa%20Cruz>. The Local Implementation Office will provide resolution of any reports of conduct prohibited by the Anti-Discrimination Policy.

Complaints of discriminatory practices based upon disability, under Section 504 of the Rehabilitation Act of 1973 or the Americans with Disabilities Act of 1990, should be filed with the campus Local Implementation Office. Prohibited

conduct related to disability is defined in the UC Anti-Discrimination Policy, and under the *Guidelines Applying to Nondiscrimination on the Basis of Disability* (see Section 140.00);

Complaints of misconduct involving a member of the UC Santa Cruz Police Department should be filed with the Office of Equity and Equal Protection. Reporting, response, and resolution procedures related to police misconduct are defined at the Police Accountability site: <https://policeaccountability.ucsc.edu/>.

Violations of the Code of Student Conduct with student respondents should be filed with the [Office of Student Conduct and Conflict Education](#) (OSCCE). The Complaint Resolution Officer shall confer with OSCCE to determine the appropriate resolution in instances where student respondents are also employees.

115.12 Student grievances may be based on the conduct of the University, its employees, or third parties.

115.13 DEFINITIONS

Complaint Resolution Officer (CRO): The person designated to receive, investigate, mediate, and resolve complaints brought under this procedure.

Student (for alleged violations of a student's privacy rights): Any individual who has been admitted to and is enrolled in, or registered with, any academic program of the University.

Student (for alleged violations of university policy and campus regulation): An individual for whom the University maintains student records and who:

- (a) is enrolled in or registered with an academic program of the University;
- (b) has completed the immediately preceding term, is not presently enrolled, and is eligible for re-enrollment;
- (c) is on an approved educational leave or other approved leave status, or is on filing-fee status. Suspension or Barred Enrollment are considered approved leaves for the purpose of this definition; or
- (d) is an actively enrolled UCSC Extension student or was actively enrolled at the time of the alleged violation of policy.

Respondent: The person(s) who is/are alleged to have engaged in prohibited conduct

Days: All time periods referred to in this policy and procedure refer to working days in which the University is open for regular business. If the designated time period ends on a Saturday, Sunday, campus holiday, or any other day that the University is officially closed, the time period will be extended to the following working day.

Alternative Resolution: Resolution option available to grievants who seek to resolve matters outside of a formal investigation where remedies may be provided. Alternative Resolutions do not determine whether a policy was violated.

115.14 OFFICE OF RECORD: The Dean of Students Office shall serve as the office of record.

115.15 RESOURCES AND ALTERNATIVE RESOLUTION

If a student believes that the University has violated University policy or campus regulations, the student may initiate the formal grievance process, including an investigation at any time during the grievance process. However, the student may also attempt to resolve the matter through an alternative resolution. Attempts at alternative resolution are not required. Attempts to resolve a matter through an alternative resolution must be completed within sixty (60) working days from the time at which the student knew or could reasonably be expected to have known of the alleged violation. If a student decides they would like to file a formal grievance, they may do so at any time within those 60 working days. Requests for alternative resolutions may be sent to deanofstudents@ucsc.edu.

115.16 FILING A FORMAL GRIEVANCE

If an alternate resolution is unsuccessful or, if at any time during the alternative resolution process, the student does not want to pursue an alternative resolution, the student may request a formal grievance with the Dean of Students Office at deanofstudents@ucsc.edu.

When a formal grievance is filed, the Dean of Students Office will assign a Complaint Resolution Officer (CRO), which may include University faculty members, administrators, or other staff. The formal grievance must be filed within sixty (60) working days from the point at which the student knew or should be reasonably expected to have known of the alleged violation.

Student grievances must contain the following:

- official UC Santa Cruz email address;
- a detailed statement of the specific action being grieved;
- the approximate date when the action took place;
- the resulting injury or harm;
- a description of the facts supporting the grievance;
- whether informal resolution was attempted and completed; and,
- the remedy or relief requested.

It is the responsibility of the student grievant to update the CRO as to the appropriate email address to use throughout the grievance process.

115.17 INITIAL REVIEW OF A FORMAL GRIEVANCE

The CRO will review the grievance and make an initial determination regarding whether the grievance is complete (e.g. contains the information identified above), timely, within the jurisdiction of the Policy on Student Grievance Procedure, and alleges facts which, if true, would constitute a violation of University policy or campus regulation. The CRO shall complete the initial review of the grievance and notify the student in writing as to whether an investigation will begin, whether the grievance is incomplete, or whether the grievance will be dismissed within fifteen (15) working days of the receipt of the grievance in the Dean of Students Office. The alternative resolution does not extend the time to file a grievance.

If the CRO determines that the grievance is incomplete (e.g. missing information), the student grievant will have ten (10) working days from the date of the written notice to make the grievance complete. If the student grievant fails to make the grievance complete, the grievance will be dismissed. If the CRO determines that the grievance is untimely, outside the jurisdiction, or does not allege facts describing a violation of University policy or regulation, the grievance will be dismissed. If the grievance raises multiple issues, the CRO will make a determination described above with regard to each issue. The CRO may investigate some issues and dismiss others pursuant to this initial review.

If a grievance or any component of the grievance is dismissed, the CRO will provide the student grievant with a written explanation of the basis for the dismissal. The student grievant will have ten (10) working days from the date of the written notice to request an appeal of the dismissal of the grievance from the Associate Vice Chancellor and Dean of Students (AVC-DOS) or designee. The request for appeal must be in writing and explain why the student believes the dismissal was in error. The AVC-DOS or designee will respond in writing within twenty (20) working days of the notice of appeal. If the dismissal is upheld, the decision is final. If the decision to dismiss is overturned on appeal, the grievance will be returned to the CRO for investigation per the procedures outlined in Section 115.18.

115.18 INVESTIGATION & RESOLUTION

Within ten (10) working days of the acceptance of the grievance, the CRO will inform the respondent of the nature of the allegations and those factual details necessary to respond to the grievance. The CRO will protect the confidentiality of the student grievant and others to the maximum extent possible consistent with the law and University policy, while according due process to the respondent(s). The CRO will ensure that the complainant is supported regarding access, participation, and any interim safety measures that may be required.

The respondent must file a written response within fifteen (15) working days of their receipt of the formal grievance. The response to the allegations shall (1) confirm or deny each fact alleged in the grievance; and (2) indicate the extent to which the grievance has merit. The response to allegations shall be filed with the CRO, who will notify the student grievant in writing of the response.

The CRO (or designated investigator) will interview the grievant, the respondent, and any other individuals with knowledge or information relevant to the grievance. The CRO will also examine relevant documents, correspondence, and other evidence deemed necessary to investigate the complaint fully. Disclosure of facts to the student grievant, the respondent, and witnesses shall be limited to what is reasonably necessary to conduct a fair and thorough investigation.

If the student grievant or respondent will be assisted in the review by an advisor or support person, they must (1) provide the advisor's or support person's name and (2) sign a FERPA consent form authorizing the advisor or support person to view relevant materials and to accompany the grievant or respondent to pertinent meetings.

At any time during the investigation, if necessary, the CRO will provide the student grievant with interim protections adequate to eliminate, prevent the occurrence of, and address the impacts of the grievance and alleged violations. Failure to comply with the terms of interim protections may be considered a separate violation of the *Policy on Student Grievances*.

115.19 FINDINGS

The CRO's findings from the investigation shall be reported in writing to the AVC-DOS or designee no later than fifty (50) working days from the acceptance by the CRO of the original formal grievance, unless extended for good cause. The report shall contain findings of fact based on a preponderance of the evidence and shall include whether a University policy or campus regulation was violated, the factual basis for the determination, a recommended outcome of the grievance, and, if it is determined a University policy or regulation was violated, a proposed make-whole remedy for the student grievant (if any), and/or recommendations to eliminate, prevent the recurrence of, and address the effects of policy violations for consideration.

The AVC-DOS or designee shall be responsible for making a determination on the outcome of the grievance. Within ten (10) working days of receipt of the findings, the AVC-DOS or designee will notify the student grievant and the respondent in writing with a synopsis of the report of findings. The synopsis shall contain a summary of

the issues presented by the grievance, a statement of the applicable University policy or campus regulation, a summary of the factual findings reached in the investigation, and a determination based on a preponderance of the evidence for each allegation of whether any University policy or campus regulation was violated, including whether a privacy violation occurred. If it is determined a privacy violation occurred, the synopsis will also include the remedies that will be provided to the student grievant (if any), other final steps to eliminate, prevent the recurrence of, and address the impacts of policy violations including recommendation for referral to any disciplinary action or other steps concerning the respondent.

Both the student grievant and the respondent may request an appointment with the CRO to review the entire report of findings. The report of findings shall be redacted as appropriate to comply with University policy, campus regulation, and state and federal laws.

For disciplinary action against any University employee or student, the matter shall be referred to the appropriate University procedure.

115.20 ADMINISTRATIVE REVIEW OF FINDINGS

A student grievant may seek an Administrative Review of the findings and/or remedies by the Campus Conduct Board by filing a written request for review with the AVC-DOS or designee within ten (10) working days from receipt of the report of the findings.

115.21 ADMINISTRATIVE REVIEW OF FINDINGS: SCOPE AND AUTHORITY

The Administrative Review shall be based on written submissions only. The scope of the Administrative Review is limited to:

- a. matters raised in the original written formal grievance;
- b. a review of the process (fact finding, resolution and remedy) of the CRO; and
- c. The Administrative Review will determine whether the grievant has provided information showing that the findings were based upon incomplete factual information, an incorrect analysis of the facts, misapplication of University policies or regulations, or procedural error. The errors must be significant in a way that would change the determination in the case.

115.22 NOTICE OF ADMINISTRATIVE REVIEW

The AVC-DOS or designee shall arrange for an Administrative Review by the Campus Conduct Board to occur within thirty (30) working days of the student grievant request.

115.23 CAMPUS CONDUCT BOARD

The AVC-DOS shall appoint a Campus Conduct Board. For more information please see appendix I.

115.24 THE BOARD'S REPORT OF FINDINGS & RECOMMENDATION

The Administrative Review conducted by the Campus Conduct Board shall be based on written submissions and may include written inquiries and requests for additional information. Within five (5) working days after the completion of the review, the Chair of the Campus Conduct Board shall report the written findings of the Administrative Review to the AVC-DOS. The Administrative Review will determine whether the grievant has provided information showing that the findings were based upon incomplete factual information, an incorrect analysis of the facts, misapplication of University policies or regulations, or procedural error. The errors must be significant in a way that would change the determination in the case.

115.25 ASSOCIATE VICE CHANCELLOR AND DEAN OF STUDENTS DETERMINATION

The AVC-DOS shall make a final determination on the report of finding(s) and recommendation within ten (10) working days of the receipt of the report from the Chair of the Campus Conduct Board. The AVC-DOS will notify in writing the student grievant, advisor or support person to the student grievant (if any), and the respondent, within five (5) working days of making a decision. The written notice shall explain the basis for adopting, modifying, or overturning the findings and recommendation of the Campus Conduct Board, including, as applicable, whether a University policy or campus regulation was violated, the factual basis for the determination, a proposed make-whole remedy for the student grievant (if any), final remedies to eliminate, prevent the recurrence of, and address the effects of discrimination (if any), and notification of the right to file an appeal with the Vice Chancellor for Student Affairs and Success (VCSAS).

Any finding of responsibility for a policy violation and/or factual findings related to a University employee or student will be referred to the appropriate University office for disciplinary procedure.

115.26 APPEAL TO VICE CHANCELLOR OR DESIGNEE

Within five (5) working days of notification of the determination, the student grievant may file an appeal of the determination with the VCSAS or designee. The appeal must be based on at least one of the following grounds:

- a. new evidence has been brought to light which was not available at the time of the Administrative Review and is not cumulative with other evidence considered; or
- b. established procedures, as described above, were not followed and the failure to follow procedures resulted in a decision adverse to the student grievant.

The student grievant will submit the Grievance Appeal Request Form to the VCSAS Office. Appeals that are not based on at least one of the required grounds for appeal may be dismissed at the discretion of the Vice Chancellor or designee. The VCSAS or designee shall respond within fifteen (15) working days of receipt of an appeal, and this decision is final and binding.

115.27 TIME LIMIT EXTENSION

The VCSAS, the AVC-DOS, or designee may extend any of the time limits described in the above grievance procedures in the interest of fairness and for good cause. All parties involved shall be notified in writing as soon as an extension of time is granted.

115.28 RETENTION OF RECORDS

The University shall retain all records pertaining to the investigation, findings, and any Administrative Review for a period of seven (7) years. Student records may be kept longer at the discretion of the AVC-DOS or designee. Explanations placed in the student records by an individual seeking to correct a record shall be retained as long as the contested portion of the record is retained.

See Appendix Q for a list of resources available to help support a student through the grievance process.

**APPENDIX Q
RESOURCES FOR DISABILITY-RELATED CONCERNS AND INFORMAL RESOLUTION OF
COMPLAINTS OR GRIEVANCES**

(Updated July 31, 2025)

For consultations regarding unresolved requests for student disability accommodations and access issues, referral to internal and external disability-related grievance and complaint processes and informal resolutions:

ADA Compliance Officer can be reached at adaaccess@ucsc.edu

For consultation and informal resolution of student, staff, and faculty disability-related complaints: Equity and Equal Opportunity, equity@ucsc.edu

UCSC disability resources:

For student accommodations, consultation and informal resolutions related to student classroom, educational and program disability:

Disability Resource Center E-Mail: drc@ucsc.edu or <https://drc.ucsc.edu/contact/>

For student disability-related computer access and IT-related reasonable accommodations and concerns:

Digital Accessibility

Email: digitalaccessibility@ucsc.edu

For facility disability-access matters and concerns:

ADA Facilities Access: pdc-group@ucsc.edu

For student and staff employment-related reasonable accommodations:

Disability Management: JobAccommodations@ucsc.edu

For confidential conflict resolution assistance and directory of campus problem and complaint resolution resources:

University Ombuds: <https://ombuds.ucsc.edu/meet-the-staff.htm>

120.00 POLICY ON STUDENT PARTICIPATION IN GOVERNANCE

Please refer to Section 120.00 of the Policies Applying to Campus Activities, Organizations and Students (PACAOS):

<https://policy.ucop.edu/doc/2710532/PACAOS-120>

130.00 POLICIES APPLYING TO THE DISCLOSURE OF INFORMATION FROM STUDENT RECORDS

Please refer to Section 130.00 of the Policies Applying to Campus Activities, Organizations and Students (PACAOS).

140.00 GUIDELINES APPLYING TO NONDISCRIMINATION ON THE BASIS OF DISABILITY

Please refer to Section 140.00 of the Policies Applying to Campus Activities, Organizations and Students (PACAOS)

150.00

STUDENT-RELATED POLICY APPLYING TO NONDISCRIMINATION ON THE BASIS OF SEX

Please refer to Section 150.00 of the Policies Applying to Campus Activities, Organizations and Students (PACAOS)

160.00 Sexual Harassment and Complaint Resolution Procedures

This policy has been rescinded on January 1, 2016

170.00 POLICY ON UNIVERSITY OBLIGATIONS AND STUDENT RIGHTS

Please refer to Section 170.00 of the Policies Applying to Campus Activities, Organizations and Students (PACAOS).