



GEORGETOWN UNIVERSITY

Division of Student Affairs

Office of Student Conduct

Code of Student Conduct

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Table of Contents

<i>I. Ethos Statement</i>	4
A. Community	4
B. Commitments	4
<i>II. Application and Scope</i>	4
A. Community Standards Process	4
B. Students	4
C. Jurisdiction	5
D. External Civil or Criminal Matters	5
E. Academic Integrity	6
F. Student Organizations	6
<i>III. Definitions</i>	6
A. Capitalization	6
B. Defined Terms	7
<i>IV. Student and Student Organization Rights and Responsibilities</i>	12
A. Knowing the Code	12
B. Rights and Responsibilities	12
<i>V. Prohibited Conduct</i>	13
A. General Provisions	13
B. Prohibited Conduct	14
C. Violation of Living Expectations	21
<i>VI. The Community Standards Process</i>	21
A. General Provisions	21
B. Confidentiality	22
C. Privacy	22
D. Support Person	22
E. Incident Report	23
F. Supportive Measures	24
G. Interim Action	25
H. Notice	26
I. Educational Conferences	27
J. Investigations	29
K. Administrative Conferences	30

L. Outcome.....	32
VII. Sanctions	33
A. Developing Sanctions.....	33
B. Disciplinary Sanctions	33
C. Educational Sanctions	35
D. Organizational Sanctions	35
E. Aggravating and Mitigating Factors.....	36
F. Conduct Holds.....	37
VIII. Appeals	37
A. Filing an Appeal.....	37
B. Grounds for Appeal.....	38
IX. Citation Procedures	39
A. Citation Procedures	39
B. Definitions.....	39
C. Residential Living Expectations	40
D. Off-Campus Living Expectations.....	41
E. Sanctions.....	42
F. Citation Issuance Process.....	45
G. Appeal of a Citation.....	46
X. Other Procedures	47
A. Disability Accommodations	47
B. Medical Amnesty and Good Samaritan.....	47
C. Consolidation of Cases	48
D. Procedural Alterations	48
E. Withdrawal with Community Standards Process Pending	48
F. Recordkeeping.....	48
G. Good Standing.....	50
XI. Revision and Interpretation of the Code	50
A. Approval and Revision.....	50
B. Interpretation	50

I. Ethos Statement

A. Community

1. Choosing to come to Georgetown University (“Georgetown” or “University”) means joining a distinctive community. As a Catholic and Jesuit University, Georgetown places special emphasis on the dignity and worth of every person and the love of truth. Membership in this community carries high expectations regarding how each person will act within and beyond Healy Gates.

2. The Ethos Statement expresses the fundamental expectations for the character of Students at Georgetown University; it also informs how issues within the community are managed when there are concerns regarding a Student’s alleged behavior.

B. Commitments

1. Students are expected to honor the following commitments in all their actions:

a) A commitment to the highest standards of honesty and personal integrity inside and outside the classroom;

b) A commitment to treat others in a respectful manner, regardless of differences;

c) A commitment to open discourse and the free exchange of ideas;

d) A commitment to exercise mutual care and responsibility in all relationships; and

e) A commitment to an active concern for the safety, security, and well-being of each individual and a respect for individual, communal, and university property.

II. Application and Scope

A. Community Standards Process

1. The Code of Student Conduct (the “Code”) covers how the University will respond to allegations of Students and Student Organizations engaging in non-academic misconduct as explained by this Code.

2. This process is referred to as the Community Standards Process. All aspects of the Code and its Community Standards Process are carried out in a fair and impartial manner.

B. Students

1. The Code applies to any Student’s conduct from the date that the Student was accepted to the University and paid their deposit through the awarding of a credential, dismissal, or withdrawal, including conduct that may occur between or outside of formal academic terms or while a Student is on leave or serving a suspension, regardless of the location or manner in which such conduct may occur.

2. The Georgetown University Law Center and Georgetown University School of Medicine have separate procedures for addressing behavioral issues for Students enrolled in those schools, and this Code does not apply.
3. For purposes of the Code's jurisdiction, the Director will make any final determination as to whether or not an individual is a Student.

C. Jurisdiction

1. The University will use this process to resolve reports of Students' Prohibited Conduct (as defined below) that are alleged to have occurred:
 - a) On property that is owned, leased, or controlled by the University;
 - b) At a University-sponsored event or activity, including in the online or virtual learning environments; or
 - c) While conducting business on behalf of the University.
2. In addition, the University may apply the Code to Students whose misconduct has a negative impact on the University, its community members, and/or University operations, regardless of where such conduct is alleged to have occurred. At the discretion of the Director, allegations of Prohibited Conduct by a Student that occurred off-campus or outside of the University's sponsored events, activities, or business operations may be referred to a Community Educator to be resolved through the Community Standards Process.
3. Lease agreement disputes are not matters resolved under the Code.

D. External Civil or Criminal Matters

1. The Community Standards Process takes place separate and apart from any civil or criminal proceedings resulting from the same or related conduct, and may be carried out prior to, simultaneously with, or following such proceedings, at the discretion of the Director.
2. Determinations or actions imposed under the Community Standards Process arising out of the same facts or circumstances as any civil or criminal proceedings will not be altered because a civil complaint or criminal charges related to the same incident were dismissed, reduced, or resolved in any or no party's favor.
3. The existence of a conviction or criminal citation does not automatically constitute a violation of the Code; however, if the University learns of a pending criminal charge, conviction, or criminal citation, the Director may, in their discretion, initiate the Community Standards Process as set forth in the Code for the action or inaction that violates the law, regardless of whether the Student was convicted of a crime.
4. The Director, in their discretion, may choose to pause the Community Standards Process while a criminal conviction is being investigated, the criminal proceedings are pending, or until a verdict is determined or may move forward with the Community Standards Process, depending on the facts and circumstances.

- E. Academic Integrity
1. Matters involving issues of academic integrity are under the jurisdiction of the University's Honor Council.
 2. Please refer to the [Honor Council webpage](#) or email the Honor Council at honor@georgetown.edu.
- F. Student Organizations
1. The Code applies to Student Organizations as defined below in the [Hazing Policy](#) with the same force and effect as it applies to individual Students. In all cases involving a Student Organization, member Students may be held accountable under the Code for their individual actions as well as the Student Organization's actions which may violate the Code. This means that Student Organizations, their officers, and/or individual members may be held collectively or individually responsible for violations of the Code, regardless of whether others have been charged with the same or related violations arising from the conduct at issue.
 2. In general, concerns regarding a Student Organization's conduct under the Code are addressed using the Code's procedures outlined below. The Office of Student Conduct and its Director (as defined below) may make reasonable modifications to these procedures in order to fairly address the unique circumstances raised by cases involving Student Organizations. In such cases, the Student Organization and any other parties will be notified in writing of the procedural modification.
 3. In general, the Office of Student Conduct will communicate with the Student Organization's primary representative, which by default is the president of the Student Organization. Student Organizations may request to identify a different member as the primary representative after the initiation of the Community Standards Process. Such requests are granted only at the discretion of the Director and may never be used to avoid responsibility for Prohibited Conduct or to interfere with or abuse the Community Standards Process.
 4. The Code is not used to address issues regarding Student Organizations' access to benefits in accordance with the University's Access to Benefits policy, except to the extent that compliance with the Code is required for Student Organizations to receive or continue to receive access to benefits. The Code is used to determine responsibility for Prohibited Conduct, and when a Student Organization (or any of its members acting in the context of, or association with, the Student Organization) is found responsible for Prohibited Conduct, Sanctions will be imposed on the Student Organization and/or its members in accordance with this Code.

III. Definitions

- A. Capitalization
1. All capitalized terms in this Code have the meanings provided in this Section. Some terms are explained throughout the Code and are identified in parentheses.

2. The Director is responsible for defining any terms relevant to the Code that are not defined below.

B. Defined Terms

1. **Administrative Conference:** A meeting between the Decision Maker and the Respondent and is an opportunity for the Decision Maker to review the alleged Code violations with the Respondent, consider the information gathered by the Investigator, and seek any clarification and additional information that may be needed for the Decision Maker's resolution of the case. Administrative Conferences are also used to review appeals for a Citation, and Citations are not eligible for further appeal. The Decision Maker will make a determination regarding responsibility, and if the Respondent is found responsible, assign a Sanction(s), including Disciplinary Sanctions and/or Educational Sanctions.

2. **Aggravating Factor:** A compelling fact(s) that may merit consideration of a greater Sanction for a violation of the Code.

3. **Alternative Resolution:** A voluntary process that allows the University to resolve allegations of Code violations in a manner that is educational and restorative, rather than punitive. Alternative Resolution often focuses on repairing harm, promoting responsibility, and preventing recurrence. Alternative Resolution may only be used when it is determined to be appropriate by the Community Educator and agreed upon in writing by the Respondent and all Impacted Parties involved. Alternative Resolution may include mediation, conflict coaching, facilitated dialogue, restorative circles, and/or other forms of bringing the Respondent and Impacted Party together to determine a mutually agreeable resolution. The Respondent and Impacted Parties are given an opportunity to share their perspective on what happened, understand the impact of their actions on themselves and others in the University community, and reach a Resolution Agreement, which may include a Sanction(s), and resolve the allegations without a Conference. Alternative Resolution does not apply to violations of Living Expectations.

4. **Appeal Committee:** A committee composed of three University community members, appointed by the Director, who are trained to conduct reviews of decisions reached by a Decision Maker.

5. **Appeal Decision:** The final outcome issued by the Appeal Committee in response to a student's formal request to review a prior conduct decision. The appeal decision may affirm, modify, or overturn the original findings or sanctions, or may return the case for further review.

6. **Business Day:** Any day which is not a Saturday or Sunday or day that the University is closed, such as holidays or other day that the University announces that it is closed.

7. **Citation:** A Notice issued to a Respondent for a violation of a Living Expectation(s) that includes the Sanctions. A Citation is considered issued on the date it is sent to the Respondent.

8. **Community Educator:** The Director or a person designated by the

Director to hold Educational Conferences to help Respondents understand and comply with the Code. A Community Educator may also serve as an Investigator in the same case; however, they cannot serve as a Decision Maker or a member of an Appeal Committee in the same case where they either conducted the Educational Conference(s) or served as an Investigator.

9. **Conduct Hold:** The administrative restriction that prevents a Respondent from registering for classes, receiving transcripts or diplomas, or making other changes to their academic record. Conduct Holds may be imposed in the discretion of the Director pending resolution of the Community Standards Process and if so, will remain in place until the underlying Community Standards Process is resolved. Conduct Holds may also be imposed when an assigned Sanction(s) is overdue and if so, will remain in place until the assigned Sanction(s) is completed.

10. **Conference(s):** Collectively refers to Educational Conferences and Administrative Conferences.

11. **Confidentiality:** A privilege between certain health care providers, mental health care providers, attorneys, clergy, spouses, and others, with their patients, clients, parishioners, and spouses, where the individual who receives information cannot reveal the information to any third party except when an applicable law or a court order requires or permits disclosure of such information. For example, information may be disclosed when:

- a) The individual who shared information gives written consent for its disclosure;
- b) There is a concern that the individual who shared information will likely cause serious physical harm to self or others; or
- c) The information shared concerns conduct involving suspected abuse or neglect of a minor under the age of 18, elders, or individuals with disabilities.

12. **Conflict of Interest:** A situation in which an Investigator or Decision Maker has a personal, professional, or financial interest, relationship, or bias that could compromise, or appear to compromise, their impartiality or objectivity in carrying out responsibilities related to the Community Standards Process, such as where the Investigator or Decision Maker has a close personal relationship with a Respondent, Impacted Party, or Witness involved in the case, a prior involvement in the case under review, or any other circumstance that may affect their ability to make a fair and impartial determination. An Investigator or Decision Maker is required to disclose any Conflict of Interest to the Director and recuse themselves from the case, and in such cases, the Director will appoint another Investigator or Decision Maker.

13. **Decision Maker:** A person who will make the determination of responsibility at the conclusion of an Administrative Conference under the Code and if the Respondent is found responsible, assign a Sanction(s).

14. **Director:** The Director of Student Conduct who is responsible for the overall coordination of the Code and its Community Standards Process, including

developing policies, procedures, and education and training programs, or their designee.

15. **Disciplinary Sanction:** A corrective action issued by the University to a Respondent as part of the Sanctions determined in response to a violation of the Code.

16. **Educational Conference:** A meeting between a Community Educator and Respondent intended to discuss an alleged violation of the Code in an educational, non-adversarial setting, focusing on the allegations, the Respondent's decision-making, and ways to prevent future misconduct. The Respondent is given an opportunity to share their perspective on what happened, understand the impact of their actions on themselves and others in the University community, and reach an Educational Conference Agreement, including a Sanction(s), and resolve the allegations without an Administrative Conference. Educational Conference Agreements are not subject to appeal. Educational Conferences do not apply to violations of Living Expectations.

17. **Educational Sanction:** An assigned task, loss of privileges, or restitution that requires a Respondent to engage in a reflective or learning activity aimed at understanding the consequences of the Respondent's actions, repairing harm, and preventing future Prohibited Conduct.

18. **FERPA:** The Family Educational Rights and Privacy Act, 20 U.S.C. 1232g and its accompanying regulations, 34 CFR part 99, as may be amended from time to time.

19. **Impacted Party:** An individual, group, or entity who is alleged to have been harmed, affected, or otherwise impacted by a Respondent's alleged Prohibited Conduct. The Impacted Party may be the individual who initiates an Incident Report, a Witness to the incident, or any person or group who experiences the effects of the alleged Prohibited Conduct, even if they are not directly involved in the Community Standards Process. Impacted Parties may have certain rights under the Code, including the ability to submit statements as a Witness, participate in Alternative Resolution, and request Supportive Measures, as appropriate and consistent with University policy and applicable law.

20. **Incident Report:** A written account describing an alleged violation of the Code that is submitted to the Office of Student Conduct.

21. **Investigation:** The formal process initiated by the University to gather information and assess relevant facts in order to determine whether a potential violation of the Code has occurred.

22. **Investigative Report:** A written summary of the allegations and relevant information and evidence gathered by the Investigator.

23. **Investigator:** The person designated by the Director to conduct an Investigation.

24. **Living Expectations:** Collectively refers to Residential Living Expectations and Off-Campus Living Expectations.

25. **Mitigating Factor:** A compelling fact(s) that may merit consideration of a lesser Sanction for a violation of the Code.
26. **No Contact Order (or NCO):** A directive requiring that a Student have no contact with, and not approach, an individual, including physical and non-physical contact, whether direct or indirect (including but not limited to telephone calls, text messages, mail, email, faxes, written notes, or through other electronic means (e.g., social media), or through third parties who may know or may not know about the restriction).
27. **Non-Discrimination Policies:** The University's Non-Discrimination Policies for purposes of the Code include the following: University's [Equal Opportunity and Non-Discrimination in Education Policy](#), [Policy Statement on Harassment](#), [Policy on Sexual Misconduct](#) and the following procedures, as applicable:
- a) For Complaints of Discrimination or Harassment against Students: [Grievance Procedures to Investigate Allegations of Discrimination and Harassment against Students](#);
 - b) For Complaints of Sexual Misconduct against Students: [Sexual Misconduct Policies and Procedures](#).
28. **Notice:** A written notification of allegations and the type of Prohibited Conduct the Respondent is alleged to have committed that is sent to the Respondent. A Citation is a Notice of a violation of a Living Expectation(s).
29. **Off-Campus Living Expectations:** The standards of behavior, community responsibilities, and shared values that all Students who are living off-campus in the District of Columbia are required to uphold and failure to uphold are considered Prohibited Conduct under this Code.
30. **Official:** A University employee who is acting within the scope of their duties.
31. **Outcome:** The final decision or resolution resulting from the Community Standards Process. It reflects the University's determination regarding whether a violation of the Code occurred and, if applicable, includes any Disciplinary or Educational Sanctions or restorative actions imposed. Outcomes are based on the evidence reviewed during the process and are communicated to the Respondent.
32. **Preponderance of the Evidence:** The standard of proof used in the Community Standards Process to determine whether a violation of the Code occurred. It means that, based on the information available, it is more likely than not (*i.e.*, greater than 50% likelihood) that the alleged Prohibited Conduct occurred.
33. **Privacy:** The expectation that information related to the Community Standards Process—including Incident Reports, Investigative Reports, Investigations, Educational and Administrative Conferences, Outcomes, and Appeals—will be handled with discretion and shared only with individuals who have a legitimate educational interest or as required or permitted by law or University policy. Respondents, Witnesses, and University employees involved in

the Community Standards Process are expected to respect the Privacy of the process to protect the integrity of the proceedings and the rights of all Students.

34. **Prohibited Conduct:** A violation of the Code as set forth in the Prohibited Conduct Section or failure to comply with Living Expectations as set forth in the Citation Procedures Section.

35. **Protected Categories:** Age, color, disability, family responsibilities, gender identity and expression, genetic information, marital status, national origin and accent, personal appearance, political affiliation, pregnancy, race, religion, sex, sexual orientation, source of income, veteran's status or any other factors prohibited by federal and/or District of Columbia law in the University's educational programs or activities, as may be updated from time to time in University's Notice of Non-Discrimination.

36. **Reporter:** A person who submits an Incident Report that a Student or Student Organization may have violated the Code, reports a concern, and/or is seeking support from the Office of Student Conduct in addressing a concern, including but not limited to seeking Supportive Measures from the University.

37. **Residential Living Expectations:** The standards of behavior, community responsibilities, and shared values that all Students living in University housing are required to uphold and failure to uphold are considered Prohibited Conduct under this Code.

38. **Resolution Agreement:** A written agreement between the Community Educator and the Respondent or developed through Alternative Resolution that resolves the allegations in a Notice. The Resolution Agreement will identify violations of the Code, contain an acknowledgement by the Respondent for the behaviors, and includes the Sanction(s) or other remedies to be completed by the Respondent to promote personal reflection and growth, repair any harm caused, and assist the Respondent in contributing positively to the Georgetown community. The Resolution Agreement must be signed by the Respondent electronically. Upon request, the Resolution Agreement can be signed with a physical signature.

39. **Respondent:** A Student or Student Organization alleged to have engaged in Prohibited Conduct that violates the Code.

40. **Sanction:** A corrective action taken by the University in response to a violation of the Code that is designed to promote accountability, support a Respondent's learning, reflection, or personal development through educational opportunities, maintain community standards, protect the University community, repair harm, and/or reduce the likelihood of future misconduct, which may include Disciplinary Sanctions and/or Educational Sanctions. Sanctions may be determined by agreement through an Educational Conference with the Respondent, through Alternative Resolution, issued pursuant to a Citation in accordance with the Citation Procedures, or issued after a finding of responsibility through an Administrative Conference.

41. **Student:** Any person enrolled full or part time in an undergraduate, graduate, or School of Continuing Studies course or program at Georgetown

University. *See* Application and Scope, Student.

42. **Student Organization:** Student Organization has the meaning set forth in the University's [Hazing Policy](#).

43. **Supportive Measures:** Actions designed to restore or preserve access to the University's education program or activity, including measures that are designed to protect the safety of Students, faculty, staff, or other individuals or the University's educational environment or to provide support during the University's Community Standards Process. Supportive measures are individualized and offered, as appropriate, as reasonably available, without unreasonably burdening a Student, not for punitive or disciplinary reasons, and without fee or charge to the Student.

44. **Support Person:** A person who may accompany a Respondent or Impacted Party to any part of the Community Standards Process for the limited purpose of providing support and guidance. It is important to the Community Standards Process that the Respondent actively engage in the process. To that end, a Support Person may not actively participate in the process by speaking or presenting on behalf of a Respondent. A Respondent or Impacted Party cannot select a Support Person who is another Respondent, Impacted Party, or is a Witness in the same case. A Respondent's or Impacted Party's parent/guardian may serve as the Respondent's or Impacted Party's Support Person, as long as they are not a Witness.

45. **VPSA:** The Vice President for Student Affairs or their designee.

46. **Witness:** A person who has direct knowledge of a specific incident relevant to the Community Standards Process, which may include the Impacted Party. Character witnesses will not be interviewed during an Investigation or permitted to testify at an Administrative Conference as part of the Community Standards Process.

IV. Student and Student Organization Rights and Responsibilities

A. Knowing the Code

1. As members of the Georgetown community, Students and Student Organizations are responsible for knowing and complying with this Code and University policies and procedures.

2. Ignorance of this Code or a University policy, procedure, rule or regulation or an applicable law will not be an acceptable reason to find a Student or Student Organization not responsible.

B. Rights and Responsibilities

1. Students and Student Organizations participating in the Community Standards Process have the following rights:

a) To receive Notice of allegations against them and time to prepare a response;

- b) To have reasonable access to the Investigative Report and evidence collected by the investigator before and during an Administrative Conference;
 - c) To be accompanied by a Support Person of their choosing throughout the Community Standards Process at any meeting, including, but not limited to, Educational or Administrative Conferences or Alternative Resolution;
 - d) To access University resources for support, including but not limited to Support Measures;
 - e) To have an opportunity to be heard, by sharing their perspective, responding to allegations and evidence, presenting information, and identifying relevant Witnesses;
 - f) To be considered not responsible for the allegations, unless a determination of responsibility is made based on a Preponderance of the Evidence;
 - g) To have the Community Standards Process handled in accordance with applicable privacy laws, including the FERPA; and
 - h) To request a review of the Outcome, when eligible, through the appeal process.
2. Students and Student Organizations are responsible for:
- a) Knowing, understanding, and complying with the Code and all other applicable University policies and procedures;
 - b) Acting in good faith and engaging honestly, timely, and respectfully in the Community Standards Process, including responding to communications and attending required meetings, Educational or Administrative Conferences, or Alteration Resolution.
 - c) Submitting truthful, complete, and accurate information during the Community Standards Process;
 - d) Demonstrating ethical conduct, integrity, and accountability in social and organizational activities;
 - e) Completing all assigned Sanction(s) by the stated deadlines; and
 - f) Promoting a safe and inclusive environment and fostering a campus culture that values respect, equity, and the well-being of all community members.

V. Prohibited Conduct

A. General Provisions

- 1. Attempts to commit any Prohibited Conduct are considered violations of the Code.

2. When it is determined that a violation of the Code occurred at a Respondent's residence, in the Director's sole discretion, all residents may be charged under the Code and held responsible, depending on the facts and circumstances.

3. Students are responsible for the behavior and conduct of their guest(s) and may be charged under the Code and held responsible for the actions or inactions of their guest(s), depending on the facts and circumstances. Students may be held accountable for any violations committed by their guest(s), whether or not the Student was directly involved in the Prohibited Conduct. Guest responsibility applies to any individual(s) a Student allows access to their on-campus space, off-campus residence, or any University-owned or University-controlled property, regardless of whether the guest is a Georgetown student or affiliate.

4. Unless specifically stated within the definition of Prohibited Conduct, intent is not an element in determining responsibility, but it may be considered as a Mitigating or Aggravating Factor in the determination of the Sanction(s).

5. The behaviors or conduct set forth in the Prohibited Conduct Section violate the Code. The Director shall determine what conduct constitutes Prohibited Conduct that potentially violates the Code and whether to bring a case.

B. Prohibited Conduct

1. **Abuse of the Community Standards Process:** To engage in any action or inaction that disrupts, manipulates, or undermines the integrity or fairness of the Community Standards Process, including, but not limited to:

a) Knowingly filing a false or malicious Incident Report (A finding that a Respondent is not responsible for the alleged Prohibited Conduct is not, in itself, an indication that the Incident Report was knowingly false or malicious);

b) Disrupting or interfering with the orderly conduct of a Conference, Alternative Resolution, or other meeting held during the Community Standards Process by failing to comply with procedural requirements;

c) Providing false or misleading information to a Community Educator, Investigator, Decision Maker, or Appeal Committee;

d) Influencing or directing another person to commit an abuse of the Community Standards Process;

e) Harassing, retaliating against, or interfering with an individual's participation in, or use of, the Community Standards Process;

f) Attempting to influence or intimidate a Respondent, Witness, Community Educator, Investigator, Decision Maker, or Appeal Committee member or any other participant in the Community Standards Process prior to, during, and/or after a Conference, Alternative Resolution, or other meeting;

g) Disclosing, sharing or disseminating information related to the

Community Standards Process, including but not limited to:

- (1) Sharing information learned solely through the Community Standards Process, including, but not limited to, any Notice, Investigative Report, Outcome, Appeal Decision, or evidence received through the Community Standards Process or information learned through an Investigation, Conference, Outcome, or Appeal with individuals who are not University employees who have a legitimate educational interest or as otherwise permitted or required by law, including FERPA, or a Support Person;
 - (2) Publicly disclosing the identity of individuals involved in a Community Standards Process (including Impacted Parties, Respondents, Witnesses, or Support Persons) without their consent; and/or
 - (3) Reproducing, photographing, recording, or distributing documents, testimony, or communications related to the Community Standards Process without authorization; and/or
 - h) Failing to satisfactorily complete a Sanction(s) included in a Citation, Resolution Agreement, or Outcome by the specified deadline.
2. **Arson:** To maliciously burn, or attempt to burn, any public or private property, whether real or personal, not their own.
 3. **Assault:** To intentionally act or threaten to act in a manner that causes a reasonable fear of imminent physical harm or offensive contact in another person, including, but not limited to:
 - a) Physical attempts or gestures, with or without physical contact, that would lead a reasonable person to believe they are in danger of being harmed;
 - b) Threatening words or behavior accompanied by the apparent ability to carry out the threat; and/or
 - c) Attempting to strike or physically harm another person; and/or
 4. **Battery:** To intentionally make physical contact with another person or animal that is harmful, offensive, or without consent, including, but is not limited to:
 - a) Striking, hitting, pushing, grabbing, or touching someone in a way that causes or is intended to cause harm or offense;
 - b) Using an object or substance to make harmful or offensive contact; and/or
 - c) Engaging in physical contact without consent, regardless of whether injury occurs.
 5. **Bullying and Cyberbullying:** To engage in severe, pervasive, or persistent act or conduct, whether physical, cyber/electronic, or verbal, that can

reasonably be expected to inflict fear, to intimidate, to incite violence, to force someone to do something against their will or self-interest, and/or substantially interfere with an individual's ability to participate in or benefit from the University's education and/or co-curricular programs.

- a) Bullying may include, but is not limited to, any act that may:
 - (1) Place an individual in reasonable fear of physical harm;
 - (2) Cause a substantial and foreseeable detrimental effect on an individual's physical or mental health; and/or
 - (3) Create an intimidating, hostile, or offensive environment that interferes with an individual's work or academic pursuit.
- b) Bullying does not include allegations of Harassment or Discrimination on the basis of a person's actual or perceived membership in a Protected Category. *See* Prohibited Conduct, Harassment and/or Discrimination.

6. **Defacement, Damage, or Destruction:** To alter, harm, or destroy property belonging to the University, another person, or entity, including physical property, facilities, or digital assets, without authorization, including, but not limited to:

- a) Defacement: Marking, painting, etching, or otherwise altering the appearance of property in a way that diminishes its condition, value, or function;
- b) Damage: Causing physical harm that impairs the property's function, integrity, or value or making or contributing to clutter, disorder, or a mess which requires professional cleaning to remove or address; or
- c) Destruction: Rendering property unusable, irreparable, or permanently ruined, including, but not limited to, tearing down posters, flyers, or other materials.

7. **Disorderly Conduct:** To act in a manner that unreasonably disturbs others and/or interferes with or could result in harm to others or the University community.

8. **Disruption of University Functions or Operations:** To act in a manner that disrupts or obstructs functions or operations of the University, whether on campus or off campus, including, but not limited to, disruption or obstruction of teaching, research, administration, events, or any University proceeding or operations, including, but not limited to, a violation of the [University Speech and Expression Policy](#).

9. **Failure to Comply with Directives:** To refuse or otherwise not comply with any reasonable directive from an Official or law enforcement officer performing their duties.

10. **Failure to Follow Fire Safety Requirements:** To take any action or inaction that violates established fire safety regulations, endangers the safety of individuals or property, or interferes with emergency procedures, including, but not

limited to:

- a) Tampering with, removing, or disabling fire alarms, smoke detectors, fire extinguishers, sprinkler systems, or exit signs;
- b) Failing to evacuate during a fire alarm or follow an emergency evacuation order or shelter-in-place order;
- c) Blocking fire exits, hallways, or stairwells;
- d) Possessing or using unauthorized open flames, or flammable materials in prohibited areas, including, but not limited to incense, candles, or scented oils;
- e) Ignoring posted fire safety rules or failing to comply with fire safety/health and safety inspections or instructions from an Official;
- f) Misusing or damaging fire safety equipment (e.g., fire extinguishers, fire alarms, or exit signs); and/or
- g) Activating a fire alarm without cause or submitting a false report of a fire, warning, or threat of fire, explosion or other emergency in a University building, facility, or location.

11. **Failure to Follow Security Requirements:** To take any action or inaction that violates establish campus security protocols, procedures, or directives issued by University employees, including, but not limited to:

- a) Propping open or disabling security doors or access control devices;
- b) Allowing unauthorized individuals, including but not limited to other Students, to access any area or place which is off-limits, prohibited, or restricted, or which could reasonably be inferred to be off-limits, prohibited, or restricted, including but not limited to, rooftops (with the exception of the patios on Saint Mary's and LXR and Village A catwalks), entering another Student's room without permission, electrical or mechanical rooms, any restricted playing field or locker rooms, and/or construction sites;
- c) Allowing individuals without Georgetown identification access to residence halls without serving as that individual's host;
- d) Failing to report lost or stolen access credentials (e.g., ID cards or keys);
- e) Tampering with surveillance equipment;
- f) Engaging in behavior that compromises the safety or security of the University community, facilities, or property; and/or
- g) Engaging in behavior which impairs, or could reasonably be foreseen to impair, University security equipment, or other standards.

12. **Falsification:** To alter or forge any University document(s), including digital or electronic records, submitted to the University for official purposes

without authorization or to provide false or misleading information to an Official or an individual working in a law enforcement capacity.

13. **Harassment and/or Discrimination:** To engage in conduct that is prohibited under and defined in the University [Non-Discrimination Policy and Procedures](#) (i.e., harassment or discrimination on the basis of a Protected Category). This type of Prohibited Conduct will be referred to the Office of Institutional Diversity, Equity, and Affirmative Action (“IDEAA”) for investigation and resolution in accordance with the [Non-Discrimination Procedures](#) (for allegations involving student respondents). *See Incident Report Section.*

14. **Hazing:** To engage in hazing as defined in the University’s [Hazing Policy](#).

15. **Invasion of Privacy:** To intrude into the personal life, space, or information of another individual without authorization and in a manner that violates their reasonable expectation of privacy, including, but is not limited to:

a) Recording, photographing, streaming, broadcasting, or distributing images, video, or audio of a person without their knowledge or consent, especially in private settings, including but not limited to bathrooms, dorm rooms, locker rooms, or similar spaces;

b) Accessing, using, or sharing someone else’s personal, academic, medical, or digital information without authorization; and/or

c) Spying or engaging in behavior that intrudes upon another’s solitude or seclusion.

16. **Misuse of Alcohol:** To engage in any of the following:

a) Possessing or consuming alcohol while the Student is under the legal drinking age, which is twenty-one (21) years of age in DC;

b) Possessing or consuming alcohol in an alcohol-free location on campus, including, but not limited to, University-owned residential buildings officially designated as alcohol-free; University-owned residential space where all assigned residents are under the legal drinking age; non-residential University-owned buildings, unless permission to serve alcohol has been explicitly requested and granted by the University for that location.

c) Possessing or consuming an open alcohol container in a public area, including, but are not limited to, any indoor and/or outdoor community areas of the residence halls and apartment complexes; public areas of the campus, unless permission to serve alcohol has been explicitly requested and approved by the University for that location; or any street, alley, park, parking lot, or in any vehicle in or upon any of those areas;

d) Misrepresenting a Student’s age in order to obtain alcohol or obtain entry into an establishment that requires proof of legal drinking age;

e) Selling, distributing, or providing any alcoholic beverages to and/or by anyone under the legal drinking age;

f) Providing alcoholic beverages to any person, regardless of age, who is intoxicated or appears to be intoxicated; and/or

g) Possessing an unauthorized keg(s). Note that kegs are only permitted on campus in University-owned townhouses and apartments (Alumni Square, Henle Hall, Byrnes Hall, Hayden Hall, Nevils, and Village A, Ryan Hawkins Hall) where at least one resident is of legal drinking age. Kegs are prohibited in all other University-owned housing. Kegs may not be stored in publicly visible exterior apartment or townhouse spaces (i.e. porches, yards, stoops). Unauthorized kegs will be confiscated by the Georgetown University Police Department or Capitol Campus Department of Public Safety and will not be returned regardless of the Student's age.

17. **Misuse of Drugs and/or Paraphernalia:** To engage in any of the following:

a) Possessing, using, transferring, and/or selling illegal drugs, controlled substances, and/or drug paraphernalia without authorization, including but not limited to, medical marijuana;

b) Knowingly and/or voluntarily being in the presence of illegal drugs, controlled substances, counterfeit drugs, and/or drug paraphernalia, including remaining in spaces where illegal drugs, controlled substances, and/or counterfeit drugs and/or paraphernalia use or distribution is occurring;

c) Manufacturing, selling, transferring, and/or distributing illegal drugs, controlled substances, counterfeit drugs, and/or drug paraphernalia; and/or

d) Possessing illegal drugs, controlled substances, counterfeit drugs, and/or drug paraphernalia with an intent to distribute.

18. **Misuse of Identification:** To engage in any of the following:

a) Refusing or otherwise not providing one's official University ID or driver's license when requested by an Official;

b) Possessing a fake or otherwise falsified driver's license, Georgetown identification, or any other falsified form of identification;

c) Manufacturing or distributing a fake or otherwise falsified driver's license, Georgetown identification, or any other falsified form of identification;

d) Altering or possessing an altered driver's license, Georgetown identification, or other form of identification without authorization; and/or

e) Using another person's driver's license, Georgetown identification, including another Student's GOCard or meal plan, which is not transferable, or other form of identification.

19. **Public or Indecent Exposure:** To expose a part of one's body in a public

place or where members of the public could see, including, but not limited to, exposure that may occur during sexual activity, urination or defecation and such exposure could reasonably be foreseen to cause people to be offended or alarmed.

20. **Sexual Misconduct:** To engage in sexual harassment, sexual assault dating violence, domestic violence, and stalking in violation of and as defined in the University's [Policy on Sexual Misconduct](#). This type of Prohibited Conduct will be referred to the University's Office of Title IX Compliance ("Title IX Office") for investigation and resolution in accordance with the University's Student [Sexual Misconduct Policies and Procedures](#). *See* Incident Report Section.

21. **Smoking On Campus:** To smoke or vape in any Georgetown University buildings and grounds, including, but is not limited to, use of tobacco, e-cigarettes, and vaping devices, in violation of the University's [Smoke and Tobacco-Free Policy](#).

22. **Stalking:** To engage in a course of conduct directed at a specific person that would cause reasonable persons to fear for their safety or the safety of others or to suffer substantial emotional distress. Fear for an individual's safety includes feeling seriously alarmed, disturbed or frightened. Stalking can occur whether or not the Respondent intended to cause fear or substantial emotional distress. Allegations of stalking on the basis of sex or gender will be referred to the University's Title IX Office for investigation and resolution in accordance with the University's Student [Sexual Misconduct Policies and Procedures](#). *See* Incident Report Section. Allegations of stalking that are not on the basis of sex or gender will be resolved in accordance with the Code.

23. **Theft and/or Unauthorized Possession:** To take, misappropriate, or possess property or services without the permission of the rightful owner or without proper authorizations, regardless of an intent to return the property or services to the rightful owner, including but not limited to:

- a) Theft of personal, University, or public property;
- b) Knowingly possessing, using, storing, or disposing of stolen property;
- c) Unauthorized use or appropriation of University resources, services, or funds; and
- d) Attempted theft or facilitation of theft.

24. **Unauthorized Parking:** To park a vehicle on residential streets in Georgetown, Burleith, or Foxhall, or on any Georgetown University campus property, including, but not limited to, the Hilltop Campus, Capitol Campus, and GU-Q, as an undergraduate Student, even if otherwise permitted by the D.C. Department of Motor Vehicles, DDOT, ParkDC or other D.C. Agency, unless the undergraduate Student has been granted parking privileges and displays the appropriate University-issued parking permit.

25. **Unauthorized Pets:** To bring a pet or animal into any University-owned facilities or buildings, unless the Student has received approval from the Academic

Resource Center to bring an emotional support animal into the facility or building at issue or the animal qualifies as a service animal under the Americans with Disabilities Act, DC law, and/or other applicable law. See [Academic Resource Center webpage](#).

26. **Use of Dangerous Objects or Substances:** To engage in the following conduct:

- a) Using, possessing, or distributing any object or substance designed or used to inflict harm, threaten, or cause intimidation, including, but is not limited to, firearms, ammunition, explosives, knives with blades longer than a specified length (typically 3 inches), brass knuckles, clubs, tasers, or any item that could be reasonably perceived as a weapon, including replicas, look-alike items, or any objects used in a threatening manner or that are included in the [University's Weapons Policy](#); and/or
- b) Throwing and/or intentionally causing an object or substance to fall from an elevated location, including, but not limited to, a window, rooftop, or balcony, in a manner that could cause physical harm to a person or damage to property.
- c) Violation of Law: To take any action or inaction that violates federal, state, or local law.

27. **Violation of University Policies, Procedures, Regulations, or Rules:** To take any action or inaction that violates or otherwise fails to comply with any applicable University policy, procedures, regulation, or rule, including, but not limited to, the University's [Computer Systems Acceptable Use Policy](#), [Lithium-ion Equipped Micromobility Device Policy](#), [Residential Living Policies](#), [Speech and Expression Policy and Implementation Guidelines](#), and [Housing Occupancy Agreement](#).

C. Violation of Living Expectations

1. Students are expected to comply with the Living Expectations set forth in the Citation Procedures Section. Failure to comply with a Living Expectation is considered Prohibited Conduct and constitutes a violation of the Code.
2. All violations of Living Expectations will be resolved through the Citation Procedures, which provide an expedited process for resolving violations of Living Expectations.

VI. The Community Standards Process

A. General Provisions

1. The Community Standards Process is designed to be a non-adversarial, educational process. It is distinct from external processes such as the criminal justice system and, therefore, has its own rules concerning Prohibited Conduct, evidence, Witnesses, procedures, and other processes.
2. Timelines and deadlines may be adjusted or extended at the sole discretion of the University by the Director.

3. University-issued email accounts will be used for communications under the Code. Respondents and Witnesses involved in the Community Standards Process are advised to check emails regularly throughout the process. The Director may send information regarding the Community Standards Process to the Respondent or to the Respondent's last known address if the Respondent does not have access to their University-issued email account or for any other reason.

B. Confidentiality

1. The University has designated individuals who have the ability to have privileged communications as [Confidential Resources](#) and who maintain Confidentiality regarding the information that is shared with them. *See* Definition, Confidentiality.

2. Confidential Resources may share non-identifiable information regarding crimes for statistical tracking purposes as required by the Jeanne Clery Campus Safety Act.

3. Other information may be shared by Confidential Resources as required by law or with the consent of the person who shared information with the Confidential Resource.

C. Privacy

1. The University is committed to protecting the Privacy of all individuals involved in the Community Standards Process, consistent with applicable laws and University policies. All proceedings, including Investigations, Conferences, Outcomes, and Appeals are conducted in a manner that respects the privacy of Students and other participants. *See* Definition, Privacy.

2. Information related to the Community Standards Process will only be shared with individuals who have a legitimate educational interest or as otherwise permitted or required by law, including FERPA. The Respondent and an Impacted Party may provide access to information related to the Community Standards Process, subject to the limitations in the Support Person Section.

3. All participants in the Community Standards Process—including Respondents, Witnesses, and Support Persons—are expected to respect the Privacy of the process and the individuals involved. Unauthorized disclosure of information learned solely through the Community Standards Process is considered a violation of the Code. *See* Prohibited Conduct, Abuse of the Community Standards Process.

4. While the University cannot restrict individuals from discussing their personal experience, Respondents, Impacted Parties, and Witnesses, are encouraged to be mindful of the impact public disclosures may have on the integrity of the Community Standards Process and the privacy of others.

D. Support Person

1. A Respondent may be accompanied by one (1) Support Person to any meeting, Alternative Resolution, or Conference throughout the Community Standards Process.

2. A Respondent should choose a Support Person whose schedule allows attendance at the scheduled dates and times because meetings, Alternative Resolution, and Conferences are not ordinarily rescheduled due to the unavailability of a Support Person.
3. The Respondent must submit a signed FERPA release to the Office of Student Conduct in person or through the Respondent's University-issued email account prior to the Support Person being permitted to participate in any meeting, Alternative Resolution, or Conference during the Community Standards Process.
4. The Respondent may consent to the University providing access to the Investigative Report and evidence related to the allegations directly with their Support Person if they wish. Doing so may help the Respondent participate more meaningfully in the Community Standards Process.
5. If a case is referred for Alternative Resolution, the Impacted Party may be accompanied by one (1) Support Person to Alternative Resolution.

E. Incident Report

1. Any person may report an allegation of Prohibited Conduct to the Office of Student Conduct by submitting an [Incident Report](#) online or by emailing studentconduct@georgetown.edu.
2. A Report should be made within twenty (20) Business Days. If not reported within twenty (20) Business Days, it may affect the University's ability to gather information and address the matter through the Community Standards Process.
3. The Director will determine if an Incident Report alleges a potential violation of the Code and if there is sufficient information to bring a case under the Community Standards Process. Unless otherwise stated, the decision to address or not address the matter through the Community Standards Process is at the sole discretion of the Director and is not subject to appeal.
4. As appropriate, the Director may send a referral to another University office to address the allegations.
 - a) If an Incident Report includes allegations of Harassment and/or Discrimination, the Director will consult with IDEAA to determine whether the allegations should be investigated concurrently, consecutively, or jointly under the Code and the Non-Discrimination Policies and Procedures that may have been violated and will include the process for resolving all allegations in the Notice to the Respondent.
 - b) If an Incident Report includes allegations of Sexual Misconduct, the Director will consult with the Title IX Office. If the Title IX Office determines the allegations fall within the scope of the definition of Sexual Misconduct, all allegations of Prohibited Conduct will be resolved in accordance with the Sexual Misconduct Policies and Procedures. At the conclusion of the case, the Title IX Office will provide a copy of the decision, resolution, or dismissal to the Director to maintain.

- c) A Respondent cannot appeal the determination of which process is used to investigate and resolve allegations in a Notice.

F. Supportive Measures

1. The Director may determine that Supportive Measures and/or additional remedies are necessary and appropriate to protect and support any Student, faculty, staff, or other individual and/or the University community. To ensure equal access to the University's educational programs and activities, Supportive Measures and/or additional remedies may be implemented before, during, and/or after the Community Standards Process.

2. Since Supportive Measures are meant to protect and support individuals involved in the Community Standards Process, such measures are not considered Sanctions and may be implemented regardless of a finding of responsibility. The Director may determine the most appropriate Supportive Measures and/or remedies to implement for each specific incident. The Director may also refer individuals to other offices at the University to discuss Supportive Measures and/or remedies outside the purview of the Office of Student Conduct or may implement Supportive Measures at the direction of another office with the authority to issue Supportive Measures. To submit a request for consideration for a Support Measure, please complete a [Supportive Measures Intake Form](#).

3. Supportive Measures and/or remedies may include, but are not limited to:

- a) No Contact Orders ("NCO") (as defined below);
- b) Temporary housing and dining changes;
- c) Employment accommodations;
- d) Temporary course changes;
- e) Medical and counseling services;
- f) Academic support services and accommodations;
- g) Additional training and education; and/or
- h) Other measures designed to support the individual, as determined appropriate by the Director.

4. NCOs

a) An NCO is not a formal complaint and does not constitute Notice or otherwise initiate the Community Standards Process. The Office of Student Conduct will separately issue Notice if the Community Standards Process will be initiated.

b) When an NCO is implemented, each person who receives an NCO is expected to not intentionally place themselves within physical proximity to the other.

c) If a Student who receives an NCO finds that they are in the same location, it is expected to carry on independently without engaging in behavior that disrupts the other party or those nearby. If a Student who

receives an NCO finds themselves in the same location as the person they are restricted from having contact with, both persons subject to the NCO are required to maintain at least a 10-foot (3 meter) distance from the other person.

d) NCOs are mutually implemented and remain in place indefinitely, unless lifted by the Director in writing.

e) The Director has the discretion to determine the scope of an NCO based on the nature of the allegations and the particular facts and circumstances and may include additional requirements in the NCO, including, but not limited to restriction from entering a specific building(s) or floor(s) within a building on University property.

f) The Director has the discretion to determine the length of an NCO or to continue an NCO indefinitely or to terminate an NCO.

g) If a Student wishes to have an NCO lifted, the Student must submit a [Request to Lift NCO Form](#) to the Office of Student Conduct outlining the reason for their request; the Director will review the request and determine whether the NCO can be lifted.

h) Employees within the University's public safety offices, including but not limited to, the Georgetown University Police Department and the Capitol Campus Department of Public Safety, also have the authority to issue an NCO.

G. Interim Action

1. The Director may impose any interim action when, in the Director's professional judgment, a Respondent poses a threat or risk of danger or disruption to any individual, group of people, property, or the University community, or when the Respondent has been arrested for and/or charged with a serious violation of federal, state, and/or local law, pending the outcome of the Community Standards Process and/or any criminal charges, if applicable.

2. Interim actions can include the following:

a) An interim suspension;

b) An interim removal of privileges, including, but not limited to, housing, classes, commencement, study abroad, and/or other University activities, leadership positions and/or Senior Week activities;

c) A Conduct Hold;

d) Other reasonable interim measures to ensure the safety of the Georgetown community and the normal function of the learning environment and University operations.

3. A Respondent will be notified in writing of interim action. Interim action may be included in the Notice or any other written communication to the Respondent.

4. Interim action is not a Sanction. Instead, it is taken to protect the safety and well-being of individuals and property while the Community Standards Process is ongoing. Interim action is preliminary in nature; it is in effect only until there is a final resolution of the matter.

5. Appeal of Interim Action

a) While subject to an interim action, a Respondent may submit an [Appeal of Interim Action Form](#) to appeal the interim action to the VPSA.

b) The Respondent must include the reasons the Respondent believes the interim action should be lifted or modified and any relevant documentation demonstrating that the Respondent does not pose a risk of danger or disruption in the Appeal of Interim Action Form.

c) The VPSA will typically review the Appeal Interim Action Form within five (5) Business Days and may uphold, modify, or lift the interim action.

d) The VPSA's decision may not be appealed.

H. Notice

1. If the Director determines that an Incident Report has sufficient information to indicate that Prohibited Conduct may have occurred, the Director will assign a Community Educator to draft and send Notice to the Respondent.

2. The Notice will include:

a) The specific Prohibited Conduct the Respondent is alleged to have committed;

b) A brief description of the underlying behavior or incident;

c) A link to the Code and any other applicable policies or procedures;

d) Notice of Interim Action, if any;

e) A statement prohibiting retaliation; and

f) The next steps in the Community Standards Process.

3. To encourage reporting and prevent retaliation, the Notice will not include the name of the Reporter or a copy of the Incident Report. Note that if the Reporter is a Witness, the Reporter's name may be disclosed in the Investigative Report if case is referred for Investigation but will not be identified as the Reporter.

4. If, at any time during the Community Standards Process, the Community Educator or Investigator receives information that the Respondent engaged in additional Prohibited Conduct, the Community Educator or Investigator will inform the Director, who may send an amended Notice if additional Prohibited Conduct will be resolved through the process, may send a new Notice to be resolved through a separate Community Standards case, or may determine that the allegations are already covered by the initial Notice.

I. Educational Conferences

1. The Educational Conference is an opportunity for the Community Educator and the Respondent to discuss the alleged Prohibited Conduct, learn about the Community Standards Process, and review possible options for resolving the case.

2. Educational Conferences and Alternative Resolution will not be used to resolve a case involving Hazing. All cases involving Hazing will be referred for an Investigation and Administrative Conference.

3. The Respondent will be given three (3) Business Days from the date the Notice is sent to the Respondent to schedule and attend an Educational Conference with the Community Educator, which may be in person or via electronic means.

4. Educational Conferences are not video or audio recorded. The Respondent, the Support Person, and Witnesses are strictly prohibited from recording, transcribing, or saving any part of the Community Standards Process.

5. The Respondent may be accompanied by a Support Person during the Educational Conference or Alternative Resolution. If Alternative Resolution is used, the Impacted Party may be accompanied by a Support Person.

6. Options for Resolution. The Community Educator will determine which of following options will be used or attempted to resolve the case:

a) If the Respondent acknowledges responsibility for the Prohibited Conduct in the Notice, the Community Educator and the Respondent can discuss potential Sanctions and reach an agreement on how to resolve the Notice.

(1) If an agreement is reached, the Community Educator will document the terms in a Resolution Agreement and the case will be closed.

(2) If an agreement is not reached, the Community Educator will refer the case for an Investigation.

b) If the Community Educator determines through an Educational Conference that the alleged Prohibited Conduct did not occur or would not violate the Code, even if proven, the Community Educator will notify the Director who may determine, at their sole discretion, to close the case and take no further action.

(1) If the Director closes the case, the Director will notify the Respondent in writing.

(2) If the Director determines there is sufficient information to move forward with a case, the Director will refer the case for an Investigation.

c) Alternative Resolution

(1) The Director, a Community Educator, or a Respondent may

suggest attempting to resolve the case through Alternative Resolution at any time before the conclusion of the Community Standards Process. Alternative Resolution may not be appropriate for all cases, and the Community Educator may elect not to consider Alternative Resolution due to the severity of the allegations, the Respondent's prior disciplinary history, or the complexity of the allegations, among other things.

(2) If the Respondent and the Community Educator believe Alternative Resolution may be appropriate for the case, the Community Educator may reach out to the Impacted Party and if both the Impacted Party and the Respondent sign a written consent, the Community Educator may refer the case to a trained facilitator for Alternative Resolution. If the Impacted Party or the Respondent does not consent in writing, Alternative Resolution cannot be used to resolve the Notice.

(3) Alternative Resolution may include an inquiry into the facts, but typically, Alternative Resolution will not include the steps for Investigation and an Administrative Conference.

(4) If the Impacted Party or Respondent engages in an adverse action or other form of negative treatment that could be considered retaliation during the Alternative Resolution process, the facilitator will notify the Director who may, in their discretion, terminate the Alternative Resolution process and refer the case for Investigation and/or bring or add allegations of Prohibited Conduct based on such conduct.

(5) If an agreement is reached, the facilitator will submit a Resolution Agreement signed by both the Respondent and the Impacted Party or Parties to the Community Educator or Director, who will review it to make sure the terms are clear and the agreement is appropriate and if so, will place the Resolution Agreement in the Respondent's record and close the case.

(6) If the Respondent or Impacted Party withdraws consent to Alternative Resolution or the facilitator determines the case is unable to be resolved through Alternative Resolution, the facilitator will notify the Community Educator or Director who will refer the case for Investigation. Information shared during Alternative Resolution will not be used during the Investigation and Administrative Conference; however, the Investigator may seek information through the Investigation and if discovered, may be used, even if it was originally disclosed during Alternative Resolution.

d) If the Community Educator determines that additional information is needed to determine which option for resolution may be appropriate, the Community Educator may refer the case for Investigation.

e) If a case is referred for Investigation, once the Investigation is completed, the Community Educator may select one of the options for resolution described in this Section or may refer the case for an Administrative Conference.

f) If a Resolution Agreement is reached, whether through an Educational Conference or Alternative Resolution, the Respondent does not have a right to appeal because the Respondent has accepted responsibility and agreed to the Sanctions.

J. Investigations

1. If referred for Investigation, the Director will assign an Investigator, which can be the Community Educator or another Investigator, and the Community Educator will inform the Respondent in writing that an Investigation has been initiated.

2. The purpose of an Investigation is to ensure a fair, thorough, and impartial evaluation of the alleged Prohibited Conduct before any resolution or decision is made.

3. An Investigation may include:

a) Collecting and reviewing relevant evidence, including but not limited to, documents, emails, photographs, videos, social media posts, physical materials, police reports, GOCard swipes, etc.;

b) Gathering publicly available information from online or University sources that comes to the Investigator's attention;

c) Conducting interviews with Respondent and Witnesses; and

d) Analyzing the relevancy of the information obtained.

4. Upon receipt of the Notice, the Respondent has the right to submit a written statement to the Investigator and may include any relevant evidence or identify possible Witnesses who have relevant information regarding the allegations in the Notice. *See Definitions, Witnesses.*

5. In order to ensure a prompt, thorough, and equitable investigation, the Respondent, Reporter, and Witnesses are expected to adhere any deadline to provide information or participate in an interview that is set by the Investigator.

6. Investigative Report

a) The Investigator will compile an Investigative Report, summarizing the information and evidence that the Investigator has determined is relevant to the Investigation, including a list of the Witnesses and the relevant information provided by the Witnesses and copies of the information and evidence collected.

b) Character assessments, prejudicial testimony, and duplicative information are not ordinarily considered relevant, and the Investigator will not include such information in the Investigative Report.

- c) The Investigator will not make any findings or recommendations or propose a Sanction(s) in the Investigative Report.
 - d) The Investigator will provide the Investigative Report to the Director, who will ensure that it complies with the Code, finalize the Investigative Report, and send the Investigative Report to the Community Educator.
- 7. Once the Investigative Report is finalized, the Community Educator will give the Respondent access to review the completed Investigative Report, including any relevant documents or evidence gathered.
 - a) The Respondent will not be permitted to download, take photographs or videos of, or otherwise copy the Investigative Report.
 - b) The Respondent is not permitted to share the Investigative Report with any individual(s) other than their Support Person and/or parent/guardian(s), provided the parent/guardian(s) is not serving as a Witness.
- 8. The Community Educator will hold an Educational Conference with the Respondent to review the Investigative Report. The Respondent may agree at this point in the process (or at any point prior to an Administrative Conference) to resolve the case through a Resolution Agreement.
- 9. If a Resolution Agreement is not reached, the Community Educator will refer the case for an Administrative Conference and the Respondent will be given at least three (3) Business Days to submit an optional written response to the Investigative Report, prior to the Administrative Conference. The written response is limited to 5 pages.
- 10. The Director may determine not to move the case forward to an Administrative Conference if the Director determines there is no evidence in the Investigative Report or after an Investigation to support the allegations or that a violation of the Code has occurred. In such circumstances, the Director will send a written dismissal to the Respondent, stating that the case is closed and no further action will be taken through the Community Standards Process. The Director also may determine to move forward with some, but not all, of the Prohibited Conduct, if appropriate, and will amend the Notice.

K. Administrative Conferences

- 1. If the case is not dismissed or resolved through a Resolution Agreement, the Respondent fails to participate in the Community Standards Process, or a Citation is appealed, the case will be referred for an Administrative Conference and the Director will assign a Decision Maker. The Decision Maker cannot be the same person who served as the Community Educator and/or Investigator or who issued the Citation.
- 2. The Decision Maker will send a written notification to the Respondent, which will include the following:
 - a) The requirement for the Respondent to schedule and attend the

Administrative Conference, which may be in person or via electronic means;

b) The names and roles of individuals expected to be in attendance; and

c) A copy of the Notice, including any amendments.

3. The Decision Maker will review the Investigative Report and any written response submitted prior to the Administrative Conference. Upon reviewing the Investigative Report and any written responses, the Decision Maker may ask the Investigator to collect additional information or interview additional Witnesses, may ask the Community Educator to hold a final Educational Conference with the Respondent except appeals of a Citation, or may proceed with the Administrative Conference.

4. The Administrative Conference is intended to be a meeting between the Decision Maker and the Respondent where the Respondent has an opportunity to respond to the allegations of Prohibited Conduct.

a) At their discretion, the Decision Maker may invite any Witness to attend any part of the Administrative Conference if the information they are expected to provide is relevant to any material issue and is not deemed unnecessarily redundant of other information already in the Investigative Report or presented at the Administrative Conference. All Witnesses are considered the University's Witnesses and a Respondent has no right to call individuals to provide information at the Administrative Conference.

b) Prior to the Administrative Conference, the Decision Maker will notify the Respondent, in writing, of any Witnesses who will be invited to attend or participate.

c) The Decision Maker will allow the Respondent to suggest, in writing, questions for the Decision Maker to consider asking the Witnesses, at least one (1) Business Day prior to the Administrative Conference.

d) Respondents are not permitted to ask questions directly to a Reporter or Witness.

5. If the Respondent does not participate in the Administrative Conference, the Decision Maker will proceed with the Community Standards Process and hold the Administrative Conference without the Respondent's participation. In such a case, the Decision Maker will base the Outcome on the information provided in the Investigative Report and by any Witnesses who participate in the Administrative Conference.

6. The Respondent, Support Person, Witness and any other participants allowed to attend the Administrative Conference by the Decision Maker must act respectfully during the Administrative Conference and conduct themselves with decorum and according to the direction of the Decision Maker. The Rules of

Decorum apply to Conferences.

7. The Decision Maker has authority to respond to disruptive behaviors, including adjourning the Administrative Conference or removing any person, including a Support Person or Respondent.

8. Administrative Conferences are not video or audio recorded. The Respondent, Support Person, and Witnesses are strictly prohibited from recording, transcribing, or saving any part of the Community Standards Process, including the Administrative Conference.

9. Administrative Conference procedures may be modified at the discretion of the Decision Maker. The Decision Maker will consider individuals' reasonable requests for modifications. *See Disability Accommodations Section.*

L. Outcome

1. Following the Administrative Conference, the Decision Maker will determine, based on a Preponderance of the Evidence, whether the Respondent engaged in Prohibited Conduct, which violated the Code, and if the Respondent is found responsible, assign a Sanction(s), including Disciplinary Sanctions and/or Educational Sanctions.

2. Within a reasonable period of time after the Administrative Conference concludes, the Decision Maker will prepare an Outcome. If the Outcome will not be provided within fifteen (15) Business Days of the conclusion of the Administrative Conference, the Decision Maker will notify the Respondent that additional time is necessary and will provide an estimate for when the Outcome will be sent.

3. The Outcome will include the following:

- a) A description of the factual allegations;
- b) Whether the Respondent is found responsible for the alleged Prohibited Conduct;
- c) The rationale for the findings;
- d) If found responsible, the Sanction(s) to be imposed on the Respondent; and
- e) A copy of or link to the procedures and grounds for appeal (unless it was an appeal of a Citation, in which case, Outcome will note that it is final).

4. If the Decision Maker is not the Director, the Decision Maker will send the Outcome to the Director, who will ensure that it complies with the Code, finalize the Outcome, and send the Outcome to the Decision Maker, who will send it to the Respondent.

5. The Outcome, including determination of responsibility and Sanctions, if any, will not be disclosed to others except to the extent required or permitted by law, including FERPA.

VII. Sanctions

A. Developing Sanctions

1. Sanctions typically consist of one (1) or more Disciplinary Sanction and/or one (1) or more Educational Sanction and are developed through a Citation, a Resolution Agreement, or assigned by a Decision Maker through an Administrative Conference. Sanctions for Citations are determined in accordance with the Citation Procedures.
2. In determining Sanctions through an Educational Conference, Alternative Resolution, or Administrative Conference, the Community Educator or Decision Maker will consider any Aggravating and/or Mitigating Factors.

B. Disciplinary Sanctions

1. The purpose of Disciplinary Sanctions is to hold Respondents accountable for violations of the Code, promote learning and personal development, protect the rights and safety of the community, and uphold the values and standards of the University. Sanctions are intended to be educational, restorative, and, when necessary, corrective, ensuring that misconduct is addressed in a fair and consistent manner.
2. Disciplinary Sanctions include the following in order of severity:
 - a) **Warning:** A formal written notice indicating that a Respondent's conduct violated the Code and is a reminder of expected behavior and that further violations may result in more severe Sanctions.
 - b) **Property Party Restriction:** Loss of the privilege for any social gatherings to be hosted in a Respondent's residence. Party restriction applies to the entire residence and all members residing at the property must abide by this Sanction. Off-Campus Property Party Restriction is not held in abeyance during appeals.
 - c) **Loss of Privileges:** The withdrawal of specified privileges from the Respondent for a defined period or until a specific condition(s) is met, including but not limited to, loss of participation in extracurricular activities and/or Student Organizations, including but not limited to, external competitions, conference, or other events; ineligibility for leadership roles in academic groups or Student Organizations; restriction from using certain University resources, such as campus labs, library resources, or technology; loss of participation in school events, such as Senior Week, commencements, homecoming, field trips, or school-sponsored social gatherings; restriction from campus facilities; loss of campus housing privileges, such as restriction on guests or curfew; and/or suspension or dismissal from student employment, in consultation with the Student Employment Office.
 - d) **Housing Reassignment:** A formal action in which the Respondent is required to move from their current campus housing assignment to another location. Reassignment may be temporary or permanent and does

not release the Respondent from financial or behavioral responsibilities associated with campus housing.

e) **Housing Probation:** A designated period of time during which the Respondent is formally notified that their behavior has violated the Code and that continued residence in University housing and/or use of related privileges is contingent upon adherence to Residential Living policies and community standards. While on Housing Probation, further violations of the Code may result in more severe Sanctions, including Housing Reassignment or Loss of Campus Housing.

f) **Conduct Probation:** A designated period of time during which a Respondent is formally notified that their behavior has violated the Code and that continued Prohibited Conduct may result in more severe Sanctions. While on Conduct Probation, the Respondent may be subject to specific conditions or restrictions and may impact eligibility for certain privileges or programs and further violations may result in more severe Sanctions, including suspension or dismissal.

g) **Loss of Campus Housing:** Removal from University housing for a designated period or time or until a specific condition or set of conditions are met. If a Student is issued Loss of Campus Housing as a Sanction, the Student is not permitted to live in Georgetown, Burleith, or Foxhall.

h) **Suspension:** A temporary separation from the University for a designated period or time (not to exceed two (2) years) or until a specific condition(s) is met (as specified in the Outcome). A Respondent who has been suspended is prohibited from participating in any University-sponsored activity, event, or program during their suspension. The Respondent may not be in or on any University property during the Suspension. If a Respondent is suspended prior to completion of the semester, the Respondent will be withdrawn from all courses in which they were enrolled for the semester and will forfeit tuition and fees, in accordance with the University's published refund policies. If the Respondent was issued a Suspension until a specific condition(s) is completed, upon completion of the conditions, the Respondent must notify the Director and provide any information requested by the Director to substantiate the completion of the condition(s). The Director shall determine whether the condition(s) has been satisfied and when the Respondent may be readmitted to the University. A permanent notation of Suspension shall be placed on the Respondent's transcript.

i) **Dismissal:** A permanent separation from the University. A Respondent who has been dismissed is prohibited from participating in any University-sponsored activity, event, or program. The Respondent may not be in or on any University property. If a Respondent is dismissed prior to completion of the semester, the Respondent will be withdrawn from all courses in which they were enrolled for the semester and will forfeit tuition and fees, in accordance with the University's published refund policies. A

permanent notation of Dismissal shall be placed on the Respondent's transcript.

C. Educational Sanctions

1. Educational Sanctions are designed to address the harm caused by the Respondent and/or actively engage the Respondent to contribute positively to the University.

2. Educational Sanctions include the following:

a) **Educational Initiatives:** An assigned project(s); participation in health or safety programs (the Respondent may be required to pay a fee); seminars; apology letters; and other assignments as appropriate.

b) **Work Sanction:** An Educational Sanction that requires a designated number of hours of service to the University or the larger community.

c) **Mentor Program:** An assigned University employee to serve as a mentor to meet with the Respondent regularly and develop a customized plan based on the Respondent's needs, interests, and academic plans that the Respondent must complete.

d) **Restitution:** Restoration of property or services that was stolen, misused, damaged, or destroyed to the University or the rightful owner and/or compensation, including but not limited to costs of repair, replacement, recovery, cleaning, or otherwise restoring property to its original condition. A Respondent receiving Restitution as a Sanction may be charged fees associated with electronic payment.

e) **Restorative Programs:** Engagement in restorative practices, such as restorative circles, restorative conference, conflict coaching, etc.

D. Organizational Sanctions

1. Organizational Sanctions are designed to ensure a safe, respectful, and productive environment for all members of the University community, maintain order, prevent behavior that interferes with University operations, promote a culture of care and responsibility, and hold Student Organizations accountable for their collective actions and the actions of their members.

2. Individual members who engaged in Prohibited Conduct may receive Sanctions and the Student Organization may receive Sanctions for the same Prohibited Conduct.

3. In addition to any Educational or Disciplinary Sanction listed above, Student Organizations may be subject to unique Organizational Sanctions as appropriate, including, but not limited to, the following:

a) **Development of a Plan of Action:** The Student Organization must create a detailed plan outlining steps they will take to prevent similar violations in the future, often with specific goals, timelines, and reporting requirements, subject to approval by the Community Educator;

- b) **Loss of Access to Benefits:** The withdrawal of specified benefits that are normally accessible by Student Organizations for a defined period or until a specific condition(s) is met, including but not limited to, loss of the ability for the Student Organization to reserve campus spaces, meeting rooms, or common areas; to host or participate in campus Events, like homecoming, intramural sports, student involvement fairs, Senior Week activities, or Georgetown Day; to receive University funds, grants, or financial advisement; and/or to receive any other University benefit.
- c) **Mandated Advisor Presence:** A University-approved advisor is required to be present at some or all Student Organization events or activities for a specified period.
- d) **Community Service Projects:** The assignment of a community service project that some or all of the members of the Student Organization must complete by a specified deadline;
- e) **Removal of Student Leaders:** Specific Students may not serve in leadership positions in the Student Organization for a specified period or for the remainder of their enrollment at Georgetown;
- f) **Training:** The assignment of educational training, class, or workshop that some or all of the members of a Student Organization must attend by a specified deadline;
- g) **Suspension of Recognition:** The Student Organization loses all rights and privileges associated with being a recognized Student Organization with access to any or all benefits for a specified period (e.g., one semester, one academic year). During suspension, the Student Organization cannot use the University's name or logo; reserve campus facilities; receive university funding; host any official events; recruit new members; operate as an official University Student Organization; or utilize other University benefits ordinarily provided to Student Organizations;
- h) **Revocation of Eligibility to Receive Access to University Benefits:** The most severe sanction, resulting in the permanent severance of the Student Organization's relationship with the University. The Student Organization is permanently banned from operating on campus and cannot re-establish itself for the same or a similar purpose or under the same or a similar name, which may include notification to the national organization of which the Student Organization is a member; and/or
- i) Any other sanction deemed appropriate to address the behavior.

E. Aggravating and Mitigating Factors

1. Except for Sanction(s) determined in a Citation, developing a Sanction(s) involves considering the totality of the facts and circumstances for each specific case.
2. To determine what Sanction(s) are appropriate, the University will consider Aggravating and Mitigating factors, including, but not limited to:

- a) The nature of the misconduct, including the severity, persistency, and/or pervasiveness of the violation;
 - b) The Respondent's level of involvement in the violation;
 - c) The level of risk, harm, and/or potential harm caused by the conduct of the Respondent to self, others, and/or property;
 - d) The impact on the University community;
 - e) Whether the violation was committed in self-defense or defense of others;
 - f) Impairment resulting from voluntary use of alcohol or drugs (i.e., other than medically necessary);
 - g) The University's need to maintain a safe and respectful environment that supports learning;
 - h) Whether the Respondent has previously been found in violation of the Code and the Sanction(s) imposed, including at the University, at another institution of higher education, or criminal convictions, if such information is available and known;
 - i) Whether a particular Disciplinary Sanction or Educational Sanction is necessary in order to eliminate the misconduct, prevent its recurrence, and remedy its effects on others;
 - j) The Respondent's demonstrated understanding, acceptance of responsibility for the misconduct, and expressed remorse;
 - k) The Respondent's level of cooperation and compliance during the conduct or during the Community Standards Process; and/or
 - l) Any other mitigating, aggravating, or compelling circumstances, as deemed appropriate by the Community Educator or Decision Maker.
3. Committing a violation of the Code while voluntarily under the influence of alcohol and/or other drugs is not considered a Mitigating Factor but may be considered an Aggravating Factor, when appropriate.

F. Conduct Holds

- 1. The Office of Student Conduct will place a Conduct Hold if a Respondent does not complete the assigned Sanctions by the due date provided in the Outcome or Citation.
- 2. The Conduct Hold will be removed upon completion of the overdue Sanction.

VIII. Appeals

A. Filing an Appeal

- 1. The Outcome is final, unless a Respondent files an appeal within five (5) Business Days of the date the Outcome was sent to the Respondent by submitting

a [Student Conduct Appeal Form](#) online.

2. Appeal processes may differ for cases addressed under applicable Non-Discrimination Policies and Procedures or the Sexual Misconduct Policies and Procedures.

3. This appeal process does not apply to an appeal of a Citation. *See* Administrative Conference Section.

4. If the Respondent was issued an interim action, the interim action will remain in place during the appeal.

5. If a Respondent submits an appeal within the deadline, any Sanction(s) (except Party Restriction) will not go into effect until the appeal has been resolved.

6. Deadlines for Educational Sanctions may be modified as appropriate by the Appeal Committee.

B. Grounds for Appeal

1. Dissatisfaction with the Outcome is not a valid basis for appeal.

2. An appeal must be based on one (1) or more of the following grounds:

a) **Procedural Error:** A specified procedural deviation from the Community Standards Process that would result in a different finding regarding responsibility for prohibited conduct;

b) **New Information:** The discovery of new evidence that was not reasonably available at the time the outcome was determined, which, if known, would have resulted in a different finding regarding responsibility for prohibited conduct;

c) **Disproportionate Sanction:** The sanction(s) imposed on the Respondent was substantially disproportionate based on the facts of the case; and/or

d) **Conflict of Interest:** The Investigator or Decision Maker had a Conflict of Interest and that Conflict of Interest affected the outcome of the matter.

3. The Statement of Appeal may not be longer than five (5) pages and should consist of a concise written statement stating the ground(s) for appeal, citing the evidence presented during the Administrative Conference that supports the appeal, explaining the reasons for the appeal, and the desired outcome. If new information is asserted, the Respondent must attach a copy of the new information to the appeal. New information does not count toward the Respondent's 5-page limit.

4. Appeals are limited to addressing the identified ground(s) for appeal, not initiating a review of factual issues or sufficiency of evidence.

5. If the Appeal Form does not state one of the permitted grounds of appeal with supporting reasons, the Director may dismiss the appeal.

6. Only the arguments presented in the Appeal Form and the information and evidence presented at the Administrative Conference, including the Investigative

Report and Respondent's written response, if any, will be considered. If a ground for appeal is new information, then the identified new information that is attached to the appeal may be considered.

7. No hearing will be conducted and the Respondent does not have the right to provide additional statements, testimony, evidence, or to suggest additional Witnesses on appeal.

8. Appeals will be reviewed by an Appeal Committee, members of which are appointed and trained by the Director. When trained Appeal Committee members are not available (*e.g.*, during winter, spring, or summer break, conflicts of interest, or due to scheduling conflicts), the Director may designate a single Appeal Committee member to review the Appeal.

9. The Appeal Committee members will not have served as a Community Educator, Investigator, or Decision Maker in the previous steps of the process for the case.

10. The Appeal Committee will review the written appeal and relevant materials from the Administrative Conference. The Appeal Committee may uphold, modify, or reverse the original determination, or return the matter to the Office of Student Conduct for action consistent with the Appeal Committee's determination. The Director may assist the Appeal Committee in drafting the Appeal Decision.

11. The Respondent will be notified of the Appeal Decision in writing, including the rationale.

12. The Appeal Decision is final, unless the case is, as a result of the appeal, returned for additional proceedings.

13. If the Director served as the Decision Maker, all duties under this Appeal Section will be performed by the Associate Vice President of Student Affairs or designee.

IX. Citation Procedures

A. Citation Procedures

1. The Citation Procedures are used in respect to resolve alleged violations of the Residential Living Expectations or Off Campus Living Expectations.

2. The Citation Procedures are intended to establish an expedited process that ensures transparency and consistency in handling violations of Living Expectations while maintaining Student rights and community standards.

B. Definitions

1. All capitalized terms in this Section have the meanings set forth above or the following meanings:

a) **AD:** An Assistant or Associate Director in the Office of Residential Education or Office of Neighborhood Life.

- b) **CD:** A Community Director in the Office of Residential Education.
- c) **Community Conversation 1:** A one-on-one discussion between the Respondent and a CD (approximately 15-20 minutes) focused on reviewing the community standards and the Respondent's conduct.
- d) **Community Conversation 2:** A group-based community standards meeting (approximately 30 minutes) facilitated by a designated University employee intended for Students to discuss involvement in similar policy violations with the Respondent.
- e) **Community Conversation 3:** A one-on-one dialogue between the Respondent and a CD that explores the incident in depth, what occurred, its impact on others and the community, and what repair or changes are needed to prevent recurrence of the policy violation or harm.
- f) **Off-Campus Property:** A residence not owned by the University within D.C. where University Respondents reside.
- g) **ONL:** The Office of Neighborhood Life.
- h) **Referral:** A written account of an alleged violation of a Living Expectation.
- i) **SNAP:** University employees who have been designated by ONL as Student Neighborhood Assistance Program team members.
- j) **RA:** Resident Assistant or Resident Fellow in the Office of Residential Education.

C. Residential Living Expectations

1. Students who live in University-provided housing are expected to comply with all expectations set forth in the [Housing Occupancy Agreement](#), [Residential Living Policies](#), and all other reasonable directives from ResEd and/or a RA performing their duties.
2. The following are considered violations of the Residential Living Expectations:
 - a) **Excessive Noise:** To make or allow excessive sound which infringes upon the community's right to reasonable peace and quiet during any time, including but not limited to, failure to comply with the [Quiet Hours policy](#).
 - b) **Failure to Properly Dispose of Trash and Recycling:** To fail to comply with the [Trash and Recycling policy](#).
 - c) **Possession of Prohibited Items:** To possess prohibited items in University-owned housing as set forth in the [Residential Living Policies](#) and/or other applicable University Policies.
 - d) **Unauthorized Guest(s):** To fail to comply with the [Guest/Visitation policy](#) or the [Minor Guest policy](#).
 - e) **Unauthorized Outdoor Informal Gathering:** To fail to comply

with the [Outdoor Informal Gathering policy](#).

f) **Unauthorized Party:** To fail to comply with the [Party Hosting policy](#).

g) **Violation of Residential Living Policies or Directives:** To fail to comply with any other [Residential Living policy](#), the [Housing Occupancy Agreement](#), or reasonable directive from ResEd and/or a RA performing their duties.

D. Off-Campus Living Expectations

1. Students who live off-campus are expected to comply with all expectations set forth in University policy and/or set forth below, and all reasonable directives from SNAP and/or another appropriate University employee acting within the scope of their duties.

2. The following are considered violations of the Off-Campus Living Expectations:

3. **Excessive Noise:** To make or allow excessive sound which infringes upon the community's right to reasonable peace and quiet at any time, which includes noise that may be heard inside or outside of the building if it can be heard beyond the property line, taking into account the time and the nature of the activity generating the sound.

4. **Failure to Attend Off-Campus Orientation:** To fail to attend the Hoya Living Off-Campus Orientation for off-campus Students coordinated by ONL as an undergraduate Student living in a non-University owned property.

5. **Failure to Properly Dispose of Trash and Recycling:** To fail to comply with D.C. Municipal Regulations regarding trash and recycling and/or the expectations set forth below, including, but not limited to:

a) Failing to ensure trash, litter, or trash bags are placed in appropriate trash and/or recycling receptacle(s);

b) Leaving bulk trash items in front or around the property without a scheduled pickup appointment;

c) Leaving trash and/or recycling containers in front or around the property that do not have lids and/or that have lids which are not securely shut;

d) Possessing more than two (2) outdoor trash receptacles and one (1) outdoor recycling container per property in neighborhoods where D.C. picks up trash twice a week;

e) Leaving trash and/or recycling receptacle(s) on public display in excess of the allotted time frame for pick-up;

f) Failing to notify ONL at 202.687.5138 or neighborhoodlife@georgetown.edu within 24 hours to report any trash and/or recycling receptacle(s)/bulk trash left in front of their residence that

does not belong to their household;

g) Failing to mark trash and/or recycling receptacle(s) clearly with the Student's address;

h) Accumulating trash and/or recycling in rooms, apartment, front, side and/or backyard that could pose a health risk;

i) Disposing of or dumping any trash and/or recycling in a bin that does not belong to the Student or is owned/operated by the University; and/or

j) Failing to follow D.C. regulations concerning trash and/or recycling.

6. **Failure to Properly Maintain Property:** To fail to comply with D.C. Municipal Regulations regarding properly maintaining the Student's property's yard, walkway, and surrounding sidewalk, D.C. regulations regarding property maintenance, and/or the expectations set forth below, including, but not limited to:

a) Allowing grass and weeds on or around the property to grow more than 8 inches in height; and/or

b) Failing to clear snow and/or ice from the sidewalks, accessible ramps, and steps around the Student's property within the first eight (8) daylight hours after snow, sleet, or ice stops falling.

7. **Failure to Provide a Local Off-Campus Address:** To fail to comply with the Registration policies in the [Undergraduate Bulletin](#) and [Graduate Bulletin](#) by not providing the Student's current local off-campus address to the University through [GUExperience](#).

8. **Violation of Directives:** To fail to comply with a reasonable directive from SNAP and/or a staff member in ONL and/or another appropriate University employee performing their duties.

E. Sanctions

1. Students who violate the Residential Living Expectations will receive Educational Sanctions and/or Disciplinary Sanctions as follows:

a) Excessive Noise

(1) 1st violation – Warning and Community Conversation 1

(2) 2nd violation – Warning and Community Conversation 2

(3) 3rd violation – Housing Probation for 4 months and Community Conversation 3

(4) 4th violation – Housing Probation for 4 months, 15 hours of Work Sanction, and Loss of Privilege of relocation to a different on-campus residential hall and/or revocation of the ability to live in a University apartment or townhouse

b) Failure to Properly Dispose of Trash and Recycling

- (1) 1st violation – Warning
 - (2) 2nd violation – Warning and Community Conversation 1
 - (3) 3rd violation – Conduct Probation for 1 month and Community Conversation 2
 - (4) 4th violation – Conduct Probation for 4 months and 15 hours of Work Sanction
- c) Possession of Prohibited Items
- (1) 1st violation – Warning and confiscation of the prohibited item
 - (2) 2nd violation – Warning, Community Conversation, and confiscation of the prohibited item
 - (3) 3rd violation – Conduct Probation for 4 months, Community Conversation 2, and confiscation of the prohibited item
 - (4) 4th violation – Housing Probation for 4 months, Community Conversation 3, and confiscation of the prohibited item
- d) Unauthorized Guest(s)
- (1) 1st violation – Warning
 - (2) 2nd violation – Warning and Community Conversation
 - (3) 3rd violation – Housing Probation for 4 months and Loss of Privilege of revocation of the ability to have guests in on-campus housing for 1 month
 - (4) 4th violation – Housing Probation for 4 months, Conduct Probation for 4 months, Loss of Privilege of revocation of the ability to have guests in on-campus housing for 4 months, and 10 hours of Work Sanction
- e) Unauthorized Outdoor Informal Gathering or Unauthorized Party
- (1) 1st violation – Warning, Residential Party Restriction for 1 month, and Community Conversation
 - (2) 2nd violation – Housing Probation for 4 months, Residential Party Restriction for 2 months, and Community Conversation 2
 - (3) 3rd violation – Housing Probation for 4 months, Conduct Probation for 4 months, Property Party Restriction for 4 months, Loss of Privileges of relocation to a different on-campus residential hall and revocation of the ability to live in a University apartment or townhouse
 - (4) 4th violation – Housing Probation for 8 months, Conduct Probation for 8 months, Property Party Restriction for 8 months, Loss of Privileges of relocation to a different on-campus residential hall and revocation of the ability to live in a University apartment or

townhouse

f) Violation of Residential Living Policies or Directive. Sanctions will be determined by the Executive Director of ResEd or designee on a case-by-case basis.

2. Students who violate the Off-Campus Living Expectations will receive Educational Sanctions and/or Disciplinary Sanctions as follows:

a) Excessive Noise

(1) 1st violation – Conduct Probation for 4 months, Property Party Restriction for 6 weeks from the date of the citation, and 5 hours of Work Sanction

(2) 2nd violation – Conduct Probation for 8 months, Property Party Restriction for 16 weeks from the date of the Citation, 10 hours of Work Sanction, and likely Loss of Privilege of living off-campus (relocation to an on-campus residential building), at the discretion of the Director on a case-by-case basis

(3) 3rd violation – Conduct Probation for 8 months, Property Party Restriction for 1 year from the date of the Citation, and 15 hours of Work Sanction, and in lieu of Suspension, likely Loss of Privilege of living off-campus (relocation to an on-campus residential building), at the discretion of the Director on a case-by-case basis and/or Loss of Other Privileges, at the discretion of the Director on a case-by-case basis

(4) 4th violation – Sanctions will be determined by the Director on a case-by-case basis and likely include Suspension.

b) Failure to Attend Off-Campus Orientation. The Sanction will be Conduct Probation until orientation has been completed and a Conduct Hold applied to the Student account until orientation has been completed.

c) Failure to Properly Dispose of Trash and Recycling

(1) 1st violation – Warning and 3 hours of Work Sanction

(2) 2nd violation – Warning and 10 hours of Work Sanction

(3) 3rd violation – Conduct Probation for 4 months and 10 hours of Work Sanction

(4) 4th violation – Conduct Probation for 4 months and 15 hours of Work Sanction

d) Failure to Properly Maintain Property

(1) 1st violation – Warning and 2 hours of Work Sanction

(2) 2nd violation – Warning and 5 hours of Work Sanction

(3) 3rd violation – Conduct Probation for 4 months, 7 hours of Work Sanction

(4) 4th violation – Conduct Probation for 4 months, 10 hours of Work Sanction

e) Failure to Provide a Local Off-Campus Address. The Sanction will be a Warning and a Conduct Hold applied to the Student account until the address is updated with the University.

f) Violation of Directives. The Sanction will be determined by the ONL AD on a case-by-case basis.

F. Citation Issuance Process

1. If a Student violates the Residential Living Expectations or Off-Campus Living Expectations, an AD, CD, RA, SNAP, or ONL will submit an Incident Report.

2. An individual who has information regarding a violation of a Living Expectation may notify an AD, CD, RA, SNAP, or ONL who will determine whether to submit an Incident Report.

3. An AD or CD will document the violation and issue a Citation, including the following:

a) The date, time, location, and description of the violation;

b) A copy of any relevant photographs, videos, documents, or other evidence, if possible;

c) The Living Expectation that was violated;

d) Any previous Citations received for violation of the Residential Living Expectations or Off-Campus Living Expectations;

e) The Sanction(s) set forth above based on the Living Expectation that was violated;

f) A link to these Citation Procedures, which includes the process for appealing through an Administrative Conference; and

g) A link to the Request for an Administrative Conference.

4. The AD or CD will send the Citation to the Respondent's University-issued email address.

5. Citations may be issued to one Respondent or all Respondents who are residents that are recorded as living in an University-owned housing unit, suite, apartment, or townhouse or at an Off-Campus Property, regardless of whether the Respondent was present at the time of the violation.

6. If relocation to a University-owned residential building is issued as part of the Sanction(s) in a Citation, Residential Living reserves the right to delay implementation of relocation, not implement relocation, or require the Respondent to move to a zip code outside of Foxhall, Burleith, and Georgetown due to lack of availability of appropriate housing units and/or previously approved disability accommodations related to housing.

7. If the Respondent already has four (4) or more Citations for violation of Living Expectations, the AD or CD will notify the Office of Student Conduct to issue customized Sanctions, up to and including Loss of Privilege, such senior week, purchase of senior ball tickets, eligibility for University awards, eligibility to walk at commencement, Delay in Conferral of Degree, or Suspension, and/or other Sanctions that are at least as severe as the Sanctions for a 4th violation for the type of Living Expectation.

G. Appeal of a Citation

1. Within five (5) Business Days of the issuance of the Citation (“Deadline for Appeal”), the Respondent may appeal the Citation by submitting a [Request for an Administrative Conference](#).

2. If the Respondent does not respond by the Deadline to Appeal, the Respondent will be deemed to have accepted responsibility and the Citation will become final.

3. If the Respondent is unable to respond by the Deadline to Appeal due to extenuating circumstances (*e.g.*, the Respondent was hospitalized, has military orders and is unable to access email, etc.), the Respondent may submit a [Request for Appeal Extension](#) to the Director of Student Conduct to request an extension and explain the circumstances for why the Respondent was unable to meet the Deadline to Appeal.

a) The Director will determine if good cause is shown to extend the Deadline to Appeal, and if so, will grant or deny the request.

b) If the request is granted, the Director of Student Conduct will set a new Deadline to Appeal.

4. Upon receipt of an untimely Request for an Administrative Conference, the Director of Student Conduct will respond to the Respondent in writing and state that the appeal was untimely and the Citation is final.

5. Upon receipt of a timely Request for an Administrative Conference, the Director of Student Conduct will follow the Administrative Conference Section of the Code of Student Conduct.

a) If the Respondent is found not responsible in the Written Outcome after the Administrative Conference, the Citation will be dismissed.

b) If the Respondent is found responsible in the Written Outcome after the Administrative Conference, the Citation will stand and the Decision Maker will adjust any due dates in the Sanction(s).

6. The Respondent’s sole right to appeal a Citation is through the Administrative Conference, and the Appeals Section of the Code does not apply to Citations.

7. If the Respondent does not appeal within the Deadline to Appeal or if the Respondent is found responsible in the Written Outcome after an Administrative Conference, notice of the Citation will be provided to other University employees

as appropriate and necessary to effectuate the Sanctions, in accordance with FERPA.

X. Other Procedures

A. Disability Accommodations

1. Georgetown is committed to ensuring an inclusive and equitable environment for individuals with disabilities during the Community Standards Process.

2. If the Respondent or a Witness has a medical condition or disability and believes they may require a reasonable accommodation in order to participate in any part of the Community Standards Process, the Respondent or Witness must notify the Director and submit a written request to the Director of the Academic Resource Center as early as possible to ensure the University has sufficient time to review and process the accommodation request.

3. The request will be reviewed in accordance with the University's [Academic Resource Center webpage](#).

B. Medical Amnesty and Good Samaritan

1. When a Student or other individual seeks aid for an individual experiencing an alcohol or other drug-related emergency by contacting emergency services, such as the Georgetown Emergency Response Medical Service ("GERMS"), the Georgetown University Police Department ("GUPD"), or the Capitol Campus Department of Public Safety, the patient and the individual(s) reporting the emergency will not be subject to disciplinary action for the following violations in the Code:

- a) Misuse of Alcohol; or
- b) Misuse of Drugs related to possession, presence, or use of drugs.

2. The Office of Student Conduct may address other alleged Prohibited Conduct through the Community Standards Process, including but not limited to, selling, manufacturing or distributing drugs under Misuse of Drugs.

3. If a University Police Officer, Residential Living staff member, or other Official responds to an alcohol or other drug-related emergency, they will first seek medical care before documenting any other information related to the incident. Throughout the entire incident, the individual's prompt treatment and transport to an appropriate medical facility will remain the priority. However, all information related to the incident will be documented by the responding University employees in a report and forwarded to the Office of Student Conduct. The Office of Student Conduct will review the report and determine the appropriate application of amnesty.

4. A follow-up evaluation for the involved Students may be conducted to determine appropriate measures to support their wellness and prevent future occurrences. These wellness measures may be mandatory and failure to comply may be addressed as a violation of the Code.

C. Consolidation of Cases

1. When more than one (1) Respondent is involved in an incident or series of immediately related incidents, the Director may, in their discretion, consolidate the cases and handle the cases as a single case.
2. A consolidated Investigation, Educational Conference, Alternative Resolution, and/or Administrative Conference may be held to determine facts and responsibility for the Prohibited Conduct.

D. Procedural Alterations

1. The Office of Student Conduct is committed to providing a prompt, thorough, and equitable investigation and resolution of allegations of Prohibited Conduct.
2. As such, the Director may make reasonable alterations to any part of the Community Standards Process in the spirit of providing a prompt, thorough, and equitable process for all individuals involved in the Community Standards Process.

E. Withdrawal with Community Standards Process Pending

1. Under typical circumstances, a Respondent is not allowed to withdraw while the Community Standards Process is pending.
2. In circumstances where a Respondent is facing allegations of Prohibited Conduct for which, if found responsible, the Respondent could be suspended or dismissed, a Conduct Hold will be placed on the Respondent's transcript until the matter is resolved.
3. Where for good cause, a Respondent is allowed to withdraw, the University may maintain a continuing interest in a final resolution, and the case is not automatically rendered moot. The Director may reinstate the Community Standards Process, if the Respondent seeks to return to the University.

F. Recordkeeping

1. This Section governs the maintenance, confidentiality, and retention of student conduct records at the University, provides for compliance with applicable laws, and supports the University's commitment to student development, accountability, and privacy. Student conduct records include all information related to alleged violations of the Code, including but not limited to Incident Reports, Notices, Investigative Reports, Resolution Agreements, Citations, Outcomes, Sanctions, Appeals, Appeal Decisions and correspondence related to violations of the Code or the Community Standards Process.

2. Privacy

- a) Student conduct records are considered education records under FERPA and are maintained in a manner that respects students' privacy rights. Student conduct records are maintained separately from any other academic or official file at the University. Access to these records is limited to University employees with a legitimate educational interest, as determined by the Director, and to others as permitted or required by law,

including FERPA.

b) University employees with a legitimate educational interest in checking the conduct history of a Student may do so by completing the Conduct History Request Form. The Director will disclose the requested student conduct records only if the Director determines there is a legitimate educational interest to support providing the requested records to the University employee.

3. Access and Disclosure

a) Students have the right to review their student conduct records upon written request, subject to FERPA limitations. A Student may request to review a copy of their own conduct records by completing the Record Request Form.

b) Records may be disclosed to third parties only with the written consent of the Student, or as allowed under FERPA (e.g., health and safety emergencies, lawfully issued subpoenas, court orders, institutional transfers or other FERPA exception). Unless a FERPA exception or other law applies that permits or requires disclosure of student conduct records to third parties, the University will only release the Outcome of the Community Standards Process if the Student was found responsible and was issued a Sanction(s) that includes Suspension or Dismissal or the Student withdrew from the University while allegations of a violation of the Code was pending. A Student who wishes to have their student conduct records released to a third party must submit the Third Party Request Form. Upon receipt of a Third Party Request Form for a Student who has not received a Sanction(s) that includes Suspension or Dismissal while enrolled at the University and did not withdraw from the University while allegations of a violation of the Code was pending, the Office of Student Conduct will provide the third party identified by the Student with a statement that the Student does not have any disciplinary sanctions that subject to disclosure under the Code.

c) The University also may disclose the Outcome if the Prohibited Conduct involving crimes of violence or non-forcible sex offenses, as permitted by FERPA.

4. Retention

a) The Office of Student Conduct is responsible for maintaining and administering student conduct records in accordance with this Section. Questions or concerns regarding student conduct records should be directed to the Office of Student Conduct. Student conduct records are retained as follows:

(1) Cases that do not result in suspension or dismissal are retained for seven (7) years from the date of final resolution.

(2) Cases that result in suspension or dismissal are retained indefinitely.

(3) Cases that are pending at the time of withdrawal or graduation are retained indefinitely or until resolution. If resolved, then, the case is retained according to the appropriate retention category above.

(4) Cases that have a Conduct Hold pending until the overdue Sanction is completed.

b) The University reserves the right to keep records for a longer period of time, as deemed necessary by the Director.

G. Good Standing

1. A Student is considered to be in good standing when the Student does not have any active Disciplinary Sanction that limits their eligibility to participate in University activities, programs, or privileges, including Conduct Probation, Loss of Campus Housing, Suspension, or Dismissal. A Student who has a Conduct Hold is not considered in good standing while the Conduct Hold is in place.

2. A Student who is not in good standing is to participate in study abroad, subject to other applicable academic or programmatic requirements.

3. Good standing status will be restored once the Conduct Hold is removed, Conduct Probation has ended, Campus Housing is restored following completion of the designated period, or Suspension has been satisfactorily completed.

XI. Revision and Interpretation of the Code

A. Approval and Revision

1. The Code is maintained by the Office of Student Conduct and was most recently approved by the Vice President for Student Affairs on August 22, 2025.

2. Georgetown reserves the right to review and update the Code in accordance with changing legal requirements and the specific needs of the University.

B. Interpretation

1. Any questions of interpretation regarding the Code shall be referred to the Director. The Director's determination is final.

2. All Incident Reports for Prohibited Conduct that is alleged to have occurred after the approval date of this Code will be administered in accordance with the procedures described under this Code.