



# GUIDE TO



# ON-CAMPUS LIVING



**KENNESAW STATE**  
UNIVERSITY



# WELCOME



We're thrilled you decided to live on campus at KSU! Whether you're new to this experience or returning for another year, the Housing and Residence Life team is here to make sure your time here is extraordinary.

This handbook is your go-to source for making the most of your time living on campus. Our mission is to provide you with the knowledge and skills you need to stay safe, get involved and make full use of the resources and amenities available to you. This guide is your roadmap to getting off to a great start, and along the way, you will see Resident Assistants (RAs) occasionally pop in to offer you insights and tips. *Here's to a fantastic year ahead!*

*Go Owls!*

Sincerely,  
*Housing and Residence Life*



## RESIDENTIAL HANDBOOK

This handbook is for informational purposes only. It is not a contract and should not be construed as such. This handbook is accurate but is subject to change. For the most current information, please visit the Housing and Residence Life website at [kennesaw.edu/kushousing](http://kennesaw.edu/kushousing).

Email is the official method of communication at KSU, and it is your responsibility to frequently check your KSU student email account and keep all other contact information current.

# FRIENDLY FACES



## AD

Assistant Directors are full-time professional staff members. The ADs supervise the Community Coordinators for the various communities. The ADs handle oversight, administrative tasks and serve as the residence life expert for their area.

## CC

Community Coordinators are full-time professional staff members who live on campus and work in our Housing offices. CCs are trained to supervise RAs and work with college students. CCs provide complex crisis-management and serve as conduct hearing officers.

## CA

Community Assistants are student leaders who live in your building or community. They help RAs and work with them to facilitate building a community with your neighbors. They offer social and academic programs, serve as a resource and help maintain reasonable standards of community citizenship.

## RA

Resident Assistants are student leaders who live on your floor and in your building. They are here to help you and build community. Please attend your RA's regularly scheduled floor meetings discussing important information about living on campus. RA's also offer social and academic programs.

## YOU

*We want to get to know you, too!* Connect with us on social media by following our [Instagram](#) account [@housingksu](#) and "like" our [Facebook](#) page, Kennesaw State University Housing and Residence Life. Tag us in your photos on campus and in your residential community. Also, you can direct message us with any questions, concerns or feedback. Make sure you know your RA, CA, CC and AD plus where and how you can contact each of them. Their information can be found on our website, [kennesaw.edu/housing](http://kennesaw.edu/housing).

# FAMILY INVOLVEMENT AND SUPPORT

Help your parents connect with the KSU community. KSU's Parent and Family Programs is the perfect place to start! Visit [family.kennesaw.edu](http://family.kennesaw.edu) for more information or contact Parent and Family Programs at [family@kennesaw.edu](mailto:family@kennesaw.edu). We also encourage your parents to join the Housing Community on the [Parent Portal](#) for regular updates regarding on-campus living.

## FERPA: NEED TO KNOW

The Family Education Rights and Privacy Act of 1974 (FERPA) is documented here in hopes of informing students and parents alike about students' rights! To receive any information regarding a student's educational records, the student in question must provide verbal and written approval. Visit [kennesaw.edu/ferpa](http://kennesaw.edu/ferpa) for more information!



# CONFIDENTIALITY

**Housing and Residence Life adheres to all laws, policies and procedures regulating the distribution of information, and encourages all residents to do the same.**

- Information will only be shared directly with the student(s) involved.
- Students who share information inappropriately will be held responsible through student conduct.
- Students may waive their right to confidentiality but must do so in writing prior to release.
- [Access the FERPA Waiver.](#)

# MOVE-IN GUIDE

## "HOOTY HOO!"

(That means "Hey there" or "What's up?" here in Owl Nation!) Here, we'll cue you in to the info you'll need as our newest resident of Housing and Residence Life at Kennesaw State University! The information below will be super important to making your arrival on campus comfortable. We'll pop back in with more tips soon!"



## ROOMMATE CHECKLIST

### THE BASICS

So, you've moved in and have met your roommates. Now what? Help get your year off to a great start by going over these discussion points with your roommates.

- Hometown and family
- College major and career goals
- Talents and hobbies
- Likes and dislikes
- Sleeping habits: are you a morning or evening person?
- Study habits: do you prefer quiet, alone or in groups?
- Musical and television tastes
- Eating habits, food and allergies
- Cleaning habits

### LIVING TOGETHER

Take some time to talk about common-area practices and preferences:

- Cleaning
- Furniture arrangements and decorations
- Borrowing and sharing: what and when?
- Bedroom entry and privacy
- Temperature preferences
- Communicating messages, etc.
- Acceptable noise levels and quiet times
- Guests: how many, how often and overnight guests
- Special expectations or needs

Be respectful and accept that being different does not mean being wrong. This is a great time to grow and learn things from new people.

# PACKING LIST

Moving to a new place can be stressful, especially when it comes to deciding what to pack. The list below will help you remember the most important items:

1. Shower Curtain
2. Towels, Washcloths
3. Hangers
4. Trash Can
5. Sheets and Bedding
6. Pillows
7. Fan
8. Laundry Detergent
9. Under-bed Storage Bins
10. Sentimental Items/Pictures



TALK TO YOUR ROOMMATE ABOUT SHARING ANY OF THESE ITEMS!



# WHAT'S MY ADDRESS ?



## Kennesaw Campus

■ [Full Name]  
[Campus Box Number\*]  
1200 Chastain Road  
Suite 204  
Kennesaw, Georgia 30144

### BUILDINGS

Austin Residence Complex  
KSU Place  
The Summit  
University Village  
University Village Suites

\*Your Campus Box Number can be found under the "Personal Info" tab in the Housing Portal.

## Marietta Campus

■ [Full Name]  
[Campus Box Number\*]  
1100 South Marietta Parkway  
Marietta, Georgia 30060

### BUILDINGS

Hornet Village  
Howell Hall  
University Columns  
University Commons  
University Courtyard





**Residential students who shop through Amazon.com can have their items conveniently shipped to our campus Amazon Hub Lockers — “Doughnut” at the Kennesaw Campus and “Dugout” at the Marietta Campus. When you check out, choose one of these convenient Amazon Hub Locker locations.**

When your package is ready to be picked up, you will receive an email notification from Amazon with a shipment tracking ID and a unique pick-up barcode. You can access the lockers anytime the Student Centers are open. To open the locker, scan your barcode or enter the tracking ID on the Amazon Hub Locker screen. You have three (3) days to pick up your package. If you do not pick up your package, it will be returned for a full refund.

## KENNESAW CAMPUS:

Amazon Locker Hub | Doughnut  
395 Cobb Ave. NW  
at James V. Carmichael Student Center  
Kennesaw, GA 30144-5660

- The lockers are located on the first floor of the Kennesaw Student Center next to Starbucks.

## MARIETTA CAMPUS:

Amazon Locker Hub | Dugout  
860 Rossbacher Way  
at Joe Mack Wilson Student Center  
Marietta, GA 30060

- The lockers are located on the second floor of the Marietta Student Center inside the game room.



# ON THE MOVE AT KSU

## TRANSPORTATION SERVICES

Since you don't have your wings just yet, KSU provides convenient transportation on and between our Kennesaw and Marietta campuses. With full shuttle routes including local shopping and transportation between our two campuses, the Big Owl Bus can take you almost anywhere our Owls need to be! More details can be found on the [Parking and Transportation](#) site.

 **BE SURE TO CHECK YOUR ROUTE BEFORE BOARDING THE BIG OWL BUS. YOU CAN ALSO TRACK THE BUS'S LOCATION WHILE YOU WAIT BY VISITING THE [PARKING AND TRANSPORTATION WEBPAGE](#) OR BY DOWNLOADING [THE BIG OWL BUS TRACKER!](#)**

## PARKING ON CAMPUS

If you want to bring your car to campus, here are some important things to know:

### 1. PARKING

Residents with cars are welcome on KSU's campus, but before parking, you are required to select a permit and get your vehicle permitted [here](#).

### 2. PERMITS

Vehicle permits on KSU are fully digital and require your car's license plate information to be registered — that's it! There is a cost associated with your permit, which can be found [here](#).

### 3. CITATIONS

Citations will be issued based on your parking requirements, which are set at the time of vehicle registration. There is visitor parking on both the Kennesaw and Marietta campuses and guests will only be permitted to park in those designated locations.

### 4. VEHICLE MAINTENANCE AND CLEANING

Washing vehicles and performing mechanical work is strictly prohibited on the premises unless special areas are designated by Housing and Residence Life staff.

### 5. ABANDONED VEHICLES

An "abandoned motor vehicle" includes, but is not limited to, any vehicle, motor vehicle or trailer that has been left unattended on the community property for a period of not less than thirty days without anyone claiming ownership. Vehicles parked in spaces with time limits may be removed before thirty days.

### 6. RULES AND REGULATIONS

A full guide of parking rules is listed [here!](#) Be sure to review them before bringing your vehicle to campus or inviting guests. E-scooters, micro-mobility devices and motorcycles are restricted from being inside any Kennesaw State facility including residence halls. Parking these items indoors presents fire, safety and accessibility hazards.

# LIFE ON CAMPUS

## THE PERKS TO LIVING ON CAMPUS

Did you know that living on campus offers more benefits than just a shorter walk to your classes?


Below is a list of all the great perks you can experience while living at The Nest:

- Events, excursions and activities for residential students.
- Fast professional repairs for any maintenance issues.
- A Residential Engagement Model (REM) focused on your success.
- Scheduled, routine Owl Chats with RAs for general wellness checks.
- An RA to help you get connected, navigate roommate issues and find success.
- A [Code of Conduct](#) that helps ensure the community is a place where you can thrive.

## WHAT YOUR RESIDENT ASSISTANT (RA) CAN DO FOR YOU

Some students have the wrong idea about RAs! An RA isn't there to get you in trouble, but rather to:

- Connect you with others in your community.
- Guide you to on-campus resources.
- Help you establish healthy boundaries and expectations with your roommates.
- Assist you with roommate issues.
- Keep the community safe.
- Ensure that the [Code of Conduct](#) is upheld in your community.

  
**REMEMBER, AS RESIDENT ASSISTANTS, OUR WHOLE MISSION IS TO HELP YOU BE SUCCESSFUL AND TO ADVOCATE FOR YOU!**



# RESIDENTIAL ENGAGEMENT MODEL (REM)

The Residential Engagement Model (REM) was created based on the residential curriculum framework. We believe our students have a great opportunity for personal growth outside of the classroom, and Housing and Residence Life aims to support that growth!

## REM PRIORITY

We aspire to create an engaged campus community by providing educational experiences that aid in social and personal development.

## ENGAGEMENT GOALS

Our REM hopes to engage residents in the following areas:

### 1. SELF-DISCOVERY

Residents will be able to identify their personal needs, values and goals to contribute to their personal growth.

### 2. LIFE SKILLS

Residents will develop skills to manage responsibilities and resolve complex life situations.

### 3. COMMUNITY AWARENESS

Residents will make positive contributions to the KSU community by engaging with their peers and successfully navigating differences.

Housing and Residence Life utilizes our Resident Assistants and Professional Staff to host both large and small events dedicated to helping our residents develop in the areas mentioned above. Therefore, all programs and events are designed to help you live your best life at KSU!

# MAINTENANCE REQUESTS

## HOW TO SUBMIT A MAINTENANCE REQUEST THROUGH THE HOUSING PORTAL

1. Log into the [Housing Portal](#) and click on "Room Maintenance" at the top of the page. Read the maintenance page information and then click on "New Job".
2. Tell us where the issue is located. "My Room" is your individual bedroom. "Shared Rooms" is the common area, kitchen area, bathroom, laundry room, etc.
3. Select the category for the issue.
4. Select the item within the category that best describes the issue.
5. Include a detailed description of what's happening, then click "Save Job" at the bottom of the page.

## COMMON MAINTENANCE ISSUES

- Light and Electrical Outages
- Clogged Toilets
- Door Damage or Malfunctions
- Smoke Detector Battery Replacements

## THINGS TO KNOW

- Your work order may be addressed even if you're not present. Once it is finished, you will receive an email confirming that the work order has been closed.
- If the work is not completed to your satisfaction, please fill out the Work Order Feedback Survey included in the "Maintenance Request Complete" email. We will review your feedback and reopen the work order if needed. You can also use this survey to share positive feedback, which helps us recognize the maintenance technicians who support our communities!



**DID YOU KNOW THAT IN SPRING 2023 OUR AVERAGE TURNAROUND TIME ON A WORK ORDER WAS 2.2 DAYS? THAT'S ABOUT TWICE AS FAST AS THE INDUSTRY AVERAGE!**



# PERSONAL RESPONSIBILITY

## and RISK Management

A big part of the college experience is engaging in various activities sponsored by the University and its affiliates. These activities vary in level of risk, and your voluntary participation should be determined based on your comfort level with the risk involved, your ability level and your well-being. Any activities that you and your invited guests choose to engage in are at your own risk, and by choosing to participate you may be asked to sign a waiver where you agree to hold harmless and indemnify Kennesaw State University, Housing and Residence Life, the KSU Foundation and the Board of Regents of the University System of Georgia, including all staff and volunteers. If you are still a minor, you may need to have a parent or guardian sign the waiver before you can participate.

If you choose to invite any guests to participate in any activities for which guests are permitted, you are solely and fully responsible for your guests at all times, and the University and all aforementioned parties assume no liability for you and/or your guests. Should you have any questions or concerns, address those with Housing and Residence Life in advance of your participation. Should you need assistance or attention while participating in any activities, notify the sponsoring staff immediately.

# RESIDENTIAL CODE OF CONDUCT

The purpose of the Residential Code of Conduct isn't to harsh your vibe; it exists to create and maintain an environment that's conducive to resident success and thriving. Well-considered rules are essential for the success of any community. By signing your license agreement, you are agreeing to comply with all of the regulations and policies outlined in the Student Code of Conduct and the Residential Code of Conduct.

There are various rules regarding all sorts of topics such as our noise policy and guest policy, so please take the time to read through them. The Code of Conduct can be found [here](#).

# HOUSING RULES and REGULATIONS

Living in on-campus housing means you are a part of our community, and within this community, there are rules and regulations to make sure each student is safe and has an enjoyable experience. Please review the rules and regulations and contact your RA or Community Coordinator (CC) if you have any questions.



**NOTE:** THE FOLLOWING LIST IS NOT EXHAUSTIVE. MORE DETAILS CAN BE FOUND IN THE CODE OF CONDUCT DOCUMENTATION. RESIDENTS ARE HELD ACCOUNTABLE FOR ALL CODE EXPECTATIONS.

## MOVE-IN/ MOVE-OUT PROCEDURES

Residents are required to follow established procedures when moving in and out. To ensure a safe and orderly move, please follow the instructions as communicated by your RA, CC and official Housing and Residence Life announcements. Also, remember to regularly check the Housing Portal for updates on moving procedures and expectations.

## ROOM ENTRY

Residents enter into a housing License Agreement ONLY for their own bedroom and a portion of the common area. Residents are prohibited from entering any other space (vacant, occupied, locked or unlocked) without expressed approval from the occupant of that space. Violation may result in student conduct action, substantial fines and possible conviction.

## PROTECTION OF POSSESSIONS

It is strongly recommended that you purchase renter's insurance to safeguard your property against losses or damages. Alternatively, you should check if you are covered by a different homeowner's policy. Housing and Residence Life has partnered with GradGuard to provide on-campus residents with renter's insurance for \$139 per year. Students can purchase coverage from GradGuard through their website at any time. To protect your personal belongings, we suggest following these steps in addition to having insurance: always lock your room and apartment, keep a record of serial numbers for your possessions and take valuable items with you if you will be away for an extended period of time.

## EMERGENCY

Campus authorities may enter immediately when the delay necessary to obtain authorization constitutes a danger to persons, property or the building. In such cases that a resident believes a University staff member misused or abused their authority to inspect a room, the resident should submit a written complaint to [ksuhousing@kennesaw.edu](mailto:ksuhousing@kennesaw.edu).

## ROOM INSPECTION AND SEARCH POLICY

KSU officials and Housing and Residence Life staff reserve the right to enter student units under certain conditions. Entry into occupied units and rooms is divided into three categories: inspection, entry to ascertain health and safety conditions, or to check the physical condition of the space, which is typically done twice a semester with advance notice.

## SEARCH

Campus authorities will not enter a room or unit for purposes of search, (entry for the purpose of investigating suspected violations of University regulations and city, state or federal law), without permission from the resident(s) or prior permission from the Executive Director of Housing and Residence Life, Vice President for Student Affairs, or designees, or in compliance with state law.

A request for permission to search may be made when reasonable cause exists to suspect that a violation is occurring or has occurred. A copy of the authorization form shall be presented to the resident(s) or left in the room/unit if the resident(s) is absent. The authorization form contains the place searched, name of the person giving authorization, descriptions of items sought, and name of the requestor.

**NOTE:** Permission to search is not required when contraband to be confiscated is in view of a University authority.

## EMERGENCY REPOSSESSION

The provider reserves the right to repossess a resident's room space in the event of an epidemic or other health concerns. If a resident should contract a communicable disease, the resident may be required to leave the room space until the resident is no longer contagious. This is due to the hazard of infecting others in the residence hall community.

### FLAMMABLE ITEMS

Items such as fuel, etc., may not be stored in residents' rooms or apartments.

### FIRE EQUIPMENT

Equipment is provided to monitor fire safety conditions. Misuse of these items or other emergency equipment constitutes a danger to the safety of the community. Tampering with, vandalizing or misusing fire safety equipment is prohibited and constitutes reason for eviction and up to expulsion from KSU.

Familiarize yourself with the location and operation of fire equipment and evacuation routes. Fire equipment is also located throughout the corridors and includes, but is not limited to, alarms, extinguishers, smoke detectors, door closures, alarmed doors and sprinklers.

Safety drills will be conducted in accordance with state law. Failure to evacuate when alarms sound is grounds for disciplinary action and fines.

### OPEN FLAMES

Items that pose a fire hazard in a resident's unit/ suite/ room are prohibited. These items include, but are not limited to, flammable liquid (i.e., lighter fuel), items that require an open flame to operate (e.g., Bunsen burners, lit candles, fireworks, grills, alcohol burners) and items that have an exposed heating element (space heaters, hot plates, toasters).

### E-SCOOTER/MICROMOBILITY

Electric scooters and other micromobility devices may not be stored or charged inside residence halls or near their entrances. Indoor charging is strictly prohibited due to risks of battery overheating, fire hazards and potential damage to university property. **All scooters must be stored and charged outdoors only.** Failure to follow this policy may result in disciplinary action and fines.

*Micromobility devices are defined as both battery powered and self-propelled devices, including, but not limited to bicycles, e-bikes, e-scooters, skateboards and other small personal transportation devices on campus.*

### WEATHER SAFETY

University Police provide all guidance during weather emergencies. KSU's Office of Emergency Management (OEM) controls six Outdoor Warning Sirens on the Kennesaw Campus: three on the campus, two at the Sports Park and one at KSU Center. Cobb County Emergency Management Agency (CEMA) operates a siren at the Marietta Campus, which is tested at noon on selected Wednesdays—usually the first Wednesday of each month. They are used in the case of tornado warnings, hazardous material spills and violent crimes.

If a non-test tornado warning siren sounds, move to the lowest level interior area available, stairwell or an interior bathroom without windows. Crouch down and cover your head. If outside, move at right angles to the tornado as you seek shelter.

## YOUR SPACE

**The Following information can be found in the Residential Code of Conduct regarding your Housing unit/community:**

### CLEANING

Residents are expected to appropriately clean and maintain the units, including but not limited to the bathrooms, kitchens and bedrooms. Failure to clean can result in unhealthy living conditions, odor, mildew, mold, pests, etc. Residents are expected to clean regularly and comply with all requests made to maintain a healthy environment. Failure to clean can result in fines and disciplinary action.

### TRASH

All trash and garbage will be placed in designated dumpsters located in or near the community. Common area trash cans (i.e. bathrooms, laundry rooms, common areas) should only be used for small items no larger than a take-out bag. Residents must deposit trash and refuse directly into designated receptacles and should not leave it in the units or common areas, hallways, balconies or similar places. Residents agree to

place trash inside the receptacle, not outside the receptacle or in the surrounding area. The Housing and Residence Life staff reserves the right to impose fines for violations of this policy, including littering. Any resident found in violation may face disciplinary action.

### ANTENNAS

No radio or television antennas or other objects shall be placed or erected on the roof or exterior of buildings. No defacement on the outside or inside of any building within the community is allowed. Any such defacement will result in fines and disciplinary action.

### INTERNET/ CABLE

Residents must not tamper with any internet, cable wiring or fixtures and must comply with all usage rules as outlined in any Housing and Residence Life documents.

Video doorbells and other home security systems that need to be connected to University Internet are prohibited.

### PAINTING

The Housing and Residence Life staff maintains all paint and finishes throughout the residential communities for aesthetic consistency and appropriate condition. Residents are not allowed to paint or alter the walls or finishes in any on-campus housing facilities.

## ARCHITECTURAL STRUCTURES

### ENTRANCES, HALLWAYS, WALKS AND GROUNDS

Entrances, hallways, walks and other public areas should not be obstructed.

### BALCONY OR PATIO

The balcony or patio should always be kept neat and clean. No rugs, towels, laundry, clothing, appliances, hammocks or other items should

be stored, hung or draped on railings or other portions of the balcony or patio. University Village does not have balconies, although some units may have decorative features with operable doors that resemble a balcony. Use or storage of cooking grills is not permitted on balconies or patios. Fines will be imposed for having any inside furniture or other unauthorized items on the patio.

### WINDOWS AND STRUCTURES

All windows and similar structures may only be used for their intended purpose, and any safety or security devices installed must remain in place at all times. Windows and doors shall not be obstructed. Any damage to the property, including but not limited to paint, plaster, cabinets, carpets, floors, furniture or any part of the premises caused by leaving windows or doors open during inclement weather, will be the responsibility of the residents.

The use of foil and other similar unsightly materials, including but not limited to neon or flashing lights, sticky notes and advertisements on or over windows, is strictly prohibited.

Blinds are provided on windows, and they should not be removed. If residents install draperies over the blinds, any damage will be repaired. Residents will be responsible for removing the draperies at their own expense.

### FIXTURES

Residents are not allowed to display signs, exterior lights or markings. Also, there should be no awnings or other projections attached to the outside of the buildings. No satellite dishes or other signal receiving equipment are permitted to be attached to the balcony or building exterior.

# FAQ

## DO I HAVE TO HAVE A MEAL PLAN TO LIVE ON CAMPUS?

Yes. All residential students are required to have a meal plan and are automatically assigned a default plan based on their earned credit hours. To view or add to your meal plan, please visit [Kennesaw.edu/dining](https://kennesaw.edu/dining).

## CAN I USE EXTENSION CORDS OR SURGE PROTECTORS IN MY ROOM?

An extension cord must be 16 gauge, UL-approved and not exceed an un-spliced length of six feet with a polarized plug and a single outlet. It should not be placed under floor coverings or furnishings and cannot be secured by penetrating the insulation.

## WHAT HAPPENS IF MY ITEMS ARE STOLEN OR DAMAGED WHILE I'M LIVING ON-CAMPUS?

Housing and Residence Life urges all residents to purchase renter's insurance for protection against loss or property damage. You should also check to see if you are covered by any separate homeowner's policies. To protect your personal possessions, in addition to having insurance, we suggest the following:

- Always lock your room and apartment.
- Record serial numbers of your most important possessions, where applicable.
- Take valuable items with you if you leave your space in Housing for an extended time.
- Document your preferences for access to personal items with roommates via your Roommate Agreement.

## WHAT CAN I DO ABOUT MY SAFETY ON CAMPUS?

Housing and Residence Life suggests the following common-sense precautions to help keep our communities safe for everyone.

- Always lock the doors of your vehicle.
- Report any suspicious persons or activities

immediately, including those of peers or roommates.

- Be alert and take responsibility for the safety of your community.
- Do not allow strangers into your unit or community and check that no one is following closely behind (i.e., tailgating, do not prop community doors, etc.)
- Avoid compromising situations.
- Submit a maintenance request if something in your suite is wrong.
- Always ensure your entryways are working effectively and notify RA's or CC's when you notice failing equipment or security.

## WHAT IS HOUSING'S POLICY REGARDING ALCOHOL?

Alcohol is allowed in the following buildings if the students occupying the space are at least 21 years old.

### **Kennesaw Campus**

Austin Residence Complex (ARC) and KSU Place

### **Marietta Campus**

University Commons, University Courtyard and University Columns

All other communities on both campuses are considered "dry," meaning no alcohol is allowed in the building regardless of age.

The designated First-Year buildings in University Columns are "dry" communities, as well as apartments in which all students are under the age of 21. More details on this can be found in the [Code of Conduct](#).

## CAN I HAVE GUESTS VISIT ME IN HOUSING?

Residents may allow guests of all gender expressions to visit their room/unit with agreement from the other residents in their room/unit. Overnight guests are defined as anyone who is in the room after 3 AM. Guests

may include other KSU students (both residential and non-residential), and cohabitation of any kind is strictly prohibited.

Cohabitation is defined as the following behaviors/situations:

- Staying in a resident's room for more than three nights, separately or consecutively, within any seven-night period.
- Staying in a resident's room frequently.

## Can I Decorate My Space in Housing?

Decorative items are allowed, but certain items that are considered decorative are prohibited

### Prohibited Decorative Items

- LED strip lights (with adhesive backing)
- Fishnets
- Parachutes
- Mounted curtain rods
- Flammable items including candles, lighters, heating lamps/elements, etc.
- Other items listed in the [Code of Conduct](#).

Decorations should not be visible from outside the apartment unit, except for holiday decorations, which must be:

- Appropriate for the holiday being celebrated.
- Visible only during the time immediately surrounding the holiday.
- Appropriate for a community living environment.
- In compliance with all fire and facility regulations.

Due to fire and facility damage risk, live cut trees are not permitted.

## Can I Bring a Fridge?

If your unit comes with a full-size fridge or does not have a fridge already provided, you may bring a personal mini fridge to have in your bedroom. It cannot be more than 4-cubic feet in size.

## Can I Bring My Iron?

Ironing is permitted, but irons must always be used with ironing boards that have a fire-resistant cover. Irons should never be plugged in when not in use or left unattended. Irons with automatic cutoff mechanisms are encouraged.

## Can I Remove My Smoke Detector?

No. This equipment is provided to monitor fire safety conditions. Misuse or removal of these items or any other emergency equipment constitutes a danger to the safety of the community. Tampering with, vandalizing, or misusing fire safety equipment is prohibited and may result in eviction from Housing and even expulsion from KSU.

## Can I Change My Locks or Add Security Measures?

Residents are not permitted to change or install locks. All original keys and key cards must be returned upon vacating the premises, even during temporary move-outs, if applicable.

## Can I Bring an E-Scooter or Micromobility Device?

Yes, you may bring an electric scooter or other micromobility device to campus; however, they may not be stored or charged inside residence halls or near their entrances. Indoor charging is strictly prohibited due to risks of battery overheating, fire hazards and potential damage to university property. **All scooters must be stored and charged outdoors only.** Failure to follow this policy may result in disciplinary action and fines.



# Need some ASSISTANCE ?

In conjunction with Kennesaw State University's Department of Public Safety & University Police, the Housing and Residence Life staff strives to maintain a safe and secure living environment. Our staff is available 24 hours a day, seven days a week, 365 days a year, to assist students with their concerns. Our teams are trained in conflict resolution, crisis intervention and emergency response. Getting in touch with us is easy; check page 7 for your community's information.

## CONTACT INFORMATION

**Monday – Friday, 8 AM – 5 PM**

Talon One Service Center (470) 578-8663 (T-ONE)

Email: [ksuhousing@kennesaw.edu](mailto:ksuhousing@kennesaw.edu)

### Kennesaw Campus

- Carmichael Student Center  
First Floor  
8 AM – 5 PM
- University Village Suites Lobby  
10 AM – 7 PM

### Marietta Campus

- Wilson Student Center  
Second Floor  
8 AM – 5 PM

## HOUSING OFFICES

Our offices are located in University Village 6000 and Austin Residence Complex Town Hall, on the Kennesaw Campus, and in the R10 building on the Marietta Campus. They are open Monday – Friday from 9:00 AM to 5:00 PM. If you're unable to visit the office in-person, you can also email us at [ksuhousing@kennesaw.edu](mailto:ksuhousing@kennesaw.edu). Please include your KSU ID number when emailing us so we can better assist you.

## UNIVERSITY POLICE

KSU's police are always available to assist with life-threatening emergencies. For ALL other matters, contact a Housing and Residence Life staff member. If a life-threatening emergency exists, call the **University Police at (470) 578-6666**. Calling 911 can delay response because calls received from KSU are transferred back to our police station.

**KSU PARENTS:** If you are worried about your students wellbeing and are not able to get in touch with them, please call KSUPD at the number listed above.

Download the LiveSafe app for information about keeping yourself safe on campus at KSU.



## AFTER HOURS ON-CALL NUMBERS

On any given day, there are 20+ Housing and Residence Life staff members on-call to assist with everything from maintenance concerns to campus safety and well-being.

### Kennesaw RA On-Call Phone Numbers

- (404) 323-6963  
KSU Place  
University Village Suites
- (404) 969-8856  
Austin Residence Complex
- (470) 898 9741  
The Summit
- (404) 969-7819  
University Village

### Marietta RA On-Call Phone Numbers

- East Campus (404) 217-2446  
Howell Hall  
University Commons  
University Courtyard
- West Campus (404) 217-2395  
Hornet Village  
University Columns

## WELLBEING@KSU

**YOU MATTER** at KSU, and your wellbeing is a priority to us. College is exciting, but it can cause students to experience stress and feel overwhelmed. Through counseling, health education, addiction and recovery support, fitness and recreation activities, and access to basic needs, Wellbeing@KSU is here to help you do well and be well.

### Counseling Services

- Monday – Friday, 8 AM – 5 PM  
Kennesaw Hall, Room 2401  
(470) 578-6600

### Counseling on Call

- Wellbeing@KSU's 24/7 mental health support is provided by the USG Mental Health Initiative. For immediate help, call UWill at 833-646-1526

# ACADEMIC SUCCESS

**Housing and Residence Life exists to enhance and support your educational experience; therefore, all reasonable efforts will be made to create academic and behavioral accountability that fosters an environment conducive to academic success.**

- All residents are required to be in good academic standing and enrolled at KSU full-time during both the fall and spring semesters.
  - Residential students who are not enrolled in any credit hours at any point during the fall or spring semester must vacate on-campus housing immediately. If your circumstances may warrant an exception, a request must be emailed to [ksuhousing@kennesaw.edu](mailto:ksuhousing@kennesaw.edu).
  - Residential students taking fewer than the required credit hours must discuss their circumstances with the appropriate Community Coordinator (CC) to receive permission to stay in on-campus housing. It is best to submit requests before dropping classes.
- Summer enrollment may be required on a case-by-case basis depending on individual academic performance and progress during the fall and spring semesters.
- Specific performance measures must minimally comply with the standards set by the University, specific college and major department, but may be increased beyond minimums as deemed appropriate by Housing and Residence Life. By choosing to live in on-campus housing, students grant permission to Housing and Residence Life to monitor academic enrollment, progression and success rates.
- Any residential student may be removed from on-campus housing for failure to remain in good academic standing or to continue reasonable academic progression. Residents removed for academic reasons are still financially responsible for the terms of their housing License Agreement.
- Students seeking on-campus housing for future semesters may be denied.

## ACADEMIC SUPPORT

**All students should take advantage of academic support options to ensure their continued success as members of the KSU community. Academic Support and Tutoring Services are available [here](#).**



# GETTING INVOLVED

## OWL LIFE

- All campus events are posted through the event site, [Owl Life!](#) Residents should regularly check the site for events, giveaways, trips and general opportunities to engage with various campus events.



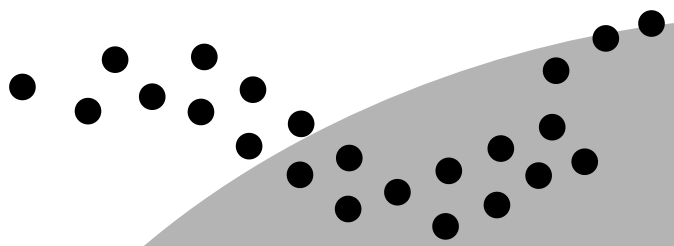
# STAY CONNECTED

All residential students have access to the residential WiFi network, MyResNet. Residents are not to interfere with the Residential Network (WiFi) provided by Housing and Residence Life. Residents will only be able to connect to the internet through wireless means within the housing communities. Residents with desktop computers need to purchase a wireless adapter to connect to the internet. All residents will need to create an account through Apogee, and guests will need to log on through the guest option. To provide this amenity for all residents, the following is prohibited:

- Connecting personal ethernet cords and routers to ethernet ports
- Tampering with or removing access points (community routers)
- Illegally downloading content, which could result in copyright infringement charges

We look forward to you being able to pursue both your academics and entertainment within your personal space.

Visit [our website](#) for more information.





**KENNESAW STATE  
UNIVERSITY**

CAMPUS SERVICES  
*Housing and Residence Life*

[KENNESAW.EDU/HOUSING](https://kennesaw.edu/housing)



@HOUSINGKSU