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Division of Student Affairs

(https://case.edu/studentlife/)

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Community Concerns Reporting

One of Case Western Reserve University's greatest strengths is the wide range of backgrounds and life experiences of our community. We celebrate our community through the civility, free exchange of ideas, and appreciation for the distinct perspectives and talents of each individual. As such, the University strives to provide services and resources to students, faculty, and staff to foster an environment where all community members are respected, valued, and free to equally take part in academic, co-curricular, and social activities. If you would like to report an incident that does not involve a student, please contact the **Office of Equity** (<https://case.edu/equity/title-ix-sex-discrimination-and-sex-based-harassment/title-ix-notice-nondiscrimination>).

The Community Concerns Reporting System (CCRS) allows CWRU community members to **submit a report** (<https://forms.case.edu/s/MHdCMAOsQygps5scVlwa>) if they have witnessed or have experienced incidents of bias, hazing, prejudice or discrimination involving a student. *Reports received after 5pm on weekdays (Monday-Friday), weekends, and holidays will be reviewed during the next business day.*

What Is a Community Concern?

A community concern is an incident involving any discriminatory or hurtful act that appears to be or is perceived by the victim to be contributing to a hostile environment or hazing, or has negative social, emotional, and/or physical impacts

on an individual, group or community. To be considered an incident, the act is not required to be a crime under any federal, state or local statutes, nor does it have to violate university policy.

Confidentiality

Complainants have the right to request confidentiality of a complaint of perceived mistreatment. The responsibility of the CCRS is to weigh requests for confidentiality against the need to investigate and protect the university community. The CCRS will attempt to keep complaints private to the extent possible and consistent with legal requirements and/or the university's requirement to investigate allegations and take appropriate action.

In order to protect the integrity of the inquiry, investigation, and resolution through the use of this process, all parties and witnesses are expected to maintain the confidentiality of the process. However, confidentiality is not required if disclosure is required by law, or if disclosure is necessary to report a crime or violation of law or to engage in concerted activity regarding terms or conditions of employment, or in relation to the right of a student respondent or complainant to re-disclose the outcome of the process under FERPA and/or Campus Crime Statistics Act (Clery Act) laws.

The university will strive to protect, to the greatest extent possible, the confidentiality of persons reporting to the CCRS and of those involved in the reported incident. In some cases, the university may have an obligation to address certain reported incidents, however, the university cannot guarantee complete confidentiality where it would conflict with the university's obligation to investigate meaningfully, or where warranted, take corrective action. Even when some disclosure of the university's information or sources is necessary, it will be limited to the extent possible. Examples of circumstances in which the university may not be able to maintain confidentiality include:

- If we believe you or someone else is in imminent danger and/or there is a risk/threat of harm
- If more than one report is submitted on a single incident

- If reported incidents suggest a trend (e.g., incidents continually occurring in a certain residence hall, etc.)

Regardless of the situation, personal information will only be shared with individuals with a legitimate need to know, in compliance with university policy.

Reporting Information

To inquire about the Community Concerns Reporting System or to discuss a reported incident, contact the Dean of Students Office, located in 110 Adelbert Hall, via phone at 216.368.1527, or email at deanofstudents@case.edu (deanofstudents@case.edu).

For additional information and support, you may contact any of the following offices:

- **Office of Student Affairs** (</studentlife/about/office-student-affairs>)
- **Office of Multicultural Affairs**
(<https://case.edu/studentlife/multicultural/about/contact-us>)
- **Office of Equity** (<https://case.edu/equity/contact>)
- **Dean of Students** (<https://case.edu/studentlife/dean/about/contact-us>)
- **Disability Resources** (<https://case.edu/studentlife/disability/>)
- **Division of Public Safety** (<https://case.edu/publicsafety/>)
- **Flora Stone Mather Center for Women** (<https://case.edu/centerforwomen/>)
- **International Student Resources and Engagement**
(<https://case.edu/international/international-student-services>)
- **LGBT Center** (<https://case.edu/lgbt/about/contact-us>)
- **Student Conduct and Community Standards**
(<https://case.edu/studentlife/conduct/>)

Report an Incident (<https://forms.case.edu/s/MHdCMAOsQygps5scVlwa>)

CCRS ONLINE FORM

Report an Incident

(<https://forms.case.edu/s/MHdCMAOsQygps5scVlwa>)

EMERGENCY SITUATIONS

If you are concerned for the immediate safety of yourself or others, please contact the CWRU Police at **216.368.3333** or **dial 911**. This online form and the information presented here is only for use in non-emergency situations.



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Legal Notice (<https://case.edu/utech/departments/information-security/policies/legal-privacy-notice>) | Privacy Policy (<https://case.edu/privacy-statement/index.html>)

Title IX Notice of Non-Discrimination (<https://case.edu/equity/sexual-harassment-title-ix/title-ix-notice-nondiscrimination>)

DIVISION OF STUDENT AFFAIRS

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Site Feedback (<mailto:studentaffairs@case.edu>)

CWRU LINKS

Apply to CWRU (<https://case.edu/admissions/>)

Give Now (<https://case.edu/give/>)

Visit Campus (<https://case.edu/visit/>)

University Directory (<https://webapps.case.edu/directory/>)