

## Posting

OFFICE OF STUDENT LEADERSHIP AND INVOLVEMENT

# General Posting Policy

Postings are an important means of communication among the members of the Oberlin College & Conservatory community.

Compliance with this "Posting Policy" will ensure that advertisements are not removed and that individuals and groups take responsibility for their words. This policy applies to Oberlin College community members, whether as individuals or as members of college departments, offices, or organizations. Those not affiliated with Oberlin College do not automatically have the right to use college spaces for the display of posters or flyers. The posting of notices on campus does not represent endorsement or sponsorship by the college.

Postings in violation of the following regulations will be removed by Campus Safety, by other representatives of the Student Affairs staff, by the Grounds department, or by designated building representatives. Postings on non-dedicated (i.e., non-departmental, non-organizational) bulletin boards that comply with the following regulations must not be removed until a reasonable amount of time has elapsed, nor should they be defaced.

Jurisdiction of what bulletin boards and surfaces qualify as a designated posting area is determined by the Office of Student Leadership and Involvement, in consultation with campus partners.

## Posting Regulations

Posted materials must be in compliance with the posting regulations of Oberlin College listed below as well as general Oberlin policies. Please remember to be courteous to others' posting privileges.



## Posting

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3. Posting on emergency phones/equipment, telephone/electrical poles, utility boxes, or vehicles in parking lots, is prohibited.
4. All informational materials intended for public viewing must have the sponsoring department, student organization, college committee, or individual name clearly displayed. This includes: flyers, posters, table tents, etc. In accordance with the Student Bill of Rights, "members of the college are expected to take responsibility for their expressions; anonymous expressions are inimical to the free and open exchange of ideas." Noncompliant postings will be removed.
5. The sponsoring group must be clearly identified on the posting, even if a QR code is provided. Noncompliant postings will be removed.
6. Except for posters/flyers placed on identified departmental bulletin boards, posters from entities outside of the college must be approved by the Office of Student Leadership and Involvement in order to be posted on-campus. Entities may email [involvement@oberlin.edu](mailto:involvement@oberlin.edu) to request permission. Unapproved postings will be removed.
7. Individuals must be aware of the potential consequences—for themselves and for others—of advertising events that violate college policy or State and Local laws. [Examples include the serving of alcohol to minors and cash bars.]
8. The college's Residential Life Party Policy places additional restrictions around advertising which mentions the serving of alcoholic beverages. Students must be acquainted with the relevant language in the Student Handbook under the heading "Residence Hall Party Planning."
9. Some campus buildings (such as Mudd Library and Wilder Hall) have more restrictive regulations on postings. Contact the administrator in charge of each building for specific guidelines.
10. Postings on all wood or varnished stained surfaces are prohibited due to the damage materials can cause to the surfaces.
11. Bulletin boards dedicated to a specific department or organization may be used only with their permission. Departments and organizations should consider using their logo or similar brand identity to indicate approval or endorsement of posted material.



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need not conform to posting regulation #4 (above).

13. These policies apply to college property only; students and others are

**Additional Recommendations** +

**Alternative Sources of Advertising (Save Paper!)** +

**Bulletin Boards** +

**OFFICE OF STUDENT LEADERSHIP AND INVOLVEMENT**

Wilder Hall Hours

Dionysus Disco (The 'Sco)

College Lanes

Cat in the Cream Coffeehouse

Scheduling and Concert Sound

Student Leadership

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Wilder Lounge Scheduling

**Posting**



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Posting

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38 E. College St., Oberlin, OH 44074

**[Conservatory of Music Admissions](#)** 

[\(440\) 775-8413](#)

39 W. College St., Oberlin, OH 44074

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