



KELLERWILLIAMS  
REALTY PARTNERS

## STANDARDIZED OPERATING PROCEDURE FOR PURCHASERS OF REAL ESTATE

Keller Williams Realty Partners as a Broker is making this Standardized Operating Procedure available on any publicly available website and mobile device application maintained by the Broker and any of its licensees and teams. Broker has copies of these Standardized Operating Procedures available to the public upon request at Broker's office location.

Please be advised that Broker:

1.  Requires  Does not require 1. Prospective buyer clients to show identification\*
2.  Requires  Does not require 2. Exclusive buyer broker agreements
3.  Requires  Does not require 3. Pre-approval for a mortgage loan / proof of funds\*

\* Although Keller Williams Realty Partners may not require such information, a seller of real estate may require this information prior to showing the property and/or as part of any purchase offer.

\*\* Although Keller Williams Realty Partners does not require an exclusive buyer representation agreement a prospective buyer and a Keller Williams Realty Partners licensee may mutually agree to enter into an exclusive buyer representation agreement.

Acknowledgement of Broker

Broker: Keller Williams Realty Partners