



STANDARDIZED OPERATING PROCEDURE FOR PURCHASERS OF REAL ESTATE

PURSUANT TO REAL PROPERTY LAW §442-H

Georgianna Diaz, Village Realty of Staten Island, Ltd. (the "Broker") is making this Standardized Operating Procedure available on any publicly available website and mobile device application maintained by the Broker and any of its licensees and teams. Broker has copies of these Standardized Operating Procedures available to the public upon request at the Broker's office location.

Please be advised that Broker:

___ Requires X Does not require 1. Prospective buyer clients to show identification*

___ Requires X Does not require 2. Exclusive buyer broker agreements

___ Requires X Does not require 3. Pre-approval for a mortgage loan / proof of funds*

*Although Broker may not require such information, a seller of real estate may require this information prior to showing the property and/or as part of any purchase offer.

Acknowledgement of Broker

Broker: Village Realty of Staten Island, Ltd

By: Georgianna Diaz

Name: Georgianna Diaz

Title: Real Estate Broker/Owner

State of New York

County of Richmond

The foregoing document was acknowledged before me this 13 day of Apr 2022 by GEORGIANNA DIAZ who personally appeared who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument

Maryann Ranieri
Notary Signature

MARYANN RANIERI
Notary Public, State of New York
No. 01RA6075645
Qualified in Richmond County,
Commission Expires 6/10/2022