

Participant Guide

Workplace Safety and Security

Security is Everyone's
Responsibility

Waves Instructional Design
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Learning Objectives:

- Identify violent workplace behaviors
 - Learn how to respond to an escalating situation
 - Learn how to respond to an Active Shooter
 - Learn how to prepare for violent situations
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Notes:

Workplace Violent Behaviors

Verbal Cues	Behavior Cues

Escalating Behaviors

De-Escalating Steps

Workplace Violent Behaviors: Activity

Breakout Room Roles:

1. Group Speaker
2. Time Manager (10 minutes)
3. Note Taker (can be all participants)

Scenario:

Two team members are having conflicting ideas on how to approach a project. The disagreement becomes heated and leads to an intense work environment.

- Think about what signs you are looking for with violent workplace behaviors?
- What steps can your team make to de-escalate the situation to prevent violence?

Notes:

Active Shooter

Identify	
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Active Shooter Response Plan

Law Enforcement Arrives Response Plan

Violent Situation Preparedness

Evacuate	
Hide	
Take Action	

Action Shooter Reaction Plan: Activity

Breakout Room Roles:

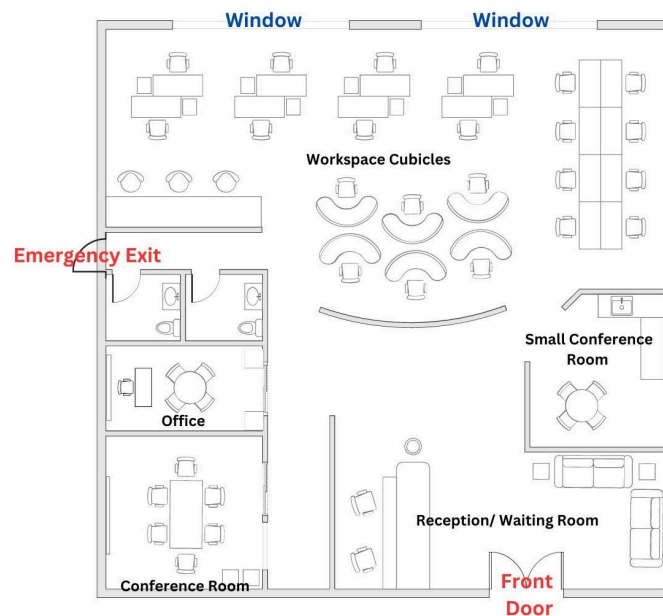
1. Group Speaker
2. Time Manager (10 minutes)
3. Note Taker (can be all participants)

Breakout Room Group Location

- 1: Conference Room
- 2: Workspace Cubicles
- 3: Small Conference Room
- 4: Office

Scenario:

Review the office space floor plan. Depending on your breakout room location, what action steps would you take if an active shooter enter through the front doors?



Notes: (continue on next page if needed)

Action Shooter Reaction Plan: Activity

Notes:

Training Wrap-Up

Thank you for your participation!

