

# General Town Park & Pavilion Rental FAQ's

We have a new email address dedicated to any inquiries and rentals for Town Park:

[townpark@sunderlandfire.com](mailto:townpark@sunderlandfire.com)

When you use this email, it goes to all of the members here that help with the park upkeep and rentals. Captain Mike Zeoli is our main "rental concierge". If you have more questions after reading this email, please get in touch with us at the email just noted above.

## **GENERAL INFO:**

- **Date availability:** Call or send us an email to check on available dates. Currently we are booking reservations into the next year, but we have many dates still available. When you ask about a specific date, please include the times you are interested in. i.e.:
- **Reserving a date:** If you are interested in securing a date/time, we need the completed application and respective checks/deposits for it to be firmly held on our master calendar. This will also facilitate us making sure the lawn is mowed and landscaping is cleaned up prior to your arrival. If you also wish, I can email you back a signed copy of the rental agreement for you to hold on to.
- If you wish to see a video of the town park, you can see it on our website at:  
<http://sunderlandfire.com/svfa--town-park.html>.
- If you wish to inspect the premises in person again, please send an email to:

[townpark@sunderlandfire.com](mailto:townpark@sunderlandfire.com)

## **RATES:**

Here are the Town Park rental rates. All times are from setup to cleanup and for calendar days:

Half day rental (4 hrs): \$150

Full day rental (Calendar Day): \$300

Two-day rental (Back-to-back calendar days including night in-between): \$500

**The utility fee (\$50) listed on the application is per day. The security deposit amount (\$100) is also per day. For example, for a 2-day event, your utility fee and deposit fees would be double.**

## **LIQUOR LICENSE:**

Any question regarding the liquor license should be directed to the Town Hall at:

[selectmen@townofsunderland.us](mailto:selectmen@townofsunderland.us) or [413-665-1441](tel:413-665-1441)

Liquor license application and check should be mailed to:

Board of Selectmen  
Town of Sunderland  
12 School Street  
Sunderland , MA 01375

## **SENDING PAYMENTS & DEPOSITS:**

All Town Park applications and payments (including the separate utility fee) should be mailed to the following:

Sunderland Fire Department  
105 River Rd.  
Sunderland, MA 01375

**Please note the following about the payments/checks you need to send to us:**

- **Checks for the deposit and payment (must be separate checks) are made out to: SVFA**

The deposit check is retained in a secure locked location in my office until after your event and we have inspected the property. Then if the property is in order, the check is either mailed back to you or shredded; your preference.

- **The Check for the Utility fee are made out to: Town of Sunderland and are mailed in with your application. I then forward the utility fee to the Town Hall**

## **DRIVING DIRECTIONS:**

### **From Interstate 91N...**

Take exit 24 (Deerfield), and take a right off the exit.  
Take an immediate right onto Rt 116 south.  
After almost 2 miles you'll go over a bridge into Sunderland.  
Take the first left after the bridge onto Rt 47.  
Go half a mile, and turn right onto North Silver Lane.  
Take a left onto Park Rd, and look for the sign for the town park on the right.  
If you hit Bears Den Drive, you've gone too far.

### **From Interstate 91S...**

Take exit 25, then go left on 116. Take a right onto Rt 5/10 at the lights.  
Go down 5/10 (which is also 116) for almost 2 miles (past Yankee Candle).  
Take a left onto 116 south. Follow the rest of the directions above.

### **From UMass/Rt 9...**

Take Rt 116 N/W into Sunderland.  
Just after the Subway on the left, take a sharp right onto Garage Rd.  
Take the 2nd left onto North Silver Lane.  
After about half a mile, take a right onto Park Rd, and look for the sign for the town park on the right.

The park is only a couple of minutes from the base of Mount Sugarloaf. To get to the park, continue down 116 past the mountain towards Sunderland (left out of the entrance to the mountain). Go over the bridge and take a left at the light to head north on Rt. 47 past the center of Sunderland. Turn right on North Silver (about half a mile up the road). When you see Park Road, turn left up it and you'll see a sign for the Sunderland Town Park. Drive down the driveway and park in the parking lot on the left-hand side.