



## **Team Leader Checklist**

MAKE SURE TO READ AND COMPLETE BEFORE YOUR TRIP TO AMOR

Complete and sign the following checklist. Any questions you have can be answered by contacting Darlene Dakin at [darlenedakin1@yahoo.com](mailto:darlenedakin1@yahoo.com)

- Gather your mission team members.
- Arrange your stay with AMOR with an AMOR representative
- Gather funds/donations for any additional team projects
- Make sure all members of your team have applied for or already have their passports and that passports do not expire within three months of departure.
- Make sure all minors receive parental permission to travel to Honduras
- Make travel arrangements with AMOR and your preferred airline.
- Designate or schedule cleaning/cooking responsibilities to the team members for each day
- Have each member of your mission group fill out a Missionary Application and sign it.
- Fill out the Group Housing & Travel information form (Group Information Form) Sign it, and send it to Darlene at the above email address
- Meet with your team and go over the A.M.O.R Handbook (found at [www.aarionsmissionoutreach.com](http://www.aarionsmissionoutreach.com) )
- Alert your team members of helpful packing lists and other information found at [www.aaronmissionsoutreach.com](http://www.aaronmissionsoutreach.com)
- [www.AaronsMissionOutreach.com](http://www.AaronsMissionOutreach.com) Team Leader Checklist 2022

- Make sure all team members have medical insurance before traveling to Honduras.
- Register with the American Embassy to let them know you will be in Honduras. ( we provide a link to their site on our website.)
- Pray and prepare for your trip with your members.

\*You can pay for your mission trip upon arrival at the AMOR Ranch. Remember, if you cancel it puts a hardship on the ministry.

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By signing this form, I state that I have completed the AMOR Team Leader Checklist fully and honestly. My team members are well informed of what is expected of this mission trip, as well as any additional duties required of them while lodging at the AMOR Ranch (cleaning, cooking, etc.)

**Team Leader Signature:** \_\_\_\_\_

Please send a signed copy of this document to darlenedakin1@yahoo.com. This and all documents for AMOR should be submitted a month before your teams planned mission trip