## HOW TO FACILITATE THE TRANSFER OF ASSETS ACROSS CORPORATE BOOKS

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# **Author's Qualification**

Millions of companies rely on Oracle Applications for their financial, supply-chain management, and accounting software. While the Oracle Application is beneficial, Brian Bouchard, President and CEO of Chi-Star Technology SM, realized an area of opportunity with the software concerning asset transfers.

The current process to do an asset transfer is very manual and tedious. In order to transfer an asset, a person has to: manually retire the asset, record basic asset data for data entry into the receiving book, manually calculate the new values in the receiving book currency, and manually add the asset. After completion of the process, there is no longer a tie to the original asset, so the audit trial is permanently lost. The trail ends in the book where the asset is retired while the new trail is created in the book where the asset is added. Moreover, a method to produce the same desired results quickly and more efficiently could be even more beneficial to both large and mid-sized companies.

As a user of Oracle Applications for over fifteen years, Brian went to work devising a plan to combat this tedious process. In April 2005, the introduction of AssetCross TM came to the market as a solution to the manual asset transfer procedure. The AssetCross TM software will transfer single or multiple assets between corporate depreciation books, transfer full or partial (cost or units) assets, translate transferred amounts to the receiving depreciation book's currency, and maintain an audit trail with the original asset.

The introduction of AssetCross TM to the business world has revolutionized the asset transfer process. Fortune 500 corporations as well as mid-sized family-owned companies can all benefit from this software. AssetCross TM, dramatically improves the previous methodology used to transfer assets.

A distinct advantage of the AssetCross TM software is that this process is no longer manual. It automates all of the following:

- The gathering and transferring of asset descriptive information
- The retirement of the asset from the sending depreciation book
- The decision to determine if a translation rate is to be used
- The identification of the translation rate to be used
- The calculation of translated values
- The addition of the asset on the receiving depreciation book

The creation of AssetCross TM comes at a time where companies are growing and expanding locally and globally. The induction of this software as an addition to the Oracle Applications provides a better way of managing time that translates into economic savings. Exploring methods to monitor budgets can prove to be critical during the growth and expansion of any business. AssetCross TM exemplifies the saying "Time is money, and money is time."

# Introduction

Currently, the process to transfer assets between depreciation books is very manual. With the current process, the sending depreciation book retires the asset on its book. The receiving depreciation book must manually add the asset. This requires considering or calculating asset cost, year-to-date depreciation and accumulated depreciation, currency translations as applicable and financial treatment. There is a solution that will streamline, and automate the transfer of assets between books. This solution is flexible enough to satisfy most client's policy and procedures.

## **Current Process**

The current manual process is dependent upon people not making mistakes in data entry or off line calculation of new asset values. After many years of listening to clients talk to the hardship of this process, it became clear that an automated solution was needed. Let's take a look at the current process and what is involved in transferring one asset from one corporate depreciation book to another.

The current process requires the depreciation book sending the asset to retire the asset on their books and the depreciation book receiving the asset to manually add the asset. Sounds simple, but let us look at the overall process. Then, we will look at the details involved in each step to accomplish the task of transferring assets using the current approach. The current process overview without the solution involves the following steps:

- 1. Manually retiring the asset
- 2. Manually record basic asset details for data entry into the receiving book
- 3. Manually calculating the new asset values for the receiving book
- 4. Manually adding the asset into the receiving depreciation book
- 5. Manually creating the appropriate accounting

#### Manually Retiring the Asset

This step removes the asset from the current depreciation book. In order to perform an asset retirement the following steps are performed:

1. Navigate to the Asset Workbench



#### 2. Query the Asset

Category		1
Asset Key		
Asset Type	6	
Group Asset		
	Show Disabled Groups	
Employee Number		
Location		
Supplier Number	1-2-	
Line Number		
Source Batch		
Task Namber		
Lessor	2	
	Asset Key Asset Type Group Asset Employee Nomber Location Supplier Number Line Number Source Batch Task Number Lessor	Asset Key Asset Type Group Asset Employes Number Location Supplier Number Line Number Line Number Line Number Line Number Line Number Line Number Line Number Line Number

3. Select the Retirement button on the Asset Workbench

eset Number	Description	Tag Number	Category	Serial Number	Asset Key	
02410	DELL OPTIPLEX	DELL GXI-1	COMPUTER-PC			
		_		_		
		_		_		
		-		_		
		_				
		_		-		
		_				
				_		
			1			
		00000				
Addi	tiops C	JuickAdditions	Source Line		Books	
	martin	Datamanta	Einappial Indu		Clean	

- 4. Enter the depreciation book and retirement date
- 5. Determine what is to be retired on the asset
  - a. Full asset retirement
  - b. Partial asset retirement based on the number of units associated with the asset
  - c. Partial asset retirement based on asset cost
- 6. Enter the following retirement details
  - a. Units or Cost to be retired
  - b. Retirement Type
  - c. Proceeds of Sale (if applicable)
  - d. Cost of Removal (if applicable)
- 7. Save retirement

		11
102410	Reference Number	
AU CORP	Retire Date	31-DEC-2002
	Status	Pending
1	Current Cost	12,355.00
1	Cast Retired	12,355.00
RETIREMENT	Proceeds of Sale	0.00
	Cost of Removal	0.00
MONTH	Gain/Loss Amount	
	Life Years	Months Mo
	Sold To	
	Description	1.1
	Recognize Gain and Loss	
*		
	Prior Year Reserve Retired	
onents	Bernetate	jone Cancel
	102410 AU CORP	102410       Reference Number         AU CORP       Reference Number         1       Current Cost         1       Current Cost         1       Cost Refered         RETIREMENT       Proceeds of Sale         NONTH       Gain/Loss Arrount         Life Years       Sold To         Description       Recognize Gain and Loss         %       Prior Year Reserve Refered         Onents       Beinidate

#### 8. Process the retirement

- a. Navigate to the Calculate Gains and Loss program
- b. Enter parameters
- c. Submit program to run





#### Manually record basic asset details for data entry into the receiving book

This step involves documenting asset details. The asset that will be added to the receiving depreciation book needs to reflect the same asset characteristics as the asset that was retired. Therefore, it is critical to document the retired asset characteristics so that can be entered when the receiving depreciation book adds the asset being transferred. Steps involved in this step include the following:

- 1. Navigate to the Asset Workbench
- 2. Query the asset being transferred
- 3. Select the Open button (this contains the descriptive information of an asset)

Asset Number	Description	Tag Number	Category	Senal Number	Asset Key	
02410	DELL OPTIPLEX	DELL GXI-1	COMPUTER-PC			
			-			
		_		_		
		_		_		
		_				
	_	_				
		_				
		_		_		
	_	_		_		
4		2/2	-			
Addi	tiogs G	luickAdditions	Source Line	<li>1</li>	Books	
Accien	monte.	Patienmonto	Einspeint Inge		Cinco	

Asset Details				≚ ⊼ X
Asset Number	102410	Description	DELL OPTIPLEX	
Tag Number	DELL GXI-1	Category	COMPUTER-PC	[ ]
Serial Number		Asset Key		
Asset Type	Capitalized 🔹	Units	1	
Parent Asset		Description		
Manufacturer		Model		
Warranty Number				
Lease Number		Description		
Lessor				
	⊠ln <u>U</u> se			
	✓In Physical Inventory			
Property Type	Personal	Ownership	Owned 🔽	
Property Class	1245	Bought	New	
		_		
	View Subcomponents		Done )	Cancel

Document the following:

a. Asset Number (depending on the numbering schema to be used on transfers)

- b. Tag Number
- c. Asset Description
- d. Asset Type e. Asset Category
- f. Asset Key g. Number of Units associated to the asset
- h. Serial Number
- i. Model Number
- 4. Close Open form
- 5. Select the Source Line button (this contains Purchasing & Payables information)

Asset Number	Description	Tag Number	Category	Senal Number	Asset Key	
102410	DELL OPTIPLEX	DELL GXI-1	COMPUTER-PC		6	
-	_	_		_		
	_	_		_		
		_		_		
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Add	lions	DuickAdditions	Source Lines		Books	
C Accion	mente	Retirements	Financial Indust	()	Onen	

<mark>o</mark> s	ource Line	s (Al-Al-Al-Al-Al-Al-Al-Al-Al-Al-Al-Al-Al-A							200000000000000 <u>2</u> 🛪	×
		Asset Nu	mber	102410			Asset Type	Capitalized		
			Cost	0.00	Í		New Cost	0.00		
		St			Í			Amortize Adjustment		
						Amortiza	ation Start Date			
	Invoice					Supplier		_ Line	Transfer	
_ (	Number		Line	Description	Active	Name	Number	Amount	Amount [ ]	
	23490		1	Network Computer		CompUSA Inc.	5025			Ê
										e l
										Č.
										-
	-							,,	,	
		PO Nu	mber	1002			Source Batch			
		Project Nu	mber		Í		Task Number			
				Material Indicator						
				Project Details		Transfer to	Retire	Done	Cancel	

Optionally Document the following:

- a. Purchase Order Number
- b. Invoice Number
- 6. Close the Source Line form
- 7. Select the Book button (this contains the financial information of an asset)

Asset Number	Description	Tag Number	Category	Serial Number	Asset Key	
02410	DELL OPTIPLEX	DELL GXI-1	COMPUTER-PC		11	
					1	
					4	
	_	_			<u> </u>	
	-	_		_	-	
		_		_		
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16					2000 C	
Addi	io <u>p</u> s G	luickAddtions	Source Lines		Books	
-						

<mark>O</mark> Books			ארג צ.
Asset Number	102410	Reference Number	
Book	AU CORP	Comments	1
- Financial Information	12 265 00	VTD Dawardiation	42 255 00
Original Cost	12,333.00	r TD Depreciation	12,333.00
Original Cost	12,333.00	Accumulated Depreciation	12,555.00
Salvage Value Type	Amount	j Salvage Value Percent	
Salvage Value	0.00	Revaluation Ceiling	
Recoverable Cost	12,355.00	Revaluation Reserve	0.00
Net Book Value	0.00		
Depreciation Group Ass	et Short Fiscal Year		
— Method			
Method	STL	🔽 Depreciate	
Life Years	3	Date in Service	31-JAN-1994
Months	0	Prorate Convention	MONTH
		Prorate Date	01-JAN-1994
Bonus Rule		Amortization Start Date	
- Depreciation Limit		Amortize Adjustment	
Туре	<b>•</b>	Ceiling	
Limit Amount			
Percent	%		
		Unplanned Depreciation	one <u>C</u> ancel

Document the following: a. Asset Cost

- b. YTD Depreciation
- c. Accumulative Depreciation or Depreciation Reserve
- d. Asset Date Placed In Servicee. Asset Depreciation Method
- f. Asset Life
- 8. Close Book form
- 9. Select the Assignment button (this contains the Distribution information of an asset)

A second block beau	December	Tex Number	(Martinese)	Provid March 4	A STATION	
Asset Number	Description	rag Number	CatedolA	Senal reuroper	Asset Key	_
02410	DELL OPTIPLEX	DELL GXI-1	COMPUTER-PC	_		_
				_		_
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			-			
Add	tiogs (	DuickAdditions	Source Line	• • • • •	Books	
Assign	ments	Retirements	Financial Inqu	in	Open	)

Assignments			*********			. 1000000000000000000	त्र X
	Asset N	lumber	102410		Reference Number		
		Book	AU CORP	Í	Transfer Date	31-DEC-2002 ···	
	Con	nments					
					Unit of Measure		
	Tota	I Units	1		Units to Assign		
Unit		— Empl	ovee				
Change	Units	Name	-]	Number	Expense Account	Location	-
	1				01-101-6202	AUSTRALIA-N/A-SYDNEY-OFFICE1	Ļ≜
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	1					2	
							_
						<u>D</u> one <u>C</u> ancel	

Document the following:

- a. Employee assigned to asset
- b. Depreciation expense account
- c. Asset Location
- 10. This detail needs to be sent to the person who will data enter the asset into the receiving depreciation book

#### Manually calculating the new asset values for the receiving book

This step involves documenting the new asset values. Many asset transfers that require the transfer across corporate depreciation books also require the asset value to be translated into the currency associated to the receiving depreciation book. Therefore, it is critical to document the old asset values, translation rate, and new asset values for audit purposes. Steps involved in this step include the following:

1. Require access to General Ledger rate table

	×
Find %	1
Responsibility	Security Group
Fixed Assets Manager	Standard
General Ledger, Vision Operations (USA)	Standard
Eind	QK Cancel

2. Navigate to the rate daily table

🏵 Naviga	or - General Ledger, Vision Operations (USA) 🖉 🖌
Funct	ons Documents Processes
Setu	:Currencies:Rates:Daily
Defir	e daily rates
4 1 4 <sup>4</sup> 1	<ul> <li>Journal</li> <li>Currencies</li> <li>Currency Rates Manager</li> <li>Rates</li> <li>Daily</li> <li>Period</li> <li>Historical</li> <li>Types</li> <li>Define</li> <li>Intercompany</li> <li>Tax</li> <li>Analyzer</li> <li>Employees</li> <li>System</li> </ul>
	<u>Open</u>

- 3. Query the appropriate rate by entering the following;
  - a. Transaction date
  - b. From currency (currency associated to the sending depreciation book)
  - c. To currency (currency associated to the receiving depreciation book)
- 4. Document the translation rate

- C	urrency		Conversion			
rom	To	Date	Туре	AUD to USD	USD To AUD	
JUD	USD	31-DEC-2003	Corporate	.6073	1.6466326363	
				$\sim$		
			- in - 1			
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	_					_
	_	_				_
	_					
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- 5. Calculate the new asset values
  - a. Asset cost sending depreciation book asset cost \* translation rate
  - b. YTD Depreciation sending depreciation book YTD depreciation \* translation rate
  - c. Accumulated Depreciation sending depreciation book accumulated depreciation \* translation rate
- 6. This detail needs to be sent to the person who will data enter the asset into the receiving depreciation book

#### Manually adding the asset into the receiving depreciation book

This step involves adding the asset into the receiving depreciation book. In order to perform an asset addition the following steps are performed:

- 1. Based off of the asset details received determine the feature to be used to add the asset:
  - a. Quick Additions one form to enter asset details
  - b. Additions (detail forms) multiple forms to enter descriptive, financial, source lines, and assignment details
  - c. ADI Additions spreadsheet tool to enter and upload asset details, may need to modify standard template to include additional fields
- 2. Determine new asset numbering schema:
  - a. Will Oracle number the asset using this approach will not maintain an audit trail back to the retired asset.
  - Manually enter an asset number using this approach a smart asset number could be manually entered to create a soft audit trail back to the retired asset.
     A soft audit trail means that a user would be able to identify the origin of the asset and would be able to query that originating asset for further details.
- 3. Enter asset descriptive details:
  - a. Asset Number (depending on the numbering schema to be used on transfers)
  - b. Tag Number
  - c. Asset Description [Required]
  - d. Asset Type [Required Defaults to Capitalized]
  - e. Asset Category [Required]
  - f. Asset Key
  - g. Number of Units associated to the asset [Required Defaults to 1]
  - h. Serial Number
  - i. Model Number
- 4. Determine how financially to add the asset:
  - a. Cost only this would initiate Oracle to recalculate the accumulated depreciation of the asset. If the accumulated depreciation still remains on the sending depreciation book, then this would duplicate the depreciation and would be counted twice – violates GAAP (Generally Accepted Accounting Principles)
  - b. Carry Over this would involve entering the cost, ytd depreciation, and accumulated depreciation, Oracle would pick up depreciation where the sending depreciation book left off provided all other depreciation elements are the same (i.e. depreciation method, life, date placed in service). Please note that if not all of the depreciation elements are the same, if an adjustment is made on this asset, Oracle would recalculate depreciation and book that adjustment in the current open period unless the adjustment is amortized.
  - c. NBV only enter the sending book translated NBV as the asset cost on the receiving depreciation book.
  - d. Amortize NBV similar to the carry over approach as far as the same values would need to be entered, but by selecting to amortize, Oracle would depreciation the NBV over the remaining life, any adjustments would be amortized over the remaining life as well.
- 5. Enter asset financial details:
  - a. Asset cost (translated value)
  - b. YTD Depreciation (translated value) if applicable
  - c. Accumulated Depreciation (translated value) if applicable
  - d. Date Placed In Service (DPIS)
    - i. DPIS should be equal to the sending DPIS if transferring the asset at:
      - 1. Cost only
      - 2. Carry Over
      - 3. Amortize NBV
    - ii. DPIS should be equal to the transaction date if transferring the asset at NBV

- e. Depreciation Method default to the method associated to the asset category assigned to the receiving depreciation book choose to override to the method the sending depreciation book used
- f. Depreciation Life
  - i. Life should be equal to the sending life if transferring the asset at:
    - 1. Cost only
    - 2. Carry Over
    - 3. Amortize NBV
  - ii. Life should be equal to the remaining life on the sending depreciation book if transferring the asset at NBV
- g. Prorate Convention default to the prorate associated to the asset category assigned to the receiving depreciation book – choose to override to the prorate the sending depreciation book used
- 6. Enter Assignment details:
  - a. Assign asset to an employee (optional)
  - b. Assign the depreciation expense account combination for the asset
  - c. Assign the physical location for the asset
- 7. Enter Source Line details:
  - a. Enter the Purchase Order Number used for informational purposes only, there is no drilldown capabilities when PO is enter into Assets
  - b. Enter the Invoice Number used for informational purposes only, there is no drilldown capabilities when Invoices are enter into Assets

#### Manually create the appropriate accounting

1. The sending depreciation book will need to perform the following journal entries in order to reclass the retirement amount that Oracle booked to the Gain/Loss account. The Gain/Loss account will need to be relieved and the amount needs to be booked to the Intercompany Receivables account:

Debit: Intercompany Receivables Credit: Gain/Loss on Assets

2. The receiving depreciation book will need to perform the following journal entries in order to reclass the asset clearing account and to account for accumulated depreciation (if needed). The Asset Clearing account will need to be relieved and the amount needs to be books to the Intercompany Payables account:

Debit: Asset Clearing Credit: Intercompany Payables

If the accumulated depreciation was entered when the asset was added to the receiving depreciation book, the following journal is needed to correctly state the accumulated depreciation:

Debit: Asset Clearing Credit: Accumulated Depreciation

There are many steps involved in this process currently and the chance of an individual mistyping a value or asset details or incorrectly calculating the new values are risks that are taken unnecessarily. Let s look at a flow of the current process that was just discussed.

### **Current Process Flow**



### **Current Process Flow Steps Automated with the Solution**

Now let us look at a flow that highlights the current steps. The solution that has been developed will automate. Hence the solution reduces the risks in the process.



The boxes highlighted in yellow are the steps that the solution would automate. The box highlighted in blue is a step that currently would still be performed manually, but is a work-in-process to automate. The steps that remain are the decision-making steps.

## **Solution Process**

#### **The Solution Process Flow**

Let us take a look at a new flow this is the solution to the current manual process.



The developed solution will streamline and automate the transfer of assets across corporate depreciation books. This solution is flexible enough to satisfy most client's policies and procedures. This solution enables companies to reduce the risks, time, and effort involved in this process.

#### **Solution Features**

The features of the solution are as follows:

- Transfer single or multiple assets between corporate depreciation books, regardless of:
  - o Currencies
  - o Chart of account structures and values
  - Asset Category values
- Transfer assets at a choice of financial options:
  - o Cost only or
  - o Carry Over (Cost, YTD Depreciation, and Accumulated Depreciation) or
  - NBV or
  - Amortized NBV
- Transfer full or partial (cost or units) assets
- Translate transferred amounts to the currency associated to the receiving corporate depreciation book
- View the translated asset cost
- Maintain an audit trail between the sending and receiving corporate depreciation books
- Incorporates approval process, allows the receiving book to approve the transfer prior to executing the transfer in the system

### **Solution Process Steps**

The steps involved in the automated solution are as follows:

1. Navigate to a new custom form to process the transfers across corporate depreciation books

<ul> <li>Inquiry         <ul> <li>Assets</li> <li>Asset Workbench</li> <li>Capitalize CIP Assets</li> <li>Set Extended Life</li> <li>Maintenance</li> <li>Insurance</li> <li>Corporate Book Transfer</li> </ul> </li> <li>Mass Additions</li> <li>Mass Transactions</li> <li>Production</li> <li>Depreciation</li> <li>Journal Entries</li> <li>Tay</li> </ul>	Top Ten List  1. Corporate Book Asset Transfer  2. Asset Workbench
--	--

- 2. The Corporate Book Transfer Summary screen will appear. Choose the following: a. Create a new transfer
  - b. Review Transfer review in process and processed transfers

NOTE – this solution is not a start to finish in one session process, this solution allows users to begin the transfer definitions and save and come back to complete at a later time.

Territorier IV	i Phase	Status	Transfer Date	Created By	Book	Asset Number
95	Transfer	Complete	30-NOV-2003	DEMO		103571
94	Transfer	Complete	30-NOV-2003	DEMO		102410
93	Transfer	Complete	30-NOV-2003	DEMO	(	102411
84	Transfer	Complete	28-FEB-2003	DEMO	Î	100640
81	Transfer	Complete	30-NOV-2003	DEMO		10031%
77	Transfer	Complete	28-FEB-2003	DEMO	OPS CORP	100078
75	Transfer	Complete	28-FEB-2003	BBOUCHARD	OPS CORP	100334
73	Validate	Working	28-FEB-2003	BBOUCHARD	1	100908
55	Transfer	Complete	28-FEB-2003	DEMO		100916
54	Validate	Working	28-FEB-2003	DEMO		100908
53	Transfer	Complete	28-FEB-2003	DEMO		100919
52	Transfer	Unsuccessful	31-JAN-2001	DEMO	1	100911
50	Transfer	Partial	28-FEB-2003	DEMO	1	
40	Transfer	Complete	28-FEB-2003	DEMO		100907

3. Choose the create a new transfer

#### 4. Determine the asset(s) to be transferred

🗢 Corporaté Book Transfer			3 71 X
Selection Criteria		-	
Asset Number	Expense Account		
Book	Location		
Category	Employee Name		
Asset Key	Employee Number		
		Apply Critoria	r
Transfer Id		Opply Chitena	\$
Selected Distributions			
Asset Number Book	Units Assigned Cost Assigned	Currency Asset Category	
	<u></u>		
			► J
		2ancel N	ext >>

Enter Select Criteria – use any combination of the following fields to identify the desired assets to transfer:

- Asset Number
- Book (sending corporate depreciation book) •
- Asset Category
- Asset Key
- Expense Account range
- Location
- Employee Name and/or Number 5. Select Next to go to the Transfer To Settings

Corporate Book	Transfer ->	To 2000			Redeter	odeoroxico de la		জালা হা সা স
Asset Suffix	_T#			Expense	Account	01-840-7360-0	000-000	
D	ORE CO	DD			lana Kara	-		
Воок	UPS CO	RP			Location			
Category				Employe	e Name			
				Employee	Number	-		
Transfer Date	30-NOV-	2003	Fina	ncial Book Tr	eatment			
Transfer Id	195						Apply /	Validate
Selected Dist	ributions	-						
								0
		Status	General Catego	ry Units	Emplo	yee Location	Accounting	Costs
A search blocks		Dises	Clatha	E.e. Dr				
	per	None	Deady	Error Re	ason			
103371		None	Ready					
-								
			10					
			Cano	cel	<<	< Back	Submit Tran	sfer

In the Transfer To Settings enter the data elements that apply to all assets being transferred and the receiving value is different than the sending value. For example, the AUD book is transferred computers to a USD book, the asset category is the same in both books, but the depreciation expense account is different. Leave the asset category blank, for it will default to the value assigned in the sending book, but enter the expense account and apply that to the group of asset being transferred.

NOTE: If a field is left blank in the Transfer To Settings, the solution will default that value in the receiving book to equal the value in the sending book.

- 6. Once the apply/validate button is selected review the following tabs to verify the transfer details:
  - a. Status Tab will maintain the status of the transfer and if errors occur this will identify the error
  - b. General Tab displays the new asset number and asset description either value can be overridden. The solution uses logic to attach a "\_T1" after the asset number to keep it unique and to allow for an audit trail back to the originating asset.

103571 103571_T1 LAPTOP COMPUTER	

c. Category Tab – displays the sending book Asset Category and the receiving book Asset Category – the receiving book Asset Category and be changed to any valid Asset Category associated to the receiving book

	Status Ger	neral Category Units	Employee Loc	ation Accounting Costs
_ Asset Number	- Currently A Book	Assigned Asset Category	Transfer To Book	Asset Category
103571	AU CORP	COMPUTER-PC	OPS CORP	COMPUTER-PC
	-		+	<u></u>
	-			
		Cancal	ee Back	Submit Transfer

- d. Unit Tab Determine what, financially, is to be transferred (i.e. full or Partial)
  In the Method field determine if the transfer is:
  - Full transfer the whole asset
    - No updates are allowed to the units or Src Currency Cost fields
  - Cost Partially transfer the asset based off of an amount
    - Updates only allowed to Src Currency Cost field
  - Unit Partially transfer the asset based off of assigned units
     Updated only allowed to Units field

Based on the method selected, the solution will display the translated cost in the Dest Currency Cost field.

Asset Number	Method	Current Units	tly Assigned Curren	t Cost	- Transfe Units	er To Src Currency	/ Cost	Dest Currency	/ Cos
103571	Cost	1	76,000.00	AUD	1	25,000.00	AUD	15,182.50	USD

e. Employee Tab – displays the sending and receiving depreciation book employee(s) assigned to the asset (if applicable).

	Status General	Category Units	Employee Locat	ion Accounting Cost
Asset Number	Employee Name	Employee Number	Employee Name	Employee Number

f. Location Tab – displays the sending and receiving depreciation book location assigned to the asset

	Status	General	Category	Units	Employee	Location	Accounting	Costs
Asset Number	Curre Location	ently Assign	ned		Transfer Location	To		
103571	FRANCE	-NONE-TO	ULOUSE-NONE		USA-VA-FA	IRFAX-NO	NE	
	_							
	_							
	-							
	-							

g. Accounting Tab – displays the sending and receiving depreciation book depreciation expense account combination assigned to the asset

	Status	General	Category	Units	Employee	Location	Accounting	Costs
_Asset Number	Expense	ntly Assign Account	ed		Transfer Expense Ac	To count		
103571	01-201-6	202			01-840-7360	-000-000		
	-							
	-							
				_	1			
			⊆ancel		<< <u>B</u> ac	:k	Submit Tra	nsfer

h. Costs Tab – displays the financial option chosen for the transfer. If transferring multiple assets, each could have a different financial option. The financial option will be either entered at the Transfer To Settings and applied to all assets or can be entered on the Cost Tab for each asset.

Asset Number	Status Costs Cost to R	General from Source	Category L Proceeds	Units Ei	mployee Location Book Transfe Financial	Accounting Costs
103571 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		AUD		AUD	Carry Over	
31			Çancel		<< Back	Submit Transfer

#### 7. Submit the transfer

a. Optionally Turn On the Approval Process – if turned on, the solution will send a notification to the person identified as the receiving depreciation book owner for authorization to transfer the asset(s) to their book.

😑 Note	×2000000000000000000000000000000000000
1	Transfer request submitted for approval.
	<u>OK</u>

The receiving depreciation book owner will receive the following notification where they can Approve the transfer, Reject the transfer (with or without notes, or request additional information)

sset T	ransfer	Approval	Request	(ID = 195)									
From To Sent Due ID	DEMO DEMOAP 16-Jul-20 16-Jul-20 888609	PROVER 07 11:57:34 07 12:01:34										(Reject F	lequest Information
Please	approve o	or reject this	AssetCross	transfer reques	t. Please	provide a Note if yo	u reject.						
Asset	Distribu	tion Tran	sfers Regu	uiring Your A	pproval								
	Approval Status	Asset Number	Book	Description		Category	Unit(s)	Cost	Employee	1	Expense Acct	Location	Fina Opti
Orig		103571	AU CORP	LAPTOP CO	MPUTER	COMPUTER-PC	1	25000 AUD			01-201-6202	FRANCE-NONE-TOULC	USE-NONE Carry
New	Required	103571_T	1 OPS COR	o +		4C	1	15182.5 USD			01-840-7360-0000-00	USA-VA-FAIRFAX-NON	E
					Destina	ntion Book Total 1	5182.5 USD						
tion H	istory												
um	Action D	ate	1	Action	Fro	m	To			Details			
1	16-JUL-2	007 11:57:3	94 5	Submit	DEN	10	DEM	10APPROVER	2				
Resp	onse												
		Notes									1		
eturn to Displa	<u>Worklist</u> v next noti	fication afte	r my respons								A	pprove Reject R	equest Information

- b. Once approved the solution will submit concurrent processes that will transfer the asset from one depreciation book to another.
- 8. Results of the solution two assets will have the same root asset number:

Asset Number	Description	Tag Number	Category	Serial Number	Asset Key	
103571	LAPTOP COMPUTER		COMPUTER-PC	12345		
103571_T1	LAPTOP COMPUTER		COMPUTER-PC	12345		_
						_
	_					_
						_
						_
						_
4						
Addit	ions Quid	kAdditions	Soyrce Lines		Books	

9. Review the automated retirement

Retirements			aadaadaadaadaadaa 🛛 🛪 🗙
Asset Number	103571	Reference Number	8497
Book	AU CORP	Retire Date	31-MAR-2003
Comments		Status	Processed [
Detirement Details			
Current Unite	1	Current Cost	76 000 00
Linite Retired		Cost Patirad	25,000,00
Retirement Type		Proceeds of Sale	0.00
		Cost of Removal	0.00
Retirement Convention	MONTH	Gain/Loss Amount	<22,916.67>
Straight Line Method		Life Years	Months
Check/Invoice		Sold To	
Trade in Asset		Description	
Group Asset			
Group Asset		Recognize Gain and Loss	
Reduction Rate	%		
Reserve Retired		Prior Year Reserve Retired	
Subcomp	onents	Beinstate	jone Cancel

10. Review the automated addition

Asset Number	103571_T1	Reference Number	
Book	OPS CORP	Comments	
nancial Information			
Current Cost	15,182.50	YTD Depreciation	0.00
Original Cost	15,182.50	Accumulated Depreciation	0.00
Salvage ∨alue Type	Amount	Salvage ∀alue Percent	%
Salvage Value	0.00	Revaluation Ceiling	
Recoverable Cost	15,182.50	Revaluation Reserve	0.00
Net Book Value	15,182.50		
Method Life Years	STL 3	Depreciate Date in Service	28-DEC-2002
Life Years	3	Date in Service	28-DEC-2002
Months	0	Prorate Convention	MID-MONTH
		Prorate Date	16-DEC-2002
		Amortization Start Date	
Bonus Rule			
Bonus Rule Depreciation Limit	· · · · · · · · · · · · · · · · · · ·	C Amortize Adjustment	
Bonus Rule Depreciation Limit Type	• • • • •	Ceiling	
Bonus Rule Depreciation Limit Type Limit Amount		Ceiling	]

# Conclusion

A solution such as this improves the capability of Oracle Fixed Assets. It automates: (1) the gathering and transferring of asset descriptive information, (2) the retirement of the asset from the sending depreciation book, (3) the decision to determine if a translation rate is to be used, (4) the identification of the translation rate to be used, (5) the calculation of Translated Values, and (6) the addition of the asset on the receiving depreciation book.