



JACKSON COUNTY HEALTH DEPARTMENT EMPLOYMENT OPPORTUNITY



Public Health
Prevent. Promote. Protect.
Jackson County Health Department

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TOBACCO PREVENTION & CONTROL COORDINATOR

Under direct supervision, plans, implements and evaluates a variety of health education programs; collaborates with a variety of community health agencies and organizations; supports policy systems and environment changes that promote individual and population health and wellness for diverse populations.

Salary: Health Educator I range:
\$45,208.80 (\$24.84/hr) - \$46,428.20 (\$25.51/hr)
eligible for step increase at 6 months

KEY JOB DUTIES:

- Assists in leading and facilitating the Southern IL Tobacco Prevention Partnership coalition.
- Develops and maintains strong collaborative partnerships with sub-grantees, partners and key stakeholders in the tobacco control coalition.
- Coordinates and facilitates resources for coalition meetings (e.g. logistical assistance, training ops, health communication resources, etc).
- Assures coalition has opportunities to develop/enhance experience in effective tobacco control interventions through workshops, conference calls and evaluative activities.
- Coordinates training and technical assistance to the coalition, sub-grantees and partners.
- Communicates program goals and successes to professionals, decision makers, community leaders, contractors, and the media.
- Oversees details of each phase of the IL Tobacco Free Communities grant work plan implementation, and sub-grantee deliverables and reports.
- Ensures Smoke-Free Illinois Act Enforcement Plan is carried out in each partnering jurisdiction.
- Ensures use of accurate local and state data related to tobacco control issues.
- Mobilizes community organizations to develop and implement community interventions and system and organizational level changes.
- Assists in planning and implementation of health education activities focused on a variety of topics (i.e. worksite wellness, cardiovascular disease prevention chronic disease prevention, school health, tobacco, etc.).
- Leads the Illinois Tobacco Free Communities Regional Program, and coordinates our partners:
Bi-County and Southern 7 Health Departments with four primary focus areas:
 - Smoke-free outdoor spaces policy work,
 - Vaping compliance in public places,
 - Coordination and referral to IL Tobacco Quitline
 - Retail assessment and enforcement.
- Leads the Southern IL Tobacco Prevention Partnership and collaborates with the SIH-based Southern IL Tobacco Disparities Partnership.
- Highly engaged in community (conferences, events, education, etc.), and must effectively collaborate with regional partners.
- Looking to give the program long-term stability, need a motivated, self-starter with public health experience.

Education and Experience - Requires a Bachelor's degree in health education, community health, public administration, business administration, behavioral or social sciences, physical or biological sciences with one year of experience working closely with coalition groups focusing on policy development and implementation.

To apply, complete the application located on the Jackson County Health Dept website - jchdonline.org then select careers. Applications are being accepted thru July 19, 2024

JCHD is an Equal Opportunity & Affirmative Action Employer

We are committed to providing reasonable accommodations to individuals with disabilities in the employment application process. Candidates who need an accommodation due to a disability for any part of the application or hiring process should contact Human Resources at (618) 684-3143, ext. 102.