Employment Opportunity

Public Health LPN/RN - Immunizations

Part-time position for an enthusiastic individual with strong communication and critical thinking skills. Responsibilities include the maintenance of the I-Care immunization database.

Hours: Part-time equals 19 hours per week.
Hourly Salary: LPN $18.58 - $19.34  
RN $23.40 - $24.23

Minimum Educational Requirements: Registered Nurse with current Illinois license with two years’ experience in community health or child health nursing OR a Bachelor of Science degree in Nursing from a recognized or accredited program and one year of experience in community health or child health nursing OR an Illinois Licensed Practical Nurse license with two years’ experience or additional education in administration of medications or vaccinations.

Key job duties include:
• Maintain I-Care immunization databases.
• Perform duties of the Vaccine For Children (VFC) primary vaccine coordinator: manage vaccine inventory (private and VFC), order vaccine (private and VFC), maintain ICARE system, update the vaccine management plan as necessary, monitor vaccine unit including daily temperatures and data loggers.
• Establish and grow working relationships with a variety of community, governmental, subcontract agencies, and professional individuals and groups.
• Provide information on local health programs and services that are available to improve access to care.
• Interact with diverse populations effectively and professionally, regardless of age, cultural, socioeconomic, educational, racial or ethnic background, sexual orientation, lifestyle and physical ability. And respect the cultural, language and religious practices of others.
• Incorporate ethical standards of practice into all interactions, including the use of data and information.

To apply, complete the application located on the Jackson County Health Dept website – jchdonline.org then select careers. Drop off or email your application and résumé to:

Human Resources, Jackson County Health Dept., P.O. Box 307, Murphysboro, IL 62966 or e-mail to heatherm@jchdonline.org

Applications are being accepted thru August 24, 2023*
*Due to a high volume of applications, positions may close prior to the advertised closing date.

JCHD is an Equal Employment Opportunity/Affirmative Action employer

We are committed to providing reasonable accommodations to individuals with disabilities in the employment application process. Candidates who need an accommodation due to a disability for rt of the application or hiring process should contact Human Resources at (618) 684-3143, ext. 102.

Jackson County Health Department

Promoting Health, Preventing Illness,  
Protecting our Environment, and Preparing for Emergencies