

Below you will find information to apply for a private sewage system installation permit in Jackson County. This application must be printed - it cannot be completed or submitted online.

Please read all instructions carefully to prevent a delay in obtaining your permit.

**Procedures for Obtaining A Permit to Install a Private Sewage System
In Jackson County, IL**

The permit shall in no way be construed as a contract between the permit holder and the contractor to perform the work which is the subject of the permit. The permit shall only authorize the permit holder and the contractor to perform and complete the work in accordance with applicable health and safety laws.

- 1) Only the homeowner or a **person who holds a valid Jackson County Contractor's Registration** may apply for a permit and construct, alter or extend a private sewage disposal system.
- 2) A \$230.00 fee shall be paid to Jackson County Health Department (JCHD) prior to any construction work.
- 3) The homeowner or contractor must complete the application in entirety and submit drawing on (back) page of application including all items on check-off list. Signatures of both the homeowner and contractor are required.

NOTE: If a Geothermal well, water softener, swimming pool or hot tub will be installed on site, additional information will be required BEFORE permit is issued.

- 4) Starting February 10, 2014, USEPA requires surface discharges to Waters of the United States as defined in 40 C.F.R §122.2 to obtain coverage under a USEPA NPDES permit prior to discharge. It is the responsibility of the property owner to determine if their proposed system needs an NPDES permit. For more information contact USEPA Region 5 Water Division at 312-353-4195 or visit <https://www.epa.gov/npdes-permits/illinois-surface-discharge-permit-ilg62>.
- 5) JCHD will require a flood plain determination and land use approval to be submitted with the application. **It is the responsibility of the homeowner** to contact the appropriate local agencies listed below.

Carbondale Planning Division (549-5302) - if there is a possibility your property is located within the Carbondale Mile and One Half zoning district. To obtain Land Use and Flood Plain approval.

Makanda Village Hall (457-0360)- if there is a possibility your property is located within limits of Village of Makanda. To obtain Land Use approval only.

Murphysboro Code Department (684-2961)- if there is a possibility your property is located within City limits of Murphysboro. To obtain Land Use approval only.

Jackson County Assessor's Office (687-7220) - For all properties outside the above jurisdictions, to obtain Land Use approval and Flood Plain determination.

- 6) If the property is less than one acre in size, other documents may be required.

PLEASE NOTE: A permit will not be issued without the foregoing documents / information.

- 7) The homeowner or contractor is required to contact the health department (618-684-3143) to set up an appointment to meet with the environmentalist to discuss the system and for a site visit.
- 8) **ONLY** after the environmentalist has made the site visit and all application requirements are met, will JCHD issue the permit for construction to begin at the site.
- 9) A permit to construct a private sewage disposal system is valid for 6 months after issuance date. An extension of time may be obtained only if submitted in writing prior to the expiration date.
- 10) The health department is to be notified **48** hours prior to beginning construction in order that routine field visits may be made to determine if construction meets current guidelines.

PRIVATE SEWAGE SYSTEM INSTALLATION

Application and Permit
JACKSON CO. HEALTH DEPT.

P. O. Box 307 Murphysboro IL 62966
618-684-3143, Ext. 128 Fax 684-6023



Permit No:	_____
Expiration:	_____
Complaint No	_____
Fee Paid:	Y ___ N ___
In Flood Plain:	Y ___ N ___
In C'dale 1 1/2:	Y ___ N ___

Owner _____ Phone (home) _____ (work) _____

Current Mailing Address _____ City _____

Twp _____ Sec _____ Tax Parcel No. or Legal Description _____

Address of installation & Directions: _____

BUILDING INFORMATION: (Check all that apply)

New structure () Residence () (No. Bedrooms _____) Garbage Grinder Y () N ()
Business (type) _____ (No. Employees _____)

LOT: Acreage _____ **OR** Size _____ Variance Required: Y () N ()
Subdivision: _____ Lot No _____

SYSTEM: New () Altered / Replacement () Design Flow _____ gpd

PRIMARY TREATMENT: Septic Tank _____ gal. Manufacturer _____ () Trash Tank

SECONDARY TREATMENT: Aeration: Type _____ Treatment Capacity _____ gpd

Waste Stabilization Pond: Length _____ Width _____ Depth _____

Buried Sand Filter: Length _____ Width _____

Seepage Trench: Sq. Feet _____ No. of lines _____ Length _____ Width _____

Soil Load Rate: _____ gal/ft²/day Limiting Layer (depth): _____ ft

Soil analysis required for all subsurface seepage systems.

System will discharge to "Waters of the United States" Y () N ()

* If yes, date you applied for coverage under NPDES permit. ____/____/____

LIFT STATION: Capacity _____ gal Pump Volume _____ gal / min

CHLORINATION: Y () N () Tank size _____ gal.

EFFLUENT REDUCTION: Gravel () Graveless () Chamber () Lineal ft: _____ Type: _____

MISC. INFORMATION: Geothermal Well () Water Softener () Swimming Pool/Hot Tub ()

See reverse for more information

Name: _____ Permit no: _____

SKETCH OF PROPOSED INSTALLATION (REQUIRED)

N
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The following are **minimum** requirements needed on the application and sketch for a proposed sewage installation.

- Location of system
- Lot Dimension
- Water supply/lines with distance to system
- Location of soil test (if required)
- Materials, (including pipe)
- Distance from discharge to property line.
- Site or ground surface elevations
- Geothermal Well
- Water Softener, Hot Tub, Swimming Pool

IMPORTANT: The Jackson County Health Department does not guarantee trouble free operation of this sewage treatment and disposal system by the issuance of this permit or final approval of the sewage installation. The licensed contractor is responsible for, and must be present during installation in compliance with the Illinois Private Sewage Disposal Licensing Act and Code and the Jackson County Private Sewage Disposal Ordinance. As per Section 905.20 of the Illinois Code, the homeowner's signature on the construction permit for any system being installed, repaired, or renovated serves as written acknowledgement that the property owner(s) is aware of and accepts the responsibility to service and maintain the sewage system in accordance with the act, and to maintain all maintenance records. The property owner assumes full responsibility for any nuisance or health hazard that might result from system use. Property owner certifies that he/she approves all information on this Application, and acknowledges that it is his/her responsibility to obtain an NPDES permit if required.

I, as the Contractor, agree to notify the Jackson County Health Department at least **48 hours before** any construction work is to begin and I further agree that I will call for final inspection and approval of this system before covering. I hereby agree that to the best of my knowledge the preceding information is correct. In addition, the sewage disposal system will be installed strictly as outlined in this permit in conformance with the Jackson County Sewage Disposal Ordinance.

Permit to Construct issued by _____ Date _____

Signature of Homeowner _____ Date _____

Final System Approval by _____ Date _____

Name of Contractor (Please Print) _____

Signature of Contractor _____ Date _____