



# JACKSON COUNTY HEALTH DEPARTMENT EMPLOYMENT OPPORTUNITY



**Public Health**  
Prevent. Promote. Protect.  
Jackson County Health Department

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## Public Health LPN / RN Immunizations

**Full-time position for an enthusiastic individual with strong communication and critical thinking skills. Responsibilities include the maintenance of the I-Care immunization database.**

**Hours:** Full-time equals 35 hours per week

**Salary: LPN:** \$36,072.40 (\$19.82/hour) - \$39,002.60 (\$21.43/hour)

**RN:** \$45,208.80 (\$24.84/hour) - \$48,357.40 (\$26.57/hour)

**Minimum Requirements:** Registered Nurse with current Illinois license with two years' experience in community health or child health nursing **OR** a Bachelor of Science degree in Nursing from a recognized or accredited program and one year of experience in community health or child health nursing **OR** an Illinois Licensed Practical Nurse license with two years' experience or additional education in administration of medications or vaccinations.

**KEY JOB DUTIES:** Maintain I-Care immunization databases.

- Performs duties of the Vaccine For Children (VFC) primary vaccine coordinator: manage vaccine inventory (private and VFC), order vaccine (private and VFC), maintain ICARE system, update the vaccine management plan as necessary, monitor vaccine unit including daily temperatures and data loggers.
- Establishes and grows working relationships with a variety of community, governmental, subcontract agencies, and professional individuals and groups.
- Provides information on local health programs and services that are available to improve access to care.
- Interacts with diverse populations effectively and professionally, regardless of age, cultural, socioeconomic, educational, racial or ethnic background, sexual orientation, lifestyle and physical ability. And respect the cultural, language and religious practices of others.
- Incorporates ethical standards of practice into all interactions, including the use of data and information.

To apply, complete the application located on the Jackson County Health Dept website – [jchdonline.org](http://jchdonline.org) then select careers.

**Applications are being accepted thru March 18, 2024**

We are committed to providing reasonable accommodations to individuals with disabilities in the employment application process. Candidates who need an accommodation due to a disability for any part of the application or hiring process should contact Human Resources at (618) 684-3143, ext. 102.