

Article I. Name of Student Organization

The organization shall be called CELLebrate at UCSD.

Article II. Statement of Purpose

CELLebrate at UCSD's mission is to foster a safe, supportive community supporting minorities in science, educate students on current events & historical topics related to diversity, ethics, and representation in science, & celebrate the accomplishments of minorities in science in hopes to overall promote diversity in science. CELLebrate at UCSD plans to execute our mission through:

- Creating a healthy community for those interested in science & support of minorities; regardless of race, gender, sexual orientation, financial stability, etc.
- Educating & bringing awareness to various, present-day bioethical issues, advocating change and support for minorities
- Educating local San Diego High School students on various science careers
- Celebrating & bringing awareness to the accomplishments of underrepresented science professors, graduate students, & undergraduates
- Fundraise for a science-related cause in accordance with supporting minorities
- Foster an open environment for discussion related to creating a more diverse and inclusive environment

Article III. Nonprofit Statement

CELLebrate at UCSD is a non-profit student organization.

Article IV. Requirements for Membership

There are three main levels of membership for this organization with other various requirements:

- Executive Board Member
 - Minimum of 2.5 cumulative GPA
- Board Member
 - Minimum of 2.5 cumulative GPA
- Active Member
 - Attend/participate in at least two events per quarter
- If ANY member of CELLebrate at UCSD exhibits any form of harsh discriminatory speech or behavior, their membership will be terminated immediately from going against CELLebrate at UCSD's mission statement.

Article V. Frequency of Organization Meetings

CELLebrate at UCSD will have various kinds of meetings depending on membership:

- Board Member Meetings
 - Executive Board Members and Board Members will meet weekly to provide updates regarding their positions
 - President & Secretary will be responsible for taking meeting minutes
- General Body Meetings
 - Will be held at least twice a quarter for all members and prospecting members; informing all members and prospecting members about current updates, goals, and upcoming events regarding the club
 - Executive Board Members and Board Members are expected to attend & lead such meetings
 - Secretary will be responsible for taking meeting minutes

Article VI. Qualifications for Holding Office and Methods of Selecting and Replacing Officers

Only registered UCSD students may hold office in the organization. Only registered UCSD students may vote in elections for the selection of the organization's officers.

CELLebrate at UCSD's executive board and board members positions will be open for application annually at the beginning of every Spring Quarter of each academic year and elected through a majority vote from the existing executive board & board before the end Spring Quarter. Elected officers will assume their elected positions once announced. The application process will consist of applicants submitting a general written application as well as undergoing a scheduled interview with the current executive board. To be eligible to apply for an Executive Board Member position, members must have at least a 2.5 GPA; Executive Board Members must reapply for their positions if desired. To be eligible to apply for a Board Member position, members must have at least a 2.5 GPA; Board Members must reapply for their positions if desired. Any officer, including executive board and board members, will have their position terminated if they explicitly go against CELLebrate at UCSD's mission statement with any form of harsh discriminatory speech or behavior. If under any circumstance an officer discontinues their position prematurely, the executive board will intervene and immediately undergo an application process for the open position with appropriate eligibility requirements. CELLebrate at UCSD executive board members consists of 5 Executive Board Members and board members consists of 6 Board Members:

List of Executive Board Member Positions & their respective general duties:

- Executive President
 - Lead General Body Meetings & Board Meetings
 - Dictate a quarterly focus regarding mission statement
 - Assist Executive Board Members and Board Members

- Promote a collaborative environment
 - Represent CELLebrate at UCSD
 - Ensure all CELLebrate at UCSD events, members, & statements align with CELLebrate at UCSD's mission statement
 - First point of contact for any concerns regarding the club or its members
- Vice President of Internal Affairs
 - Keeps track of membership-standing
 - Create and lead events promoting a community aligning with mission statement
 - Retain member community and relations
 - First point of contact for any concerns regarding the club or its members
- Vice President of Finance
 - Fundraise & Budget
 - Acquire Funding
 - Oversee all Transactions and Donations
 - First point of contact for any concerns regarding the club or its members
- Vice President of Outreach
 - Contact potential resources outside CELLebrate at UCSD
 - Organize events with such resources to promote mission statement
 - Oversees communication with outside resources
 - First point of contact for any concerns regarding the club or its members
- Vice President of Publicity
 - Publicize CELLebrate at UCSD's events, members, etc. on respective social media platforms
 - Manage CELLebrate at UCSD's respective social media platforms
 - Ensure CELLebrate at UCSD's image to reflect mission statement
 - Send out newsletters and announcements regarding CELLebrate at UCSD
 - First point of contact for any concerns regarding the club or its members

Member Positions & their respective general duties:

- Secretary
 - Works closely with Vice President of Internal Affairs
 - Takes notes, attendance, & minutes for meetings & board meetings
 - Second point of contact for any concerns regarding the club or its members
- Community Relations Chair
 - Works closely with Vice President of Internal Affairs
 - Maintains relations with fellow organizations through helping promoting their & CELLebrate at UCSD events
 - Helps oversee membership engagement & relations
 - Second point of contact for any concerns regarding the club or its members
- Event Coordinator (x2)
 - Works closely with Vice President of Outreach & Vice President of Publicity
 - Helps organize logistics for events & meetings
 - Helps find organizations, groups, and speakers to work with the club and assists in outreach efforts
 - Second point of contact for any concerns regarding the club or its members

- Media Design Chair (x2)
 - Works closely with Vice President of Publicity
 - Helps create and design informational posts on respective social media accounts
 - Second point of contact for any concerns regarding the club or its members

Article VII. Risk Management

CELLebrate at UCSD is a registered student organization at the University of California, San Diego, but not part of the University itself.

CELLebrate at UCSD understands that the University does not assume legal liability for the actions of the organization.

Article VII. Section 1. In Case of Interaction with Minors and/or the Elderly

CELLebrate at UCSD is aware that all registered student organizations that serve minors or the elderly have access to training on child and elder abuse prevention for its members via the Center for Student Involvement, online or in person (in person by request only). CELLebrate will develop plan(s) for activities and events where members will be interacting with minors or the elderly such that members will receive education and/or training on Child Abuse Neglect Reporting Act (CANRA), common sense measures to both avoid child or elder abuse allegations (i.e. avoiding one-on-one situations; working with minors in plain view of others; limiting calls/texts/social media posts or other communications with minors), and how to properly report potential harm or neglect to minors or the elderly with whom they are working.

Article IX. Financial Management

CELLebrate at UCSD's finances will be mainly overseen by the Vice President of Finance; taking account of the club expenses and creating an annual expense report. CELLebrate at UCSD will request funding from appropriate funding resources, such as A.S., when in need of funding. If CELLebrate at UCSD fundraises towards a cause supporting the mission statement, CELLebrate at UCSD will follow and respect all UCSD guidelines and 100% of the proceeds and/or donations will be redirected to the respective cause. Embezzlement, pocketing, or any mishandling of club funds and/or donations will not be tolerated and the Executive Board will intervene by reviewing their membership, at the expense of potentially having their membership terminated. In the case CELLebrate at UCSD creates an off-campus bank account, the Vice President of Finance will actively manage such bank account. The bank account will require two signatures on checks in which valid signers include: the Executive President, Vice President of Finance, Vice President of Internal Affairs, and Vice President of Outreach.

