

**DAILY SHUTTLE SERVICE (RENTAL)  
METRO MANILA (VEHICLE + CHAUFFEUR)**



Vehicle color and design may vary from actual

**Toyota VIOS**



Vehicle color and design may vary from actual

**Toyota INNOVA**



Vehicle color and design may vary from actual

**Toyota FORTUNER**



Vehicle color and design may vary from actual

**Ford EVEREST**



Vehicle color and design may vary from actual

**Toyota COMMUTER**



Vehicle color and design may vary from actual

**Toyota GRANDIA GL**

**TERMS & CONDITIONS**

- Daily shuttle service for fixed route within Metro Manila for 2 trips (round trip) and for a maximum of 4 hours per trip.
- Service rendered beyond 4 hours per trip will be charged per hour. The total number of hours per trip will be based on the first pick-up and last drop-off points. 15 minutes overtime will be considered as one hour.
- Fuel, Parking and Toll fees are at renter's expense. Vehicle is supplied with full tank of fuel and should be refilled by renter upon return.
- First Aid and full coverage of insurance are included.
- Rates are subject to 12% VAT. For VAT exempt sales, please provide VAT exempt certificate.
- Holiday surcharge is for round trip and per excess hour (this is in addition to the regular excess hour). Holiday surcharge is applicable for services rendered during Philippine regular and special non-working holidays.
- A cancellation fee equivalent to one (1) full "Daily Shuttle Service" will be imposed if no advice is received 24 hours before pick-up time.
- Rates are subject to change without prior notice.

**RATE GUIDE**

Type of Service	Daily Shuttle Service - Rental
Rental Period	Round Trip
Chauffeur	Included
Fuel	Not Included
Parking	Not Included
Toll Fees	Not Included
Vehicle Full Maintenance	Included
Comprehensive Auto Insurance	Included
Sub-car during Maintenance	Included
Vehicle Annual LTO Registration	Included
First Aid / Fire Extinguisher	Included
Chauffeur Admin & Management	Included
Substitute/Back-up Chauffeur	Included
Chauffeur Government Contributions	Included
Chauffeur Incentive Leave	Included
Chauffeur Uniform & Mobile Phone	Included
24/7 Dispatch Assistance	Included

**VEHICLES**

- All our vehicles are dealer maintained. Each unit undergoes scheduled preventive maintenance and every part replaced is genuine. We do not take chances on safety.
- All vehicles are thoroughly cleaned and sanitized every day. Strict passenger screening and safety protocols are in place to ensure the health and safety of our passengers.
- We conduct full interior and exterior detailing every six months.
- Each vehicle is equipped with the following:
  - \* First aid kit with basic medicines
  - \* Emergency box with tools aside from the basics.
  - \* Fire extinguisher.
  - \* An umbrella.
- \* Our vehicles are covered with comprehensive insurance including its passengers.

**CHAUFFEUR**

- All our drivers have lengthy driving experience and bear professional licenses.
- We conduct background checking on drivers.
- Undergo annual medical check-up to ensure that they are fit to work.
- Have complete records on file such as NBI and police clearances and medical records.
- They have undergone in-house training on customer service and defensive driving.
- Have trainings on basic first aid and defensive driving.
- Well-mannered and well-groomed and mindful of proper hygiene.
- Trustworthy and dependable.
- Knowledgeable of the routes.
- Are equipped with headsets, company-issued mobile phone with load.
- Are in uniform (barong, black slacks and black shoes with black socks).
- Drivers' compensation meets the Philippine Labor Law requirements and complete with statutory and other benefits.

**24/7 DISPATCH & CUSTOMER SERVICE TEAM**

- Our dispatch team is available 24 hours / 7 days to monitor all your trips.
- Easily reachable via e-mail, landline, Globe, Smart & Sun.
- Makes sure that the vehicles are always in very good condition.
- Assists the driver with the routes and traffic condition.
- Conducts unannounced inspection on vehicle and driver.
- Monitors fuel consumption and working / service time of drivers. This is to guarantee our clients that they are charged accordingly (cost efficiency).
- Monitors if client has been picked-up / dropped-off. Provides real time updates.
- Sends out a sub-vehicle at once in case the assigned vehicle needs to be replaced.
- Provides you a "worry and hassle free" service. Has full supervision and management of vehicles and drivers.
- Dispatch will monitor that your driver is always on time.
- Manages timely renewal of vehicle registration and insurance.
- Takes care of the scheduling of vehicles' preventive maintenance.
- Your business is important to us and therefore we always have someone from our Customer Service Team available to listen to your concerns and you can expect immediate action from us right away.
- Regular visits to clients by our sales team to address your concerns and to know if you have other requirements.