



Keetmanshoop Municipality

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Enq: Procurement

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Ref no. 3/3/3/13/1

01 June 2023

NOTICE FOR SELECTION OF AWARD

(Section 55(4) of Act) (Regulation 38(1))

PART A

Notice to bidder selected for award

From: KEETMANSHOOP MUNICIPALITY

To: VELM INVESTMENT CC

SUPPLY AND DELIVERY OF WINTER BLANKETS TO THE KEETMANSHOOP MUNICIPALITY

- a) Kindly note in terms of section 55 of the Public Procurement Act, 2015 (Act No. 15 of 2015), you have been selected for the award under subsection (4) of that section.
- b) You are informed that in the absence of any application for the review of the selection for the award referred to in paragraph (a) within 7 days of this notice, the accounting officer of the Keetmanshoop Municipality will award the contract to you.
- c) The period of 7 days referred to in paragraph (b) starts on **01st June 2023** and ends on **09th June 2023**

PART B

Notice to bidder not selected for award

To:

H THIRTY THREE INVESTMENT CC

WAPENDY INVESTMENT CC

DERA INVESTMENT CC

ELNALISE TRADING ENTERPRISES CC

ZALEKENI APPAREL INVESTMENT CC

CATER SHERE INVESTMENT CC

TJARIROTJAO INVESTMENT CC

DIDIS TRADING ENTERPRISES CC

TMU SUPPLY AND DELIVERY SERVICES (PTY)LTD

ELIKIES INVESTMENT CC

GOODVEST TRADING CC

(a) Kindly note that a bidder whose particulars are specified in PART A has been selected for the award.

(b)The price offered by the bidder referred to in paragraph (a) is an amount of **N\$134 377.50(Including VAT) as stipulated in the Executive Summary.**

(c)The criteria used to select for the award the bidder referred to in paragraph (a) is set out in the bid document reference number: **G/RFQ/KHPMUN-008/2022**

(d)Kindly note that if you are not satisfied with the selection for the award made by the public entity, you may make an application for the review of the selection made within **7 days of this notice**, and in the absence of an application for review, the accounting office of the Keetmanshoop Municipality will award the contract to the person selected for the award.

(e) The period of 7 days referred to in Part A paragraph (b) starts on **01st June 2023** and ends on **09th June 2023**

Yours Sincerely



Ms. C. Boois
Acting Chief Executive Officer:
Keetmanshoop Municipality





KEETMANSHOOP MUNICIPALITY

PROCUREMENT MANAGEMENT UNIT
(ESTABLISHED UNDER SECTION 6 OF THE PUBLIC PROCUREMENT ACT, 2015)

**PROCUREMENT REFERENCE NO.
G/RFQ/KHPMUN-008/2022**

**STANDARD FORM
FOR
EXECUTIVE SUMMARY OF BID EVALUATION
REPORT**

[Issued in terms of section 7(1)(i) of the Public Procurement Act, 2015]

for

**SUPPLY AND DELIVERY OF WINTER
BLANKETS TO THE KEETMANSHOOP
MUNICIPALITY**

Revision 0

Executive Summary of Bid Evaluation Report

PROCUREMENT REFERENCE NO. G/RFQ/KHPMUN-008/2022

1. **Scope of Contract:** *SUPPLY AND DELIVERY OF WINTER BLANKETS TO THE KEETMANSHOOP MUNICIPALITY*
2. **Procurement method used:** *Request For Quotations(Open Advertised Bidding)*
3. **Date of Invitation of Bids:** Monday , 08 May 2023
4. **Closing date for submission of bids:** Friday , 19 May 2023
5. **Date and place of opening of bids:** Friday , 19 May 2023, Keetmanshoop Municipality – Head Office; 37 Hampie Plichta Street, Keetmanshoop – bids were immediately open after closing time
6. **Number of bids received by closing date:** Twelve(12)
7. **Responsiveness Of Bids:**

N#:	COMPANY (BIDDER) NAME	Total Pricing at Bid Opening,N\$	Responsive or not responsive (Yes/ No)	Reasons why bid is not responsive
1.	WAPENDY INVESTMENT CC	N\$287 615.00	NO	<ul style="list-style-type: none"> • Bid Validity is 30 Days
2.	DERA INVESTMENT CC	N\$336 200.00	YES	
3.	VELM INVESTMENT CC	N\$134 377.50	YES	
4.	ELNALISE TRADING ENTERPRISES CC	N\$218 590.60	YES	
5.	ZALEKENI APPAREL INVESTMENT CC	N\$203 688.00	YES	
6.	CATER SHERE INVESTMENT CC	N\$307 500.00	NO	<ul style="list-style-type: none"> • Founding Statement /Company Registration Incomplete(Only Page 1)
7.	TJARIROTJAO INVESTMENT CC	N\$274 700.00	NO	<ul style="list-style-type: none"> • Section III:List of Goods and Price Schedule incomplete
8.	H THIRTY THREE INVESTMENT CC	N\$148 522.50	YES	
9.	DIDIS TRADING ENTERPRISES CC	N\$134 377.50	NO	<ul style="list-style-type: none"> • No bid Validity Indicated • Section III:List of Goods and Price Schedule not completed • Good standing NAMRA(TAX) certificate Attached not certified or Original
10.	TMU SUPPLY AND DELIVERY SERVICES (PTY)LTD	N\$381 537.80	YES	
11.	ELIKIES INVESTMENT CC	N\$328 000.00	YES	
12.	GOODVEST TRADING CC	N\$320 620.00	YES	

8. MARGIN OF PRICE PREFERENCE:

Table 1: Margin of price comparison of Substantially Responsive Bids

Categories of bidders	Margin of preference	Criteria	DERA INVESTMENT CC	VELM INVESTMENT CC	ELNALISE TRADING ENTERPRISES CC	ZALEKENI APPAREL INVESTMENT CC	H THIRTY THREE INVESTMENT CC	TMU SUPPLY AND DELIVERY SERVICES (PTY)LTD	ELIKIES INVESTMENT CC	GOODVEST TRADING CC
Manufacturer	2%	Certificate of Registration from Registering Authority Declaration by bidder that the manufactured goods meet the local content as determined in Annexure 6 as per the cost structure for Value added Calculation in Annexure 1 and as certified by Accountant	0%	0%	0%	0%	0%	0%	0%	0%
Micro, Small and Medium	1%	- SME registration certificate	1%	1%	1%	1%	1%	1%	0%	1%

Enterprise (MSME)		Declaration from bidder indicating the percentage of Namibian MSME ownership.								
Women owned enterprise	1%	- IDs of all shareholders								
		- Founding statement/ company registration indicating ownership structure/shareholder certificate								
		Declaration from bidder indicating the percentage of Namibian female ownership	1%	1%	1%	0%	0%	1%	1%	1%
Youth owned enterprise	2%	-IDs of all shareholders								
		- Founding statement/ company registration indicating ownership structure/shareholder certificate	2%	2%	0%	2%	2%	2%	2%	2%

		Declaration from bidder indicating the percentage of Namibian youth ownership								
Previously Disadvantaged Person owned enterprise (PDP)	2%	- IDs of all shareholders								
		- Founding statement/ company registration								
		indicating ownership structure/shareholder certificate								
		Declaration from bidder indicating the percentage of Namibian PDPs ownership.	2%	2%	2%	2%	2%	2%	2%	2%
Bidder providing employment to Namibians	1%	Bidder declaration that bidder will employ 50% or more Namibian citizens for this bid	1%	1%	1%	1%	1%	1%	1%	
Total	9%		7%	7%	5%	6%	6%	7%	6%	7%
BP: Price @ Bid Opening (N\$) (Inc VAT)			N\$ 336,200.00	N\$ 134,377.50	N\$ 218,590.60	N\$ 203,688.00	N\$ 148,522.50	N\$ 381,537.80	N\$ 328,000.00	N\$ 320,620.00

$$A = MP \times BP / 100$$

In which formula:

"A" represent the amount to be determined;

"MP" represents the total percentage of all margins of preference granted in respect to the bid;

"BP" represents the bid price

A:Price after Margin of Preference(N\$)

N\$	N\$	N\$	N\$	N\$	N\$	N\$	N\$
312,666.00	124,971.08	207,661.07	191,466.72	139,611.15	354,830.15	308,320.00	298,176.60

9. PRICE COMPARISON FOR BIDS THAT ARE SUBSTANTIALLY RESPONSIVE:

The Evaluation Committee only considered those bids which were found to be substantially responsive as per Section 52 (9) of Public Procurement Act 15 of 2015.

Name	A. Price at Bid Opening N\$	B. Bid Price after corrections	C. price after Adjustments N\$	D. Price after Margin of Preference [If applicable]	Rank
DERA INVESTMENT CC	N\$336 200.00			N\$ 312,666.00	7
VELM INVESTMENT CC	N\$134 377.50			N\$ 124,971.08	1
ELNALISE TRADING ENTERPRISES CC	N\$218 590.60			N\$ 207,661.07	4
ZALEKENI APPAREL INVESTMENT CC	N\$203 688.00			N\$ 191,466.72	3
H THIRTY THREE INVESTMENT CC	N\$1 48 522.50			N\$ 139,611.15	2
TMU SUPPLY AND DELIVERY SERVICES (PTY)LTD	N\$381 537.80			N\$ 354,830.15	8
ELIKIES INVESTMENT CC	N\$328 000.00			N\$ 308,320.00	6
GOODVEST TRADING CC	N\$320 620.00			N\$ 298,176.60	5

10. BEST EVALUATED BID(S):

The **Bid Evaluation Committee(BEC)** recommends that the Municipality of Keetmanshoop request for **Sample Blanket(Single and Double)** from the Lowest Bidder(**Messrs. VELM INVESTMENT CC**) to assess the quality prior to the placement of the full order;

Should the Quality of the Sample Blanket(from Messrs. VELM INVESTMENT CC) **NOT** be to the satisfaction of the Municipal Council ,a request for a sample blanket may be made to Messrs. H THIRTY THREE INVESTMENT CC.