

LEONARD HALL NAVAL ACADEMY

ADMISSIONS PROCEDURES

Leonard Hall Naval Academy is an approved school with the Maryland State Board of Education for instruction of grades six through twelve. Leonard Hall Junior Naval Academy is a co-educational program with a Military and Christian format. While all students **must participate** in the Military and Christian aspects of the school, Leonard Hall does not discriminate in the admissions process against alternate religious beliefs.

The admissions process begins with the prospective family, including the parent/guardian and potential student, setting up an admissions appointment with the headmaster of the school. The agenda of the admissions appointment includes:

- A thorough overview of the school's program given by the headmaster.
- An interview with the parent/guardian and student conducted by the headmaster.
- A question/answer session for the prospective family conducted by the headmaster.
- A tour of the facility given by the headmaster or another staff member.
- **Admissions testing** given to the prospective student is proctored by the headmaster. The admissions testing takes about 1 ½ hours to administer. *If a student is scheduled to test, every effort will be made to accommodate special needs provided advance notice is given and LHNA is equipped to handle such needs.* The admissions testing is comprised of:

1. **Qualitative Reading Inventory (QRI)** – a Reading Level Test
2. **LHJNA Algebra Readiness Test** – for all students
3. **A writing sample**

- The parent/guardian will complete the prospective admissions paperwork which include but are not limited to a transcript request form, parent information sheet and a student questionnaire.

The admissions process ends with an evaluation of all necessary information by the headmaster. The acceptance procedures are:

- After the admissions tests are scored and the transcripts have been received, the headmaster will determine the admissions status of the student. The importance of evaluating the transcripts is based on the need of the Administration to realize the academic and behavioral progress of the student in prior educational environments.
- **Admissions status will be conveyed to prospective families in written format.** If the student is accepted, the family is encouraged to enroll swiftly since the availability per grade is limited. If a student is not accepted, the family may request a conference with the headmaster to discuss why the student was not accepted.
- LHNA reserves the right to accept or reject any student.

Leonard Hall Junior Naval Academy admits students of any race, color, national and ethnic origin to all the rights and privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.