

CITY OF AUSTWELL

P.O. Box 147
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Austwell, Texas 77950
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STATEMENT OF INTENT

To be completed by Contractor in advance of requesting permits. City requires 10 workdays to respond to Statement of Intent when a full plan set is provided. For simple projects, City will respond within 72 hours.

ITEMS WHICH DO NOT NEED A PERMIT

- 1) Repairs to roof coverings if less than 100 square feet and no structure is needed
- 2) Repairs to gutter
- 3) Door replacement if no framing is involved
- 4) Repair to wheelchair ramps or hand railings
- 5) Fascia replacement or repair
- 6) Repairs to steps
- 7) Concrete flatwork (sidewalks and driveways) must end at your property and do not need a permits. Culverts require permit and drawings to ensure that grade and drainage are maintained.
- 8) Protective measurements before a storm
- 9) Leveling and repairs to an existing slab on grade, foundation, unless wall anchorage is being altered or repaired.
- 10) The leveling of pier and beam foundations must be permitted and inspected due to the fact that when the structure is lifted the bond and anchorage is broken, and the structure must be tied back down. Also the plumbing will need to be reconnected, if more than just a short piece of drain pipe is needed to tie back a plumbing permit will also be needed.
- 11) Fence repair
- 12) Painting, carpet, and sheetrock repair
- 13) Plumbing
 - a) Toilets
 - b) Sinks
 - c) Water heaters (as long as no additional piping is needed)
 - d) Repairs to water service or water lines outside the structure in the meter box
- 14) HVAC (replacement of filters and grills)
- 15) Electrical
 - a) Replacement of switches, receptacles, breakers, fuses, light fixtures, lamps as long as there is no wiring change

OWNER INFORMATION

Name: _____

Address: _____

Phone: _____ Fax: _____

Email: _____

PROPERTY INFORMATION

Block: _____ Lot: _____

Address: _____

PROPOSED DATE OF PROJECT: _____

LOCATION OF PROJECT: _____

WATER & SEWER CURRENTLY ON-SITE: YES NO

CONTRACTOR COMPLETING THE WORK: _____

DESCRIPTION OF PROJECT (ACCOMPANIED BY WINDSTORM DRAWINGS):
