

REAL ESTATE INFORMATION SHEET

WE REPRESENT: **BUYER** **SELLER** **ESTATE**

Last Name(s) First Name(s) Middle Initial

Last Name(s) First Name(s) Middle Initial

Maiden Name

Maiden Name

Current Address: _____

Current Address: _____

Home Phone No.: _____

Home Phone No.: _____

Work Phone No.: _____

Work Phone No.: _____

Cell Phone No.: _____

Cell Phone No.: _____

Fax No.: _____

Fax No.: _____

E-mail: _____

E-mail: _____

Date of Birth: _____

Date of Birth: _____

Soc. Sec. No.: _____

Soc. Sec. No.: _____

Have we previously represented you? Yes No

How did you hear about us? _____

MARITAL HISTORY:

- I/We are NOT married/civil union partners.
- I/We are married to each other. Date of marriage: _____
- I/We are civil union partners. Date of on civil union certificate: _____
- This Property has not/will never been occupied as a matrimonial/civil union residence of any of us.

Prior Marriage(s) Yes No

If yes, attach copy of Judgement of Divorce. If spouse is deceased, attach copy of death certificate.

PROPERTY INFORMATION: Income Property Residential Commercial

Property Address: _____ Block: _____ Lot: _____ Qual: _____

(Street, City, State, Zip Code)

Type of residence: Single Family Multi-Family: No. of Units: _____
 Condominium Townhouse Co-Op

Buyer Seller

Last Name(s) First Name(s) Middle Initial

Maiden Name

Last Name(s) First Name(s) Middle Initial

Maiden Name

Current Address:

Current Address:

Attorney:

Name Firm

Street, City, State, Zip Code

Office: _____ Fax: _____ Email: _____

REALTOR(S):

Seller:

Buyer:

Name

Company/Broker

Street, City, State, Zip Code

Name

Company/Broker

Street, City, State, Zip Code

Office: _____

Office: _____

Cell: _____

Cell: _____

Fax: _____

Fax: _____

Email: _____

Email: _____

BUYER:

Mortgage Commitment Due: _____

Name of Lender: _____

Street, City, State, Zip Code

Office: _____ Fax: _____ Email: _____

If Buyer's are not married, how will title be held?

- Tenants in Common:** means that your interest is evenly divided, and upon death one of the party, title devolves to the decedent's heirs in law or beneficiaries – in other words, the share is fully divisible or conveyable and is separate from the interest of the other party.
- Joint Tenants with Rights of Survivorship:** means title is held by both parties together – or jointly/indivisibly, and should one party die, the other party takes title to the whole.

If no tenancy is described in the deed, it is presumed that the parties take title as "Tenants in Common" – which is the "usual" way in which unmarried parties take title, based upon the equal financial contribution to the purchase (50/50).

Will this property be: Primary Residence Investment Property

Do you want a survey? Yes No

If yes, do you want a survey? With Markers Without Markers

SELLER:

Do you have back title? Yes No If yes, please provide copies of the same.

Is this transaction part of an Estate of: Yes No

If yes, I am the Executor Administrator

Last Name(s) First Name(s) Middle Initial

Current Address:

Home Phone No.: _____

Work Phone No.: _____

Cell Phone No.: _____

Fax No.: _____

E-mail: _____

Date of Birth: _____

Soc. Sec. No.: _____

Last Name(s) First Name(s) Middle Initial

Current Address:

Home Phone No.: _____

Work Phone No.: _____

Cell Phone No.: _____

Fax No.: _____

E-mail: _____

Date of Birth: _____

Soc. Sec. No.: _____

If part of an Estate, please provide the following documents:

- Death Certificate(s)
- NJ Letters Testamentary
- NJ Inheritance Tax Waiver
- Form L-9
- Estate Debt Questionnaire

Are you or our spouse: (check all that apply)

62 years of age or older If yes, Name (only 1 name required): _____

Legally blind Permanently and totally disabled

Receiving disability payments Not gainfully employed

Is the seller a foreign person (nonresident alien, foreign partnership, foreign estate or foreign trust)? Yes No

Are you a resident of New Jersey? Yes No

If yes, do you expect to file a New Jersey Resident Tax Return for the current tax year?

Yes No

Post-Closing Address (Address you expect to have as of January of Next Year):

Is there an open Mortgage and/or Home Equity Line of Credit? Yes No

If yes, complete Name and Address of institution where payments are made and customer service telephone number.

Lender: _____ Mortgage Home Equity Line of Credit

Address: _____
Street, City, State, Zip Code

Account No. _____ Telephone: _____

Lender: _____ Mortgage Home Equity Line of Credit

Address: _____
Street, City, State, Zip Code

Account No. _____ Telephone: _____

PROPERTY DETAILS:

Homeowners/Condominium/Property Owner Association: Yes No

Association Name: _____

HOA Address: _____

Office: _____ Fax: _____ Email: _____

Property Management Company: Yes No

Management Name: _____

Office: _____ Fax: _____ Email: _____

Monthly Maintenance Fee: \$ _____ Assessment Fee: \$ _____

Income Property: If the property is more than a one family dwelling, please give the following information on each apartment:

(1)

(2)

Tenant's Name	Apartment Number
Is there a written lease: <input type="radio"/> Yes <input type="radio"/> No	
Amount of rent: \$ _____	
Date on which same is due: _____	
Amount of security deposit: \$ _____	
What utilities does the tenant pay:	

Tenant's Name	Apartment Number
Is there a written lease: <input type="radio"/> Yes <input type="radio"/> No	
Amount of rent: \$ _____	
Date on which same is due: _____	
Amount of security deposit: \$ _____	
What utilities does the tenant pay:	

Is tenant current on rent? Yes No
 If no, amount past due: \$ _____
 Will apartment be vacant at time of closing?
 Yes No

Is tenant current on rent? Yes No
 If no, amount past due: \$ _____
 Will apartment be vacant at time of closing?
 Yes No

(3)

(4)

Tenant's Name	Apartment Number
Is there a written lease: <input type="radio"/> Yes <input type="radio"/> No	
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Date on which same is due: _____	
Amount of security deposit: \$ _____	
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Tenant's Name	Apartment Number
Is there a written lease: <input type="radio"/> Yes <input type="radio"/> No	
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Is tenant current on rent? Yes No
 If no, amount past due: \$ _____
 Will apartment be vacant at time of closing?
 Yes No

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 Yes No

