



**Waterford Waterway Management District  
Minutes  
Wednesday March 23<sup>rd</sup>, 2022 6PM**

**This meeting was held in person at the Waterford Town Hall and online using Zoom**

1. Call to Order at 6:00 pm. Margaret, Greg, Grant, Bill and Scott present. Alex didn't attend and Scott joined a little late. Dan attended intermittently due to internet connection.
2. Review and act on:
  - a. 2/23 Monthly Board Meeting Minutes. Margaret motion to approve with change to about transporter. Bill 2<sup>nd</sup>. Approved 4-0.
3. Review and act on claims - March 2022. Margaret motion to approve the \$41.50. Grant 2<sup>nd</sup>. Approved 4-0.
4. Correspondence - none
5. Reports
  - a. Commission
    - i. Chairman's report attached, no motions
    - ii. Aquatic Plant Management - Report Attached, motions by Bill below:
      1. ***Move that the WWMD enters into a leasing agreement with Aquarius Systems to lease a mechanical cutter for the 2022 weed harvesting season beginning May 13<sup>th</sup>, 2022 and ending September 2<sup>nd</sup>, 2022 not to exceed \$60,000 with monthly review to ensure it doesn't exceed budget. Grant 2<sup>nd</sup>. Approved 5-0.***
      2. ***Move that the WWMD contracts with PJ's towing to assist in the towing of the transfer barge to our waterway, this expense is not to exceed \$600.00. Scott 2<sup>nd</sup>. Approved 5-0.***
      3. ***Move that the WWMD makes their annual payment for the lease of the transfer barge to Eagle Lakes Association in the amount of \$24,000.00. This is a part of the motion approved in 2021 when the agreement was entered into with Eagle Lake. Margaret 2<sup>nd</sup>. Approved 5-0.***
      4. ***Move that the WWMD allows the transfer barge to be used in collaboration with the Waterford Police Department to assist them in the placement of buoys around our waterway. The amount of this expense is not to exceed \$500.00. Grant 2<sup>nd</sup>. Approved 5-0.***
        - a. There is a chance this will not be needed based on the PD ability to proceed without our assistance
      5. ***Move that the WWMD approves the expenditure to place ads in the local paper to give notice of herbicides going into the waterway for this coming season. Expenditure not to exceed \$300.00. Margaret 2<sup>nd</sup>. Approved 5-0.***
      6. ***Move that the WWMD approves Wisconsin Lakes and Ponds to move forward with our herbicide application to the WI-***

***DNR, this expense is not to exceed \$2,500.00. Grant 2<sup>nd</sup>.  
Approved 5-0.***

- iii. Treasurer/Finance - Reports attached, No motions.
  - iv. Information and Education/Marketing - Report attached. No motions.
  - v. Legislative – Report attached. No motions.
  - vi. Navigation Access/Hydraulic Management - Report attached. Motions by Grant listed below:
    - 1. ***Approve an additional \$20,000 for the engineering services at Kieser & Associates to continue prior to the April 8th FRC grant decision. Bill 2<sup>nd</sup>. Approved 5-1, Margaret no.***
    - 2. ***If FRC approves \$50,000 or more funding on April 8<sup>th</sup> then WWMD approves \$53,000 for a total of \$103,000 to Kieser & Associates. Scott 2<sup>nd</sup>. Failed 3-3. Dan, Bill & Grant yes, Margaret, Scott & Greg no.***
  - vii. Special Projects - Report attached. No motions.
- b. Approval of Commission Reports. Bill motions to approve. Grant 2nd. Approved 6-0.
  - c. Regulatory
    - i. Town of Waterford – no report
    - ii. Village of Waterford - No report
    - iii. Fox River Commission – No report
    - iv. C.A.U.S.E. – no report
- 6. Previous Business - None
  - 7. New Business - None
  - 8. Public comment – multiple comments and questions on Bayside launch and dredging
  - 9. Grant motion to adjourn. Bill 2nd. Approved 6-0. Meeting adjourned at 8:40 pm.



**Waterford Waterway Management District  
Agenda  
Wednesday March 23rd 2022 6PM**

**This meeting will be held in person at the Waterford Town Hall and online using Zoom**

1. Call to Order
2. Review and act on:
  - a. 2/23 Monthly Board Meeting Minutes
3. Review and act on Claims-March 2022
4. Correspondence
5. Reports
  - a. Commission
    - i. Chairman's
    - ii. Aquatic Plant Management
      1. Off-loading site development update
      2. Cutter purchase update
    - iii. Treasurer/Finance
    - iv. Information and Education/Marketing
    - v. Legislative
    - vi. Navigation Access/Hydraulic Management
      1. Small Scale Dredging Project update
    - vii. Special Projects
  - b. Approval of Commission Reports
  - c. Regulatory
    - i. Town of Waterford
    - ii. Village of Waterford
    - iii. Fox River Commission
    - iv. C.A.U.S.E.
6. Previous Business
  - a. Review of Grant Writing support update
  - b. Attendance at the FRC Summit
  - c. Previous business covered under specific committee reports
7. New Business
  - a. Attendance at the Lakes Convention at Stevens Point April 6-8
8. Opportunity for public comments
9. Adjourn Meeting

Waterford WWMD is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us06web.zoom.us/j/82937413109?pwd=MUpoUDFNVEdyazFrYkRESWJGeW1BUT09>

Meeting ID: 829 3741 3109



# Waterford Waterway Management District

## Claims Report

All Dates

DATE	TRANSACTION TYPE	NUM	DUE DATE	AMOUNT	OPEN BALANCE
Gregory Horeth					
03/03/2022	Bill	Reimbursement	04/01/2022	41.50	41.50
<b>Total for Gregory Horeth</b>				<b>\$41.50</b>	<b>\$41.50</b>
<b>TOTAL</b>				<b>\$41.50</b>	<b>\$41.50</b>

# Waterford Waterway Management District

## Payments Made

February 23 - March 23, 2022

DATE	NUM	VENDOR	AMOUNT
Checking - BMO			
02/26/2022	1504	Margaret Shoptaw	-494.24
02/26/2022	1505	Bill McCormick	-307.50
02/26/2022	SHDP7-S1C5S	Baker Tilly Virchow Krause, LLP	-7,000.00
02/26/2022	SHDP7-S269N	Southern Lakes Newspapers, LLC	-97.43
03/19/2022	1507	Zoom Video Communications	-109.61
<b>Total for Checking - BMO</b>			<b>\$ -8,008.78</b>
Not Specified			
03/03/2022		Gregory Horeth	0.00
03/19/2022	1508	Gregory Horeth	0.00
<b>Total for Not Specified</b>			<b>\$0.00</b>

**WWMD**  
**Chairman's Report**  
**March 23rd, 2022**

- **Worked with Res/FOTH on the research they are doing for the RCPP grant funding they are working towards. I represented all the projects not only for this year but for the next 2 to 4 years that we will be involved in to see if there can be matching funds approved. Probably will not happen this year but may have some value for future years**
- **RFPs developed and sent to 5 interested companies to assist with the districts grant writing efforts. Companies submitted to included**
  - **RA Smith**
  - **Ruikert-Mielke**
  - **Olson Ecological Solutions**
  - **Hey and Associates**
  - **Wisconsin Lakes and Ponds resources**

**Each was sent the RFP on Friday 3/4 and were given two weeks to return. Discussions were also had with all to ensure information was consistent and that the requests should all follow similar format when returned**

- **Assistance with the boat launch development plan to an including the coordination of title insurance as required by law**
- **DNR Brainstorming meeting. Addressed the following items:**
  - **1. Changes experienced on the waterway since 2008**
  - **2. Lake Management Plan review/update-Modifications at the 5-year point (2023)**
  - **3. Navigational Lane Management**
  - **4. Recreational and fish habitat Opportunities**
  - **5. Future ProcellaCOR/Treatment plans**
  - **6. Communication of fish studies/surveys and stocking.**
  - **7. Dredging for DNR boat ramp and main channels**

**This will need to be followed up as no further dialogue has occurred since the initial discussion**

- **I want to let everyone know that I will be out of the country during most of June so we will need to plan accordingly for any activities that I will need to be a part of or need to assist in**



**APM Chairmans Report**

**March 23<sup>rd</sup>, 2022 Meeting**

**Report by: Bill McCormick**

**Bayside Boat Ramp Initiative:**

The WI-DNR is asking that the WWMD obtain proof of authorization to utilize the land for a boat ramp development project from the Town of Waterford. Bill McCormick has made a verbal request to the Town to consider allowing us to build a boat ramp on this land with the condition that ramp will be open to the public for canoe and kayak access only as well as being used by the WWMD for our weed harvesting and potentially dredging operations.

The Town's attorney Mr. Dubis has requested that we work to obtain title on the property, however after Greg Horeth contacted two different title companies, we have learned that the property cannot be titled as there is not going to be a transaction taking place with a transfer of ownership, nor is there a transaction with a dollar amount, therefore the property cannot be titled.

Our next steps will be to formally submit a request to the Town of Waterford to have them allow us to utilize this property for the construction of the boat ramp under a conditional use stating how we intend to use the land.

**DNR grant for a weed harvester:**

We have received great news it appears that during the up-coming DNR grant meeting on Tuesday April 12<sup>th</sup> the WWMD will be awarded a grant for possibly up to 45%-50% of the total costs of a new weed harvester. Either Bill McCormick or Greg Horeth will be present to present our request to the DNR grants committee. We will know at that meeting if our grant request is approved, however its very rare that they don't approve a grant request at this meeting. The funds should be available in May of 2022 and we have the ability to take 50% of those funds and apply them to a down payment for the purchase of a new harvester.

**ProcellaCOR contracting status up-date:**

We will be selecting Wisconsin Lakes and Ponds to be our contractor to apply the ProcellaCOR for this season, however I'm waiting on signing off on the contract until we know the results of our grant request to the Fox River Commission from their up-coming April 8<sup>th</sup> meeting. If the WWMD receives a grant for \$50K or more then our budget will be in tact and there should be no issue with us spending the money in the budget for the ProcellaCOR treatment, however if we do not receive grant funding from the FRC then it will create budget issue.





**Motions:**

At the March 23<sup>rd</sup> meeting I plan to make the following motions:

1. Move that the WWMD enters into a leasing agreement with Aquarius Systems to lease a mechanical cutter for the 2022 weed harvesting season beginning May 13<sup>th</sup>, 2022 and ending September 2<sup>nd</sup>, 2022.
2. Move that the WWMD contracts with PJ's towing to assist in the towing of the transfer barge to our waterway, this expense is not to exceed \$600.00.
3. Move that the WWMD makes their annual payment for the lease of the transfer barge to Eagle Lakes Association in the amount of \$24,000.00.
4. Move that the WWMD allows the transfer barge to be used in collaboration with the Waterford Police Department to assist them in the placement of buoys around our waterway. The amount of this expense is not to exceed \$500.00.
5. Move that the WWMD approves the expenditure to place ads in the local paper to give notice of herbicides going into the waterway for this coming season. Expenditure not to exceed \$300.00.
6. Move that the WWMD approves Wisconsin Lakes and Ponds to move forward with our herbicide application to the WI-DNR, this expense is not to exceed \$2,500.00.

# 03/23/2022 Treasurer's Report

Prepared on Sunday, March 19, 2022

Submitted by Margaret Shoptaw

## Financial Reports

Attached are the following financial reports:

- Profit & Loss vs. Budget Statement – Fiscal Year to Date
- Balance Sheet – As of meeting date
- Profit & Loss by Month – Fiscal Year to Date
- Profit & Loss Detail – Fiscal Year to Date
- General Journal Entries – Fiscal Year to Date

## Unfinished Business

### Subscriptions

As approved at the February meeting, I converted the Zoom subscription to an annual subscription and updated all of our other subscriptions to use the new BMO Harris MasterCard. Below are the subscriptions that will need to be renewed with a motion each year.

Vendor	Last Payment	Term	Payment Method	Renewal	Month to make renewal motion	Committee Chair
Zoom	\$149.99	Annually	PayPal-BMO Checking	19-Mar	February	Alex Abendschein
Constant Contact	\$549.50	Annually	PayPal-BMO Checking	1-Oct	August	Alex Abendschein
Office 365	\$420.00	Annually	BMO MasterCard	10-Oct	August	Alex Abendschein
Hostek	\$71.88	Annually	BMO MasterCard	21-Jul	June	Alex Abendschein
Hostek	\$24.94	Annually	BMO MasterCard	27-Jul	June	Alex Abendschein
QuickBooks Online	\$494.24	Annually	BMO MasterCard	29-Jan	November	Greg Horeth

### Insurance

As approved at the February meeting, I asked Julie Meyer at The Horton Group to increase our coverage for the Transfer Barge to \$250K. I expect we will have an invoice for the difference at the April meeting.

## New Business

None.

# Waterford Waterway Management District

Profit & Loss vs. Budget  
October 1, 2021 - March 23, 2022

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Income</b>				
Grant Income		110,000.00	-110,000.00	
Other		2,000.00	-2,000.00	
Interest Income	79.97		79.97	
<b>Total Other</b>	<b>79.97</b>	<b>2,000.00</b>	<b>-1,920.03</b>	<b>4.00 %</b>
Special Charge Revenue	370,500.00	375,000.00	-4,500.00	98.80 %
<b>Total Income</b>	<b>\$370,579.97</b>	<b>\$487,000.00</b>	<b>\$ -116,420.03</b>	<b>76.09 %</b>
<b>GROSS PROFIT</b>	<b>\$370,579.97</b>	<b>\$487,000.00</b>	<b>\$ -116,420.03</b>	<b>76.09 %</b>
<b>Expenses</b>				
<b>Administrative</b>				
Admin Insurance	1,089.64	3,000.00	-1,910.36	36.32 %
Education Registrations	41.50	100.00	-58.50	41.50 %
Meetings	125.35	2,000.00	-1,874.65	6.27 %
Office Supplies	551.63	200.00	351.63	275.82 %
Postage & P.O. Box Fee		100.00	-100.00	
Professional Expense		10,000.00	-10,000.00	
Accountant	7,000.00		7,000.00	
<b>Total Professional Expense</b>	<b>7,000.00</b>	<b>10,000.00</b>	<b>-3,000.00</b>	<b>70.00 %</b>
Public Safety		6,000.00	-6,000.00	
Storage & Misc	493.00	500.00	-7.00	98.60 %
<b>Total Administrative</b>	<b>9,301.12</b>	<b>21,900.00</b>	<b>-12,598.88</b>	<b>42.47 %</b>
<b>Aquatic Plant</b>				
AIS Treatment	30.82	100,000.00	-99,969.18	0.03 %
APM Insurance	560.20	2,000.00	-1,439.80	28.01 %
APM Interest		1,167.00	-1,167.00	
Contingency		10,000.00	-10,000.00	
Equipment Maint. & Upgrades	3,118.92	11,000.00	-7,881.08	28.35 %
Fuel		8,400.00	-8,400.00	
Labor	133.22	92,160.00	-92,026.78	0.14 %
Launch Improvements	1,611.16	20,000.00	-18,388.84	8.06 %
Navigation Treatments		23,000.00	-23,000.00	
Permitting		3,500.00	-3,500.00	
Storage	757.00	1,600.00	-843.00	47.31 %
Towing	750.00	1,300.00	-550.00	57.69 %
Transfer Barge Lease		24,000.00	-24,000.00	
Truck Lease		6,300.00	-6,300.00	
<b>Total Aquatic Plant</b>	<b>6,961.32</b>	<b>304,427.00</b>	<b>-297,465.68</b>	<b>2.29 %</b>
Contingency		10,000.00	-10,000.00	
<b>Depreciation Expense</b>				
Cutter Depreciation		16,666.65	-16,666.65	
Eco-Harvester Depreciation	5,923.24	16,666.65	-10,743.41	35.54 %
Trailer Conveyor Depreciation	2,533.32	7,599.96	-5,066.64	33.33 %

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Total Depreciation Expense</b>	<b>8,456.56</b>	<b>40,933.26</b>	<b>-32,476.70</b>	<b>20.66 %</b>
Dredging/ESR				
ESR Contingency		15,000.00	-15,000.00	
Small Scale Dredging	518.63	100,000.00	-99,481.37	0.52 %
<b>Total Dredging/ESR</b>	<b>518.63</b>	<b>115,000.00</b>	<b>-114,481.37</b>	<b>0.45 %</b>
Finance				
Grant Solicitation		20,000.00	-20,000.00	
<b>Total Finance</b>		<b>20,000.00</b>	<b>-20,000.00</b>	
Marketing, Info & Education				
Communication Management	62.96	2,000.00	-1,937.04	3.15 %
Community Events & Sponsorship		1,500.00	-1,500.00	
Printed Newsletters		5,000.00	-5,000.00	
Printing Services		2,000.00	-2,000.00	
Website Hosting/Email Services	969.50	3,000.00	-2,030.50	32.32 %
<b>Total Marketing, Info &amp; Education</b>	<b>1,032.46</b>	<b>13,500.00</b>	<b>-12,467.54</b>	<b>7.65 %</b>
Special Projects				
Water Data		5,000.00	-5,000.00	
Water Quality Improvements		15,000.00	-15,000.00	
<b>Total Special Projects</b>		<b>20,000.00</b>	<b>-20,000.00</b>	
<b>Total Expenses</b>	<b>\$26,270.09</b>	<b>\$545,760.26</b>	<b>\$ -519,490.17</b>	<b>4.81 %</b>
NET OPERATING INCOME	<b>\$344,309.88</b>	<b>\$ -58,760.26</b>	<b>\$403,070.14</b>	<b>-585.96 %</b>
NET INCOME	<b>\$344,309.88</b>	<b>\$ -58,760.26</b>	<b>\$403,070.14</b>	<b>-585.96 %</b>

# Waterford Waterway Management District

## Balance Sheet As of March 23, 2022

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Checking - BMO	2,608.89
Money Market 2 - BMO	652,585.51
<b>Total Bank Accounts</b>	<b>\$655,194.40</b>
Accounts Receivable	
Accounts Receivable	28,875.00
<b>Total Accounts Receivable</b>	<b>\$28,875.00</b>
Other Current Assets	
Grants Receivable	14,863.00
Prepaid Expenses	0.00
Prepaid Inland Marine Insurance	717.80
Prepaid Liability Insurance	1,772.00
Prepaid Trailer Conv Insurance	394.00
Prepaid Workers Compensation	407.36
<b>Total Prepaid Expenses</b>	<b>3,291.16</b>
<b>Total Other Current Assets</b>	<b>\$18,154.16</b>
<b>Total Current Assets</b>	<b>\$702,223.56</b>
Fixed Assets	
Eco-Harvester	
Accum Depr - Eco-Harvester	-10,365.67
Asset - Eco-Harvester	88,849.00
<b>Total Eco-Harvester</b>	<b>78,483.33</b>
Trailer Conveyor	
Accum Depr - Trailer Conveyor	-5,699.97
Asset - Trailer Conveyor	38,000.00
<b>Total Trailer Conveyor</b>	<b>32,300.03</b>
<b>Total Fixed Assets</b>	<b>\$110,783.36</b>
<b>TOTAL ASSETS</b>	<b>\$813,006.92</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts payable	41.50
<b>Total Accounts Payable</b>	<b>\$41.50</b>
<b>Total Current Liabilities</b>	<b>\$41.50</b>
<b>Total Liabilities</b>	<b>\$41.50</b>
Equity	
Retained Earnings	468,655.54
Net Income	344,309.88

---

	TOTAL
Total Equity	\$812,965.42
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$813,006.92</b>

---

---

# Waterford Waterway Management District

Profit and Loss by Month  
October 2021 - September 2022

	OCT 2021	NOV 2021	DEC 2021	JAN 2022	FEB 2022	MAR 2022	APR 2022	MAY 2022	JUN 2022	JUL 2022	AUG 2022	SEP 2022	TOTAL	
<b>Income</b>														
Other													\$0.00	
Interest Income	14.18	13.36	13.67	17.39	21.37								\$79.97	
<b>Total Other</b>	<b>14.18</b>	<b>13.36</b>	<b>13.67</b>	<b>17.39</b>	<b>21.37</b>								<b>\$79.97</b>	
Special Charge Revenue				370,500.00									\$370,500.00	
<b>Total Income</b>	<b>\$14.18</b>	<b>\$13.36</b>	<b>\$13.67</b>	<b>\$370,517.39</b>	<b>\$21.37</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$370,579.97</b>	
<b>GROSS PROFIT</b>														
	<b>\$14.18</b>	<b>\$13.36</b>	<b>\$13.67</b>	<b>\$370,517.39</b>	<b>\$21.37</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$370,579.97</b>	
<b>Expenses</b>														
Administrative													\$0.00	
Admin Insurance	272.41	272.41	272.41		272.41	272.41	272.41	272.41	272.41	272.41			\$2,179.28	
Education Registrations						41.50							\$41.50	
Meetings					15.74	109.61							\$125.35	
Office Supplies		367.49		494.24		-310.10							\$551.63	
Professional Expense													\$0.00	
Accountant				7,000.00									\$7,000.00	
<b>Total Professional Expense</b>				<b>7,000.00</b>									<b>\$7,000.00</b>	
Storage & Misc				493.00									\$493.00	
<b>Total Administrative</b>	<b>272.41</b>	<b>639.90</b>	<b>272.41</b>	<b>7,987.24</b>	<b>288.15</b>	<b>113.42</b>	<b>272.41</b>	<b>272.41</b>	<b>272.41</b>	<b>272.41</b>			<b>\$10,390.76</b>	
<b>Aquatic Plant</b>														
AIS Treatment					30.82								\$30.82	
APM Insurance	140.05	140.05	140.05		140.05	140.05	140.05	140.05	140.05	140.05			\$1,120.40	
Equipment Maint. & Upgrades	3,118.92												\$3,118.92	
Labor				133.22									\$133.22	
Launch Improvements		621.16	307.50	375.00	307.50								\$1,611.16	
Storage		757.00											\$757.00	
Towing	750.00												\$750.00	
<b>Total Aquatic Plant</b>	<b>4,008.97</b>	<b>1,518.21</b>	<b>447.55</b>	<b>508.22</b>	<b>478.37</b>	<b>140.05</b>	<b>140.05</b>	<b>140.05</b>	<b>140.05</b>	<b>140.05</b>			<b>\$7,521.52</b>	
<b>Depreciation Expense</b>														
Eco-Harvester Depreciation	1,480.81	1,480.81	1,480.81		1,480.81	1,480.81	1,480.81	1,480.81	1,480.81	1,480.81			\$11,846.48	
Trailer Conveyor Depreciation	633.33	633.33	633.33		633.33	633.33	633.33	633.33	633.33	633.33			\$5,066.64	
<b>Total Depreciation Expense</b>	<b>2,114.14</b>	<b>2,114.14</b>	<b>2,114.14</b>		<b>2,114.14</b>	<b>2,114.14</b>	<b>2,114.14</b>	<b>2,114.14</b>	<b>2,114.14</b>	<b>2,114.14</b>			<b>\$16,913.12</b>	
<b>Dredging/ESR</b>														
Small Scale Dredging		18.63		500.00									\$518.63	
<b>Total Dredging/ESR</b>		<b>18.63</b>		<b>500.00</b>									<b>\$518.63</b>	
<b>Marketing, Info &amp; Education</b>														
Communication Management	15.74	15.74	15.74	15.74									\$62.96	
Website Hosting/Email Services	969.50												\$969.50	
<b>Total Marketing, Info &amp; Education</b>	<b>985.24</b>	<b>15.74</b>	<b>15.74</b>	<b>15.74</b>									<b>\$1,032.46</b>	
<b>Total Expenses</b>	<b>\$7,380.76</b>	<b>\$4,306.62</b>	<b>\$2,849.84</b>	<b>\$9,011.20</b>	<b>\$2,880.66</b>	<b>\$2,367.61</b>	<b>\$2,526.60</b>	<b>\$2,526.60</b>	<b>\$2,526.60</b>	<b>\$2,526.60</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$36,376.49</b>
<b>NET OPERATING INCOME</b>	<b>\$ -7,366.58</b>	<b>\$ -4,293.26</b>	<b>\$ -2,836.17</b>	<b>\$361,506.19</b>	<b>\$ -2,859.29</b>	<b>\$ -2,367.61</b>	<b>\$ -2,526.60</b>	<b>\$ -2,526.60</b>	<b>\$ -2,526.60</b>	<b>\$ -2,526.60</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$334,203.48</b>
<b>NET INCOME</b>	<b>\$ -7,366.58</b>	<b>\$ -4,293.26</b>	<b>\$ -2,836.17</b>	<b>\$361,506.19</b>	<b>\$ -2,859.29</b>	<b>\$ -2,367.61</b>	<b>\$ -2,526.60</b>	<b>\$ -2,526.60</b>	<b>\$ -2,526.60</b>	<b>\$ -2,526.60</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$334,203.48</b>

# Waterford Waterway Management District

Profit and Loss Detail  
October 1, 2021 - March 23, 2022

DATE	TRANSACTION TYPE	NUM	NAME	CLASS	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Ordinary Income/Expenses								
Income								
Other								
Interest Income								
10/31/2021	Deposit	INTEREST				Money Market 2 - BMO	14.18	14.18
11/30/2021	Deposit	INTEREST				Money Market 2 - BMO	13.36	27.54
12/31/2021	Deposit	INTEREST				Money Market 2 - BMO	13.67	41.21
01/31/2022	Deposit	INTEREST				Money Market 2 - BMO	17.39	58.60
02/28/2022	Deposit	INTEREST				Money Market 2 - BMO	21.37	79.97
<b>Total for Interest Income</b>							<b>\$79.97</b>	
<b>Total for Other</b>							<b>\$79.97</b>	
Special Charge Revenue								
01/23/2022	Invoice	1001	Town of Waterford		Special Charge	Accounts Receivable	308,250.00	308,250.00
01/23/2022	Invoice	1002	Village of Waterford		Special Charge	Accounts Receivable	62,625.00	370,875.00
01/27/2022	Check	1503	Town of Waterford		Special Charge Refund, Tax Parcel ID Number: 016-04-19-13-051-000, 6920 Burma Rd	Checking - BMO	-375.00	370,500.00
<b>Total for Special Charge Revenue</b>							<b>\$370,500.00</b>	
<b>Total for Income</b>							<b>\$370,579.97</b>	
Expenses								
Administrative								
Admin Insurance								
10/31/2021	Journal Entry	FY22-01			Monthly Liability Insurance Expense	-Split-	221.50	221.50
10/31/2021	Journal Entry	FY22-01			Monthly Liability Insurance Expense	-Split-	50.91	272.41
11/30/2021	Journal Entry	FY22-02			Monthly Liability Insurance Expense	-Split-	221.50	493.91
11/30/2021	Journal Entry	FY22-02			Monthly Liability Insurance Expense	-Split-	50.91	544.82
12/31/2021	Journal Entry	FY22-03			Monthly Liability Insurance Expense	-Split-	50.91	595.73
12/31/2021	Journal Entry	FY22-03			Monthly Liability Insurance Expense	-Split-	221.50	817.23
02/28/2022	Journal Entry	FY22-04			Monthly Liability Insurance Expense	-Split-	50.91	868.14
02/28/2022	Journal Entry	FY22-04			Monthly Liability Insurance Expense	-Split-	221.50	1,089.64
<b>Total for Admin Insurance</b>							<b>\$1,089.64</b>	
Education Registrations								
03/03/2022	Bill	Reimbursement	Gregory Horeth		Fox River Summit Reimbursement	Accounts payable	41.50	41.50
<b>Total for Education Registrations</b>							<b>\$41.50</b>	
Meetings								
02/20/2022	Bill	INV134056385	Zoom Video Communications		Zoom - Monthly Subscription February	Accounts payable	15.74	15.74
03/19/2022	Bill	INV138906647	Zoom Video Communications		Zoom Annual Subscription	Accounts payable	109.61	125.35
<b>Total for Meetings</b>							<b>\$125.35</b>	
Office Supplies								
11/24/2021	Bill		Gregory Horeth		QuickBooks Desktop Subscription	Accounts payable	367.49	367.49
01/29/2022	Bill		Margaret Shoptaw		QuickBooks Online	Accounts payable	494.24	861.73
03/03/2022	Vendor Credit		Gregory Horeth		Refund for QuickBooks Desktop	Accounts payable	-310.10	551.63
<b>Total for Office Supplies</b>							<b>\$551.63</b>	
Professional Expense								
Accountant								
01/29/2022	Bill	BT1988496	Baker Tilly Virchow Krause, LLP		Final Audit Invoice	Accounts payable	7,000.00	7,000.00
<b>Total for Accountant</b>							<b>\$7,000.00</b>	
<b>Total for Professional Expense</b>							<b>\$7,000.00</b>	
Storage & Misc								
01/02/2022	Bill	2201	Your Store All		Annual Storage Fee	Accounts payable	385.00	385.00



DATE	TRANSACTION TYPE	NUM	NAME	CLASS	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
01/12/2022	Bill		Absolutely Waterford		Absolutely Waterford 2022 Registration	Accounts payable	108.00	493.00
<b>Total for Storage &amp; Misc</b>							<b>\$493.00</b>	
<b>Total for Administrative</b>							<b>\$9,301.12</b>	
Aquatic Plant								
AIS Treatment								
02/18/2022	Bill	412628	Southern Lakes Newspapers, LLC		ProcellaCOR RFP	Accounts payable	30.82	30.82
<b>Total for AIS Treatment</b>							<b>\$30.82</b>	
APM Insurance								
10/31/2021	Journal Entry	FY22-01			Monthly Inland Marine Insurance Expense	-Split-	90.80	90.80
10/31/2021	Journal Entry	FY22-01			Monthly Trailer Conveyor Insurance Expense	-Split-	49.25	140.05
11/30/2021	Journal Entry	FY22-02			Monthly Trailer Conveyor Insurance Expense	-Split-	49.25	189.30
11/30/2021	Journal Entry	FY22-02			Monthly Inland Marine Insurance Expense	-Split-	90.80	280.10
12/31/2021	Journal Entry	FY22-03			Monthly Trailer Conveyor Insurance Expense	-Split-	49.25	329.35
12/31/2021	Journal Entry	FY22-03			Monthly Inland Marine Insurance Expense	-Split-	90.80	420.15
02/28/2022	Journal Entry	FY22-04			Monthly Trailer Conveyor Insurance Expense	-Split-	49.25	469.40
02/28/2022	Journal Entry	FY22-04			Monthly Inland Marine Insurance Expense	-Split-	90.80	560.20
<b>Total for APM Insurance</b>							<b>\$560.20</b>	
Equipment Maint. & Upgrades								
10/18/2021	Bill	221419	Aquarius Systems		Winterize Transfer Barge	Accounts payable	3,118.92	3,118.92
<b>Total for Equipment Maint. &amp; Upgrades</b>							<b>\$3,118.92</b>	
Labor								
01/07/2022	Bill	410649	Southern Lakes Newspapers, LLC		Bid for herbicide applications for 2022 season	Accounts payable	32.06	32.06
01/07/2022	Bill	410647	Southern Lakes Newspapers, LLC		Bid for harvester labor for 2022 season	Accounts payable	34.55	66.61
01/29/2022	Bill	410617	Southern Lakes Newspapers, LLC		Weed Harvesting Labor RFP	Accounts payable	66.61	133.22
<b>Total for Labor</b>							<b>\$133.22</b>	
Launch Improvements								
11/08/2021	Bill		Bill McCormick		DNR permits for launch construction and dredging	Accounts payable	621.16	621.16
12/10/2021	Bill		Bill McCormick		Additional Fees for DNR Launch Improvements Permit	Accounts payable	307.50	928.66
01/14/2022	Bill	2677	Eco Waterway Services		Prepare cross section map for DNR dredging permit	Accounts payable	375.00	1,303.66
02/07/2022	Bill		Bill McCormick		Bayside Boatramp Dredging Permit	Accounts payable	307.50	1,611.16
<b>Total for Launch Improvements</b>							<b>\$1,611.16</b>	
Storage								
11/09/2021	Bill		Dan Meier		EcoHarvester Storage	Accounts payable	420.00	420.00
11/10/2021	Bill	111021	Midwest Irrigation		Transport Eco-Harvester for winterization and storage	Accounts payable	337.00	757.00
<b>Total for Storage</b>							<b>\$757.00</b>	
Towing								
10/04/2021	Bill	1168661	PJ's Trucking LLC		Transport Transfer Barge	Accounts payable	350.00	350.00
10/25/2021	Bill	1168698	PJ's Trucking LLC		Barge transportation to Eagle Lake	Accounts payable	400.00	750.00
<b>Total for Towing</b>							<b>\$750.00</b>	
<b>Total for Aquatic Plant</b>							<b>\$6,961.32</b>	
Depreciation Expense								
Eco-Harvester Depreciation								
10/31/2021	Journal Entry	FY22-01			Monthly Eco-Harvester Depreciation Expense	-Split-	1,480.81	1,480.81
11/30/2021	Journal Entry	FY22-02			Monthly Eco-Harvester Depreciation Expense	-Split-	1,480.81	2,961.62
12/31/2021	Journal Entry	FY22-03			Monthly Eco-Harvester Depreciation Expense	-Split-	1,480.81	4,442.43
02/28/2022	Journal Entry	FY22-04			Monthly Eco-Harvester Depreciation Expense	-Split-	1,480.81	5,923.24
<b>Total for Eco-Harvester Depreciation</b>							<b>\$5,923.24</b>	
Trailer Conveyor Depreciation								
10/31/2021	Journal Entry	FY22-01			Monthly Eco-Harvester Depreciation Expense	-Split-	633.33	633.33
11/30/2021	Journal Entry	FY22-02			Monthly Eco-Harvester Depreciation Expense	-Split-	633.33	1,266.66
12/31/2021	Journal Entry	FY22-03			Monthly Eco-Harvester Depreciation Expense	-Split-	633.33	1,899.99
02/28/2022	Journal Entry	FY22-04			Monthly Eco-Harvester Depreciation Expense	-Split-	633.33	2,533.32
<b>Total for Trailer Conveyor Depreciation</b>							<b>\$2,533.32</b>	
<b>Total for Depreciation Expense</b>							<b>\$8,456.56</b>	
Dredging/ESR								

DATE	TRANSACTION TYPE	NUM	NAME	CLASS	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Small Scale Dredging								
11/10/2021	Bill	407840	Southern Lakes Newspapers, LLC		Bid Notice Dredging Engineering RFP	Accounts payable	18.63	18.63
01/14/2022	Bill	2622	Eco Waterway Services		Prepare and submit small scale dredging permit	Accounts payable	500.00	518.63
<b>Total for Small Scale Dredging</b>							<b>\$518.63</b>	
<b>Total for Dredging/ESR</b>							<b>\$518.63</b>	
Marketing, Info & Education								
Communication Management								
10/20/2021	Bill	INV113721129	Zoom Video Communications		Zoom 10/20/2021-11/19/2021	Accounts payable	15.74	15.74
11/20/2021	Bill	INV118873450	Zoom Video Communications		Zoom 11/20/2021-12/19/2021	Accounts payable	15.74	31.48
12/20/2021	Bill	INV123842192	Zoom Video Communications		Zoom 12/20/2021-01/19/2022	Accounts payable	15.74	47.22
01/20/2022	Bill	INV128810408	Zoom Video Communications		Zoom 1/20/2022-02/19/2022	Accounts payable	15.74	62.96
<b>Total for Communication Management</b>							<b>\$62.96</b>	
Website Hosting/Email Services								
10/01/2021	Bill	764da5c6-5777-4a27-9	Constant Contact			Accounts payable	549.50	549.50
10/20/2021	Bill		Margaret Shoptaw		Annual Office 365 - 7 Users @ \$5/mo	Accounts payable	420.00	969.50
<b>Total for Website Hosting/Email Services</b>							<b>\$969.50</b>	
<b>Total for Marketing, Info &amp; Education</b>							<b>\$1,032.46</b>	
<b>Total for Expenses</b>							<b>\$26,270.09</b>	
<b>Net Income</b>							<b>\$344,309.88</b>	

# Waterford Waterway Management District

## General Journal

October 1, 2021 - March 23, 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	DEBIT	CREDIT
10/31/2021	Journal Entry	FY22-01		Monthly Liability Insurance Expense	Administrative:Admin Insurance	\$221.50	
				Monthly Liability Insurance Expense	Prepaid Expenses:Prepaid Liability Insurance		\$221.50
				Monthly Liability Insurance Expense	Administrative:Admin Insurance	\$50.91	
				Monthly Liability Insurance Expense	Prepaid Expenses:Prepaid Workers Compensation		\$50.91
				Monthly Inland Marine Insurance Expense	Aquatic Plant:APM Insurance	\$90.80	
				Monthly Inland Marine Insurance Expense	Prepaid Expenses:Prepaid Inland Marine Insurance		\$90.80
				Monthly Trailer Conveyor Insurance Expense	Aquatic Plant:APM Insurance	\$49.25	
				Monthly Trailer Conveyor Insurance Expense	Prepaid Expenses:Prepaid Trailer Conv Insurance		\$49.25
				Monthly Eco-Harvester Depreciation Expense	Depreciation Expense:Eco-Harvester Depreciation	\$1,480.81	
				Monthly Eco-Harvester Depreciation Expense	Eco-Harvester:Accum Depr - Eco-Harvester		\$1,480.81
				Monthly Eco-Harvester Depreciation Expense	Depreciation Expense:Trailer Conveyor Depreciation	\$633.33	
				Monthly Eco-Harvester Depreciation Expense	Trailer Conveyor:Accum Depr - Trailer Conveyor		\$633.33
						<b>\$2,526.60</b>	<b>\$2,526.60</b>
11/30/2021	Journal Entry	FY22-02		Monthly Liability Insurance Expense	Administrative:Admin Insurance	\$221.50	
				Monthly Liability Insurance Expense	Prepaid Expenses:Prepaid Liability Insurance		\$221.50
				Monthly Liability Insurance Expense	Administrative:Admin Insurance	\$50.91	
				Monthly Liability Insurance Expense	Prepaid Expenses:Prepaid Workers Compensation		\$50.91
				Monthly Inland Marine Insurance Expense	Aquatic Plant:APM Insurance	\$90.80	
				Monthly Inland Marine Insurance Expense	Prepaid Expenses:Prepaid Inland Marine Insurance		\$90.80
				Monthly Trailer Conveyor Insurance Expense	Aquatic Plant:APM Insurance	\$49.25	
				Monthly Trailer Conveyor Insurance Expense	Prepaid Expenses:Prepaid Trailer Conv Insurance		\$49.25
				Monthly Eco-Harvester Depreciation Expense	Depreciation Expense:Eco-Harvester Depreciation	\$1,480.81	
				Monthly Eco-Harvester Depreciation Expense	Eco-Harvester:Accum Depr - Eco-Harvester		\$1,480.81
				Monthly Eco-Harvester Depreciation Expense	Depreciation Expense:Trailer Conveyor Depreciation	\$633.33	

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	DEBIT	CREDIT
				Monthly Eco-Harvester Depreciation Expense	Trailer Conveyor:Accum Depr - Trailer Conveyor		\$633.33
						<b>\$2,526.60</b>	<b>\$2,526.60</b>
12/31/2021	Journal Entry	FY22-03		Monthly Liability Insurance Expense	Administrative:Admin Insurance	\$221.50	
				Monthly Liability Insurance Expense	Prepaid Expenses:Prepaid Liability Insurance		\$221.50
				Monthly Liability Insurance Expense	Administrative:Admin Insurance	\$50.91	
				Monthly Liability Insurance Expense	Prepaid Expenses:Prepaid Workers Compensation		\$50.91
				Monthly Inland Marine Insurance Expense	Aquatic Plant:APM Insurance	\$90.80	
				Monthly Inland Marine Insurance Expense	Prepaid Expenses:Prepaid Inland Marine Insurance		\$90.80
				Monthly Trailer Conveyor Insurance Expense	Aquatic Plant:APM Insurance	\$49.25	
				Monthly Trailer Conveyor Insurance Expense	Prepaid Expenses:Prepaid Trailer Conv Insurance		\$49.25
				Monthly Eco-Harvester Depreciation Expense	Depreciation Expense:Eco-Harvester Depreciation	\$1,480.81	
				Monthly Eco-Harvester Depreciation Expense	Eco-Harvester:Accum Depr - Eco-Harvester		\$1,480.81
				Monthly Eco-Harvester Depreciation Expense	Depreciation Expense:Trailer Conveyor Depreciation	\$633.33	
				Monthly Eco-Harvester Depreciation Expense	Trailer Conveyor:Accum Depr - Trailer Conveyor		\$633.33
						<b>\$2,526.60</b>	<b>\$2,526.60</b>
02/28/2022	Journal Entry	FY22-04		Monthly Liability Insurance Expense	Administrative:Admin Insurance	\$221.50	
				Monthly Liability Insurance Expense	Prepaid Expenses:Prepaid Liability Insurance		\$221.50
				Monthly Liability Insurance Expense	Administrative:Admin Insurance	\$50.91	
				Monthly Liability Insurance Expense	Prepaid Expenses:Prepaid Workers Compensation		\$50.91
				Monthly Inland Marine Insurance Expense	Aquatic Plant:APM Insurance	\$90.80	
				Monthly Inland Marine Insurance Expense	Prepaid Expenses:Prepaid Inland Marine Insurance		\$90.80
				Monthly Trailer Conveyor Insurance Expense	Aquatic Plant:APM Insurance	\$49.25	
				Monthly Trailer Conveyor Insurance Expense	Prepaid Expenses:Prepaid Trailer Conv Insurance		\$49.25
				Monthly Eco-Harvester Depreciation Expense	Depreciation Expense:Eco-Harvester Depreciation	\$1,480.81	
				Monthly Eco-Harvester Depreciation Expense	Eco-Harvester:Accum Depr - Eco-Harvester		\$1,480.81
				Monthly Eco-Harvester Depreciation Expense	Depreciation Expense:Trailer Conveyor Depreciation	\$633.33	
				Monthly Eco-Harvester Depreciation Expense	Trailer Conveyor:Accum Depr - Trailer Conveyor		\$633.33

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	DEBIT	CREDIT
						\$2,526.60	\$2,526.60
<b>TOTAL</b>						<b>\$10,106.40</b>	<b>\$10,106.40</b>

**ACCOUNT NUMBER:** XXXXXXXXXX

90 09385

Statement Period  
02/01/22 TO 02/28/22  
IM0099002900000000

WATERFORD WATERWAY MANAGEMENT DISTRICT  
415 N MILWAUKEE ST  
WATERFORD WI 53185

PAGE 1 OF 1

0

0000

IF YOU HAVE QUESTIONS ABOUT ANY OF YOUR BMO HARRIS ACCOUNTS, PLEASE CALL US  
TOLL-FREE AT 1-888-340-2265. BMO HARRIS BANK N.A. MEMBER FDIC. EQUAL HOUSING  
LENDER. NMLS401052 VISIT US ONLINE AT WWW.BMOHARRIS.COM.

### CHECKING ACCOUNTS

**BMO PREMIUM BUSINESS CKG**  
**ACCOUNT NUMBER** XXXXXXXXXX

(Checking)

**WATERFORD WATERWAY MANAGEMENT DISTRICT**

DEPOSIT ACCOUNT SUMMARY

<b>Previous Balance as of January 31, 2022</b>	<b>3,747.92</b>
1 Deposits (Plus)	8,000.00
7 Withdrawals (Minus)	2,242.09
<b>Ending Balance as of February 28, 2022</b>	<b>9,505.83</b>

Deposits and Other Credits

Date	Amount	Description
Feb 28	8,000.00	PC TRANSFER CREDIT

Withdrawals and Other Debits

Date	Amount	Description
Feb 03	875.00	ACH DEBIT
		WEB ECO WATERWAY SER ONLINE PMT
Feb 22	15.74	ACH DEBIT
		WEB PAYPAL INST XFER

Checks by Serial Number

Date	Serial #	Amount	Date	Serial #	Amount
Feb 02	1502	108.00	Feb 28	1505	307.50
Feb 01	1503	375.00	Feb 04	5151 *	66.61
Feb 28	1504	494.24			

\* Indicates break in check sequence

Daily Balance Summary

Date	Balance	Date	Balance
Jan 31	3,747.92	Feb 04	2,323.31
Feb 01	3,372.92	Feb 22	2,307.57
Feb 02	3,264.92	Feb 28	9,505.83
Feb 03	2,389.92		

## Waterford Waterway Management District

## Checking - BMO, Period Ending 02/28/2022

## RECONCILIATION REPORT

Reconciled on: 03/21/2022

Reconciled by: Luke Francois

Any changes made to transactions after this date aren't included in this report.

## Summary

USD

Statement beginning balance.....	3,747.92
Checks and payments cleared (7).....	-2,242.09
Deposits and other credits cleared (1).....	8,000.00
Statement ending balance.....	<u>9,505.83</u>
Uncleared transactions as of 02/28/2022.....	-7,097.43
Register balance as of 02/28/2022.....	2,408.40
Cleared transactions after 02/28/2022.....	0.00
Uncleared transactions after 02/28/2022.....	200.49
Register balance as of 03/21/2022.....	2,608.89

## Details

## Checks and payments cleared (7)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/27/2022	Bill Payment	SDCLX-92896	Eco Waterway Services	-875.00
01/27/2022	Bill Payment	SDCLX-9378P	Southern Lakes Newspapers, ...	-66.61
01/27/2022	Bill Payment	SDCLX-92897	Absolutely Waterford	-108.00
01/27/2022	Check	1503	Town of Waterford	-375.00
02/20/2022	Bill Payment	1506	Zoom Video Communications	-15.74
02/26/2022	Bill Payment	1504	Margaret Shoptaw	-494.24
02/26/2022	Bill Payment	1505	Bill McCormick	-307.50
<b>Total</b>				<b>-2,242.09</b>

## Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/26/2022	Transfer			8,000.00
<b>Total</b>				<b>8,000.00</b>

## Additional Information

## Uncleared checks and payments as of 02/28/2022

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/26/2022	Bill Payment	SHDP7-S1C5S	Baker Tilly Virchow Krause, LLP	-7,000.00
02/26/2022	Bill Payment	SHDP7-S269N	Southern Lakes Newspapers, ...	-97.43
<b>Total</b>				<b>-7,097.43</b>

## Uncleared checks and payments after 02/28/2022

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/19/2022	Bill Payment	1507	Zoom Video Communications	-109.61
<b>Total</b>				<b>-109.61</b>

## Uncleared deposits and other credits after 02/28/2022

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/03/2022	Deposit		Gregory Horeth	310.10
Total				310.10



BMO HARRIS BANK N.A.  
P.O. BOX 94033  
PALATINE, IL 60094-4033

25370

**ACCOUNT NUMBER:** [REDACTED]

01 09385

Statement Period  
02/01/22 TO 02/28/22  
IM0099002900000000

WATERFORD WATERWAY MANAGEMENT DISTRICT  
415 N MILWAUKEE ST  
WATERFORD WI 53185-4434

PAGE 1 OF 1

0

0000

IF YOU HAVE QUESTIONS ABOUT ANY OF YOUR BMO HARRIS ACCOUNTS, PLEASE CALL US  
TOLL-FREE AT 1-888-340-2265. BMO HARRIS BANK N.A. MEMBER FDIC. EQUAL HOUSING  
LENDER. NMLS401052 VISIT US ONLINE AT WWW.BMOHARRIS.COM.

**CHECKING ACCOUNTS**

**BUS PRIME MONEY MARKET  
ACCOUNT NUMBER** [REDACTED]

(Checking)

**WATERFORD WATERWAY MANAGEMENT DISTRICT**

Interest Paid YTD 38.76  
Interest Paid Previous Year 250.53

DEPOSIT ACCOUNT SUMMARY

<b>Previous Balance as of January 31, 2022</b>	<b>529,314.14</b>
1 Deposits (Plus)	131,250.00
1 Withdrawals (Minus)	8,000.00
Interest Paid (Plus)	21.37
<b>Ending Balance as of February 28, 2022</b>	<b>652,585.51</b>

Deposits and Other Credits

Date	Amount	Description
Feb 22	131,250.00	TELLER DEPOSIT
Feb 28	21.37	INTEREST PAID

Withdrawals and Other Debits

Date	Amount	Description
Feb 28	8,000.00	PC TRANSFER DEBIT

Daily Balance Summary

Date	Balance	Date	Balance
Jan 31	529,314.14	Feb 28	652,585.51
Feb 22	660,564.14		

Statement Period Rates

Effective	Feb 01, 2022	Balance	Rate
		ZERO to 4,999	0.050 %
		5,000 to 9,999	0.050 %
		10,000 to 24,999	0.050 %
		25,000 to 49,999	0.050 %
		50,000 to 99,999	0.050 %
		100,000 to 249,999	0.050 %
		250,000 to 499,999	0.050 %
		500,000 to 999,999	0.050 %
		1,000,000 to 99,999,999,999	0.050 %

Waterford Waterway Management District

Money Market 2 - BMO, Period Ending 02/28/2022

RECONCILIATION REPORT

Reconciled on: 03/06/2022

Reconciled by: Luke Francois

Any changes made to transactions after this date aren't included in this report.

**Summary**

USD

Statement beginning balance.....	529,314.14
Interest earned.....	21.37
Checks and payments cleared (1).....	-8,000.00
Deposits and other credits cleared (1).....	131,250.00
Statement ending balance.....	<u>652,585.51</u>

Register balance as of 02/28/2022..... 652,585.51

**Details**

Checks and payments cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/26/2022	Transfer			-8,000.00

Total -8,000.00

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/15/2022	Receive Payment	3109	Town of Waterford	131,250.00

Total 131,250.00



**Waterford Waterway Management District**  
**Information and Marketing Committee**  
3.22.2022

**Chairperson:** Alex Abendschein

**Committee Members:** Megan Dickenson-Corey, Maureen Vander Sanden, Sami Abendschein, and Patty Schilz

Next committee meeting: Tuesday, April 5

The committee met on Tuesday, March 8 to discuss communication plans and strategies for the 2022 season. During the meeting Patty Schilz was recognized as the assistant chairperson for the Information and Marketing committee. Patty has been working with the group for the past year and has been a great asset to our website management. Sami Abendschein also joined the group.

**Boating Ordinance Summary – REVIEW**

On Tuesday, March 15 Alex Abendschein and Greg Horeth met with officers from the Waterford Police Department to review the boating ordinance summary and to improve our communication pieces. The meeting was very productive, and we plan to have edits to the summary and out to the public by the start of the 2022 fishing season which is the first Saturday in May. More information will be provided at our next monthly meeting. This continued partnership between the Waterford Police Department and the WWMD aims to improve boater safety and communication with riparian owners and visitors to the waterway.

Issues Addressed:

- QR code update that has WWMD information and DNR links
- Travel direction for boaters towing (Week Days and Weekends)
- Swimming restrictions
- Safety information and contact information for non-emergencies
- Access to boating ordinance summary on website

**Communication Summary:** Little communication has gone out over the past month, but the committee is working on future stories featuring USA water-skiers and more.

**Website Hosting:** Working with Margaret Shoptaw to identify the best website hosting service and making the switch within the next few weeks. (No progress made at time of report).

**Constant Contact Engagement:**

*Current # of Email Subscribers:* Unable to report this month

*Website (past 30 days):* Unable to report this month

*Facebook Engagement (past 30 days):* Reach 224 Post Engagements: 12 New Followers: +12

**WATERFORD WATERWAY MANAGEMENT DISTRICT**  
**LEGISLATIVE COMMITTEE**

Monthly Committee Report

March 23, 2022

Chairperson Scott Uhler

---

This was proposed legislation, but the monies which could become available appear to be relevant to our activities and expenditures.

**[2021 SENATE BILL 678](#)**

This bill expands eligibility for nitrate-contaminated wells under the well compensation grant program; expands eligibility for producer-led watershed protection grants, lake protection grants, and river protection grants; and creates a factor to be considered during preparation of the annual allocation plan for soil and water resource conservation grants to counties. The bill (and most recent amendment/resolution) has been adversely disposed of for now.

Under current law, DNR provides river protection grants for monitoring and improving water quality in rivers. Currently, eligible recipients for these grants include local governmental units, qualified river management organizations, and nonprofit conservation organizations.

---

**WATERFORD WATERWAY MANAGEMENT DISTRICT**  
**SPECIAL PROJECTS COMMITTEE**  
Monthly Committee Report  
March 23, 2022  
Chairperson Scott Uhler

---

Chairman Horeth and I prepared and have issued an RFP for potential grant writers/entities to assist the WWMD with the identification of and application for possible available sources of funding for various WWMD activities. We will be summarizing and presenting those proposals received to the entire Board.

For reference, the RFP is set forth below.

---

**WATERFORD WATERWAY MANAGEMENT DISTRICT**  
**Request for Proposals for Grant Writing**

The Waterford Waterway Management District is seeking proposals from qualified firms or persons to access ongoing grant opportunities and proposal/application support to the District to facilitate its waterway management operations.

The Waterford Waterway Management District (“District”) is a public entity authorized by Wisconsin statute. The District is governed by a 7 member board with a mix of elected and appointed commissioners. The District is created for the purpose of managing our waterway by undertaking a program of lake protection and rehabilitation of the lakes, bays and the river area within the District.

The District waterway is 1,229 water acres comprised of Tichigan Lake, a portion of the Fox River, Buena Lake, Conservancy Bay and Waterford Lake. The average water depth of the waterway generally ranges from 4 - 8 feet, with a maximum water depth of 63 feet in Tichigan Lake. The watershed and land areas which are part of the Waterway Management District are significantly larger than the water acreage. There is a mix of both natural shoreline along the waterway and improved properties. The waterway is highly eutrophic with vigorous vegetation growth.

More detailed information regarding the District waterway and the varied District strategies, goals and objectives for management of the waterway and District can be found in the District Comprehensive Lake Management Plan Comprehensive dated February 2020. The Plan is available on the District’s website:  
<https://www.waterfordwwmd.com/>

The District plans to enter into an agreement based on the proposal that is found most responsive to this RFP and beneficial to the District. The criteria considered will include qualifications, experience, fee structure, ability to meet the needs of the District. The selected firm or person and District will then mutually discuss and refine the scope of work and negotiate final terms, compensation, and a performance schedule for the subsequent agreement.

The District reserves the sole discretion to determine which proposal is most responsive and beneficial to the District and may request further information and/or interview(s) from any entity or person submitting a proposal. The District reserves the right to waive any technicalities or irregularities in any proposals or to reject all proposals. Issuance of this RFP does not commit the District to award a contract or to pay any costs incurred in preparation of proposals responding to this RFP.

---

**Submittal Deadline:** Proposals are to be submitted to the District by 5:00 p.m. on \_\_\_\_\_ 2022 to be promptly reviewed by the District Board of Commissioners thereafter. The District encourages early submission of proposals.

Proposers should submit an electronic version of the proposal, in one PDF file including any supporting documentation, addressed to: “Greg Horeth, Chairperson, Waterford Waterway Management District”. The submittal should be directed to the following email: [chairman@waterfordwwmd.com](mailto:chairman@waterfordwwmd.com). The subject line of the email should clearly state: “Proposal Attached - RFP for Grant Writing Services”.

**Fee Proposal:** Describe in detail the fee structure you propose for providing grant writing services to the District, including whether fees/costs will be hourly or per grant written and submitted.

**Service Expectations:** You would be expected to identify those funding sources for which the District may be eligible and for the timely preparation of grant application documentation. The grant funding sought would be to support current District operations that would otherwise require reliance on local tax dollars and/or allow for the growth or expansion of effective District management activities to improve the enjoyment of the waterway. Examples of current District activities and potential expenditures include:

- Capital expenditures for waterway management equipment, such as weed cutting machinery
- Dredging activities
- Professional planning, management, engineering services
- Land or easement acquisitions or leasing
- Shoreline maintenance and restoration

Expectations for your work with the District would include:

- Current depth and experience with relevant, available grant funding relevant to the District and ongoing grant prospect research efforts.
- Understanding District operations, including our District Lake Management Plan, in furtherance of your identification of available grant resources consistent with District goals and objectives.
- The identification of available, eligible funding sources and opportunities, a schedule/timelines associated with application for any such funding options and preparation of grant proposal/applications for the District.
- Clear identification of the duties and responsibilities under any grants to ensure they can realistically be properly administered by the District taking into account its reliance on volunteer commissioners.
- Availability to work closely with the District Commissioner(s) responsible for the activity relevant to a particular grant opportunity.

**Information Submittal:** Please limit your written submittal to a maximum of 10 pages. Your submittal should include:

- A summary of your individual or firm experience and qualifications. including the resume of the principal grant writer providing direct service for this project.
- Identification of the person or persons that would be designated to work with our District Provide their resume(s) and previous personal or professional experiences relevant to their proposed support of our District.
- Any previous experience in this workspace by the person relevant to the objectives and operations of a Wisconsin Lake Protection District.
- Provide your most relevant examples of prior successful grant applications related to the activities of the Waterford Waterway Management District.

- Provide at least 2 client references demonstrating successful grant work most relevant to the activities of the Waterford Waterway Management District.
- Describe the process/methods you would use on to identify grants to address the District needs identified herein.
- Describe your expectations for the level/degree of resources, involvement and role of the District and the Commissioners in the grant writing process.

All questions pertaining to this proposal must be made in writing by emailing Greg Horeth, Chairman, Waterford Waterway Management District at: [chairman@waterfordwwmd.com](mailto:chairman@waterfordwwmd.com).



**Waterford Waterway Management District**  
**Navigation and Hydraulic Management Committee Report**  
**03.21.2022**

As expected, things are moving quickly now. We authorized the contract with Kieser & Associates on Friday February 11th following a board approval on February 10th to spend up to \$30,000 of engineering in order to not delay our project. The project team began working immediately the following Monday morning and performed disposal site and access point surveys on March 11th.

The DNR responded via email to the WWMD's dredging permit application prior to the March 1 deadline with a series of questions about the project. The DNR organized a virtual meeting that brought individuals from the DNR that will play a role in the project, including Travis Motl, Luke Roffler, Marty Johnson, Craig Helker, Gerald Demers, Susan Eichelkraut, and Peter Wood. Also on the call was John Jacobson, Mark Kieser, Mary Kate, and Brian Valleskey of the engineering project team, and Pat Dahlman from Eco-Waterway. The DNR understands that their questions will be answered both during phases 1-3 of the engineering work and upon selection of a contractor as this is a performance specification and methods are to be determined by the contractor, but will be within DNR guidelines specified by our engineers. There was concern about the timeframe for a landspreading permit between April and July 5th, however, landspreading would not occur until October or November, and therefore the time concern is not critical.

The ESR Committee Chair presented our project to the Fox River Commission Friday February 18th at Mukwonago City Hall and requested a grant from the commission for our project. The presentation was well received and the FRC will vote on whether or not to approve a grant on Friday April 8th. This grant is important as the WWMD anticipated and included a \$50,000 grant into our annual budget.

Commissioner Abendschein helped out the committee by working with the Town Police Department on the new boating ordinances for 2022. In addition, the committee is working with John Nelson to identify how many new buoy lights will be needed for this year prior to Saturday April 23<sup>rd</sup> when the seasonal buoys will be placed.

Chairman Horeth and Commissioner Uhler have been meeting with WWMD counsel Mary Beth Peranteau to discuss logistics and details of special charges/assessments to directly affected owners as well as voting requirements to make sure that we are proceeding within the law and do not run into any snags that we could have prevented.

At the March WWMD board meeting the ESR Committee Chair will be making a motion to approve an additional \$20,000 for the engineering services to continue prior to the April 8th FRC grant decision. A second motion will be made to approve full funding of phases 1-3 immediately if the FRC grant is awarded on April 8th.