

District 5M-2 Cabinet Position Description

Zone Chairperson

Per District By-laws:

Under the control and supervision of the District Governor and Region Chairperson, the Zone Chairperson shall:

- Make a report of each District Governor's Advisory Committee meeting (zone meeting) and send copies within ten (10) days thereafter to Lions Clubs International and to the District Governor and Region Chairperson;
- Endeavor to have every club within the Zone operating under a duly adopted Club Constitution and By-Laws;
- Arrange, with the cooperation of the Region Chairperson, regularly scheduled Zone meetings;
- Encourage inter-club meetings and social activities;
- Promote representation at International and District Conventions by at least the full quota of delegates to which clubs in the Zone are entitled.

Other specific duties

- Attend Cabinet meetings – 4 held each year: August, October, February (at Mid Winter) and May
- Attend the Fall Region meeting
- Schedule and conduct the 2 Zone meetings in October/November and March/April
- Visit each club in the Zone at least once during the year
- Monitor club membership and activity reporting on MyLCI.
- Report on club membership and activities at the Cabinet meetings
- Assist the District Governor and Cabinet Chairpersons with communications with the clubs in the zone, as requested.

Expenses:

- Some expenses may be covered in the District budget (currently \$300/year), subject to District Policies and Rules of Audit.