

District 5M-2 Cabinet Position Description

Historian

Responsibilities

- Attend 4 District Cabinet meetings – August, October, February (at Mid-Winter) and May – and submit a written report to the Cabinet Secretary in advance of the meeting.
- Keep records of all district historical documents (most kept on District webpage)
- Give a brief presentation at the Fall Region Meetings and/or provide a table display as appropriate
- Attend Region and Zone meetings (optional)

Expenses:

- Some expenses may be covered in the District budget, subject to Rules of Audit.
- Remainder of expenses is out of pocket i.e. Zone and Region meeting attendance.