



City of Cleveland  
Justin M. Bibb, Mayor

## **VACANCY ANNOUNCEMENT**

### **Section Chief of Design Division of Engineering & Construction Mayor's Office of Capital Projects**

#### **PRIMARY DUTIES:**

Under direction of the Commissioner of Engineering and Construction, is responsible for managing the Design Section and coordinating work with the Bureau of Sidewalks, Plats and Surveys, Design, Division of Streets and others. Supervises work performed by Design Section staff and makes recommendations for improving efficiency and production within the Division of Engineering & Construction. Identifies problems/provides troubleshooting assistance and assists with finding solutions and resources to resolve problems in a timely manner. Performs other job-related duties as required.

#### **CIVIL SERVICE MINIMUM QUALIFICATIONS:**

A High School Diploma or GED is required. A Bachelor's Degree in Engineering, Public Works Administration, or a closely related field from an accredited four year college or university is required. Eight years of full time paid experience in bridge and road construction is required. Must have a valid State of Ohio Professional Engineer's License. A valid State of Ohio Driver's License is required.

#### **PREFERRED QUALIFICATIONS**

The Mayor's Office of Capital Projects is building a team that will provide the planning, designing, construction, and the preservation of the City of Cleveland's facilities and infrastructure. The candidate hired for the Section Chief of Engineering and Construction – Design Section will display a broad knowledge of principles and practices in the engineering field. Additionally, the candidate will possess exemplary leadership qualities and advocate for training and growth opportunities within their section.