



CONSTRUCTION ENGINEER

The Greater Cleveland Regional Transit Authority (GCRTA) has an opportunity for a Construction Engineer in its Engineering Division.

Duties: Support the construction project delivery team directly or through a construction management consultant (CM) or in coordination with a construction support consultant (CSC). Tracks project schedules. Performs construction management functions, including quality control and quality assurance. Review safety on and adjacent to the site(s). Tracks Request for Information, Change Order requests and Submittal information. Follows up on project meeting action items and distribution of project information to the construction team as required. Tracks change orders according to the plans, specifications and general conditions. Supports activities of resident engineers and architects when applicable. Utilizes project management software such as Microsoft Office Suite and AutoCAD. Participates in the design development team and evaluates consultant design plans and submittals. Design small (under \$1,000,000) projects—practice safety precautions and measures at all times. Candidate must be familiar with Civil Engineering transportation and related infrastructure.

MINIMUM REQUIREMENTS:

- An Ohio Fundamentals of Engineering Certification (F.E.) is required.
- A bachelor's degree in civil engineering, Electrical Engineering, Mechanical Engineering, Architecture, or a related field of study is required.
- An Architect will be considered with a bachelor's degree and the passing of two (2) ARE exam sections.

Minimum Salary 60,998.89

Additional Details

Working Conditions: The working conditions described below are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential job functions.

Environmental Conditions: This person will work predominantly in an office type environment.

Physical Demands: While performing the duties of this job, the employee is regularly required to sit up to 8 hours a day. The employee is frequently required to see, hear and speak. The employee may be required to work at a desktop computer for more than 5 hours a day.

Submit Interested Candidates to GCRTA Talent Acquisition
Fiona Gibbons- Fiona.gibbons@gcrt.org – Talent Acquisition Business Partner
Ida Ford – ida.ford@gcrt.org – Manager of Talent Acquisition



Mental Demands: Reading, watching, studying, observing, focused listening, auditing, proofreading, evaluating. Ability to give, receive and analyze information, prepare written materials. Ability to communicate effectively (verbal and written); interpret policy, procedures and data.

Selection Process: This is a non-bargaining exempt level position. Merit system rules do not apply. No Eligible list will be established. The selection process will include one or more components to demonstrate applicants' knowledge, skills and abilities in job related areas. These may include exercises such as practical demonstrations, written communications, oral interviews and/or competency assessments.

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RESIDENT ENGINEER – ARCHITECT

The Greater Cleveland Regional Transit Authority (GCRTA) has an opportunity for a Resident Engineer Architect in its Engineering Division.

Duties: Oversees, controls, designs and facilitates quality, cost-efficient construction according to plans and specifications by contractors directly or through a construction management consultant (CM) or in coordination with a construction support services consultant (CSSC). Evaluate and lead efforts to mitigate schedule impacts. Assures projects are completed on schedule. Performs construction management functions, including quality control and quality assurance. Oversees safety on and adjacent to the site(s). Manages Request for Information, Change Order requests and Submittal information. Heads project meetings and distribution of project information to the construction team as required. Evaluates change orders according to the plans, specifications and general conditions. Supervises activities of construction inspectors when applicable. Utilizes project management software, Procore, AutoCAD and Microsoft Project/Office Suite programs. Participates in design development and evaluation of submittals. The candidate can be called upon to design smaller projects or contribute to the design of large projects. Performs other duties of a similar nature as required. Persons in this position will be primarily responsible for projects in one or more of the following functional areas: Civil/Roadway/Track, Bridges/Structures, Operating and Passenger Facilities, Signals/Communications/Fiber Optic Systems.

Construction-related experiences should include progressive responsibility for quality assurance, compliance with plans and specifications, safety inspection, coordination of activities of multiple contractors and subcontractors working simultaneously on a single project, preparation/verification of contractual payments, and preparation/verification of change order requests. Applicants must be familiar with Federal Transit Administration and/or Federal Highway Administration and/or ODOT regulations and the pertinent laws of the State of Ohio.

MINIMUM REQUIREMENTS:

- **The candidate is required to possess an Ohio Professional Engineer (P.E.) _or Registered Architect License.**
- Applicants must have a bachelor's degree in Engineering or Architecture.
- Applicants must have at least five (5) years of verifiable progressive experience in Engineering, Architecture, or Construction Management, including three (3) years of experience in construction inspection, supervision and management.

Minimum Salary \$66,732.78

Additional Details

Working Conditions: The working conditions described below are representative of those an employee encounters while performing the essential functions of the job. Reasonable

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Mental Demands: Reading, watching, studying, observing, focused listening, auditing, proofreading, evaluating. Ability to give, receive and analyze information, prepare written materials. Ability to communicate effectively (verbal and written); interpret policy, procedures and data.

Selection Process: This is a non-bargaining exempt level position. Merit system rules do not apply. No Eligible list will be established. The selection process will include one or more components to demonstrate applicants' knowledge, skills and abilities in job related areas. These may include exercises such as practical demonstrations, written communications, oral interviews and/or competency assessments.

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