

## STOP PAYMENT NOTICE

(Public Works—Civil Code §9350 et seq.)

TO: Name:  
 Attention:  
 Address:  
 City, State, Zip:

\_\_\_\_\_ ("Claimant") gives this Stop Payment Notice in accordance with the California Civil Code as follows:

<u><b>Claimant's Name and Address:</b></u>  	<u><b>Description of Site:</b></u>  <i>Street Address:</i> _____ <i>City:</i> _____ <i>County:</i> _____, California <i>Zip:</i> _____  <i>OR</i> <input type="checkbox"/> See legal description attached as <b>Exhibit A</b>
<u><b>Owner or Reputed Owner of Public Work:</b></u>  	<u><b>General Statement of Work Provided:</b></u>  
<u><b>Name and Address of Direct Contractor:</b></u>  	<u><b>Total Value of Claimant's Contract:</b></u>  \$ _____
<u><b>Claimant is:</b></u>  <input type="checkbox"/> subcontractor to _____ <input type="checkbox"/> material/equipment supplier to: _____ <input type="checkbox"/> other (specify) _____	<u><b>Amount Owed</b></u> (after deducting all just credits and offsets) through date of this Notice:  \$ _____, plus Interest at the rate of _____ per annum from _____

Claimant demands that you withhold from the Direct Contractor sufficient money that may be due it, or that may become due it for such work, to pay the amount due Claimant as set forth above.

DATED: \_\_\_\_\_

By: \_\_\_\_\_  
 Name:

# VERIFICATION

I, \_\_\_\_\_, declare:

I am the \_\_\_\_\_ for Claimant in the foregoing Stop Notice. I am authorized to make this Verification for Claimant.

I have read the foregoing Stop Notice and know its contents; it is true to my own knowledge and contains, among other things, a correct statement of the Claimant's demand after deducting all just credits and offsets.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_, California.

\_\_\_\_\_  
Name:

**PROOF OF SERVICE**

On \_\_\_\_\_, I served the Stop Payment Notice, on the following named person(s) who is the owner(s) or reputed owner(s) of the property on which the lien is claimed. The address is either the residence, or place of business or address shown on the building permit for the work, or the address obtained from the construction deed of trust recorded for the work of the owner(s) or reputed owner(s), in the manner as set forth below:

Name of person(s) served:

Address at which served:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Title or capacity in which served:

\_\_\_\_\_

- by placing said copy(ies) in a sealed envelope(s) and mailing by **registered mail**, with postage thereon fully prepaid, evidenced by a certificate of mailing, and placed for collection and processing for mailing in accordance with my usual business practices that will lead to collection by the United States Postal Service.
- by placing said copy(ies) in a sealed envelope(s) and mailing by **certified mail**, with postage thereon fully prepaid, evidenced by a certificate of mailing, and placed for collection and processing for mailing in accordance with my usual business practices that will lead to collection by the United States Postal Service
- by placing said copy(ies) in a sealed envelope(s) and mailing by **express mail**, with postage thereon fully prepaid, evidenced by a certificate of mailing, and placed for collection and processing for mailing in accordance with my usual business practices that will lead to collection by the United States Postal Service.
- by **overnight delivery** on the above named party(ies) in said action, by placing a true and correct copy thereof enclosed in a sealed envelope in a designated area for outgoing, same-day pickup by \_\_\_\_\_ at \_\_\_\_\_ for overnight delivery, billed to the undersigned.
- by **express mail courier** on the above named party(ies) in said action, by placing a true and correct copy thereof enclosed in a sealed envelope in a designated area for outgoing, same-day pickup by \_\_\_\_\_ at \_\_\_\_\_ for the **express mail courier**, billed to the undersigned.

I declare, under penalty of perjury under the laws of the State of California that the foregoing is true and correct. Executed on \_\_\_\_\_, 20\_\_ at \_\_\_\_\_, California.

\_\_\_\_\_

\_\_\_\_\_  
Printed Name