

SWCD Name

Worksheet for Distribution of Funds to SWCDs

FY 2020 (7/1/2019-6/30/2020)

FY
20

Items 1-5 will be required to attain the base allocation awarded by the Soil and Water Conservation Commission. If any one of items 1-5 is incomplete, the SWCD will not receive their base allocation of \$2,500. Please include all the information requested in the italicized text for each item.

Please submit this worksheet in its original excel format (no PDFs please) by e-mail to swcc@nmda.nmsu.edu, and a copy to your NMDA field specialist.

Item #	Action	Description of Action		
1	Open meetings resolution to comply with Open Meetings Act (NMSA 10-15-1 thru 4) has been passed to be effective 1/1/2019 - 12/31/2020. <i>Give date when resolution was passed and the news paper it was placed.</i>		Required by law. No base funding awarded if this item is not complete.	
2	Number of board meetings with a quorum present from 7/1/2019-6/30/2020. <i>State the number of meetings a quorum was present.</i>		Required by law. No base funding awarded if this item is not complete.	
3	Point system score sheet and supporting documentation sent via e-mail to NMDA and send date is no later than 7/15/2020. Districts which do not send documentation by 7/30/2020 will receive a total of \$500.00 in operations funding. <i>Attach nothing. Scoring will be based on send date.</i>		Required by SWCC. Only \$500.00 will be awarded if this item is not complete.	

4	<p>SWCD met, at a minimum, the budget report requirements of DFA Local Government Division (6-6-3 NMSA 1978), (6-6-1 NMSA 1978). All budget reports and documentation sent to SWCC care of NMDA regardless of SWCD income. SWCD met, at a minimum, the budget report requirements of Tier 2 of the Audit Rule (2.2.2.17 NMAC), with copies sent to the SWCC in care of NMDA. <i>For Audit tiers 1 & 2: state dates when budgets and quarterly reports were submitted.</i> <i>For Audit tiers 3-7: state your districts' audit tier, when the review was completed, and name the contractor conducting the review – OR – attach a copy of the contractor's report.</i></p>		Required by law. No base funding awarded if this item is not complete.
5	<p>Annual report of activities for FY2019 (7/1/18- 6/30/19) and plan of operations for FY2020 sent to the Soil and Water Conservation Commission for review by Sept. 1, 2019 <i>State date emailed to the commission.</i></p>		Required by law. No base funding awarded if this item is not complete.

The purpose of Soil & Water Districts is to educate, be active, be a voice for natural resources and award accomplishments and services. As each district has different interests and different needs, each district is encouraged to find ways to actively promote conservation in their area that will fill these requirements.

Item #	ACTION	Description of activities by SWCD	Comments	Score by SWCD	Score by Comm
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Items 6-9 will earn a maximum of 100 points toward the funding distribution. **Please do not repeat activities in this spreadsheet, as they will only be counted once.** A single activity or accomplishment will earn points in **only one** category. Except where indicated, activities must occur between July 1, 2019 and June 30, 2020 to earn points. Please include a brief description of each activity. Contact your NMDA specialist with questions on eligible activities.

6	<p>Education - Conduct, and support activities that will educate producers, local youth, legislators, and organizations about the conservations needs of the district. (ie. Soil Stewardship Week, Envirothon, other youth trainings, legislative events, quarterly newsletters, etc.). Attend relevant training events that educate SWCD Supervisors and/or employees, and improve their ability to carry out their duties. <i>Please list relevant activities.</i></p>		each item is worth 5 points with a maximum of 30 points		
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7	<p>Conservation Projects - This includes developing and submitting project proposals for competitive funding, as well as implementing and/or completing projects that promote district conservation goals, using district funds. Simply having a district program in place does not count. Individual projects listed for consideration must be implemented and/or completed during the reporting period. Individual cost share projects under an SWCD cost share program do not count individually for points. The program itself counts as one project. <i>Please attach supporting documentation to verify submittal of project proposals for funding, and/or implementation or completion of projects.</i></p>		each item is worth 10 points with a maximum of 40 points		
8	<p>Be a voice for Conservation - The districts opinions and policies must be a part of the decision making process at the local, state, and federal level. This can be accomplished vocally in formal presentations to public bodies, and private entities; by submitting formal written comments regarding policy development and implementation; active participation as a cooperating agency, or by testimony and attendance at public meetings. <i>Please list relevant activities.</i></p>		each item is worth 10 points with a maximum of 30 points		
9	<p>Awards - Public recognition of local achievements related to the districts conservation efforts not only let others know they are appreciated or have accomplished something great in conservation, but they also elevate the public profile of the district itself. <i>Please list relevant activities.</i></p>		each time is worth 5 points with a maximum of 10 points.		
TOTAL				0	0