Members Present: Howard Hutchinson Clay Atwood

Gary Clauss Bill Powell

Jan Porter Carrejo

Members Absent: Frank Christensen

Others Present: Maegan Simpson Gene Glasgow

Brad Proper

Pledge of Allegiance: Meeting called to order 1:09 p.m. with Pledge of Allegiance

Approval of agenda:

Motion to accept the agenda by Gary

Second by Bill

Unanimous – motion carried

Minutes March 14, 2025

Motion to approve minutes as amended by Gary

Second by Clay

Unanimous – motion carried

Financial Reports;

Motion to approve report for March by Jan

Second by Bill

Unanimous – motion carried

Accounts Payable and Travel Vouchers:

Maegan Simpson (Clerical) $616.48

Motion to approve by Bill  
Second by Gary  
Unanimous – motion carried

Correspondence:

Presented by Howard

Reports by Supervisors:

Howard: Howard traveled to Washington DC and took part in meetings with Staff and Members of the House, as well as two congressmen. He spoke on many issues facing our region in New Mexico, particularly the need to end the use of fire as a forest management tool and implementing other methods to clean up our forests in a more beneficial way.

Gary: Gary reported on the recent rain in Glenwood.

Frank: Nothing to report.

Clay: Nothing to report.

Bill: Bill attended the Cattleman’s meeting and the meeting regarding the Mexican Gray Wolves.

Jan: Nothing to report.

Old Business:

1. Willow Creek Restoration project Update: Discussed the need to plan a monitoring visit in April or May.
2. Application submittals for watershed studies and restoration projects:   
   Progress on the Tularosa project is delayed due to a delay with NFWF regarding the District’s grant application. Howard submitted the completed application for a Unit Fund grant for the Spurgeon Diversion Project.
3. CAP Entity Report: None.
4. ISC Loan Applications: No current applications.
5. Consider Candidates for appointment to the board:   
   Jan and Clay will reach out to Janice Kiene again.

At this point in the meeting, Catron County’s new Fire Administrator, Brad Proper, entered and introduced himself. He and the Board discussed the District’s role in fire prevention and emergency flood assistance within Catron County.

New Business:

1. 3rd Quarter Budget Report  
   Motion to approve 3rd Quarter Budget Report as amended by Jan.  
   Second by Bill.  
   Unanimous – Motion carried.
2. NMACD Award Nominations  
   Gary will speak to the Skags regarding their conservation activities on Frisco Farms.  
   Howard will speak to Tom Patterson.
3. Adopting Policy Handbook for the San Francisco SWCD  
   Motion to approve Policy Handbook as amended by Jan  
   Second by Clay  
   Unanimous – Motion carried
4. Considering taking on an Employee of the District  
   Motion to advertise for a full-time administrative position by Bill  
   Second by Clay  
   Unanimous – Motion carried  
   Jan will receive applications for the position via email for the Board to discuss at the May meeting.
5. Review Annual Work Plan for following year  
   Howard presented the Annual Work Plan amended for the coming year.  
   Motion to approve the work plan by Clay  
   Second by Bill  
   Unanimous – Motion carried
6. Preliminary Budget for Fiscal Year 2025/2026  
   The board discussed the expenses in the coming year. The preliminary budget was tabled for approval next month.
7. Review and select materials for Soil Stewardship  
   Maegan presented before the board learning materials for NACD’s 2025 theme “Home is Where the Habitat Is.” The board selected materials use for Ranch Days, April 22nd-23rd.
8. Approval for Reverting Capital Outlay Funds for Air Burner  
   Motion to revert Capital Outlay Funds by Gary  
   Second by Jan  
   Unanimous – Carried.
9. Update on development of a Resource Management Plan to be Incorporated into the District’s Land Plan.  
   The board discussed progress on the Management Plan, and Jan and Clay selected the topics they will work on.
10. Tour of Tularosa Creek Project Area  
    Postponed.

Monthly report from Katie:  
Emailed by Katie

Kendall Smith’s report  
Emailed by Kendall

Adjourned 3:23 pm

Things to think about: Next meeting May 9, 2025 at 10 a.m.

Recommendations for appointed supervisors

Yearly Contractor Evaluation

Finalize Annual Report

Submit travel claims

Consider Project Proposals

Present Proposals

Chairman\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_