Members Present: Howard Hutchinson Frank Christensen Clay Atwood Gary Clauss

Bill Powell

Members Absent: Jan Porter Carrejo

Others Present: Matt Wiseman Katie Mechenbier (Remote)

Gerald Dabbs Gene Glasgow

Maegan Simpson Dede Glasgow

Pledge of Allegiance: Meeting called to order 10:06 a.m. with Pledge of Allegiance

Approval of agenda:

Motion to accept the agenda by Gary

Second by Frank

Unanimous – motion carried

Minutes January 10, 2025

Motion to approve minutes by Bill

Second by Clay

Unanimous – motion carried

Financial Reports;

Motion to approve reports for February by Gary

Second by Frank

Unanimous – motion carried

Accounts Payable and Travel Vouchers:

El Defensor Chieftain $236.90

New Mexico General Services Dept. $1,000.00

Grant County Beat $35.09

Howard Hutchinson (Travel) $258.47

Maegan Simpson (Clerical) $252.73

Motion to approve by Bill  
Second by Frank  
Unanimous – motion carried

Correspondence:

Presented by Howard

Reports by Supervisors:

Howard: Howard reported his involvement with the state legislative session, including speaking on behalf of recurring increased funding for the SWCDs throughout the state, and gave a review of the bills with a potential impact on the district. He submitted a report to the Administrative Conference of the United States on the Districts interactions with other Government bodies. Howard also reported on his correspondence regarding the grant application to National Fish and Wildlife for the Tularosa River Restoration and capacity increase for a fulltime administrator. He also took part in a virtual conference designed to assist developing a Resource Development Plan.

Gary: Gary reported on continued efforts to repair the Pleasanton Ditch, including hiring a hydrovac company to clean out a portion of the ditch with a partial blockage.

Frank: Frank took part in a virtual conference designed to assist developing a Resource Development Plan.

Clay: Nothing to report.

Bill: Bill reported on his efforts to clean tanks.

Old Business:

1. Willow Creek Restoration project Update: Howard received a report from Natural Channel Design on site monitoring in the Private Property Portion of the project.
2. Application submittals for watershed studies and restoration projects:   
   Howard is in contact with Natural Channel Designs regarding applying for grants to cover planning the Tularosa Restoration Project. Howard received a notification from the Interstate Stream Commission and the Water Trust Board that they’ve opened applications for projects and has asked for information to assist applying for funds to develop the Spurgeon Diversion north of Alma.
3. CAP Entity Report: None.
4. ISC Loan Applications: No current applications.
5. Consider Candidates for appointment to the board:   
   None.

New Business:

1. **Update on Seeking Assistance with Air Burner Purchase:**There hasn’t been any progress on finding matching funds from other districts. Capital Outlay Funds are going through a reauthorization process in the legislative session.
2. **Adopting Policy Handbook for San Francisco SWCD**Postponed until March meeting to give further opportunity to Board members to discuss policies.
3. **Report on Requirements to take on an Employee of the District**Maegan reported on cost of insurance and plans available to employees of the District and will do further research on PERA costs and the average salary of employees in other districts.
4. **Budget Adjustment:**Tabled until next meeting.
5. **Review Mileage and Per Diam Policy**

Tabled until next meeting.

1. **Consider Contribution to NM Envirothon**Motion to contribute $200.00 to the NM Envirothon by Bill.  
   Second by Frank.  
   Unanimous - Carried
2. **Consider Adopting a Resource Management Plan to be Incorporated into the District’s Land Plan**Howard and Frank participated in a training to assist developing the plan and described the process thus far. He is also working with Haydn Forward on developing a Resource Management Plan for Catron County. Developing this plan for the District will assist with applying for grants.
3. **Consideration of application for New Mexico Unit Fund Request for Grant Funding.**Howard described a potential project for the Spurgeon Diversion and potentially the Pleasanton Ditch.
4. **Approval of Resolution authorizing the submission of an application for a New Mexico Unit Fund grant.**Motion to draft resolution to authorize submitting a grant application by Bill.  
   Second by Clay.  
   Unanimous – Carried  
   Howard will draft the resolution to approve at the next meeting.
5. **Organizing Tour of Project Area on Tularosa Creek**Postponed until next meeting due to weather.

Monthly report from Katie:  
Presented by Katie.

Matt Wiseman’s report  
Presented by Matt

Adjourned 11:58 a.m.

Things to think about: Next meeting March 14, 2025

Recommendations for appointed supervisors

Nomination for NMACD Annual Awards

Submit travel claims

Review and select materials for Soil Stewardship

Review Annual Work Plan for following year

Prepare budget request/county commissioners

NMACD awards to Region Chair

Consider Project Proposals

Present Proposals

Chairman\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_