

PROFESSIONAL WOMEN CONTROLLERS, INC.

SCHOLARSHIP APPLICATION INFORMATION AND INSTRUCTIONS

BACKGROUND AND PURPOSE

The PWC Scholarship Program was established in 1991 to assist members to complete their higher education and to recognize and reward academically superior performance. It was later expanded to include eligible immediate family of PWC members. The Recruitment Scholarship was established in 2000 to support PWC's purpose of encouraging qualified women to enter the Air Traffic profession. PWC scholarships are available on a competitive basis to undergraduate, graduate, and technical students.

ELIGIBILITY REQUIREMENTS

- Candidate must be a member of PWC, or the spouse, domestic partner, son, daughter, or grandchild of a member. Any field of study is allowed, or
- The Jacqueline Smith Burdette Career in Aviation Scholarship is open to both men and women pursuing an education in any aviation-related field and does not require PWC membership, or
- A recruitment candidate must be a female enrolled in or accepted into an FAA recognized air traffic training program. Recruitment candidates are encouraged to become student members, but it is not required.
- All of the above applicants types must have a 3.0 GPA or higher.

APPLICATION PERIOD AND DEADLINES

The application filing period is August 1 – September 30, 2024. To ensure acceptance, the completed package shall be emailed to pwcscholarships@gmail.com in PDF format (single document please) and time stamped by September 30th.

APPLICATION PACKAGE INSTRUCTIONS

Please ensure that the application package is complete. Incomplete applications will not be considered. The application package must include the following:

Application: The application form must be completed, with no blanks. If an item does not apply indicate with "N/A."

Self-Assessment Essay (should not exceed two pages):

Please describe the following:

- Explain long- and short-range educational and career goals. How do you expect a PWC scholarship to contribute toward these goals?
- What opportunities will this educational experience create for you?
- Professional and personal accomplishments (honors, awards, etc.).
- Community involvement and leadership activities, volunteer work, membership in organizations, extracurricular activities, and public speaking experiences.

Letters of Recommendation:

- Submit a total of 3 letters of recommendation.
 - At least one from an individual not related to you. This letter should discuss your personal and academic achievements.
 - At least one letter from a teacher or academic official. This letter should discuss your academic or technical achievements and performance.
 - The third letter of recommendation can be from either of the above categories or from an employer.

Official Transcript/Proof of Enrollment:

- Submit an official transcript if you are enrolled in college. High school students moving onto college, please provide proof of your GPA in the form of an unofficial transcript or a letter from your school administration along with proof of acceptance in a school you plan to attend.
- If accepted into an FAA recognized air traffic training program with planned enrollment in the future, provide a letter of acceptance from the school. Submit a document from an instructor if enrolled in a flight school.
- For new college students, proof of acceptance to a college will be required prior to disbursement of funds.

GENERAL INFORMATION

Selection consideration will be based upon the completed package. The Scholarship Committee will screen and rate applicants based on the following categories:

- GPA/academic honors
- School/non-school activities, and volunteer work
- Letters of recommendation
- Personal essay
- Overall presentation

Scholarship recipients will be announced at the National Training Conference. If selected, you will be required to submit a photograph. The scholarship winner's name and photograph will be used for publication, on our website, and social media platforms.

RESPONSIBILITY OF RECIPIENTS

Scholarship recipients should provide an oral report at the General Business Meeting during the National Training Conference the year following their award. This report is intended to update the membership on the recipient's progress and stating how the scholarship was used. In the event that attendance is not possible, a written report shall be provided to the Scholarship Committee Chairperson no later than March 1st prior to the Conference.

If you have any questions, please email PWC's Scholarship Chair, Trisha Todd, at pwcscholarships@gmail.com.